



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING**

**May 14, 2024, 3:00 p.m.**

**Kootenay Learning Campus - Fernie**

Present: Chairperson Doug McPhee  
Trustee Trina Ayling  
Trustee Bev Bellina (remotely)  
Trustee Irene Bischler (remotely)  
Trustee Alysha Clarke  
Trustee Nicole Heckendorf  
Trustee Chris Johns  
Trustee Wendy Turner (remotely)

Regrets: Trustee Sarah Madsen

Staff Present Superintendent Viveka Johnson  
Secretary Treasurer Nick Taylor  
Director of Instruction Human Resources Brent Reimer  
Director of Student Learning and Indigenous Education Jason Tichauer  
Director of Student Learning and Innovation Diane Casault  
Operations Manager Joe Tank  
District Principal Early Learning and Child Care Laura-Lee Phillips  
District Vice Principal Human Resources and Health & Safety Jaslene Atwal  
Executive Assistant to Secretary Treasurer and Superintendent (recorder)  
Jane Nixon

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Chair McPhee called the May 14, 2024, regular public meeting of the Board of Education to order at 3:05 p.m.

**1.2 Greeting**

Chair McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa People.

**1.3 Chairperson's Opening Remarks and Recognitions**

Chairperson McPhee extended condolences to the families of Alec Rogers and Ken Payne. Chairperson McPhee also acknowledged the recent presentations from district scholarship candidates and the evaluation of Secretary Treasurer Taylor.

**1.4 Opening Round**

Members of the Board, District Management and District Staff shared a reflection of gratitude.

**1.5 Consideration and Approval of Agenda**

**MOTION R-24-063**

Moved/Seconded by Johns/Ayling:

THAT the agenda for the regular public meeting of the Board of Education of May 14, 2024, be approved as circulated.

**CARRIED UNANIMOUSLY**

**1.6 Approval of the Minutes**

Minutes of the Public meeting of the Board of Education of April 9, 2024

**MOTION R-24-064**

Moved/Seconded by Bischler/Turner:

THAT the minutes of the regular public meeting of the Board of Education of April 9, 2024, be approved as circulated.

**CARRIED UNANIMOUSLY**

**1.7 Receipt of Records of Closed Meetings**

**MOTION R-24-065**

Moved/Seconded by Heckendorf/Clarke:

THAT the Board accept the closed records of the in-camera meeting of the Board of Education of April 9 and April 23, 2024.

**CARRIED UNANIMOUSLY**

**1.8 Business Arising from Previous Minutes**

Nil

**2. RECEIVING OF DELEGATIONS/PRESENTATIONS**

Nil

**3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**3.1 Advocacy Education Committee**

Co-chair Trustee Ayling reviewed the minutes of the April 23, 2024, meeting of the Advocacy Education Committee.

**MOTION R-24-066**

Moved/Seconded by Ayling/Clarke:

THAT the Learning Strategies Board Authorized Course be approved by the Board of Education.

**CARRIED UNANIMOUSLY**

**MOTION R-24-067**

Moved/Seconded by Ayling/Bellina:

THAT the English Language Learners Board Authorized Course be approved by the Board of Education.

**CARRIED UNANIMOUSLY**

**MOTION R-24-068**

Moved/Seconded by Ayling/Turner:

THAT a letter of concern be written by the Board of Education to the Premier and Minister of Forests regarding the proposed aerial spraying of Foray 48B over the City of Cranbrook.

**CARRIED UNANIMOUSLY**

**MOTION R-24-069**

Moved/Seconded by Ayling/ Heckendorf:

THAT a letter of support be written by the Board of Education to BCIT in support of the expansion and improvement of the program to increase trades and technical teachers in British Columbia.

**CARRIED UNANIMOUSLY**

**MOTION R-24-070**

Moved/Seconded by Ayling/Johns:

THAT the report of the Advocacy Education Committee be accepted as presented.

**CARRIED UNANIMOUSLY**

### **3.2 Policy Committee**

Co-chair Trustee Turner reviewed the minutes of the April 23, 2024, meeting of the Policy Committee.

#### **MOTION R-24-071**

Moved/Seconded by Turner/Bellina:

THAT the Generative Artificial Intelligence (AI) Policy be approved by the Board of Education.

**CARRIED UNANIMOUSLY**

#### **MOTION R-24-072**

Moved/Seconded by Turner/Clarke:

THAT the report of the Policy Committee be accepted as presented.

**CARRIED UNANIMOUSLY**

### **3.3 Student Services Committee**

Co-chair Trustee Ayling reviewed the minutes of the April 23, 2024, meeting of the Student Services Committee.

#### **MOTION R-24-073**

Moved/Seconded by Ayling/Bellina:

THAT the report of the Student Services Committee be accepted as presented.

**CARRIED UNANIMOUSLY**

### **3.4 Finance Operations Personnel Committee**

Co-chair Trustee Johns reviewed the minutes of the April 23, 2024, meeting of the Finance Operations Personnel Committee.

#### **MOTION R-24-074**

Moved/Seconded by Johns/Bischler:

THAT the Board continues discussion with the Cranbrook Pickle Ball Club and that District Management investigates the viability of the proposal. Information will be brought back to the Finance Operations Personnel Committee for further review.

**CARRIED UNANIMOUSLY**

#### **MOTION R-24-075**

Moved/Seconded by Johns/Clarke:

THAT the Board be a signatory to the letter from Saanich Board Chair, Tim Dunford.

**CARRIED UNANIMOUSLY**

**MOTION R-24-076**

Moved/Seconded by Johns/Heckendorf:

THAT the draft Board and Committee Meeting Calendar for 2024/2025 be approved.

**CARRIED UNANIMOUSLY**

**MOTION R-24-077**

Moved/Seconded by Johns/Ayling:

THAT the report of the Finance Operations Personnel Committee be accepted as presented.

**CARRIED UNANIMOUSLY**

**3.5 BCSTA /Provincial Council**

Trustee Bellina provided a verbal report from the Provincial Council.

**MOTION R-24-078**

Moved/Seconded by Bellina/Turner:

THAT the report of the BCSTA Provincial Council be accepted as presented.

**CARRIED UNANIMOUSLY**

**3.6 Communications Media Committee**

Trustee Ayling reported for the Communications Media Committee.

**MOTION R-24-079**

Moved/Seconded by Ayling/Bellina:

THAT the report of the Communications Media Committee be accepted as presented.

**CARRIED UNANIMOUSLY**

**3.7 Mount Baker Secondary School Replacement Committee**

Trustee Johns reported for the Mount Baker Secondary School Replacement Committee.

**MOTION R-24-080**

Moved/Seconded by Turner/Ayling:

THAT the report of the Mount Baker Secondary School Replacement Committee be accepted as presented.

**CARRIED UNANIMOUSLY**

**3.8 Key City Theatre**

**MOTION R-24-081**

Moved/Seconded by Ayling/Johns:

THAT the report of the Key City Theatre Committee be accepted as presented.

**CARRIED UNANIMOUSLY**

**3.9 Legacy of Learning**

Trustee Johns provided a written report from the Legacy of Learning at the meeting.

**MOTION R-24-082**

Moved/Seconded by Johns/Bellina:

THAT the Board accept the Legacy of Learning report.

**CARRIED UNANIMOUSLY**

**3.10 French Immersion Update**

Trustee Heckendorf

**MOTION R-24-083**

Moved/Seconded by Heckendorf/Clarke:

THAT the report of the French Immersion Committee be accepted as presented.

**CARRIED UNANIMOUSLY**

**3.11 Traffic Safety Committee**

Trustee Johns will provide an update on the Vision Zero grant at a later date. He also discussed traffic concerns Laurie Middle raised by a concerned parent and employee of the District.

**MOTION R-24-084**

Moved/Seconded by Johns/Bischler:

THAT the report of the Traffic Safety Committee be accepted as presented.

**CARRIED UNANIMOUSLY**

### **3.12 Trustee Reports/Bouquets**

Trustees reported on their activities for the month.

Trustee Johns recognized the Neurodiversity art display at Key City Theatre sponsored by CUPE 4165. He also recognized the performance of Legally Blonde by Mount Baker Secondary students. Trustee Johns also discussed the regional science fair and Project Heavy Duty.

Superintendent Johnson recognized Directors Casault, Reimer and Tichauer for their assistance with the additional workload in the absence of the District Principal of Student Services.

Trustee Bellina recognized the sub-committee of the Mountainview Child Care Hub for their meeting and tour of the current facilities at Mountainview.

Trustee Ayling recognized the district scholarship students and the staff that supported these students through the process.

Chairperson McPhee further recognized the district scholarship students and staff.

## **4. SECRETARY TREASURER'S REPORT TO THE BOARD**

### **4.1 Updates**

#### **4.1.1 Feeding Futures Advisory Committee**

The next meeting of the Feeding Futures Advisory Committee is May 16, 2024.

Secretary Treasurer Taylor provided a brief update on the following:

- Parkland Middle School pilot lunch program
- Chef Assistant position in Fernie
- Food delivery to Sparwood

#### **4.1.2 Grasmere Community Consultation Process**

The date of this community consultation will be communicated to the Board Education by Secretary Treasurer Taylor once determined.

### **4.2 Recommendations**

#### **MOTION R-24-085**

Moved/Seconded by Heckendorf/Ayling:

THAT the Secretary Treasurer's report be accepted as presented.

**CARRIED UNANIMOUSLY**

## 5. SUPERINTENDENT'S REPORT TO THE BOARD

The Framework for Enhancing Student Learning report can be found on the School District's website at [www.sd5.bc.ca](http://www.sd5.bc.ca).

### 5.1 Updates

#### 5.1.1 Child Care

District Principal Phillips provided a funding update on Child Care in the District. She also reported on Ready Set Learn events.

District Principal Phillips reported on Early Years projects for 2024/2025 and discussed the ChildCare BC New Spaces Funding requests.

#### 5.1.2 Framework for Enhancing Student Learning (FESL)

Superintendent Johnson provided an update from the All Superintendent's meeting on May 10, 2024 in Vancouver.

She discussed the upcoming community engagement nights and also recognized the importance of the local events including the regional science fair and Project Heavy Duty.

#### 5.1.3 Strategic Planning Process

Superintendent Johnson provided an update on the ongoing strategic planning process.

### 5.2 Recommendations

#### MOTION R-24-086

Moved/Seconded by Heckendorf/Johns:

THAT the Superintendent's Report be accepted as presented.

**CARRIED UNANIMOUSLY**

## 6. CHAIRPERSON'S REPORT

### 6.1 Updates

#### 6.1.1 BCSTA Annual General Meeting (AGM) Report

Chairperson McPhee thanked Trustee Ayling for the preparation of the motions that were passed at the BCSTA AGM. The list of motions from the 2024 AGM was included in the agenda package.

There was further discussion from Trustees Johns and Turner regarding the importance of tracking these motions to ensure that they are not forgotten.



**6.1.2 BCSTA Visit to the District**

Chairperson McPhee provided a brief report on the BCSTA visit to the District on April 29, 2024. The visit included a tour of Mount Baker Secondary and a bus tour of the schools in Cranbrook.

**6.2 Recommendations**

**MOTION R-24-087**

Moved/Seconded by Ayling/Heckendorf:

THAT the Chairperson's report be accepted as presented.

**CARRIED UNANIMOUSLY**

**7. NEW BUSINESS**

**7.1 Business Arising from Delegations**

Nil

**7.2 Annual Budget Bylaw (First Reading)**

**MOTION R-24-088**

Moved/Seconded by Turner/Bellina:

THAT the 2024/2025 Annual Budget Bylaw be read for the first time on May 14, 2024.

**CARRIED UNANIMOUSLY**

**8. ITEMS FOR INFORMATION/CORRESPONDENCE**

**8.1 May 14 Community Engagement Night Fernie Secondary**

**8.2 May 15 Community Engagement Night Jaffray Elementary Junior Secondary**

**8.3 May 16 Feeding Futures Advisory Committee Meeting**

**8.4 May 17 School Not in Session**

**8.5 May 20 Victoria Day**

**8.6 May 21 Community Engagement Night Rocky Mountain Elementary**

**8.7 May 23 Community Engagement Night Mount Baker Secondary**

**8.8 June 1 Sparwood Secondary Graduation Commencement**

**8.9 June 13 Retirement Dinner**

- 8.10 June 27 Elkford Secondary Graduation Commencement
- 8.11 June 28 Fernie Secondary Graduation Commencement
- 8.12 June 28 Mount Baker Secondary Graduation Commencement

**9. QUESTION PERIOD**

Nil

**10. CLOSING ROUND**

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

**11. ADJOURNMENT**

**MOTION R-24-089**

Moved/Seconded by Bischler/Bellina:

THAT the May 14, 2024, regular public meeting of the Board of Education adjourn at 4:18 p.m.

*What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?*

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Doug McPhee, Chairperson

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Nick Taylor, Secretary Treasurer