



The Board of Education of  
School District No.5 (Southeast Kootenay)  
AGENDA - REGULAR PUBLIC MEETING

June 10, 2014, 5:00 p.m.  
Board Office

Pages

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

**1.2 Consideration and Approval of Agenda**

M/S that the agenda for the regular public meeting of the Board of Education of [date] be approved as [circulated / amended].

**1.3 Approval of the Minutes**

4

M/S that the minutes of the regular public meeting of the Board of Education of [date] be approved as [circulated/amended].

**1.4 Receipt of Records of Closed Meetings**

12

M/S to accept the closed records of the in-camera meeting of the Board of Education of [date].

**1.5 Business Arising from Previous Minutes**

**1.5.1 Amended Calendar**

13

**1.6 Receiving of Delegations/Presentations**

**1.6.1 Mount Baker Robotics**

**1.6.2 Jaffray Elementary Junior Secondary School**

**1.6.3 Special Olympics**

**2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**2.1 Advocacy/Education Committee**

15

M/S that the Board accept the report of the Advocacy/Education Committee.

<b>2.2</b>	<b>Policy Committee</b>	<b>19</b>
	M/S that the Board accept the report of the Policy Committee.	
<b>2.3</b>	<b>Finance/Operations/Personnel Committee</b>	<b>21</b>
	M/S that the Board accept the report of the Finance/Operations/Personnel Committee.	
<b>2.4</b>	<b>Student Services Committee</b>	<b>23</b>
	M/S that the Board accept the report of the Student Services Committee.	
<b>2.5</b>	<b>Communications/Media Committee</b>	<b>25</b>
	M/S to accept the report of the Communications/Media Committee.	
<b>2.6</b>	<b>Mt. Baker Secondary School Building Replacement Committee</b>	
	M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.	
<b>2.7</b>	<b>Legacy of Learning</b>	
	M/S to accept the Legacy of Learning report.	
<b>2.8</b>	<b>Trustee Reports</b>	<b>26</b>
<b>3.</b>	<b>SUPERINTENDENT'S REPORT TO THE BOARD</b>	<b>29</b>
	M/S that the [date] Superintendent's Report to the Board of Education be accepted as presented.	
<b>4.</b>	<b>CHAIRPERSON'S REPORT</b>	
<b>5.</b>	<b>NEW BUSINESS</b>	
	<b>5.1 Business Arising from Delegations</b>	
	<b>5.2 Key City Theatre</b>	
<b>6.</b>	<b>TRUSTEE BOUQUETS</b>	
<b>7.</b>	<b>ITEMS FOR INFORMATION/CORRESPONDENCE</b>	
	<b>7.1 Party Program</b>	<b>36</b>
<b>8.</b>	<b>QUESTION PERIOD</b>	

**9. ADJOURNMENT**

M/S that the [date] regular public meeting of the Board of Education adjourn at [time].

**10. LATE ITEMS**



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING**

**May 13, 2014, 5:00 p.m.  
Elkford Secondary School**

Present: Chairperson Lento  
Trustee Ayling  
Trustee Bellina  
Trustee Besanger (by telephone)  
Trustee Brown  
Trustee Damstrom  
Trustee Helgesen  
Trustee Johns  
Trustee Whalen,  
Superintendent of Schools, L. Hauptman  
Secretary Treasurer, R. Norum  
Director of Instruction/Human Resources B. Reimer  
Director of Student Learning and Aboriginal Education, J. Tichauer  
Recorder, Corinne Burns

Regrets: Director of Instruction/Student Learning, D. Casault  
District Principal/Student Services, D. Verbeurgt

**1. COMMENCEMENT OF MEETING**

**1.6. Receiving of Delegations/Presentations**

**1.1. Call to Order**

Chairperson Lento called the May 13, 2014 regular public meeting of the Board of Education to order at 5:08 p.m.

Chairperson Lento officially welcomed Jason Tichauer to the position of Director of Student Learning and Aboriginal Education.

Congratulations to Jodi Stemburger, 3rd place finish at the CPF Concours d'art oratoire and Leah Heavey Provincial finalist.

Long Service awards were presented to Trustees

- Shaun Damstrom - 9 years
- Frank Lento, Chris Johns and Trina Ayling - 6 years

**1.2. Consideration and Approval of Agenda**

**MOTION R- 76**

M/S that the agenda for the regular public meeting of the Board of Education of May 13, 2014 be approved as circulated.

**CARRIED**

**1.3. Approval of the Minutes**

Minutes of the Public meeting of the Board of Education of April 8, 2014.

**MOTION R- 77**

M/S that the minutes of the regular public meeting of the Board of Education of April 8, 2014 be approved as circulated.

**CARRIED**

**1.4. Receipt of Records of Closed Meetings**

**MOTION R- 78**

M/S to accept the closed records of the in-camera meeting of the Board of Education of April 8, 2014.

**CARRIED**

**1.5. Business Arising from Previous Minutes**

**1.5.1. Budget Bylaw**

**MOTION R- 79**

M/S that the Board of Education read a second time the Annual Budget Bylaw in the amount of \$52,297,605 on the 13th day of May, 2014.

**CARRIED**

**MOTION R- 80**

M/S that the Board of Education read a third time, passed and adopted, the Annual Budget Bylaw in the amount of \$52,297,605 on the 13th day of May 2014.

**CARRIED**

**1.6. Receiving of Delegations/Presentations**

**1.6.3. Elkford Secondary School Student Voice, Student Council and DSAC**

Elkford Secondary Students from Student Voice, Student Council and DSAC presented to the Board an overview of what they have been doing this year. Some highlights were:

- School Sprit Week
- Valentines Week
- A school video contest promoting ESS.
- Mentoring program for transition, grade 7's.
- Fundraisers: Philippines, Rockarama, Terry Fox, Food Bank and Relay For Life.
- DSCA students attended a Blue Lake leadership camp, brought back great ideas.

Students expressed concerns about their school:

- Heating
- Computers
- Courses not available due to low student population.
- Teachers teaching courses without subject experience.

**1.6.1. Sparwood Secondary's Innovation Project Presentation**

Superintendent Hauptman introduced Michael Kelly, Vice Principal, Sparwood Secondary. Mr. Kelly explained to the Board how the grant for Growing Innovations was being implemented:

- Sparwood Secondary received \$5000.
- Involves James Lund, grade 7 English/Socials teacher and Teck Coal in a partnership with Ministry of Education and UBC.
- Funds rural school projects that initiate student outcomes, engagement, local priorities.
- Curious individuals are unafraid to dream new dreams.
- Promotes active learning which can increase student motivation.
- Students monitor projects, making changes as necessary.
- Project is presented to others to spark excitement showing the potential for school and community partnership.

**1.6.2. Kates Noakes, FDTA President**

Kate Noakes spoke of teacher job action and thanked the Board for reconsidering the Recess decision.

Chairperson Lento thanked Ms. Noakes for the presentation.

**2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**2.3. Finance/Operations/Personnel Committee**

Co-chair Trustee Johns reviewed the minutes of the April 28, 2014 meeting of the Finance/Operations/Personnel Committee.

**MOTION R- 81**

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

**CARRIED**

**2.1. Advocacy/Education Committee**

Co-chair Trustee Bellina reviewed the minutes of the April 28, 2014 meeting of the Advocacy/Education Committee.

**MOTION R- 82**

M/S that the Board accept the report of the Advocacy/Education Committee.

**CARRIED**

**MOTION R- 83**

M/S that the Board write to Prime Minister Harper urging his government to renegotiate a new Health Care Accord and to maintain or increase existing funding to the provinces/territories and that this letter be copied to all federal Shadow Cabinet Ministers, our local MP, the Premier, Health and Education Ministers of BC, our local MLA, presidents of the BC School Trustees' Association (BCSTA), BC Teachers' Federation (BCTF), Canadian Union of Public Employees (CUPE), BC Confederation of Parent Advisory Councils (BCCPAC)(for distribution to their members), their local association chairs/presidents and to media.

**CARRIED**

**MOTION R- 84**

M/S that the Board give tentative approval for the Field Trip Application for MBSS to go to either Spain/Morocco or Turkey and Greece for spring break, 2015.

**CARRIED**

**2.2. Policy Committee**

Co-chair Trustee Brown reviewed the minutes of the April 28, 2014 meeting of the Policy Committee.

**MOTION R- 85**

M/S that the Board accept the report of the Policy Committee.

**CARRIED**

**MOTION R- 86**

M/S that the revised Policy 1.2 Procedural Bylaw be approved by the Board of Education.

**CARRIED**

**MOTION R- 87**

M/S that the revised Policy 3.1 Student Registration, Enrolment and Placement be approved by the Board of Education.

**CARRIED**

**MOTION R- 88**

M/S that the revised Policy 3.2 Creating Safe Schools be approved by the Board of Education.

**CARRIED**

**MOTION R- 89**

M/s that the Draft Policy Workplace Bullying and Harassment be approved by the Board of Education.

**CARRIED**

**2.4. Student Services Committee**

Co-chair Trustee Johns reviewed the minutes of the April 28, 2014 meeting of the Student Services Committee.

**MOTION R- 90**

M/S that the Board accept the report of the Student Services Committee.

**CARRIED**

**2.5. Communications/Media Committee**

Trustee Ayling reported that in addition to her attached report, the announcement of the New Mount Baker principal was also published in the Cranbrook Daily Townsman and the Kootenay Advertiser. The letter to Minister Fassbender regarding Community LINK funding was not distributed. It was moved back to the Advocacy committee.

**MOTION R- 91**

M/S to accept the report of the Communications/Media Committee.

**CARRIED**

**2.6. Mt. Baker Secondary School Building Replacement Committee**

Trustee Johns met with Mayor Stetski and CAO Wayne Staudt from the City of Cranbrook to explore initiatives around the RDEK grant to help facilitate modeling a new Key City Theatre. Mount Baker administration and Mr. Knipe met to discuss ways to design a prototype that they could take to the community. They have involved a local company to see if they can assist in the drafting of a model building.

**MOTION R- 92**

M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.

**2.7. Legacy of Learning**

Trustee Johns has acquired items from Jaffray. He met with the Women's Triangle group from Grasmere and obtained items and information from the late 1800s. He will be reporting to the DPAC, May 14, 2014, an update as to where they are with the project. A second display of photos has been put up in Board Room 2.

**MOTION R- 93**

M/S to accept the Legacy of Learning report.

**CARRIED**

**2.8. Trustee Reports**

Trustees reported on their activities for the month:

- Trustee Damstrom attended the Kikomun Run.
- Trustee Brown commented that Music Monday was fantastic.
- Trustee Whalen attended meetings with Safe Communities and they are moving ahead with the suicide protocol process.
- Trustee Ayling mentioned that the College of the Rockies would like to host a Board Meeting.

**3. SUPERINTENDENT'S REPORT TO THE BOARD**

Superintendent Hauptman's report of May 13, 2014 included:

Superintendent's Activities

- Minister Fassbenders tour

- College of the Rockies/Transitions

- Music Monday

- Conferences - Changing Results for Young Readers and BCSTA AGM

Update from Secretary Treasurer

Update from Director of Instruction/Student Learning

Update from Director of Instruction/Safety/Aboriginal Education

Update from District Principal/Student Services

Update from Director of Instruction/Human Resources

Important Dates for Trustees

## Enrolment Report

Superintendent Hauptman reported that she had also attended the Mount Baker drama production Urine Town. It was fantastic!

Discussion included:

- Mr. Norum is in the process of filling the position of Assistant Manager of Operations in Fernie. No dates for CUPE Bargaining. Preparing for audit the first week of August.
- Ms. Casualt reported that there was the opportunity to have all our strong start facilitators together for a regional meeting. Ms. Casualt is currently in Vancouver with My Education training.
- Mr. Verbuergt is in Windsor, Ontario with students attending the Canada-Wide Science fair.
- Mr Reimer will be starting the staffing process for next year. Continues to advertise and interview for TTOC positions and custodians.
- Mr. Tichauer shared the Ministry's announcement regarding the increase of ACE-IT seats to 5000, with the possibility of expanding into the Elk Valley. The Aboriginal Education agreement program is ongoing with the evaluation of data from this year.
- Trustee Johns asked for a copy of the BC First Peoples Principles of Learning.
- School District No. 5 website, positive feedback.

### **MOTION R- 94**

M/S that the May 13, 2014 Superintendent's Report to the Board of Education be accepted as presented.

**CARRIED**

## **4. CHAIRPERSON'S REPORT**

Chairperson Lento reported verbally that he is working closely with everyone to ensure continued success this year.

## **5. NEW BUSINESS**

### **5.1. Business Arising from Delegations**

Chairperson Lento recommended that we respond to the Elkford Secondary School Presentation in regards to the following:

- Computers/Internet service is slow.
- Heat does not seem to work evenly throughout the school.
- Teachers teaching courses without subject experience.
- Courses not offered because of low student demand.

### **5.2. Board Authorized Local Courses**

Mr. Tichauer reported that these courses need to be approved to ensure proper credits.

### **MOTION R- 95**

M/S that the Board of Education approve the following courses to ensure full compliance with the Independent School Act and the BC Ministry of Education requirements: Robotics 11, Robotics 12, Astronomy (YPLS – 1A), Yearbook 10, Yearbook 11, and Yearbook 12.

**CARRIED**

**5.3. New Skills and Trades**

Mr. Tichauer is communicating with the COTR about the new provincial mandate regarding ACE-IT:

- Higher number of students into the program.
- The Provincial government to implement programs to encourage businesses to hire apprenticeships.
- Perhaps there will be more opportunities for students from the Elk Valley to complete the program in their home communities.

**5.4. Amended Calendar**

There was a change in the Provincial Exams schedule; our calendar must be adjusted to reflect this change.

**MOTION R- 96**

M/S that the notice of the amended School District No. 5 calendar be accepted by the Board of Education.

**CARRIED**

**5.5. Election Bylaw**

Mr. Norum reported on the election bylaw

- Minimal changes
- It now states that the voting machines may be used.
- Each jurisdiction will look after the Trustee Elections.

**MOTION R- 97**

M/S to allow three readings of the Election Bylaw.

**CARRIED UNANIMOUSLY**

**MOTION R- 98**

M/S read a first time the 13th day of May, 2014.

**CARRIED**

**MOTION R- 99**

M/S read a second time the 13th day of May, 2014.

**CARRIED**

**MOTION R- 100**

M/S read a third time, passed and adopted, the 13th day of May, 2014.

**CARRIED**

**6. TRUSTEE BOUQUETS**

- Trustee Damstrom - Thanked senior staff for working hard throughout these tough times. Thank you to all the students that participated in the Kikomun run.
- Trustee Bellina thanked the Elkford Students for getting up in front of the board and making their presentation. Congratulations to Jaffray at the Kikomun run.

- Trustee Helgesen - Thanked the PAC ladies for attending the meeting, he appreciates the work that they do. Thanked Rocky Mountain Elementary School for another successful Rockarama.
- All Trustees thanked Elkford Secondary School for the great meal.

**7. ITEMS FOR INFORMATION/CORRESPONDENCE**

**8. QUESTION PERIOD**

Elkford Secondary School PAC Chair asked if the Board could keep in mind that not only do communities need skilled trades people, they need other professions as well. There is concern that School District No. 5 will promote trades to the Elk Valley students and not showcase a variety of professions.

**9. ADJOURNMENT**

**MOTION R- 101**

M/S that the May 13, 2014 regular public meeting of the Board of Education adjourn at 7:12 pm.

**CARRIED**

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Frank Lento, Chairperson

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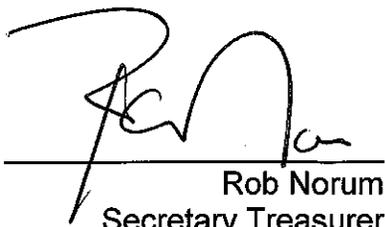
Rob Norum, Secretary Treasurer



#### 1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

##### **In-camera Meeting May 13, 2014**

- Finance/Operations/Personnel Committee report
  - Budget Discussion
- BCPSEA Representative Report
  - Labour Update
- Superintendent's Report
  - Legal and personnel issues
  - Social Media



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Rob Norum  
Secretary Treasurer

**2014-2015 Amended Annual School Calendar**

July 2014						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2014						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2014						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2014						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2014						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2014						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2015						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2015						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2015						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2015						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2015						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2015						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

 Alternate Calendar Days  
(Schools Not in Session)

 Spring Break/Winter Break

 Stat Holidays

 Professional Development Days

 Administrative Day

## Local School Calendar (School District No.5, Southeast Kootenay)

From the School Act, sections 87.01 and 87.02 and the new  
School Calendar Regulation

Days in Session	179
Days of Instruction	172
Non-Instructional Professional Development Days	6
Administrative Day	1
Schools Open	Tuesday, September 2, 2014
Thanksgiving Day (schools closed)	Monday, October 13, 2014
Remembrance Day (schools closed)	Tuesday, November 11, 2014
Christmas vacation period (schools closed)	Monday, December 22, 2014- Friday, January 2, 2015
Schools reopen after Christmas vacation	Monday, January 5, 2015
First day of second semester	Monday, January 26, 2015
Family Day	Monday, February 9, 2015
Spring vacation period (schools closed)	Monday, March 16, 2015-Friday, March 27, 2015
Schools reopen after Spring vacation	Monday, March 30, 2015
Good Friday (schools closed)	Friday, April 3, 2015
Easter Monday (schools closed)	Monday, April 6, 2015
Victoria Day (schools closed)	Monday, May 18, 2015
Last day of school for students	Thursday, June 25, 2015
Administrative Day	Friday, June 26, 2015
Hours of instruction (Kindergarten)	853 hrs
Hours of instruction (Elementary)	878 hrs
Hours of instruction (Secondary)	952 hrs
Hours of instruction per day (Elementary)	5 hrs 6 min
Hours of instruction per day (Secondary)	5 hrs 32 min

<b>Non-Instructional Professional Development Days</b>	<b>Schools Not in Session</b>	
	<b>Semester 1</b>	<b>Semester 2</b>
September 19	October 10	January 30
October 24	November 10, 28	February 6
November 21	December 19	March 13
February 27		May 1, 15
April 13		
June 5		



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
Minutes - Advocacy/Education Committee**

**May 26, 2014, 9:00 a.m.  
Board Office**

Committee Members  
in Attendance: Co-Chair Trustee Bellina  
Co-Chair Trustee Whalen

Regrets: Trustee Brown  
Trustee Johns

Board/District Staff in  
Attendance: Trustee Ayling  
Trustee Damstrom  
Trustee Helgesen  
Trustee Lento  
Lynn Hauptman, Superintendent  
Jason Tichauer, Director of Student Learning  
D. Casault, Director of Instruction/Student Learning  
J. Paetz, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

The Advocacy/Education Committee Meeting of May 26, 2014 was called to order at 9:07 a.m. by Co-Chair Bellina.

**1.2. Approval of Agenda  
ADV-2014-09**

M/S that the agenda of the Advocacy/Education Committee meeting of May 26, 2014 is approved as circulated.

**CARRIED**

**1.3. Approval of Minutes  
ADV-2014-10**

M/S that the minutes of the Advocacy/Education Committee meeting of April 28, 2014 be approved as circulated.

**CARRIED**

## 2. PRESENTATIONS

### 2.1. Trip to Belize - Daralyn Theilen and Jaffray Students

Presentation postponed to the Board meeting in June.

### 2.2. Trades Training - Jason Tichauer

Mr. Tichauer provided a review of current/new programs:

#### **ACE-IT**

- 29 students from SD5
- \$2,000 from ITA per student (\$1,000 up front and 2nd \$1,000 when Red Seal acquired)
- Government press release states seats will double (funding may be doubled but facility size will dictate how many students can be taken - can mean the program doesn't increase but that the number of ACE-IT seats within the program increases)
- district receives full block funding plus the additional \$2,000 per student
- 80% success rate ([possible to get high school credit, but not reach college level completion (Red Seal Certification)
- additional help for students to cover costs?

#### **YES 2 IT**

- Grade 9 program (10% of Gr.9 students)
- exposure to trades
- held in April at COTR

#### **Project Heavy Duty**

- alternates years in Cranbrook and Elk Valley
- 24 grade 11/12's
- safety training, exposure to heavy duty equipment operation

#### **Trades Works 12**

- new course at MBSS outside the timetable
- prep for ACE-IT or employment
- Certifications (First Aid, TE, H2S, S0-100)
- Gr.11/12's
- Skills BC - Regional Competition showcases trades
- MBSS won silver/bronze this year in Robotics

#### **New for Next Year - Elementary Skills Training Program**

- opportunity to introduce basic Industry skills to elementary schools
- taught by MBSS teachers
- paid by BC Education Plan funding

### **Vision**

- continue to promote trades and technical training opportunities
- expose as many students as possible to pathways
- more dual credit options to be available
- partnerships with post-secondary and industries are critical
- want high school students getting credit in high school for college/university courses

## **3. ITEMS FORWARDED FROM PREVIOUS MEETING**

### **3.1. Parent Survey Results Update - Lynn Hauptman**

There was a request for PAC information to be sent home with students. This will be organized for the fall. All information must be funneled through the Principal.

### **3.2. Strategic Directions and Values Update - Lynn Hauptman**

The Superintendent advised she is still waiting for Round 2 from Trustees - please send in as soon as possible.

### **3.3. Select Standing Letter and Recommendations - Chris Johns**

Tabled to a future meeting.

### **3.4. Data Comparison Update - Lynn Hauptman/Trina Ayling**

Tabled to the September Advocacy Meeting pending further information.

## **4. CORRESPONDENCE AND/OR NEW ITEMS**

### **4.1. DSAC Report**

Trustee Bellina reported:

DSAC met via WebEx on May 23, 2014. Discussion included:

- some technical difficulties with new WebEx system
- ways to recruit younger students to DSAC (suggested doing a video at Blue Lake to promote DSAC, students were very excited about this)
- create a line item in district budget to show support (grant received is almost gone, students do fundraising themselves)

### **4.2. DPAC Report - Trina Ayling**

Trustee Ayling reported as follows:

- Legacy of Learning presentation was well received.
- proposed Bylaw amendment was approved
- DPAC will be voting on resolutions at their AGM this month; two DPAC reps attending; PACs are asked to send in their proxy vote authorization forms to DPAC

- Recognition and appreciation was given for the hard work by admin and exempt staff involved in reinstating recess
- next meeting June 11

#### **4.3. Catchment Review Process Update - Lynn Hauptman/Trina Ayling**

- Catchment changes are delayed until next fall.
- District Management will look at several options this summer for the Board to consider
- New policy has been developed
- parents now have the information
- 1st round of cross boundary transfers completed as per policy dates
- 2nd round will be done by the end of June

### **5. BCSTA LETTERS**

#### **5.1. Funding**

Receive and file all letters.

Do we want to be part of the voice of other districts regarding the changes to surplus/capital projects? Committee agreed to write a letter of support in this regard. Trustee Ayling will draft a letter.

#### **5.2. Literacy Coordination**

Receive and file.

### **6. ADJOURNMENT**

The Advocacy/Education Committee meeting was adjourned at 9:43 am.



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - POLICY MEETING**

**May 26, 2014, 10:00 a.m.  
Prestige Inn**

Committee Members in Attendance: Co-Chair Trustee Damstrom  
Trustee Ayling  
Trustee Besanger

Regrets: Co-Chair Trustee Brown

Board/District Staff in Attendance: Trustee Bellina  
Trustee Helgesen  
Chairperson Lento  
Trustee Whalen  
L. Hauptman, Superintendent of Schools  
D. Casault, Director of Student Learning and Innovation  
J. Tichauer, Director of Student Learning and Aboriginal Education  
D. Verbeurgt, District Principal/Student Services  
J. Paetz, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

The Policy Committee meeting of May 26, 2014 was called to order at 9:50 a.m. by Co-Chair Damstrom.

**1.2. Approval of the Agenda  
POL-2014-07**

M/S that the agenda for the Policy Committee meeting of May 26, 2014 be approved as circulated.

**CARRIED**

**1.3. Approval of the Minutes  
POL-2014-08**

M/S that the minutes of the Policy Committee meeting of April 28, 2014 be approved as circulated.

**CARRIED**

### **3. BUSINESS ARISING FROM PREVIOUS MEETING**

#### **3.1. Threat/Violence Flowchart and Reporting Form**

A revised flowchart was distributed for handling violence and/or threats.

Discussion included:

- the revised flowchart goes with Policy 3.2 Creating Safe Schools
- the flowchart will be sent to the CFTA Co-Chairs to review
- a reporting form is still required – District Management is still reviewing the Violent/Threat Risk Assessment and Crisis Response Manual prior to creating the form.

### **4. CORRESPONDENCE AND/OR NEW ITEMS**

#### **4.1. Social Media Policy**

Discussion included:

- social media policy will extend to students and staff
- Mrs. Casault will be meeting to collaborate with SD6 at the beginning of July (they participated in a provincial session with legal counsel present)
- policy will be linked to student registration as well as internet access consent and release of information
- reference to comments made on a possibly inappropriate site by SD5 employees - currently nothing in place but we are starting with new employee interviews as to what is expected or acceptable behaviour for SD5 employees
- policy will need to be reviewed often as technology changes very quickly.

#### **4.2. Advertising in Schools Policy**

Discussion included:

- we continue to get more and more requests from outside agencies to post and/or hand out information in schools
- need to provide guidelines to Principals
- is it benefitting our kids educationally?
- accepting money from corporations and then advertising for them (partnerships)
- draft policy will be brought to a future meeting

#### **4.3. Student Enrolment/Registration Forms**

Discussion included:

- a new registration form will be created to match the new MyEducation system
- student registration package will include social media, internet access, release of information, etc.
- need to educate students and parents as well
- share information with PAC /DSAC groups.

### **6. ADJOURNMENT**

The meeting adjourned at 10:21 a.m.



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**May 26, 2014, 12:30 p.m.  
Prestige Rocky Mountain Resort & Convention Centre**

Committee Members in Attendance: Co-Chair Trustee Helgesen  
Trustee Bellina  
Trustee Whalen

Regrets: Co-Chair Trustee Johns  
Trustee Besanger  
Trustee Brown

Board/District Staff in Attendance: Trustee Ayling  
Trustee Damstrom  
Chairperson Lento  
Superintendent of Schools, L. Hauptman  
Secretary Treasurer, R. Norum  
Director of Instruction/Human Resources, B. Reimer  
Director of Student Learning and Aboriginal Education, J. Tichauer  
(Recorder) C. Burns

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

The public Finance/Operations/Personnel Committee meeting of May 26, 2014 was called to order at 11:15 am by Co-chair Trustee Helgesen.

**1.2. Approval of the Agenda**

**MOTION FOP-P 2014 -9**

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of May 26, 2014 be approved as circulated.

**CARRIED**

**1.3. Approval of the Minutes**

**MOTION FOP-P 2014 -10**

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of May 26, 2014 be approved as circulated.

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**3. DELEGATIONS/PRESENTATIONS**

Nil

**4. NEW BUSINESS**

**4.1. Meeting Schedule**

Superintendent Hauptman distributed the School Board meeting schedule for 2014/15. November's Board Meeting is Wednesday, Nov 12<sup>th</sup>. Tuesday, November 11<sup>th</sup> is Remembrance Day. There is no committee meeting in March.

**5. ITEMS FOR INFORMATION**

**5.1. Safety Report**

No Safety Report.

**5.2. Tender Summary**

Mr. Norum explained the Paper Tender is for the 2014/15 school year. It is for all schools. We do not always go with the lowest bid; they must meet all criteria. Recycled was considered; however the cost is substantially higher.

**6. QUESTION PERIOD**

**7. ADJOURNMENT**

The public Finance/Operations/Personnel Committee meeting of May 26, 2014 adjourned at 11:22am

**8. LATE ITEMS**



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - STUDENT SERVICES MEETING**

**May 26, 2014, 11:00 a.m.  
Prestige Inn**

Committee Members  
in Attendance: Co-Chair Trustee Besanger  
Trustee Ayling  
Trustee Whalen

Regrets: Co-Chair Trustee Johns

Board/District Staff in  
Attendance: Trustee Bellina  
Trustee Damstrom  
Trustee Helgesen  
Chairperson Lento  
L. Hauptman, Superintendent of Schools  
D. Casault, Director of Student Learning and Innovation  
J. Tichauer, Director of Student Learning and Aboriginal Education  
D. Verbeurgt, District Principal/Student Services  
J. Paetz, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

The Student Services meeting of May 26, 2014 was called to order at 10:27 a.m. by Co-Chair Besanger.

**1.2. Approval of the Agenda  
SS-2014-09**

M/S that the agenda for the Student Services Meeting of May 26, 2014 be approved as circulated.

**CARRIED**

**1.3. Approval of the Minutes  
SS-2014-10**

M/S that the minutes of the Student Services meeting of April 28, 2014 be approved as circulated.

**CARRIED**

## **2. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **2.1. Presentation - Autism Services in SD5**

This item has been tabled to September due to job action.

## **3. CORRESPONDENCE AND/OR NEW ITEMS**

### **3.1. CUPE Staff Development Update**

- There are a variety of planned in-services for Education Assistants (Non-violent Crisis Intervention, Adapted Technology, Dragon Speak, Kurzweil, Reference and Regulate, POPARD (Provincial Outreach Program - Autism Related Disorders), as well as specialized areas such as Braille and Cochlear Implants).
- We do receive requests from EA's to do larger in-services on pro-d days; however Principals want them to be in their schools on those days.
- Education Assistants currently have 2 pro-d days per year as per the Collective Agreement.
- There is currently no budget set aside to fund individual requests (release, travel, registration fees).
- Previous funding from the SSEAC grant has been exhausted.

### **3.2. Alternate Review Report**

Mr. Verbeurgt provided a review of the draft report. Discussion included:

- make-up of the review team
- areas where additional support is needed
- add Ktunaxa Kinbasket Child and Family Services to community agencies (page 1)
- change *additions* to *addictions* (page 3)
- using our website to share information/provide support for staff
- updated technology is needed for alternate programs
- very clear feedback from students that if it weren't for the alternate programs and the staff, they would not still be in school
- 3 year implementation plan will now be developed
- thanks to all committee members for their time and dedication during the review process
- Trustees would like the full report which includes the data pieces
- Trustees requested a presentation by the review committee to the Board once the 3 year plan has been developed (likely October or November).

## **5. ADJOURNMENT**

The meeting adjourned at 11:04 a.m.

**Communications Committee Report**

**Sent Media release(s):**

- SD5 Budget/Select Standing Committee report
- Principal Hire, Rocky Mountain Elementary School
- Principal Hire, Elkford Secondary School

**Letter sent:**

- Letter to Prime Minister Harper re: Health Act Accord

**Media release(s) for distribution:**

- Vice Principal Hire, TM Roberts Elementary School

**Letter to:**

- Minister re: Cost Sharing of Capital Projects

**Media Releases in the works:**

**The following letter, pending add'l committee work/Board motions:**

- Letter to Minister Fassbender re: CommunityLINK funding (April)

**Published/Media-Related Activities:**

- SD5 Budget/Select Standing Committee report in Daily Townsman and E-know Online News
- Principal Hire, Rocky Mountain Elementary School in E-know Online News

**Trustee Report**

- DPAC mtg –May 14
- Special Board meeting –May 20
- Aboriginal Enhancement meeting –May 21
- Project Heavy Duty –May 23
- Committee Meetings –May 26
- AW PAC –May 26
- TM Roberts VP interviews –May 30
- CDTA executive mtg –June 4

## Trustee Bellina's Report

May 12th - FJMES PAC meeting

May 13th - Board Meeting in Elkford

May 15th - Early Childhood Development meeting

May 21st - SSS PAC meeting

May 23rd - DSAC meeting WebEx - attended in person

May 26th - Committee meetings

May 29th - BCPSEA Bargaining call

May 30th - Grad Banquet

May 31st - Grad Commencement

June 9th - FJMES PAC meeting

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## TRUSTEE WHALEN REPORT FOR JANUARY – JUNE 2014

### **JANUARY**

Safe Communities Cranbrook meeting – January 7  
Board Meeting in Jaffray – January 14  
Safe Communities Cranbrook teleconference – January 16  
Steeple PAC Meeting – January 21  
Traffic Meeting at TM Roberts – January 24  
SD Committee Meetings – January 27  
Laurie PAC Meeting – January 27

### **FEBRUARY**

Safe Communities Cranbrook Meeting – February 4  
CDTA Meeting – February 4  
Board Meeting – February 11  
Meeting with Lynn and Chris  
Cranbrook in Motion Meeting – February 13  
Gordon Terrace 100<sup>th</sup> Celebration – February 14  
Board Curriculum Meeting – February 17  
Safe Communities Cranbrook Teleconference – February 18  
Steeple PAC Meeting – February 18  
Executive Assistant Interviews – February 20  
School District Committee Meetings – February 24  
Laurie PAC Meeting – February 24  
District Principal Interviews – February 26

### **MARCH**

Laurie PAC Meeting – March 3  
Safe Communities Cranbrook Meeting – March 4  
CDTA Meeting – March 5  
Cranbrook Suicide Protocol Forum – March 10  
Board Meeting in Fernie – March 11  
Cranbrook in Motion Meeting – March 13

### **APRIL**

School District Committee Meetings – April 1  
Traffic Meeting at TM Roberts – April 4  
RSA Day – April 7  
Laurie PAC Meeting – April 7  
Board Meeting – April 8  
Online Safety Presentation (LMS) – April 10  
Mount Baker Principal Interviews – April 15  
Cranbrook in Motion Meeting - April 17  
Dinner with the MOE – April 22

Trustee AGM (Vancouver) - April 24-27  
School District Committee Meetings – April 28  
National Suicide Awareness Day event planning meeting – April 30

**MAY**

Safe Communities Cranbrook Meeting – May 6  
Cranbrook Suicide Protocol Forum – May 12  
Board Meeting – May 13  
Safe Communities Cranbrook booth at Magic Show – May 14  
Laurie PAC Meeting – May 19  
Steeple PAC Meeting – May 20  
Safe Communities Cranbrook teleconference – May 21  
Project Heavy Duty – May 23  
School District Committee Meetings – May 26  
TM Vice Principal Interviews – May 30

**JUNE**

Safe Communities Cranbrook Meeting – June 3  
CDTA Meeting – June 4



**School District No. 5**  
**From the Office of the Superintendent**

To: Trustees  
From: Lynn Hauptman  
Date: June 10, 2014  
Re: Monthly Report to the Board

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**Purpose of this Report:**

As the Board's Chief Executive Officer, the Superintendent of Schools is accountable for the day-to-day operations of the school district and for ensuring that the Board is aware of how the school district is doing in all areas of its operations.

**Superintendent's Activities**

**Fernie Student Wins Top Award at Provincial French Public Speaking Competition**

Leah Heavey, Grade 7 at Fernie Secondary School took home a top award in this year's pan-provincial French public speaking competition, *Concours d'art oratoire*. 10,000 students from across B.C. competed and 285 made the provincial finals. *Concours d'art oratoire* helps students develop their creative and public speaking abilities, as well as self-confidence. Congratulations Leah!

**2014/2015 School Fees – see attached sheet**

**Dogwood District Authority Scholarships**

Janice Paetz, Gail Rousseau and Jason Tichauer have just received District Dogwood presentations from 58 students who shared their passions and career aspirations in such a powerful way. In the end 46 - \$1000 scholarships have been awarded. I extend my sincere appreciation to all donors who are making a significant impact on post-secondary opportunities for our students.

**BC Liquor Stores 2014 Dry Grad Campaign**

School District 5 participated in the thirteenth annual fundraising campaign to support alcohol-free graduation celebrations in all of our communities planned by the BC Liquor Distribution Branch (LDB). Elkford Secondary will receive \$40.00, Sparwood Secondary will receive \$512.00, Fernie Secondary will receive \$1,072.61 and Mt. Baker Secondary will receive \$5,807.00. An Exit Survey will be completed by each school and submitted on behalf of the District which will summarize the allocation of the campaign funding.

**New Principal/Vice-Principal Positions**

We have been busy finalizing Administrative positions within the district and we'd like to welcome Dean Chandler as Principal to Rocky Mountain Elementary School in Elkford, Doug Bolander as Principal to Elkford Secondary School and Jennifer Roberts as Vice-Principal at TM Roberts Elementary in Cranbrook.

### **Medieval Feast at LMS**

I also had the pleasure of attending the Medieval Feast that was the culminating event in their Medieval Social Studies unit in the Student Services department at Laurie Middle School. A good time was had by all! Great costumes, food and entertainment!

### **Graduation Ceremonies**

MBSS – June 26 5:00 p.m.

ESS – June 26 11:00 a.m.

FSS – June 26 2:00 p.m.

*Enrolment report – see attached*

### **Finance/Operations Updates:**

The Board adopted the 2014/15 Annual Budget and we are now updating our accounts so budget reports are ready for Account Managers for late August. Payroll staff is busy with calculations for strike and lockout deductions and those calculations will be passed on to the Ministry where 80% will be withheld and 20% returned to the district. Staff meetings continue in our department to prepare for the upcoming annual audit, our auditors are expected to arrive in the district in early August where they will conduct an extensive review of our accounts.

CUPE bargaining is now underway with meetings schedule for June 2, 9 and 16 with the team and/or CUPE. We expect to continue CUPE bargaining into September 2014.

### **Update from the Director of Student Learning and Innovation**

#### Summer Book Give-away

We are extremely excited to be supporting (once again) some of our young readers through the summer months. In previous years two classes were selected to receive 4 -5 books over the summer. This year we are focusing on our more vulnerable or beginning readers. Our District Literacy Support Teacher will be supporting the following teachers/classes with this year's event.

- SES – 6 grade 2 students
- IDES – 6 Grade 3-4 students from Amy Smith's class
- GTES – 6 students from Annie Bock's class
- HES – 6 grade 2 students in Cassandra Buch's class
- TMRES -3 grade 1 students from Kerry Barclay's class

- TMRES -3 grade 2 students from Amy Gondek's class

### Changing Results for Young Readers (CR4YR)

The Ministry, through the BCed Plan funding, will once again support this initiative for the 2013-2014 school year. We are in the process of determining the school teams that will be participating this year. The hope is to have two parallel groups similar to this past year. The District plans on supporting a team of 2-3 educators to attend the CR4YR Provincial Network Session held in August 2014.

### Early Childhood Education

SD 5 continues to work in partnership with the Ministry of Education to provide the Early Childhood Educators (StrongStart) in our Region with access to relevant professional development. Although no new centers are being supported we are continuing to work with the 4 presently operating in our communities of Sparwood, Fernie and Cranbrook.

### PVP mentoring/training

The mentoring of our new PVP members will be continuing this coming year. We are currently supporting three members in attending the UBC short course in July as well registration support for a handful attending the Assessment Conference in Portland

### Cyber Seniors

SSS and FSS are in working in partnership with CBAL to develop a "cyber seniors" training workshop. CBAL will be training several senior students in delivering a computer training program for Seniors. The students will be earning credits toward graduation, while at the same time, contributing to their community with intergenerational learning.

### Technology Update

Welcome and congratulations to our new Technology Foreman: Joanne Lees!! Our technology roll-out continues as planned with TMRE, and PMS scheduled for the summer months. Conversations are continuing with schools to ensure technology requests, needs and purchases are in line with the technology plan while at the same time addressing the educational needs of students and teachers.

MyEducationBC initial Train the Trainer is complete and data validation is scheduled for June 23 -26<sup>th</sup>. Data conversion will be done once the Year End Transition (YET) is complete. With all the work that still remains in the new environment the Implementation Plan has been adjusted to include only Elementary Schools and StrongStart Centers for September 2014.

### **Update from the District Principal/Student Services**

The Alternate Education Program review document was presented at the May Student Services Committee meeting.

Learning Improvement Plan forms went out, consultations done between principals and education staff, they were collected, summarized and presented to Senior Management for decisions. Some staffing will occur this spring. The remaining majority of the funds will be allocated with the second round of LIF legislated consultation in the fall, followed by LIF staffing in October.

A number of file reviews will occupy many weeks this spring. Approximately 140 files for all students requiring intensive behavior intervention will be reviewed and renewed if criteria and services are maintained. There are a number of additional student files that need authorization for a special education designation.

There is a big focus on mental health with two interagency meetings this month: Mental Health Promotion Collaboration (promotion and prevention); and The Child and Youth Mental Health and Substance Use Collaborative Action Team (intervention and crisis management).

A newly assigned role as Healthy School Coordinator for SD5 is focusing this month on the new Guidelines for Food and Beverage Sales in BC Schools - they are mandated to be fully implemented by September 2014. Other future topics and activities will include healthy eating, school meals, Action Schools, school connectedness, school fruits and veggies program, wellness, life-threatening food allergies in schools, school meals and nutrition, healthy attitudes, dental health, mental health, anxiety, depression, sip smart, physical activity, physical health, self-esteem, and cancer prevention, to name a few.

Website development support continues with the district webpage and with all schools.

#### **Update from the Director of Instruction/Human Resources**

CUPE bargaining is in the planning stages and will be exchanging bargaining proposals in the next few days. We are looking forward to positive discussions and making improvements to the collective agreement.

Staffing processes for the coming school year are now well under way. The first round of postings for teachers has closed and we are now working on filling them. We hope to complete a 2nd round of postings before July 4<sup>th</sup>.

The retirement celebration for employees of School District 5 is taking place on Thursday, June 18<sup>th</sup> at St. Eugene Mission Resort. There have been over 40 retirements thus far this past school year. We look forward to an enjoyable evening where we can celebrate the accomplishments of employees and their distinguished careers.

#### **Update from the Director of Student Learning and Aboriginal Education:**

##### **Skills Training**

Project Heavy Duty was a great success again this year! This past month, 24 students from Cranbrook were given the opportunity to work, train and learn on various pieces of heavy equipment at the City of Cranbrook Public Works yard. Students once again received first aid certification, worksite safety equipment and valuable exposure to potential careers.

There is a tremendous amount of work that goes into organizing this event for students, and we certainly could not have such a successful event without our industry partners! As is standard, next year will be in the Elk Valley.

### **Aboriginal Education**

This month we had our last Enhancement Agreement Committee of the year. Representatives from the St. Mary's band, the Metis Association and district Aboriginal Education Support Workers were able to join us. We had the opportunity to discuss the First Peoples Principles of Learning with the group and had some excellent feedback. Also discussed at length was the process for cultural project approvals in SD 5.

### **Safe Schools Coordinator**

All Safe Schools Coordinators were called to the lower mainland this month to discuss various topics. Amongst the issues discussed were recent trends in adolescent drug use, district policies around 'e-cigs' or ENDS, interpretations of the Family Law Act in terms of student enrollment and parental rights and an announcement that ERASE bullying will have a level 3 training coming in the fall.

### **Important Dates for Trustees:**

Retirement Dinner – June 18, St. Eugene Resort  
Ktunaxa Flag Raising Ceremony – MBSS, June 17 11:00 a.m.

Lynn Hauptman  
Superintendent

School District 5 Enrolment - June, 2014

School	Student Funded FTE Feb.01.14	Student FTE June 1.14	Difference
Amy Woodland Elementary	247	258	11
Elkford Elem/Secondary	162.75	161	-1.75
Fernie Secondary	295	300.625	6
Frank J. Mitchell Elementary	344	353	9
Gordon Terrace Elementary	282	282	0
Highlands Elementary	241	244	3
Isabella Dicken Elementary	349	352	3
Jaffray Elem. Junior Secondary	169	166	-3
Kootenay Discovery School	32.12	9	(23)
Kootenay Educational Services	59	64.375	5.375
Kootenay Orchards Elementary	229	227	(2)
Laurie Middle	302	297	-5
Mount Baker Secondary	862.25	840.75	(22)
Parkland Middle	467.76	466.75	-1.01
Pinewood Elementary	113	116	3
Rocky Mountain Elementary	233	233	0
Sparwood Secondary	249.62	242.625	(7)
Steeles Elementary	142	133	-9
T.M. Roberts Elementary	357	356	(1)
<b>Total District</b>	<b>5136.5</b>	<b>5102</b>	<b>-34</b>

School District 5 (Southeast Kootenay)									
2014-2015 School Fees									
Schools	Refundable Deposits	Planners (optional)	Student Activities	Locks	Yearbook	School Supplies	Specialty Academy	Musical Instruments	
Amy Woodland		\$10.00				\$8.15 - optional			
Elkford Secondary		\$15 - agendas, locks & lockers							
Fernie Secondary			\$15-agenda/lock/locker/sc fee						
Frank J. Mitchell				\$3 - optional					
Gordon Terrace		\$8 agenda (optional)				\$5-45 (optional) may be workbooks		\$8/month	
Highlands						\$21-K; \$36-1-3; \$40-4; \$56-5&6 (opt)			
Isabella Dicken			optional swim K-3 \$12, Optional Ski 4-6 \$30					\$12/mo. Gr. 6 Band \$7 recor	
Jaffray		\$5 - agenda	\$38 - swimming - optional	\$5 - optional		\$30 - optional			
Kootenay Orchards		\$10 agenda (gr 4-6)				\$1-6 - optional			
Laurie		\$10 - agenda & lock			\$35 - optional				
Mt. Baker	\$35 textbooks	\$25- agenda, calendar magnet, lock, activity fee			\$60 - optional	\$5-40 - optional			
Parkland	\$35 textbooks	\$10 - handbook/magnetic calendar/ lock/locker			\$35 - optional		\$990/yr		
Pinewood		\$10 - agenda				\$20-30 - optional		rental - \$80/yr	
Rocky Mountain						\$20-30 - optional			
Sparwood Secondary		\$15 includes agenda & magnets							
Steeple		\$10 - intermediate agenda							
T.M. Roberts		\$5-15 includes agenda				\$7 Primary; \$5 intermediate - optional			\$10 band book - opt.

Board Correspondence  
Board met June 10/14.



East Kootenay P.A.R.T.Y Program  
25- 10<sup>th</sup> Ave South  
Cranbrook, BC V1C 2M9  
[ekparty@ekrealty.com](mailto:ekparty@ekrealty.com)  
250-426-8211 ext 370

School District No. 5  
940 Industrial Road No. 1  
Cranbrook, BC V1C 4C6  
c/o Mr. R. Norum, Secretary-Treasurer

May 21, 2014

Re: Thank you

I would like to offer my sincere gratitude for the allocation of \$2500 that has been forwarded to the East Kootenay P.A.R.T.Y. Program. These funds truly are essential for the continuation of our program and all the positive objectives we have in store for the upcoming year. This past year has proven to be a difficult one as I took a maternity leave and during that time we saw the passing of our acting Coordinator's husband therefore her resignation.

We can not show the depth of our gratitude for believing in and supporting our program and initiatives. Our P.A.R.T.Y. Student Council is stronger than ever with a record breaking total of 19 youth engaged! There is a combination of such talent and diversity that we have an energetic group of youth that are planning some great events for their peers to offer an alternative to high risk activities. Having access to cutting edge technology has really expanded our delivery within the After P.A.R.T.Y. day, thus we are able to interact with youth using methods that interest and engage them. Our deliver of this program and the Retro Bill program for grades 1-3 has expanded to include Aqamnik and Yagan Nukiy. We really have expanded our delivery and depth as we deliver the Jr. P.A.R.T.Y. - Project Defence Program to all grade 4 students throughout the East Kootenays in partnership with the Kootenay Ice.

Thank you for assisting us financially so that we can focus on the heart of what we do which is to prevent injury to East Kootenay youth so they will all reach their full potential. We would be more than pleased to come and speak to your group on our initiatives and how the year is going.

Please feel free to contact me if you have any questions or comments.

Warm regards,

Mandy Bessie

East Kootenay P.A.R.T.Y. Program Coordinator