



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**March 12, 2024, 3:00 p.m.
Kootenay Learning Campus - Fernie**

Present: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Irene Bischler
Trustee Alysha Clarke
Trustee Nicole Heckendorf
Trustee Chris Johns
Trustee Wendy Turner (remotely) in at 3:14 p.m.
Trustee Sarah Madsen (remotely) in at 3:06 p.m.

Staff Present: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault
Operations Manager Joe Tank
District Principal Student Services Darcy Verbeurgt (remotely)
District Principal Early Learning and Child Care Laura-Lee Phillips
District Vice Principal Human Resources and Health & Safety Jaslene Atwal
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chair McPhee called the March 12, 2024, regular public meeting of the Board of Education to order at 3:01 p.m.

1.2 Greeting

Chair McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa People.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee acknowledged International Women's Day.

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents shared a reflection of gratitude.

1.5 Consideration and Approval of Agenda

MOTION R-24-033

Moved/Seconded by Heckendorf/Johns:

THAT the agenda for the regular public meeting of the Board of Education of March 12, 2024, be approved as circulated.

CARRIED UNANIMOUSLY

1.6 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of February 13, 2024

MOTION R-24-034

Moved/Seconded by Clarke/Bischler:

THAT the minutes of the regular public meeting of the Board of Education of February 13, 2024, be approved as circulated.

CARRIED UNANIMOUSLY

1.7 Receipt of Records of Closed Meetings

MOTION R-24-035

Moved/Seconded by Johns/Ayling:

THAT the Board accept the closed records of the in-camera meeting of the Board of Education of February 13 and February 26, 2024.

CARRIED UNANIMOUSLY

1.8 Business Arising from Previous Minutes

Nil

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

Nil

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 Advocacy Education Committee

Co-chair Trustee Ayling reviewed the minutes of the February 26, 2024, meeting of the Advocacy Education Committee.

MOTION R-24-036

Moved/Seconded by Ayling/Bellina:

THAT the spring of 2024 Sparwood Secondary rafting trip be approved with the understanding that the river will be run two days prior to the students taking the trip. Furthermore, this trip is only approved if there is guaranteed and adequate, emergency services available and the most experience river rafting guides are used.

CARRIED UNANIMOUSLY

MOTION R-24-037

Moved/Seconded by Ayling/Clarke:

THAT the report of the Advocacy Education Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.2 Policy Committee

Co-chair Trustee Turner reviewed the minutes of the February 26, 2024, meeting of the Policy Committee.

MOTION R-24-038

Moved/Seconded by Bischler/Madsen:

THAT the draft Generative Artificial Intelligence Policy be distributed for public consultation prior to approval.

CARRIED UNANIMOUSLY

MOTION R-24-039

Moved/Seconded by Bischler/Turner:

THAT the report of the Policy Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.3 Student Services Committee

Co-chair Trustee Bellina reviewed the minutes of the February 26, 2024, meeting of the Student Services Committee.

MOTION R-24-040

Moved/Seconded by Bellina/Bischler:

THAT the report of the Student Services Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.4 Finance Operations Personnel Committee

Co-chair Trustee Bischler reviewed the minutes of the February 26, 2024, meeting of the Finance Operations Personnel Committee.

MOTION R-24-041

Moved/Seconded by Bischler/Heckendorf:

THAT the report of the Finance Operations Personnel Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.5 BCSTA /Provincial Council

MOTION R-24-042

Moved/Seconded by Bellina/Clarke:

THAT the report of the BCSTA Provincial Council be accepted as presented.

CARRIED UNANIMOUSLY

3.6 Communications Media Committee

MOTION R-24-043

Moved/Seconded by Ayling/Johns:

THAT the report of the Communications Media Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.7 Mount Baker Secondary School Replacement Committee

The planning committee will meet on March 13, 2024, to prepare the agenda for President of the BCSTA to tour Mount Baker Secondary School at the end of April 2024.

MOTION R-24-044

Moved/Seconded by Johns/Turner:

THAT the report of the Mount Baker Secondary School Replacement Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.8 Key City Theatre

MOTION R-24-045

Moved/Seconded by Ayling/Bellina:

THAT the report of the Key City Theatre Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.9 Legacy of Learning

Trustee Johns reviewed the Legacy of Learning report included in the agenda package.

MOTION R-24-046

Moved/Seconded by Johns/Ayling:

THAT the Board accept the Legacy of Learning report.

CARRIED UNANIMOUSLY

3.10 French Immersion Update

Trustee Heckendorf reviewed the minutes included in the agenda package.

MOTION R-24-047

Moved/Seconded by Heckendorf/Clarke:

THAT the report of the French Immersion Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.11 Traffic Safety Committee

MOTION R-24-048

Moved/Seconded by Johns/Turner:

THAT the report of the Traffic Safety Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.12 Trustee Reports/Bouquets

Trustees reported on their activities for the month.

Trustee Bellina acknowledged the work of the Board of Education and District Management. Trustee Bellina also acknowledged the recent Science Fair in Sparwood.

Trustee Clarke acknowledged the work of Student Services at Jaffray Elementary Junior Secondary School.

Trustee Johns acknowledged the Human Resources Department for continuing to attend the career and job fairs in the area.

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

4.1.1 Feeding Futures Advisory Committee

Secretary Treasurer Taylor provided an update on the Feeding Futures Advisory Committee. The minutes of the February meeting of the Feeding Futures Advisory Committee were attached to the agenda package.

He also provided the following updates:

- The Chef position in Fernie has been offered to a qualified candidate.
- Interior Health has offered the District various used kitchen equipment from the East Kootenay Regional Hospital.
- Small kitchen space in Isabella Dicken Elementary will be redesigned into a food preparation area.

4.2 Recommendations

MOTION R-24-049

Moved/Seconded by Heckendorf/Johns:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED UNANIMOUSLY

5. SUPERINTENDENT'S REPORT TO THE BOARD

The Framework for Enhancing Student Learning report can be found on the School District's website at www.sd5.bc.ca.

5.1 Updates

5.1.1 Child Care

District Principal Phillips provided an update on the licencing of the Fernie Learning Centre. She also reported that she will provide a report on New Spaces Funding applications once the information is available to the public.

5.1.2 Framework for Enhancing Student Learning (FESL)

Director Casault reported on the Friday, March 8, 2024, meeting of the itinerant teachers to review the status and ongoing goals the of the Framework for Enhancing Student Learning.

5.1.3 Strategic Planning Sessions

Superintendent Johnson will be reviewing feedback and will provide suggestions to the Board of Education after spring break.

5.2 Recommendations

MOTION R-24-050

Moved/Seconded by Bischler/Clarke:

THAT the Superintendent's Report be accepted as presented.

CARRIED UNANIMOUSLY

6. CHAIRPERSON'S REPORT

6.1 Updates

6.1.1 Steeples Elementary Washroom Renovation

Chairperson McPhee acknowledged the completion of the accessible washroom at Steeples Elementary. He extended gratitude to Operations Manager Tank and the Cranbrook Operations Department.

6.2 Recommendations

MOTION R-24-051

Moved/Seconded by Ayling/Johns:

THAT the Chairperson's report be accepted as presented.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Business Arising from Delegations

Nil

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 March 18-28 Spring Break

8.2 March 29 & April 1 Easter

- 8.3 **April 11 Budget Meeting**
- 8.4 **April 19 Yellow Friday (School Not in Session)**
- 8.5 **April 22 RSA Day**
- 8.6 **April 23 Committee Day**
- 8.7 **April 25 Budget Meeting**
- 8.8 **April 29 BCSTA Visit to District**

9. QUESTION PERIOD

Nil

10. CLOSING ROUND

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

11. ADJOURNMENT

MOTION R-24-052

Moved/Seconded by Clarke/Johns:

THAT the March 12, 2024, regular public meeting of the Board of Education adjourn at 3:49 p.m.

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?

Doug McPhee, Chairperson

Nick Taylor, Secretary Treasurer