



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**June 11, 2019, 3:00 p.m.
Cranbrook Board Office**

Present: Chairperson Lento
Trustee Ayling
Trustee Bellina – by Zoom
Trustee Damstrom
Trustee Johns
Trustee Kitt
Trustee McPhee
Trustee Turner

Regrets: Trustee Whalen

Staff Present Superintendent of Schools, L. Hauptman
Secretary Treasurer, A. Rice
Director of Instruction/Human Resources, B. Reimer
Director of Instruction/Student Learning, D. Casault
Director of Student Learning/Aboriginal Education, J. Tichauer
District Principal/Student Services, D. Verbeurgt
District Principal/Transformative Learning and Technology, J. Roberts
Recorder, Sandy Gronlund

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson Lento called the June 11, 2019 regular public meeting of the Board of Education to order at 3:05 p.m.

1.2 Consideration and Approval of Agenda

Additions: **6.2 Funding Model Review Response**
8.1 Michael Meinig Fundraiser June 15, 2019

MOTION-19-R-97

M/S that the agenda for the regular public meeting of the Board of Education of June 11, 2019 be approved as amended.

CARRIED

1.3 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of May 14, 2019.

MOTION-19-R-98

M/S that the minutes of the regular public meeting of the Board of Education of May 14, 2019 be approved as circulated.

CARRIED

1.4 Receipt of Records of Closed Meetings

MOTION-19-R-99

M/S to accept the closed records of the in-camera meeting of the Board of Education of May 14, 2019.

CARRIED

1.5 Business Arising from Previous Minutes

Nil.

1.6 Receiving of Delegations/Presentations

1.6.1 Therapeutic PAWS of Canada (Cranbrook/Kimberley)

Monica Vording, School District 5 teacher, along with Brenna Baker and her dog Moocho, Kendra Bednarczyk, and Mike LeClair along with their dogs, presented the therapeutic benefit their dogs, cats and handlers have with children and adults in many different facilities such as schools, hospitals and senior residences.

Therapeutic PAWS of Canada (Cranbrook/Kimberley) is a volunteer based pet therapy dog and cat visitation program.

The program supports the communities in so many ways.

- PAWS to Read in many schools
- visit schools when asked, to support students/staff after a crisis
- support students during immunizations
- visit hospitals and senior residences on a regular basis
- celebrate special occasions

The Board thanked the group for their presentation today and expressed their gratitude for the support given to School District 5 students and staff.

1.6.2 Teacher Inquiry Project

Cranbrook District Teacher Association Teacher Inquiry Project.

Carol Johns, Elementary School Teacher at Highlands Elementary School and Megan Stasiuk, District Behaviour Resource Teacher presented how the Teacher Inquiry Project benefits students and teachers in the District. The focus this year was "Social Emotional Wellness" in both students and teachers.

There has been research that confirms Social Emotional Wellness is the biggest determiner of success in school.

Carol and Megan answered questions from the Board.

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

Co-chair Trustee Ayling reviewed the minutes of the May 27, 2019 meeting of the Advocacy/Education Committee.

MOTION-19-R-100

M/S that the Board accept the report of the Advocacy/Education Committee.

CARRIED

2.2 Policy Committee

Co-chair Trustee Turner reviewed the minutes of the May 27, 2019 meeting of the Policy Committee.

MOTION-19-R-101

M/S that the Revised Policy 5.5 Curricular Field Studies and Extra Curricular School Trips be approved by the Board of Education.

CARRIED

MOTION-19-R-102

M/S that the Board accept the report of the Policy Committee.

CARRIED

2.3 Student Services Committee

MOTION-19-R-103

M/S that the Board accept the report of the Student Services Committee.

CARRIED

2.4 Finance/Operations/Personnel Committee

Co-chair Trustee Kitt reviewed the minutes of the May 27, 2019 meeting of the Finance/Operations/Personnel Committee.

MOTION-19-R-104

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

CARRIED

Trustee Johns shared his presentation package he presented at the 19-20 Budget Input to the Select Standing Committee Members earlier this morning.

2.5 BCSTA /Provincial Council

Trustee Bellina had shared her report with the Board with an email.

MOTION-19-R-105

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.6 Communications/Media Committee

Trustee Ayling reported the following:

- A media release was sent out re: Superintendent Hauptman's Retirement.
- Letters are being drafted and will be sent out when complete.

MOTION-19-R-105

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.7 Mount Baker Secondary School (MBSS) Replacement Committee

Trustee Johns reported on the need for repairs to the MBSS Music and Drama room. The replacement of MBSS would solve that. The PIR report of 2009 shows MBSS as a category D which means replacement.

MOTION-19-R-106

M/S to accept the report of the Mount Baker Secondary School Replacement Committee.

CARRIED

2.8 Key City Theatre

Trustee McPhee thanked the Board for the use of the Board room to hold the meeting for the Key City Theatre Society as their Green room was unavailable.

- the Society is looking for a volunteer recognition
- may set up a video on the mezzanine at the Theatre
- the Theatre events are wrapping up
- Sandra Thompson, facilitator around strategic planning, will be coming in to teach planning skills

MOTION-19-R-106

M/S to accept the report of the Key City Theatre.

CARRIED

2.9 Legacy of Learning

Trustee Johns reported that our Board Chair was able to locate some great information on Miss. Dicken that they have been searching for to add to the planned display for Isabella Dicken Elementary School at the Board Office.

MOTION-19-R-107

M/S to accept the Legacy of Learning report.

CARRIED

2.10 Trustee Reports

Trustees reported on their activities for the month.

Trustee Bellina – the PAC at Frank J. Mitchell asked for a copy of the original 22 recommendations. Mr. Rice will forward this information to the PAC.

Trustee Johns – pointed out the new rainbow banner installed on the outside of the front entrance to the Board Office.

Trustee McPhee – asked for a follow up on the crossing walk lights at Amy Woodland Elementary school.

Chair Lento – the risers at Isabella Dicken Elementary School will be painted in the rainbow colors.

3. SECRETARY TREASURER'S REPORT TO THE BOARD

Mr. Rice shared how busy the year end has been.

- He met with Stantec on the PDR at Isabella Dicken Elementary School.
- Welcome to Vintee Kaushal hired to fill the Accountant position. She will start early July 2019.

3.1 19/20 Annual Budget

MOTION-19-R-108

M/S read a third and final time the 2019/20 Annual Budget for the revised amount of \$72,981,783.

CARRIED

3.2 19/20 Capital Plan Bylaw

Mr. Rice shared information with the Board of approved projects.

Isabella Dicken Elementary School – Project Definition Report (PDR)

Fernie Secondary School - Roof

Fernie Secondary School – Mechanical Upgrade

Upgrade Lighting at many Schools

Isabella Dicken Elementary School - Playground

Elk Valley – School Bus replacement

MOTION-R-19-109

M/S that the Board consent to three readings of the Capital Project Bylaw.

CARRIED

MOTION-19-R-110

M/S that the Board of Education read a first time, the Capital Project Bylaw, the 11th day of June, 2019.

CARRIED

The question arose on the amount of money spent on Fernie Secondary School and if there is any recourse of prior work which did not seem to last long. Mr.

Rice will follow up on contractors who performed the work on Fernie Secondary School.

MOTION-19-R-111

M/S that the Board of Education read a second time, the Capital Project Bylaw, the 11th day of June, 2019.

CARRIED

MOTION-19-R-112

M/S that the Board of Education read a third time, the Capital Project Bylaw, the 11th day of June, 2019.

CARRIED

3.3 5 Year Capital Plan

MOTION-19-R-113

M/S that the Board of Education approve the Secretary Treasurer to submit the 5 Year Capital Plan to the Ministry of Education.

CARRIED

The Board would like to see the list of projects submitted.

3.4 Emotet Virus

Mr. Rice reported on a computer virus at the Cranbrook Board Office which infected computers on the network that had Outlook open at the time. An infected laptop was turned on at the Fernie Learning Centre which infected more computers there.

Mr. Rice explained how the virus effected emails. IT has been in contact with the Privacy Office, Insurance, and BCPSEA and we were advised to send out a public notice to the staff members with computers infected. Jennifer Roberts has sent out an email.

MOTION-19-R-114

M/S that the June 11, 2019 Secretary Treasurer's report be accepted as presented.

CARRIED

4. SUPERINTENDENT'S REPORT TO THE BOARD

Superintendent Hauptman's report can be found on the School District's website at www.sd5.bc.ca.

The District Management reviewed reports from their departments to the Board.

MOTION-19-R-115

M/S that the June Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

Trustee Johns has really appreciated the Superintendents report each month.

5. CHAIRPERSON'S REPORT

Chair Lento enjoyed the two delegations today.

6. NEW BUSINESS

6.1 Business Arising from Delegations

Nil

6.2 Funding Model Review Response

Trustee Johns recognized the Senior District staff for their input in the review of the 22 recommendations from the Ministry on the Funding Model Review along with Trustee McPhee and Trustee Kitt.

MOTION-19-R-115

M/S that the Funding Model Review Response letter be sent to the Ministry of Education.

CARRIED

7. TRUSTEE BOUQUETS

Trustee Bellina - Superintendent Hauptman for her work with the District over the years. Gail Rousseau for organizing the DSAC Day out at Tobacco Plains, along with Jason Tichauer, and many staff members that made this a great day with the students. Trustee Turner – fellow Trustees and District Management for their support in her first year as Trustee. Also, to the staff and stake holders in the District that support our students.

Trustee Ayling – Superintendent Hauptman on her retirement. Thanked the Funding Review Team, Carol Johns for her last presentation to the Board before her retirement and Trustee Johns for his presentation to the Select Standing Committee Panel.

Trustee Johns – Impressed with the “Heart” Mr. Rice shared that his wife’s students made showing all of their comments.

Trustee Kitt – Superintendent Hauptman for her organization and support over the year, and the Board for helping her through her first year as trustee.

Trustee Damstrom – Superintendent Hauptman for her time and experience in her position. It has been very helpful. Thank you to the District Staff and the Board.

Trustee McPhee – Everyone for their hard work. Superintendent Hauptman for everything she has done for the District and wished her all the best.

Chair Lento – Appreciates the complex, challenging roll of Superintendent Hauptman. He thanked her very much for her years at School District 5.

8. ITEMS FOR INFORMATION/CORRESPONDENCE

All the best to Michael Meinig, Payroll Officer at School District 5, who will attempt to hike the equivalent elevation of Mount Everest in one day by climbing up Sulphur Mountain in Banff an estimated 14 times on Saturday, June 15, 2019 to fundraise for the Meals programs at School District No 5 and 6.

9. QUESTION PERIOD

Shelley Balfour wished Superintendent Hauptman the best in her retirement. She also thanked the Board for including the Stake Holders in the interview process for a new Superintendent. Trustee Kitt thanked Shelley for attending all of our Board meetings in Cranbrook.

10. LATE ITEMS

Nil.

11. ADJOURNMENT

MOTION-19-R-115

M/S that the June 11, 2019 regular public meeting of the Board of Education adjourn at 4:52 p.m.

CARRIED

Frank Lento, Chairperson

Alan Rice, Secretary Treasurer