



**The Board of Education of
School District No.5 (Southeast Kootenay)
AGENDA - REGULAR PUBLIC MEETING**

June 13, 2017, 3:00 p.m.
Elkford Secondary School

Pages

1. COMMENCEMENT OF MEETING

1.1 Call to Order

I would like to acknowledge that we are on the traditional lands of the Ktunaxa people.

1.2 Consideration and Approval of Agenda

M/S that the agenda for the regular public meeting of the Board of Education of June 13, 2017 be approved as [circulated / amended].

1.3 Approval of the Minutes

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M/S that the minutes of the regular public meeting of the Board of Education of May 15, 2017 be approved as [circulated/amended].

1.4 Receipt of Records of Closed Meetings

11

M/S to accept the closed records of the in-camera meeting of the Board of Education of May 15, 2017.

1.5 Business Arising from Previous Minutes

1.6 Receiving of Delegations/Presentations

1.6.1 Growth Plan - Elkford Secondary School

1.6.2 Growth Plan - Rocky Mountain Elementary School

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

12

Recommendation A

M/S that the Board consider changing the time of the Advocacy/Education Committee meeting to 9:30 a.m. starting in September.

Recommendation B

M/S that the Board write a letter to Premier Christy Clark, the Minister of Finance and Minister of Education re: the Federal transfer of \$655 million over 10 years and request that additional monies be invested in schools to assist students struggling with mental health.

Recommendation C

M/S that the Board send a thank you letter to SD42 thanking their Board for writing to Honorable Minister Philpott re: youth mental health funding for provinces and outline our Board's planned next steps to continue advocacy of this issue.

Recommendation D

M/S that the Board write a letter to the Minister of Education supporting SD23's letter re: BCPSEA Board.

M/S that the Board accept the report of the Advocacy/Education Committee.

2.2 Policy Committee

16

Recommendation A

M/S that the Board approve Policy 3.24 – International Students.

Recommendation B

M/S that the Board approve Policy 2.2 BC School Act – Section 177.

M/S that the Board accept the report of the Policy Committee.

2.3 Student Services Committee

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M/S that the Board accept the report of the Student Services Committee.

2.4 Finance/Operations/Personnel Committee

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M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

2.5 BCSTA /Provincial Council

2.6	Communications/Media Committee	
	M/S to accept the report of the Communications/Media Committee.	
2.7	Mt. Baker / Key City Theatre Replacement Committee	
	M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.	
2.8	Legacy of Learning	
	M/S to accept the Legacy of Learning report.	
2.9	Trustee Reports	32
3.	SUPERINTENDENT'S REPORT TO THE BOARD	36
	M/S that the June 2017 Superintendent's Report to the Board of Education be accepted as presented.	
4.	CHAIRPERSON'S REPORT	
5.	NEW BUSINESS	
5.1	17/18 Annual Budget Final Reading	
5.2	18/19 Capital Budget	
6.	TRUSTEE BOUQUETS	
7.	ITEMS FOR INFORMATION/CORRESPONDENCE	
	CSBA 2017 Conference July 5-8, 2017 Whistler	
	KBB AGM September 15-17, 2017 Ainsworth Hot Springs Resort	
8.	QUESTION PERIOD	
9.	ADJOURNMENT	
	M/S that the June 13, 2017 regular public meeting of the Board of Education adjourn at [time].	
10.	LATE ITEMS	



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**Date: May 15, 2017, 3:00 p.m.
Location: Board Office**

Present: Chairperson Lento
Trustee Ayling
Trustee Bellina
Trustee Blumhagen
Trustee Brown
Trustee Johns
Trustee McPhee
Trustee Whalen
Superintendent of Schools, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Student Learning/Aboriginal Education, J. Tichauer
Recorder, Sandy Gronlund

Regrets: Trustee Blumhagen
Trustee Helgesen

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson Lento acknowledged that we are on the traditional lands of the Ktunaxa people.

Chairperson Lento called the May 15, 2017 regular public meeting of the Board of Education to order at 3:03 p.m.

A card was signed by the Board congratulating Tom Shypitka as the new MLA.

1.2 Consideration and Approval of Agenda

Addition: 5.3 Rural Education

MOTION-R-17-71

M/S that the agenda for the regular public meeting of the Board of Education of May 15, 2017 be approved as amended.

CARRIED

1.3 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of April 11, 2017.

MOTION-R-17-72

M/S that the minutes of the regular public meeting of the Board of Education of April 11, 2017 be approved as circulated.

CARRIED

1.4 Receipt of Records of Closed Meetings

MOTION-R-17-73

M/S to accept the closed records of the in-camera meeting of the Board of Education of April 11, 2017.

CARRIED

1.5 Business Arising from Previous Minutes

Nil

1.6 Receiving of Delegations/Presentations

1.6.1 MBSS Student Keesha Steppan (1 of 10 student chosen to present in Ottawa)

Superintendent Hauptman introduced Leigh Cormier, teacher at Mount Baker Secondary School, and one of her students, Keesha Steppan, who was chosen to be a writer with students from across Canada on Climate Change in Ottawa.

Leigh shared with the Board how she and her class became involved with the Climate 152 Project. A challenge was put out last year across Canada to Students asking:

How can we achieve an economically prosperous and low carbon future in Canada?

- Investigate climate change in the community
- Impacts
- What can be done?

Keesha Steppan shared with the Board her groups project on Bees and how they relate to the environment and climate change. The group reached out to the owners of “Moody Bees” in Kimberley for information on Bees and to the Aboriginal community for information on Native bee friendly plants.

Keesha’s group decided to make a Bee garden in the court yard at Mount Baker school for other students to enjoy. Keesha explained how her group will meet in the court yard and bring people from younger grades join in and have it set up so people can have a place to eat and socialize.

Community businesses contributed for eg. New Dawn donated wood, Freightliner a \$250 donation (which will be used to purchase plants from Top

Crop) and Reimans painting donated 4 gallons of paint. The group is anxious to get started as soon as the weather permits.

Keesha had a chance to write a report and was chosen to go to Ottawa and present it and contribute to the writing team.

Some ways we can help the bee population:

- Buy local non pasteurized honey
- Use organic pesticides
- Buy local natural produce

Keesha and Leigh answered the Boards' questions and were congratulated on the work they have all put into this worthwhile project.

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

Co-chair Trustee Whalen reviewed the minutes of the April 24, 2017 meeting of the Advocacy/Education Committee.

MOTION-R-17-74

M/S that the Board support the Rainbow Crosswalk Project at Fernie Secondary School.

CARRIED

MOTION-R-17-75

M/S that the Board write a letter of support to Rob Gay, Chair of the Kootenay Boundary Broadband Committee, in support of their application to the Connect to Innovate Program.

CARRIED

MOTION-R-17-76

M/S that the Board accept the report of the Advocacy/Education Committee.

CARRIED

2.2 Policy Committee

Co-chair Trustee Brown reviewed the minutes of the April 24, 2017 meeting of the Policy Committee.

MOTION-R-17-77

M/S that Policy 3.20 Summer School Instruction be sent to the Board of Education for deletion.

CARRIED

MOTION-R-17-78

M/S that the Board accept the report of the Policy Committee.

CARRIED

2.3 Student Service Committee

Co-chair Trustee McPhee reviewed the minutes of the April 24, 2017 meeting of the Policy Committee.

MOTION-R-17-79

M/S that the Board develop a pilot project for K-3 students, one school in the Elk Valley and one in Cranbrook, to implement the intent of Motion R-17-48.

TABLED TO SEPTEMBER

MOTION-R-17-80

M/S that the Board accept the report of the Student Services Committee.

CARRIED

2.4 Finance/Operations/Personnel Committee

Co-chair Trustee Johns reviewed the minutes of the April 24, 2017 meeting of the Finance/Operations/Personnel Committee.

MOTION-R-17-81

M/S that Mr. Norum research the cost of installing flashing lights at each of the School District 5 Schools in partnership with the Municipalities and the Regional District of East Kootenay.

CARRIED

MOTION-R-17-82

M/S that the Board defer the presentation by the Student Services Coordinators to the September Committee meeting.

CARRIED

MOTION-R-17-83

M/S that the Board approve the mileage rate of .53/km across the District effective July 1, 2017.

CARRIED

MOTION-R-17-84

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

CARRIED

2.5 BCSTA /Provincial Council

Trustee Bellina attended the BCSTA AGM in Vancouver April 21st – 22nd and has forwarded an overview to the Board.

The AGM was really well done this year. One of the Motions passed was Maternity Leave for Trustees.

The Provincial Council Meeting on Sunday was paperless. Everything was on computers. Trustee Bellina felt School District 5 was well represented with Trustee Brown and Blumhagen also attending the AGM.

Trustee Brown reported there were many motions passed for Aboriginal Education.

MOTION-R-17-85

M/S that the Board accept the report of the BCSTA/Provincial Council

CARRIED

2.6 Communications/Media Committee

Trustee Ayling reported one letter to distribute and no media releases.

MOTION-R-17-86

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.7 Mt. Baker / Key City Theatre Replacement Committee

Trustee Johns reported:

- The Spectacular Spectacular at the Key City Theatre went really well. He thanked the Board Office staff for their contributions to the Gift Basket that was auctioned off.

- Need to meet with the partners to discuss the report from WSP.

MOTION-R-17-87

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

CARRIED

2.8 Legacy of Learning

Trustee Johns reported:

- There were no displays set up at the RSA Day due to shortage of space at McKim School

MOTION-R-17-88

M/S to accept the Legacy of Learning report.

CARRIED

2.9 Trustee Reports

Trustees reported on their activities for the month.

3. SUPERINTENDENT'S REPORT TO THE BOARD

Superintendent Hauptman's report of May 2017 included:

(Full report can be viewed in the Board May Agenda found on the SD5 website)

- Superintendent's Activities
 - Thank you to the Trustees who have helped in the interview process
 - Canada 150 update

- Update from Finance Operations
 - Tenders for portables
 - A third portable has been ordered

- Update from Director of Instruction/Safety/Aboriginal Education
 - Aboriginal Education Enhancement Agreement Signing June 21, 2017 at Tobacco Plains. Invitations will be sent out.
 - Skills Training Yes 2 It at the COTR on May 24th, 2017.

- Update from Director of Instruction/Human Resources
 - Staffing Processes are underway

MOTION-R-17-89

M/S that the May 2017 Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

4. CHAIRPERSON'S REPORT

Nil

5. NEW BUSINESS

5.1 Audit Tender - BDO Canada LLP

BDO Canada LLP was the only tender received. The contract will be for a three-year period commencing June 2017.

MOTION-R-17-90

M/S that the Board accept the Audit Tender from BDO Canada LLP.

CARRIED

5.2 17/18 Annual Budget Bylaw

Mr. Norum distributed the updated 17/18 Budget and asked for a second reading of the Budget Bylaw.

MOTION-R-17-91

M/S read a second time the 2017/18 Annual Budget, on the 15th of May, 2017.

CARRIED

5.3 Rural Education

It is important that the public knows the Board has sent letters to MLA Linda Larson on two different occasions with no response.

MOTION-R-17-92

M/S that the Board write a letter to MLA Linda Larson re: the rural Education Review Process, expressing our dismay at not being listed on the official website as having provided a submission to the Review Process, despite sending two letters to MLA Larson, on January 5th and January 30th, and that the Board request a correction be made to the government's website and our Board be provided with a copy of the Draft Discussion Paper, given the link is not working.

CARRIED

6. TRUSTEE BOUQUETS

Trustee Bellina – Thank you for the great lunch; the chance to attend the BCSTA AGM; thanks for the extra work Administration is doing; the Sparwood Secondary Art Play was wonderful.

Trustee Mcphee – Appreciates being included in the interviews and seeing the bright, energetic School District 5 employees advancing in their careers.

Trustee Brown – Appreciates all the art showcases throughout the schools.

7. ITEMS FOR INFORMATION/CORRESPONDENCE

7.1 BCPSEA Regional Meeting

Wednesday, June 7, 2017 1:00 pm - 5:00 pm Cranbrook Board Office

7.2 Trustee Pro-D

In the 17/18 Budget, the Pro-D budgeted dollars will be a pooled fund with each Trustee still having their individual accounts.

8. QUESTION PERIOD

9. ADJOURNMENT

MOTION-R-17-93

M/S that the May 15, 2017 regular public meeting of the Board of Education adjourn at 4:10 p.m.

CARRIED

10. LATE ITEMS

Frank Lento, Chairperson

Rob Norum, Secretary Treasurer

DRAFT



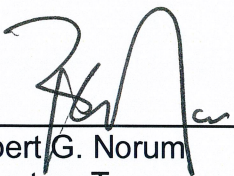
1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

In-camera Meeting May 15, 2017

- Finance/Operations/Personnel Committee report
 - Exempt Compensation
 - Budget Update
 - Capital Plan
 - Classroom Enhancement
 - Stantec Long Range Facility Plan
 - MOU Discussion

- BCPSEA Representative Report

- Superintendent's Report
 - Ratifications of Administration Hiring to-date



Robert G. Norum
Secretary Treasurer



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - ADVOCACY/EDUCATION
COMMITTEE MEETING**

May 29, 2017 9:00 a.m.

Board Office

Committee Members
In Attendance:

Trustee Whalen (Chair)
Trustee Ayling
Trustee Bellina
Trustee Blumhagen

Regrets:

Board/District Staff in
Attendance:

Trustee McPhee
Trustee Johns
Trustee Brown
Trustee Lento (late)
Lynn Hauptman, Superintendent
Jason Tichauer, Director, Student Learning
Diane Casault, Director, Student Learning
Darcy Verbeurgt, District Principal
Jennifer Roberts, District Principal
Gail Rousseau, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The Advocacy/Education Committee meeting of May 29, 2017 was called to order by Trustee Whalen at 9:05 a.m. This meeting is being held on the lands of the Ktunaxa People.

1.2 Approval of Agenda

ADV-16-19

The Agenda of the Advocacy/Education Committee meeting of May 29, 2017 is approved as circulated.

4.4 Tidbit

1.3 Approval of Minutes

ADV-16-20

The Minutes of the Advocacy/Education Committee meeting of April 24, 2017 are approved as circulated.

2. PRESENTATIONS

2.1 **Cook It. Try It. Like It.**

Mary Elliott shared highlights of the “Cook It. Try It. Like It” program:

- 5-week program for 12 grade 7s and 8s to promote healthy eating habits
- \$2000 grant provided by the Community Food Action Initiative of Interior Health
- one lesson per week i.e., Food Safe, Canada’s Food Guide, where in the world does fruit come from, sugar sense and a grocery store tour including a scavenger hunt
- students reviewed the lessons and gave their feedback
- Each student received a book of recipes
- Parents also evaluated the program
- Great feedback was received by parents, students and the Principal

Comments/Suggestions:

- Thank you to Mary Elliott and all the work she does with students at Laurie Middle School

2.2 **Counsellor’s Handbook**

Darrell Taylor provided an overview of the new Counsellor’s Handbook:

- Handbook has been in the works for about 4-5 years and a group of counsellors spent a year/year and a half tweaking the document
- Sharlene Charest and Darrell Taylor, with help from Dr. Dawn McBride – U of Lethbridge, finalized the document
- evolutionary document/work in progress
- forms (Appendices) will be housed in the portal on the district website
- designed to help influence Counsellor’s practice; used for succession purposes
- talked about qualifications; looked across country to see what other jurisdictions were doing with regard to job descriptions; not a lot out there; proud we were on leading edge of this
- first responsibility to act in students’ best interest; guiding principles for our students
- connect kids to best resources in community
- handbook outlines protocols for student files and provides a checklist for things to be discussed with parents
- ratio of counsellor to students at MBSS - 1:450; lots of resources on portal - will be constantly updated
- APPS for students were discussed and the possibility of a review committee to keep things current
- Kelty Mental Health – lots of resources on their site as well as in the portal
- discussion of online notes being property of School District
- poster will be laminated and put in every counsellors’ office and it should be on our website for parents
- handbook will be reformatted and used as a valuable in-house resource

3. ITEMS FORWARDED FROM PREVIOUS MEETING - nil

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1 DSAC Report

A face-to-face meeting will not be held in June because of the amount of field trips already scheduled. The students will be asked to answer a brief survey regarding the Terms of Reference for DSAC moving forward. The survey will be sent to each school and one survey from each school will be sent back to the Board office. A report will follow.

4.2 DPAC Report

Highlights:

- SD5 Board/District Management will update DPAC on the SCC ruling in October/November
- BCCPAC AGM held May 4-7 – new president Jen Mezei from Burnaby; additional by-elections will be held by email
- BCCPAC outstanding parent award was given to Deb Therrien; Thank you to Deb Therrien on behalf of the Board for the hours and hours of work she does with DPAC
- DPAC has their own parent award and the name will be shared in September; both names and awards will be posted on website
- Reminder to DPAC and PACs and school principals that all raffle ticket licensing rules must be followed and reports sent in on time. All records and reports must be kept for at least 7 years and it is recommended that all PAC minutes be retained for 10 years

4.3 Communicating Student Learning Ministry Documents

Diane Casault shared updates from the Communicating Student Learning Committee:

- this is our summative report outlining what we are going to do next year
- next step is to get feedback from parents in a more formalized report; need to plan sharing events for parents
- committee structure was outlined – 7 meetings at least this year;
- this process has allowed us to start next year with more structure and guidance
- plan to have student self-assessment piece finalized this week
- need to come up with terminology so parents are familiar (4 words)
- need to become consistent and use the same 4 words; honor committee views amazing amount of work committee has done and lots still to do
- encouraging to see district providing resources
- looking forward to hearing feedback on assessment

4.4 Tidbit

Recommendation A – M/S that the Board consider changing the time of the Advocacy/Education Committee meeting to 9:30 a.m. starting in September.

5. BCSTA Letters

5.1 Child and Youth Mental Health

5.1.1 SD42

Receive and file.

Recommendation B – that the Board write a letter to Premier Christy Clark, the Minister of Finance and Minister of Education re: the Federal transfer of \$655 million over 10 years and request that additional monies be invested in schools to assist students struggling with mental health.

Recommendation C – that the Board send a thank you letter to SD42 thanking their Board for writing to Honorable Minister Philpott re: youth mental health funding for provinces and outline our Board’s planned next steps to continue advocacy of this issue.

5.2 Memorandum of Agreement

5.2.1. SD23

Receive and file.

Recommendation D – that the Board write a letter to the Minister of Education supporting SD23’s letter re: BCPSEA Board.

6. ADJOURNMENT

The Advocacy/Education Committee meeting of May 29, 2017 was adjourned at 10:25 a.m.



**The Board of Education of
School District No.5 (Southeast Kootenay)
Minutes – Policy Committee**

**May 29, 2017, 11:00 a.m.
Board Office**

**Committee Members
In Attendance:**

**Co-Chair Trustee Brown (Chair)
Co-Chair Trustee Ayling
Trustee McPhee**

Regrets:

Trustee Helgesen

**Board/District Staff in
Attendance:**

**Trustee Bellina
Trustee Blumhagen
Trustee Johns
Chairperson Lento
Trustee Whalen
Lynn Hauptman, Superintendent
Diane Casault, Director of Student Learning/Innovation
Jason Tichauer, Director of Student Learning/Aboriginal Educ.
Jennifer Roberts, District Principal Transformative Learning
and Technology
Darcy Verbeurgt, District Principal of Student Services
Gail Rousseau, Executive Assistant (Recorder)**

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Policy Committee meeting of May 29, 2017 was called to order at 11:02 a.m. by Co-Chair Brown. This meeting is being held on the lands of the Ktunaxa People.

1.2. Approval of the Agenda

POL-2017-07

M/S that the agenda for the Policy Committee meeting of May 29, 2017 be approved as amended.

Addition: 4.2 Hiring Policy
3.3 update on Partnerships/Sponsorships

1.3. Approval of the Minutes

POL-2017-08

M/S that the minutes of the Policy Committee meeting of April 24, 2017 be approved as circulated.

2. POLICIES DELETED BY THE BOARD SINCE LAST MEETING

Policy 3.20 Summer School Instruction

3. BUSINESS ARISING FROM PREVIOUS MEETING

3.1 Revised Policy 3.24 International Students

Feedback from partner groups:

- relatively positive feedback; liked that it was brief and appreciated the fact that there was no cost to the Board
- liked the fact that SD5 resident students were given priority for space, support and resources before non-residential international students
- suggestion to have both SD5 and SD6 contact information in the policy
- a partnership agreement was signed between SD5 and SD6 but where it resides is unclear
- contact information needs to be on website where it is easy to find
- general questions or inquiries should be referred to our general board office
- Duncan Macleod is contact for SD6; Ulli Murtagh continues to be homestay coordinator and has taken on a new role as well
- Our website should also have contact information for safety, after hours or on weekends
- cost for ELL services will reside with the Program; SD6 would either pay our employee or hire someone
- shared services agreement link appears broken on website
- definition of non-resident international student – not sure how to explain this further
- code of conduct for international students – expectations come from the program as well as well as our own SD5 Code of Conduct Policy

Recommendation A

“M/S that the Board approve Policy 3.24 – International Students.

3.2 Revised Policy 2.2 Maintenance of Order – Section 177

Feedback from partner groups:

- Overall comments were that partner groups appreciated the policy and thought it was well laid out
- liked that the appeal process clarifies who can issue it
- suggestion to add 2a to include “themselves”; not sure that this is an approach we would take if they were going to harm themselves
- reference policy 1.3 – Appeals Procedure Bylaw also in the policy and the regulations
- the policy doesn’t say what would happen if the letter is ignored but in the letter it does; perhaps it should be in both places; letter is part of regulations
- retention of such documents – our practise is we don’t remove S.177 from student files at this point

- should reference that we are extending an educational program for students when they are issued a S.177 – discussion ensued
- suggestion to have first line say BC School Act – Section 177; perhaps something in brackets that defines S.177
- would like to see formal notice of the 30-day appeal process referenced somewhere

Recommendation B

“M/S that the Board approve Policy 2.2 BC School Act – Section 177.

- 3.3 Update on partnership/sponsorship policy which was last reviewed in October 2016; this has gone out to partner groups – Diane and Jason still need to do work on the definitions this summer; will bring this policy back to the Policy Committee in September.

4. CORRESPONDENCE AND/OR NEW ITEMS

- 4.1 Revised Policy 4.2 Travel Allowance Per Diem – this item was approved at the Board Meeting April 11 2017
- 4.2 Hiring of Administration staff – a discussion ensued; this will be put on the In-Camera Finance/Operations/Personnel Committee meeting in September.

5. INFORMATION ITEMS

nil

6. ADJOURNMENT

The meeting adjourned at 11:36 a.m.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)

POLICY

INTERNATIONAL STUDENTS

SECTION 3.24

The Board of Education believes in providing opportunities for international students to come to Canada to study. When international students are integrated into the education system, students have the chance to interact and learn from each other. This increases the multicultural understanding within the community and also strengthens ties between Canada and other countries.

Students resident in School District 5 will be given priority for space, support and resources before non-residential international students are enrolled.

The Board of Education supports and encourages admission of international students at no cost to the Board and British Columbia taxpayers and to this end School District 5 (Southeast Kootenay) has entered into partnership with School District 6 (Rocky Mountain). For more detailed information regarding admission of international or offshore students please refer [http://www.sd6.bc.ca/docs/policies/POLICY_NO_5050, Admission of International or Offshore Students, Jan. 14, 2014.pdf](http://www.sd6.bc.ca/docs/policies/POLICY_NO_5050_Admission_of_International_or_Offshore_Students_Jan_14_2014.pdf) and the School District 6 International Student website at <http://www.rminternational.ca/contact-us>.

School District 6 – General Board Office contact information - 250-342-9243

School District 5 – General Board Office contact information - 250-426-4201

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)

REGULATIONS

**BC SCHOOL ACT – SECTION 177
MAINTENANCE OF ORDER**

SECTION 2.2R

1. The following individuals may issue orders pursuant to section 177 of the School Act:
 - a) Superintendent of Schools
 - b) Directors of Instruction;
 - c) Principals and Vice Principals; and
 - d) Law enforcement officials designated by the Superintendent (such as School Liaison Officers).
2. Orders under section 177 of the *School Act* may be issued when the actions of an individual:
 - a) pose a risk to the safety of students, staff or others in the school community;
 - b) present significant and/or ongoing disruption to the operation of a school, a school function, or an educational program.
3. Where practicable, before issuing an order pursuant to section 177:
 - a) the responsible school official should first attempt to resolve the situation without issuing such an order; and
 - b) should communicate to the Superintendent of Schools or designate the intention to issue an order pursuant to section 177.
4. For clarity, the responsible school official may issue a section 177 order without first completing the process outlined in subsections 3(a) and (b) if in the opinion of the responsible school official, it is not practicable to complete the process outlined in 3(a) and 3(b) in the circumstances.
5. Where a person refuses to leave school district property after being directed to do so pursuant to section 177, or where there is reason to believe an individual may pose a threat to themselves, others, or to property, the responsible school official shall call for assistance from a peace officer.
6. The responsible school official shall confirm any order issued pursuant to section 177 of the *School Act* in writing. The notice shall include the following:
 - a) The name and address of the school or school district property from which the person is to be excluded;
 - b) The name of the person excluded from the school or school district property, with contact information if known;
 - c) A summary of the circumstances giving rise to the issuance of the order, including, as applicable, the date, time and location of any incident or incidents, witnesses to the incident,

- and a general statement as to the nature of the disruption to the school, school function or educational program.
- d) The name and title of the person issuing the order and preparing the written notification of it;
 - e) The duration of the order (if applicable);
 - f) The date by which the order will be reviewed; and
 - g) A statement that the order pursuant to section 177 may be appealed and the process for such appeal.
7. Where an order is issued pursuant to section 177, the responsible school official shall inform the Superintendent of Schools or designate without delay. The letter should be copied to the Superintendent as well as the RCMP. The Superintendent or designate will retain copies of the section 177 orders that have been issued within the school district.
8. An order issued pursuant to section 177:
- a) may be appealed within 30 days of its issuance, unless the responsible individual or panel considering the appeal considers a further period is appropriate.
 - b) where the order issued pursuant to section 177 of the *School Act* may significantly affect the education, health or safety of a student, the student or the student's parent(s) may appeal the decision pursuant to section 11 of the *School Act* in accordance with the Board's appeal bylaw Policy 1.3 Appeal Procedure Students/Parents/Guardians
 - c) where the order may not significantly affect the education, health or safety of a student, the order may be appealed to the next level of administration issuing the order (i.e., an order of a principal may be appealed to a director of instruction; an order of a director of instruction may be appealed to the Superintendent of Schools; an order of the Superintendent of Schools may be appealed to the Board).
 - d) the Board may establish procedures for the conduct of each appeal to ensure fairness and that the excluded individual has the opportunity to fairly respond to the decision to grant the order, including whether the appeal shall be conducted in writing or whether an oral hearing will be granted;
 - e) an appeal will normally be heard within thirty (30) days of being filed, unless such time limit is extended on reasonable grounds;
 - f) A decision on the appeal shall be rendered in writing, with reasons, within 14 days of the hearing of the appeal.
 - g) a decision on the appeal is final and may not be appealed further, except that decisions appealed pursuant to section 11 may, if permitted by the *School Act* and Appeals Regulation be appealed to the Superintendent of Appeals.

9. Any information in relation to a section 177 order will only be collected, used or disclosed in accordance with the provisions of the *Freedom of Information and Protection of Privacy Act*. Such information may be collected to:
 - a) maintain a safe, orderly and effective educational environment at schools and on school district property.

Related By-laws, Policies, Contracts and Regulations:

School Act – Part 9 – 177 Maintenance of Order

Policy 1.3 – Appeal Procedure Bylaw

Appendix A

(District or School Letterhead)

Date

To Parent/Guardian of *(Student)*:

Address

(Address directly to the Perpetrator if an adult, and customize the letter accordingly.)

Dear _____:

On *(Date)*, *(Name of Student/Perpetrator)* was requested by the Principal and/or Board authorized designate of *(Name of School)* to leave *(Name of School)* property.

I am informing you of *Section 177* of the *School Act* which states:

1. No person shall disturb or interrupt the proceedings of school or an official school function.
2. A person who is directed to leave the land or premises of a school by an administrative officer or a person authorized by the Board to make that direction:
 - a) shall immediately leave the land and premises, and
 - b) shall not enter on the land and premises again except with prior approval from the administrative officer or a person who is authorized by the Board to give that approval.
3. A person who contravenes subsection (1) or (2) commits an offence.
4. An administrative officer of a school or a person authorized by the Board may, in order to restore order on school premises, require adequate assistance from a peace officer.

In accordance with the above, and as per District Policy 2.2 Maintenance of Order, *(Name of Student/Perpetrator)* is directed to not trespass upon *(Name of School)* school property from this date forward until *(Date)* except by appointment. A copy of this letter will be given to the *(local police jurisdiction)*. *(Name of Student/Perpetrator)* should be aware that if *(he/she)* chooses to come on the school grounds, a complaint will be laid and charges pursued by the *(local police jurisdiction)*. This decision may be appealed to the Superintendent of Schools within 30 days. Unsatisfactory resolution of the matter may be appealed to the Board of Education as per Policy 1.3 – Appeals Procedure Bylaw.

I regret that *(Name of Student/Perpetrator)*'s actions have made this letter necessary.

Yours truly,

Principal

Name of School

cc: *(Name)*, Superintendent of Schools
(Name), Safe Schools Coordinator
Cst. *(Name)*, RCMP
Principal of student's school if applicable

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)

REVISED POLICY

BC SCHOOL ACT – SECTION 177 MAINTENANCE OF ORDER

SECTION 2.2

The Board of Education is responsible for ensuring the maintenance of order in schools, on school property, and at school district events. The safety of students, staff and others in the school community is paramount, and to that end, authorized individuals may make orders in accordance with the procedures set out below pursuant to section 177 of the *School Act* to prevent and address any disturbance, disruption or interruption of a school.

Background

Section 177 of the *School Act* addresses the preservation of order on school premises, including ordering a person to leave and calling in police help if necessary. Section 177 of the *School Act* is intended to prevent the disruption of schools and school functions, and to ensure the protection of students and staff. It provides authority to principals and other administrators or designated individuals to ensure the orderly operation of schools and school programs and to ensure the protection of students, staff and property. This section creates two offences: (1) it is an offence for a person to “disturb or interrupt the proceedings of a school or an official school function”; and (2) it creates an offence for failing to follow a direction of a principal, other school administrator or person authorized by the Board to direct a person to leave school property, and from returning without prior approval of the principal, administrator or other designated person. It also enables the principal or administrator to call for assistance from law enforcement if necessary.

The full text of section 177 of the *School Act* is provided below:

Maintenance of order

- 177** (1) A person must not disturb or interrupt the proceedings of a school or an official school function.
- (2) A person who is directed to leave the land or premises of a school by a principal, vice principal, director of instruction or a person authorized by the Board to make that direction
- (a) must immediately leave the land and premises, and
 - (b) must not enter on the land and premises again except with prior approval from the principal, vice principal, director of instruction or a person who is authorized by the Board to give that approval.
- (3) A person who contravenes subsection (1) or (2) commits an offence.
- (4) A principal, vice principal, or director of instruction of a school or a person authorized by the Board may, in order to restore order on school premises, require adequate assistance from a peace officer.

Section 1 of the *School Act* defines “school” as follows:

“**school**” means

- (a) a body of students that is organized as a unit for educational purposes under the supervision of a principal, vice principal or director of instruction,
- (b) the teachers and other staff members associated with the unit, and
- (c) the facilities associated with the unit,

and includes a Provincial resource program and a distributed learning school operated by a board.

Orders under Section 177 may be used in a variety of circumstances, including preventing strangers who present a threat to the safe and efficient operation of a school from accessing school property, addressing circumstances involving disruptive, threatening or unruly parents, students, staff, community members or volunteers or taking steps to address harassment (of parents, students or staff) within a school or the school community. Section 177 orders may be made whether the conduct that is disturbing or interrupting the operation of the school occurs on or off school property. Section 177 orders should not be made except in unusual circumstances without first attempting to remedy the problem with other approaches.

Related By-laws, Policies, Contracts and Regulations:

Regulations Section 2.2R

BC School Act – Section 177

Policy 1.3 – Appeal Procedure Bylaw



**The Board of Education of
School District No.5 (Southeast Kootenay)
Minutes – Student Services Committee**

**May 29, 2017, 10:00 a.m.
Board Office**

**Committee Members
In Attendance:**

**Co-Chair Trustee McPhee (Chair)
Co-Chair Trustee Johns
Trustee Ayling
Trustee Bellina**

Regrets:

**Board/District Staff in
Attendance:**

**Trustee Blumhagen
Trustee Brown
Chairperson Lento
Trustee Whalen
Lynn Hauptman, Superintendent
Diane Casault, Director of Student Learning/Innovation
Jason Tichauer, Director of Student Learning/Aboriginal Educ.
Darcy Verbeurgt, District Principal of Student Services
Gail Rousseau, Executive Assistant (Recorder)**

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Student Services Committee meeting of May 29, 2017 was called to order at 10:38 a.m. by Co-Chair McPhee. This meeting is being held on the traditional lands of the Ktunaxa People.

1.2. Approval of the Agenda

SS-2017-06

M/S that the agenda for the Student Services Committee meeting of May 29, 2017 be approved as circulated.

1.3. Approval of the Minutes

SS-2017-07

M/S that the minutes of the Student Services Committee meeting of April 24, 2017 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MEETING

Nil

3. CORRESPONDENCE AND/OR NEW ITEMS

3.1 Results of the Annual File Review

- Every two to three years an in-depth file review is done to ensure student needs, their presentation and level of service meet the category they have been claimed for
- all category D files were reviewed this year; particular focus on those students who have alcohol or drug affected diagnoses (FASD or ARND or Neurobehavior disorders); there is a wide spectrum of impact on education (mild to moderate to severely impacted)
- those students who had mild impact were re-categorized to an appropriate category
- those students who had moderately-severe or severe impact remained in the category and the team worked on goals and objectives in physical functioning, communication, advocacy and social emotional development
- we retained all but 2 students in category D which is a normal amount of change; there is an opportunity for them to come back on to category D list if their presentation and affect change
- every January the list is verified; it is a fluid process
- we need to be vigilant to make sure we have students in the right categories; we were only district in the Kootenay Boundary Region that has not had an audit; probably next year
- another category that is annually reviewed is category H to make sure students are presenting the same way and are receiving services to match the need
- both reviews have been going well
- Darcy will be providing a “Coles notes version” of review
- Brent will be giving a more detailed report on student services supports at the Finance/Operations Committee meeting later today

3.2 Health Promoting Schools Coordinator

- Position will focus on promotion of health instead of the treatment of health issues/concerns
- in the past we have policy around healthy schools i.e., food and beverage sales, as well as responsibilities that fall to both directors and the district principal regarding promoting healthy schools
- currently we have posting out and are in the interview process
- job description sitting with HR and the Union
- continue to work with Interior Health Authority for future funding
- intention of the position is to work with public agencies and school system staff
- 1.0 position until the end of June and then .25 starting in September

- Interior Health want us to do work around health and wellness, reducing child hood injury; healthy lifestyles and physical literacy; building upon what we have already been doing
- Trustee Ayling asked to provide information on this funding opportunity and any others we do around health so these may be quoted in the letter to the Ministry for mental health funding

4. INFORMATION ITEMS

Item 3.1 and 3.2 should fall under this item 4 as information items.

5. ADJOURNMENT

The meeting adjourned at 10:55 a.m.



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**May 29, 2017, 12:00 p.m.
Board Office**

Committee Members in
Attendance:

Trustee Helgesen (Co-chair)
Trustee Johns (Co-chair)
Trustee Bellina
Trustee Whalen

Board/District Staff in Attendance:

Trustee Ayling
Trustee Blumhagen
Trustee Brown
Chairperson Lento
Trustee McPhee
Superintendent of Schools, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Student Learning/Aboriginal Education, J. Tichauer
Director of Student Learning and Innovation, D. Casault
District Principal/Student Services, D. Verbeurgt
Recorder, Sandy Gronlund

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The public Finance/Operations/Personnel Committee meeting of May 29, 2017 was called to order at 11:50 a.m. by Co-chair Trustee Johns.

1.2 Approval of the Agenda

The agenda of the public Finance/Operations/Personnel Committee meeting of May 29, 2017 was approved as circulated.

1.3 Approval of the Minutes

The minutes of the public Finance/Operations/Personnel Committee meeting of April 24, 2017 were approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. DELEGATIONS/PRESENTATIONS

Nil

4. NEW BUSINESS

4.1 17/18 Budget Update

Mr. Norum presented a slide show with an overview of the 17/18 Amended Annual Budget.

Discussion Included:

- Budget adjustments and changes
- Purchasing Cards
- Portable prices listed in Budget include set up
- 21 teachers funded through the Classroom Improvement Funds
- Special Purpose Funds – are listed on page 11 of the Annual Budget report

4.1.1 Public Input into 17/18 Budget

Jaffray School has requested more funds to help cover bus costs for field trips and extra-curricular travel. Additions will be considered from the Transportation Funds Grant.

Mr. Norum reviewed the eight recommendations received from the CFTA attached to the agenda.

4.2 Capital Plan

The purchase of three portables has been approved by the Ministry of Education and they will cover the costs of purchase and set up.

- Two portables will go to Isabella Dickens School
- One will go to Highlands Elementary School

4.3 Classroom Enhancement - Space Approval

Three portables purchased

4.4 Flashing Lights (Schools)

Mr. Norum gave an update:

- A call has been made to the City of Cranbrook who would be interested in seeing a proposal.
- Contact has been made with the parent who brought forth the idea.
- Follow up will be done at a later date.

5. ITEMS FOR INFORMATION

5.1 Finance Report

Snow removal was \$60,000 to \$70,000 over budget because of the large amount of snow. The budget allocation for next year for snow removal will remain relatively the same.

6. QUESTION PERIOD

7. ADJOURNMENT

The public Finance/Operations/Personnel Committee meeting of May 29, 2017 adjourned at 12:40 p.m.

8. LATE ITEMS

DRAFT

Trustee Report - Bellina

- May 26th - SSS Graduation banquet
- May 27th. - SSS Graduation Commencement
- May 29th - SD5 Committee Meetings
- May 30th. - Project Heavy Duty
- May 31st - PLC Sharing Fair
- June 5th. - Library Board Meeting

TRUSTEE REPORT: GAIL BROWN
MAY-JUNE 2017

May

- 15 Board Meeting, Cranbrook
- 23 Selection Committee meeting
- 29 SD #5 Committee meetings
- 30 Selection Committee meeting
- 31 T M Roberts Elementary PAC meeting

June

- 1 Gordon Terrace Elementary PAC meeting
- 7 BCPCE Regional meeting, Cranbrook

May 2017 Trustee Report - Doug McPhee

What has the Board been up to?

Our Board Meeting for this month was moved to May 15th to allow everyone the opportunity to vote in the provincial election. As always the case with elections, there are some interesting results and new opportunities.

The interesting result is that the Provincial Liberals find themselves in a minority government situation and there will be recounts done in two ridings before the end of the month. Things could change either way depending upon the accuracy of the current election results. The opportunity or opportunities which may present themselves will depend on if the recount generates a shift in the riding count. If no change, it will encourage all three political parties to work together, collaborate on building a solid future for British Columbia.

May is the month during which the budget for 2017-18 needs to be fine-tuned. During our May 15th Board Meeting the first reading of the budget was passed. This doesn't mean that there won't be more changes done over the course of the three required readings. It means that so far the board is satisfied with the work and direction of the current draft.

Perfection is always our goal. The reality is that life likes to move the goal posts!

This May has also been a very busy time for the Human Resources Department. The Board approved the addition of vice-principal positions in some of the larger elementary schools: Amy Woodland, Highlands and Frank J Mitchell. There have also been staff who have had temporary administrative positions which needed to be filled either by converting the position to a continuing appointment or through a formal competition.

It may sound difficult, but it creates an opportunity for individuals to grow professionally and replenish the ranks of well-trained and professional administrators as they move to other schools, other districts or off to that honoured and earned position of retirement.

What has McPhee been up to?

May 1 - Shortlisting of AWES and HES Vice-Principal Applicants

May 3 - Shortlisting of JEJSS Vice-Principal Applicants

May 3 - CDTA Executive Meeting

May 4 - BC Senior Games Organizational Meeting

May 11 - Interviews JEJSS Vice-Principal
May 11 - Mothers' Day Buffet at Joseph Creek Villa (one of the finer social opportunities in Cranbrook)
May 12 - Interviews AWES and HES Vice-Principals
May 12 - CDRJS Board Meeting
May 15 - SD5 Board Meeting
May 17 - Flag Raising Ceremony at KOES
May 17 - PAC at PMS
May 24 - Shortlisting of LMS Vice-Principal Applicants
May 26 - Interviews LMS Vice-Principal
May 26 - PAC at KOES
May 29 - SD5 Committee Day

This is the time of the year that it is physically impossible to attend all of the functions and celebrations. I try to alter events each year and know well that I enjoy them all. Today, my wife and I attended the Ktunaxa Flag Raising Ceremony at Kootenay Orchards Elementary. The highlight for me was watching Joe Pierre talk about the meaning of the feather staff and answer the eager questions coming from the students. There are two lessons that I have learned in the process of teaching: 1. It is physically impossible to answer all of the questions that will be asked by primary students, 2. If you are working with the primary grades, never sit on the floor.

Years ago when I had the honour to be the District Principal of Alternate Education, the staff at Kootenay Education Services - Muriel Baxter site work diligently to put on a ceremony to celebrate the end of the school year and honour those who had legitimately received their Dogwood. A luncheon was prepared, the tables were dressed in fine aplomb and dignitaries were invited. The program included a number of the students who gave speeches, awards were presented and the behaviour of each and every student was impeccable.

Toward the end of the ceremony, I started to worry about the impression that was created. Would the fact that the students were doing so well encourage the decision-makers to cancel the program? "There is no need for a program like this. The students should be in a regular school!".

My fears were quickly abated when one-by-one the students left the event with a helium balloon in hand. Although not part of the formal program, the dignitaries were serenaded by a chorus of helium-charged, falsetto pirates assembled outside.

The students had demonstrated their best and as all things in nature, quickly snapped back to a level of comfort. Program saved for a few more years.



SD 5 Superintendent's News

Dogwood District Authority Scholarships and Community Bursaries

This is always a highlight of the year for me - judging the District Dogwood presentations. Jason Tichauer and I met with 54 Grade 12 students from our high schools across the district over two very full days. These graduates shared their passions and career aspirations in such a powerful way. We saw everything from incredible pianists, musical compositions, gymnastic displays, figure skaters, hockey players, art work, environmental stewardship, light sabers, motocross racing, international languages, community service, and the list goes on and on. Our students were able to link their passions to their future endeavors. We will have future doctors, nurses, lawyers, teachers, musicians, auto technicians, RCMP, engineers, graphic artists, advertisers, PR people, actuaries, and massage therapists, but we will also see students focusing their work on helping youth with mental health struggles, genetics work, aerospace engineering, and anthropologists.

One of the highlights for me this year was a dual presentation from Jaden Olinyk and Noah Devine from SSS. They are attempting to send a helium balloon over 100,000 feet with data acquisition equipment and cameras to document the flight and potentially beat the Canadian Space Agency's altitude of 104,000 feet. A lofty ambition! These very articulate young men came up with the project on their own in their Info Tech class and had the support of their teacher Steve Larsen. They made presentations to various groups in the community including the Futures Society to come up with the funds for the project. By the time they met with us, they were pretty polished. They have had to trouble-shoot many hurdles and problems to reach their launch date. They hope to accomplish this in early June. These young men also were able to discuss how this project could be used across curricular areas to engage students in real-life and relevant learning! What a great example of the renewed curriculum. Stay tuned for the outcome of their launch from Team Sparwood Space Agency!

In the end fifty-one (51)-\$1250 scholarships have been awarded. In addition to these scholarships, I extend my sincere appreciation to all donors who are making a significant impact on post-secondary opportunities for our students. The community support year after year for our graduating students is outstanding!

New Administrative Positions

We provided you with a list of all of the new Administrative positions last month and we have a few more to add to the list. Amy Woodland Elementary School's Vice-Principal is Jill Carley and Highlands Elementary School welcomes Chris Catherall to the Vice-Principal's role. Carlene Lochrie will continue as the Vice-Principal of Jaffray Elementary Junior Secondary School and Janet Kujit will leave her teaching position at FSS to become the new Vice-Principal of Isabella Dicken Elementary School. Still to be determined are the positions of VP at Rocky Mountain Elementary School and Principal of FJ Mitchell Elementary School.

Skills Canada Nationals

Once again the Mount Baker Robotics Team represented our District in fine fashion. They walked away with the Silver Medal at the Canada-wide competition in Winnipeg. A huge thank you to Teacher Bill Walker and to the many, many people and businesses who made the trip possible with their help and donations. The team members are Ryley Holliday and Thomas Keehn. Bravo!!

BC Liquor Stores 2015 Dry Grad Campaign

School District 5 participated in the sixteenth annual fundraising campaign to support alcohol-free graduation celebrations in all of our communities organized by the BC Liquor Distribution Branch (LDB). Elkford Secondary will receive \$32.00, Sparwood Secondary will receive \$363.00, Fernie Secondary will receive \$550.66 and Mt. Baker Secondary will receive \$3,262.00 for a total of \$4,207.66. An Exit Survey will be completed by each school and sub-mitted on behalf of the District which will summarize the allocation of the campaign.



IMPORTANT DATES FOR TRUSTEES

- Grad Dates: MBSS, ESS, - June 29 , FSS—June 30
- CSBA Congress & NTGAE Conference—Whistler, July 5-8
- KBB AGM—September 15-17—Ainsworth Hotsprings

Rainbow Crosswalk



The Fernie Secondary School Rainbow Crosswalk Project was student initiated to raise awareness and build inclusion for all students in terms of their sexual orientation gender identity. This is the first crosswalk in SD5!

Southeast Kootenay District Students Win Top Awards At Provincial French Public Speaking Competition

Canadian Parents for French shared this exciting news with us:

10,000 students from across British Columbia competed, 264 made the provincial finals including five students from Southeast Kootenay School District, in this year's pan-provincial French public speaking competition, Concours d'art oratoire.

2017 Provincial finalists from Southeast Kootenay School District:

Annelise Pageau – Grade 7 Francophone – “Les réseaux sociaux” – École Fernie Secondary School

Kate Brennan – Grade 9 Immersion – “Le suicide assisté par les médecins” – École Fernie Secondary School

Jordyn Andersson – Grade 7 Early Immersion – “La Loi de l’Attraction” – École Fernie Secondary School

Ben Humphrey – Grade 6 Early Immersion – “La nourriture déjà préparé” – T M Roberts Elementary School

Haylee Effray – Grade 6 Francophone – “Mon voyage en France” – T M Roberts Elementary School



Media Release | Communiqué de presse

Sparwood Secondary's Legacy Project

The following information was shared from teacher, Yvonne Prest, about their amazing project with Senior Citizens:

Students were paired with a resident from Lilac Terrace and asked to interview each participant about their lives - their triumphs, their families and their regrets. Students also asked the participants if they had any advice for the youth of today. We visited the home three times over the course of three weeks. We shared a meal together. Then the students wrote their personal narratives. We are currently in the editing stage and preparing to publish. The stories will be published in a compilation book accompanied by professional photographs titled: “The Untold Stories of Sparwood”.

Kyle Hamilton, known for his “Faces of Fernie” project, took photographs of each student and senior. The photographs will accompany each story in the upcoming book. (The accompanying photos are Kyle’s).

The goals of the program are to:

- Build community connection
- Learn new skills- Interviewing, synthesizing data, writing personal narratives etc.
- Counteract “Use it or lose it” Syndrome/Loneliness
- To promote Sparwood Pride and put two copies of our book at the Public Library
- And... To have fun and make new friends!

And the goal:

To publish forty copies and host a book launch at Lilac Terrace to sell books to members of the community. All proceeds will be put into building a community garden at Lilac Terrace to encourage continued visits between the residents and the students, as well as building relationships and strengthening eco-stewardship skills.

The Legacy Project HAS already made a positive impact in Sparwood. Congratulations to all involved.



Update from Director of Student Learning and Aboriginal Education

Skills Training

Our annual Project Heavy Duty was another great success this year! It was the Elk Valley's turn to host this excellent opportunity for students from ESS, FSS and SSS in Sparwood. Contractors, Companies and Municipalities once again graciously donated their time and resources to allow 22 students the opportunity to be exposed to many large pieces of machinery and training. Thanks to Brian Conrad for organizing this event with many organizations and corporate partners!



Aboriginal Education Enhancement Agreement Committee

We brought our Aboriginal Education Enhancement Agreement Review Committee together for our final meeting of the year and had a fulsome conversation on a number of topics. Highlights included coordinating the signing ceremony on June 21st, cementing Ktunaxa Nation Council as a signing partner, hearing successes from our schools and gathering positive feedback from our stakeholders and partners. A very productive day!



Partnerships with COTR

We have been very excited to having been invited by COTR to speak to their faculty and staff about the redesigned BC curriculum, the new Grad plan and how we see the transition between Secondary and Post-Secondary being enhanced by that new plan.

I have had the opportunity to speak on behalf of SD5 about how we see the 'seamless' transition between our two systems being further enhanced and the expansion of dual-credit options better meeting the needs of students in both our organizations.

Grant for shop equipment

We have started the process, with shop teachers and principals, of distributing over \$101,000 to our Middle and Secondary schools as part of the Equipment grant we received a few months ago. Exciting times!

Update from the District Principal/Student Services

For the month of May and June, there is extensive work by district staff with school staff on the enhancement of the Individual Education Plans so that they better meet the needs of the student and properly fit the student's designation. There has been significant work by school staff to get all IEPs into My Education BC, so that they are accessible by all teachers who interact with the student being planned for.

Diane and Darcy continue to work on a provincial team on the My Education BC Simplified IEP Data Input project. There have been innumerable hours streamlining the input process and bringing the language of inclusion to the IEP writing process. Diane and Darcy will be working through the User Acceptance Testing for this project in June, with a project rollout throughout the summer. We, in SD5, have been very fortunate to help shape this important work.

Mandt System Training has been conducted over the last month. Fifty-four staff have received the training in healthy relationships, healthy communication, healthy conflict resolution, assisting and guidance. With training, practice and yearly refresher training in these principles, there will be a culture of using healthy options to interact with students and result in less escalations and the need to block or restrain a student.

There have been a number of district level positions filled or are being filled: a Vision Resource Teacher, English Language Learning Teachers, a Speech-Language Pathologist, a Health Promoting School Coordinator, and a District Itinerant Behavior Specialist.

Upcoming in mid-June: Darcy will be attending the Inclusive Education Summit in Richmond and the Health Promoting Schools meeting in Kelowna.

The District has just received approval for our Health Promoting School Coordinator grant from the Interior Health Authority for the 2017-2018 school year. IHA allow us to carry over the unspent portion of our funding from 2016-17 to extend our work next year. Our District healthy schools goal will be "To promote and achieve positive health in schools through the lens of the four pillars of comprehensive school health (continuation of the 2016-17 goal). The funding will allow us to hire a 0.25 FTE HPS Coordinator for from September to June. The focus for student health will be 1) Promotion of child and youth mental health and wellness, and 2) Promotion of child and youth healthy lifestyles and healthy weights.

Update from the Secretary-Treasurer

- ⇒ finalizing the 17/18 budget process with a budget due date of June 30
- ⇒ dealing with BCPSEA in preparing our submission for Exempt staff compensation
- ⇒ Classroom Enhancement fund reports due May 31st
- ⇒ Lease agreement review for Fernie and Sparwood properties
- ⇒ Joint Use agreement review Fernie
- ⇒ overseeing several capital project start-ups with the plan to finalizing all by September
- ⇒ preparing for our annual audit in July and August



Update from the Director of Instruction

Staffing processes for the coming school year are now under way. The second round of postings for teachers has gone out and will be filled shortly. We hope to complete a third and possible fourth round of postings for teachers before July 8th.

We are currently under way in hiring TTOCs, EAs and clerical for casual employment for the coming school year. A big thank you to the hiring team consisting of principals and vice principals assisting in this process.

The retirement celebration for employees of School District 5 is taking place on Thursday, June 8th at St. Eugene Mission Resort. There will be 20 retirees of 34 attending this evening. We look forward to an enjoyable evening where we can celebrate the accomplishments of employees and their distinguished careers.

The new teacher orientation session will be taking place August 28, 2017 at the Board Office. This is an opportunity for new teachers to our district to have an orientation of the staff and processes within the district. We look forward to a valuable day with our new teachers.



Students, staff and parent volunteers weeded, pruned and spread new mulch over the school garden at T.M. Roberts Elementary School.

Update from the Director of Student Learning and Innovation

Collaborative Inquiry Sharing Fair

What an amazing day of sharing and learning. Thanks to all teams for their inquiry submissions, the dialogue and learning throughout the year and the final presentations. We are doing fantastic work and our students are reaping the benefits. Well done!

Early Childhood Education

SD 5 continues to work in partnership with the Ministry of Education to provide the Early Childhood Educators (StrongStart) in our Region with access to relevant professional development. Although no new centers are being supported we are continuing to work with the 4 presently operating in our communities of Sparwood, Fernie (Jaffray outreach) and Cranbrook. Stay tuned for September's summary that will include the highlights of the Fort Steele field trip.



Update from the District Principal Transformative Learning and Technology

Technology

We are currently firming up the technology plan for SD5. The Technology Committee and the management team have been reviewing the recommendations from IBM and have been working diligently to secure a plan that is viable, sustainable and meets the educational needs of the District. This five-year plan will commence in the Fall of 2017.

Environmental Education-Community to Classroom Focus

Environmental Education Fall Meeting was held last week at the Aboriginal Gathering Place and the COTR campus. The SD5 group of teachers and Jennifer Roberts met to celebrate all the amazing initiatives that took place in our District this year. We spent time working outside "walking the talk" and doing future planning of next steps, how to support schools and brainstorming potential Professional Development opportunities. It was a well-received, inspiring day and provided time and space to collaborate and connect as a team. Avery Hulbert, Coordinator, Indigenous Education, COTR, joined them in the afternoon to discuss appropriate ways of bringing in aboriginal perspectives and resources into the classroom. This discussion was very engaging, motivating and educational. They came away from this day with lots to share with our colleagues!



Bike to Work Week

Congratulations to the nine Cranbrook Board Office Members that rode their bikes to work last week and logged 680KM!

School	School Name	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
501007	Jaffray Elem-Jr Secondary	16	18	24	18	21	19	19	17	12	11	9	0	0	184
501009	École Isabella Dicken	51	63	63	61	61	59	53	0	0	0	0	0	0	411
501010	Frank J Mitchell Elementary	59	46	44	64	46	56	39	0	0	0	0	0	0	354
501017	Rocky Mountain Elementary	41	42	27	41	26	29	38	0	0	0	0	0	0	244
502001	Mount Baker Secondary	0	0	0	0	0	0	0	0	0	0	274	286	276	836
502011	Laurie Middle School	0	0	0	0	0	0	0	105	137	125	0	0	0	367
502023	Amy Woodland Elementary	44	34	42	39	36	42	42	0	0	0	0	0	0	279
502024	T M Roberts Elementary	54	54	49	58	60	57	45	0	0	0	0	0	0	377
502028	Gordon Terrace Elementary	29	37	41	29	34	34	56	0	0	0	0	0	0	260
502029	Highlands Elementary	37	39	38	39	56	35	38	0	0	0	0	0	0	282
502030	Pinewood Elem - Cranbrook	13	22	19	15	12	21	15	0	0	0	0	0	0	117
502031	Steeple Elementary	26	32	30	27	22	20	29	0	0	0	0	0	0	186
502032	Kootenay Orchards	29	34	36	33	25	34	33	0	0	0	0	0	0	224
505018	Parkland Middle School	0	0	0	0	0	0	0	134	143	146	0	0	0	423
505033	Elkford Secondary	0	0	0	0	0	0	0	31	31	36	41	29	19	187
505034	Fernie Secondary	0	0	0	0	0	0	0	55	54	41	63	63	64	340
505035	Sparwood Secondary	0	0	0	0	0	0	0	42	35	43	42	36	48	246
599078	Kootenay Educational	0	0	0	0	0	0	0	0	0	1	15	26	57	99
599156	Kootenay Discovery School	0	0	0	0	1	0	0	4	3	4	5	7	94	118
	Totals	399	421	413	424	400	406	407	388	415	407	449	447	558	5534

