



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING  
June 11, 2013, 5:00 p.m.  
Board Office**

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**Present:** Chairperson Lento  
Trustee Ayling  
Trustee Bellina  
Trustee Besanger  
Trustee Brown  
Trustee Damström  
Trustee Helgesen  
Trustee Johns  
Trustee Whalen  
B. Miller, Superintendent of Schools  
R. Norum, Secretary Treasurer  
B. Reimer, Director of Instruction/Human Resources  
D. Casault, Director of Instruction/Student Learning  
D. McPhee, Director of Instruction/Aboriginal Education/Safety Officer  
J. Skerik, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Chairperson Lento called the June 11, 2013 public meeting of the Board of Education to order at 5:05 p.m.

Chairperson Lento acknowledged the June graduates and presented flowers of appreciation to Shelley Balfour, CFTA co-chair. Kate Noakes, CFTA co-chair, Susan Krause, CUPE President and Deb Therrien, DPAC Chair had received flowers on committee meeting day.

**1.2 Consideration and Approval of Agenda**

(a) *Acceptance of Agenda*

Additions:

Item 4.8 International Education Provincial Levy

Item 6.1 Summer Sounds

**MOTION R - 13 - 81**

**M/S that the agenda for the Public Meeting of the Board of Education of June 11, 2013 be approved as amended.**

**CARRIED**

- 1.3 Approval of Minutes**  
(a) *Public Meeting of May 14, 2013*

**MOTION R - 13 - 82**

**M/S that the minutes of the regular public meeting of the Board of Education of May 14, 2013 be approved as circulated.**

**CARRIED**

- 1.4 Receipt of Records of Closed Meetings**  
(a) *In-camera Meeting of May 14, 2013*

**MOTION R - 13 - 83**

**M/S to accept the closed records of the in-camera meeting of the Board of Education of May 14, 2013**

**CARRIED**

- 1.5 Business Arising from Previous Minutes**  
Nil

- 1.6 Receiving of Delegations/Presentations**

(a) *Good Ol' Goats*

Chairperson Lento thanked the Good Ol' Goats for their presentation prior to the Board meeting and paid tribute to the music programs throughout the District.

(b) *MBSS Robotics - Landon Harvey, Derek Johnson, Edmund Yoo R2Z2*

Superintendent Miller welcomed Paul Knipe, teacher from MBSS, and noted that one of his students, Simon Eaton, won a silver medal in drafting at the Skills BC competition.

Superintendent Miller welcomed Jason Tichauer, Principal of MBSS, teacher Bill Walker and three students Landon Harvey, Derek Johnson, Edmund Yoo.

In April 2013 at the Skills BC Competition in Abbotsford the students won a gold medal for robotics. As a result they were invited to represent BC at the national level of Skills Canada competition in Vancouver June 5-8, 2013 where they won the bronze medal in the National Robotics challenge and a \$10,000 Stanley/Dewalt tool grant for MBSS.

Mrs. Miller noted that this presentation would also be the student's presentation for the District Dogwood Scholarship.

The students shared a video presentation from their attendance at the Skills Canada competition at BC Place and provided a demonstration with their robot, R2Z2.

Chairperson Lento thanked the students for their special talents. Superintendent Miller thanked Mr. Walker for his incredible support and inspiration.

(c) *Self Regulation - Carol Johns (HES), Sandra Wales (HES), Barb Belisle (PES)*

Ms. Johns and Ms. Belisle reviewed the Self Regulation program teachers from Highlands, Pinewood and Steeples have implemented and shared some of the resources they have used including student self-evaluations, posters and books. Chairperson Lento thanked Ms. Johns, Ms. Belisle and Ms. Wales for sharing the information with the Board.

**2. COMMITTEE REPORTS / TRUSTEE REPRESENTATIVE REPORTS**

**2.1. Advocacy Committee**

Co-chair Trustee Whalen reviewed the minutes of the May 27, 2013 meeting of the Advocacy Committee.

**MOTION R - 13 - 84**

**M/S that the Board of Education write a letter to the BCSTA and to the Ministry of Education outlining our concerns with the situation in Cowichan.**

Trustee Ayling distributed copies of draft letter.

**CARRIED**

**MOTION R - 13 - 85**

**M/S that the Superintendent, on behalf of the Board of Education, write a letter of support for the Cranbrook Archives, Museum and Landmark Foundation regarding their application to the Provincial Government for a Community Gaming Grant in support for the Museum History Program.**

*(This letter was done immediately as the deadline for the letter of support was May 31, 2013.)*

**CARRIED**

**MOTION R - 13 - 86**

**M/S that the Board accept the report of the Advocacy/Education Committee.**

**CARRIED**

**2.2. Policy Committee**

Co-chair Trustee Brown reviewed the minutes of the May 27, 2013 meeting of the Policy Committee.

**MOTION R - 13 - 87**

**M/S that the discussion on revised Policy 2.13 Alcohol - Grounds, Buildings, Functions and Fundraising be tabled until the June Board meeting in order to obtain legal advice from the BCSTA and from School's Protection Program which will be provided prior to the meeting be referred to the September 2013 Policy Committee meeting for further discussion.**

**CARRIED**

**MOTION R - 13 - 88**

**M/S to accept the report of the Policy Committee.**

**CARRIED**

2.3. *Finance/Operations/Personnel Committee*

Co-chair Trustee Johns reviewed the minutes of the May 27, 2013 meeting of the Finance/Operations/Personnel Committee.

**MOTION R - 13 - 89**

**M/S that the Manager of Operations, Joe Tank, invite proposals for schools and transportation to use the carbon offset funds as seed money for an energy efficient initiative.**

**CARRIED**

**MOTION R - 13 - 90**

**M/S that the WiFi information package, inclusive of the BCCPAC Resolution, be referred to Doug McPhee, Technology Coordinator, for comment and a report back to the September 2013 public Finance Operations Personnel committee meeting.**

**CARRIED**

**MOTION R - 13 - 91**

**M/S to accept the report of the Finance/Operations/Personnel Committee.**

**CARRIED**

2.4. *Special Education Student Services Committee*

Co-chair Trustee Besanger reviewed the minutes of the May 27, 2013 meeting of the Special Education Student Services Committee.

**MOTION R - 13 - 92**

**M/S that Darcy Verbeurgt send a letter to MCFD and all early childhood stakeholders to meet regarding collaborate service planning.**

**CARRIED**

**MOTION R - 13 - 93**

**M/S to accept the report of the Special Education Student Services Committee.**

**CARRIED**

2.5. *Communications/Media Committee*

Trustee Ayling reviewed her report. The Carbon Offsets Reserve Fund release was far reaching, including the United Kingdom. Trustee Ayling will attach a copy of the Cowichan letter with the summary of motions from meeting that is distributed to the press.

**MOTION R - 13 - 94**

**M/S to accept the report of the Communications/Media Committee.**

**CARRIED**

2.6. *Mt. Baker Secondary School Building Replacement Committee*

Trustee Johns met with the architect and theatre consultant on May 16, 2013 and noted that they intend to have the PIR by the end of the month.

**MOTION R - 13 - 95**

**M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.**

**CARRIED**

2.7. *Trustee Reports*

- Trustee Besanger distributed copies of her Board activity report.
- Trustee Brown noted the outstanding year-end music presentation at MBSS, and Trustee Whalen noted the open house celebration at KES.
- Trustee Lento requested a summary of the University of Victoria presentations on humanities and the arts from the National Post be shared with District educators.

**3. SUPERINTENDENT'S REPORT TO THE BOARD**

Superintendent Miller's report of June 11, 2013 included:

- Superintendent's Activities
- Finance/Operations Updates
- Update from Director of Instruction/Student Learning
- Changing Results for Young Readers (CR4YR)
- Early Childhood Education
- National Peace Day September 21, 2013
- PVP Mentoring/Training
- Counseling Support
- Graduation Ceremonies
- Update from Director of Instruction/Safety
- Summer School
- Update from Director of Instruction/Human Resources

Mrs. Miller thanked trustees and her colleagues for an amazing year with SD5.

Mr. McPhee provided a verbal technology update

- Finishing server support in Board Office
- Working on Scholantis, inservice for Doug McPhee, Gail Rousseau and Jean Skerik in July
- LMS will be first trial school in October
- Information will be posted on FirstClass

Discussion included:

- One page report for trustees at Finance/Operations/Personnel Committee meeting in September
- District Technology Committee
- Community access to technology plan

Chairperson Lento thanked Mrs. Miller for her incredible contributions during her year with School District No.5.

**MOTION R - 13 - 96**

**M/S that the Superintendent's Report to the Board of Education be accepted as presented.**

**CARRIED**

**4. NEW BUSINESS**

**4.1. *Business Arising from Delegations***

Nil

**4.2. *Presentation to Trustee Bellina***

Chairperson Lento presented the BCSTA's long-service certificate to Bev Bellina and thanked her for the compassion and caring for students she brings to meetings.

**4.3. *Third and Final Reading - Annual Budget Bylaw***

Mr. Norum noted the total budget bylaw amount of \$58,914,002 included the operating budget of \$51,539,008, expenses in special purpose funds and capital funds, amortization of assets and purchases from local capital.

**MOTION R - 13 – 97 (Annual Budget Bylaw)**

**M/S Read a third time, finally passed and adopted June 11, 2013.**

**CARRIED**

**MOTION R - 13 - 98**

**M/S that in addition to our balanced budget the Board of Education also submit a needs budget to the Ministry of Education.**

**CARRIED**

**4.4. *Capital Project Bylaw - Annual Facilities Grant***

Secretary Treasurer Norum noted that this is the \$855,045 Capital Allocation of the Annual Facilities Grant that the Board is able to access following the adoption of a Capital Project bylaw.

**MOTION R - 13 - 99**

**M/S to allow three readings of the Capital Project Bylaw - Project No. 126614.**

**CARRIED UNANIMOUSLY**

**MOTION R - 13 – 100 (Capital Project Bylaw, Project No. 126614)**

**M/S Read a first time June 11, 2013.**

**CARRIED**

**MOTION R - 13 – 101 (Capital Project Bylaw, Project No. 126614)**

**M/S Read a second time June 11, 2013.**

**CARRIED**

**MOTION R - 13 – 102 (Capital Project Bylaw, Project No. 126614)**

**M/S Read a third time, finally passed and adopted June 11, 2013.**

**CARRIED**

*4.5. City of Cranbrook - Senior Summer Games*

**MOTION R - 13 - 103**

**M/S that the Board of Education send a letter of support in principle to Chris New, Director of Leisure Services, for the City of Cranbrook's application to host the 2015 or 2016 Senior Games.**

**CARRIED**

*4.6. School Fees Report*

Superintendent Miller reviewed the 2013-2014 School Fees Report.

**MOTION R - 13 - 104**

**M/S to accept the Superintendent's 2013-2014 School Fees Report.**

**CARRIED**

*4.7. BCPSEA Symposium 2013, October 24 & 25, 2013*

**MOTION R - 13 - 105**

**M/S to approve Trustee Bellina's attendance at the BCPSEA Symposium 2013, October 24 & 25, 2013 in Vancouver.**

**CARRIED**

*4.8. International Provincial Levy*

Discussion included implications for SD5 and the province, lack of feedback for attendees.

**MOTION R - 13 - 106**

**M/S that the Board of Education send a letter of support for the letter from the Metro Boards of Education regarding potential reforms to Onshore International Education Programs and request that the President of the BCSTA, Teresa Rezansoff, respond to the concerns raised in the Metro letter.**

**CARRIED**

**5. TRUSTEE BOUQUETS**

All Trustees sent bouquets to Superintendent Bendina Miller for the fantastic year she has shared with the Board.

*Trustee Damstrom* - to the Good Ol' Goats and the robotics team

*Trustee Helgesen* - to the PAC groups at RMES and ESS

*Trustee Whalen* - to executive assistants who take minutes, to Debbie Therrien for her DPAC work, to Shelley Balfour as CFTA co-chair, to administration for their hard work

*Trustee Ayling and Trustee Johns* - to fellow trustees, students, teachers, management and support staff

*Trustee Brown* - to the trustees for becoming a wonderful team

*Trustee Besanger* - distributed a copy of her June bouquets

**6. ITEMS FOR INFORMATION/CORRESPONDENCE**

6.1. *Summer Sounds*

Trustee Ayling will distribute information regarding a free, family oriented summer concert series designed to engage students in music during the summer.

**7. QUESTION PERIOD**

- New board room setup
- Sale of water bottles by MBSS students
- Thanks to bargaining team for a very respectful bargaining session
- Best wishes to all for a great summer

**8. ADJOURNMENT**

**MOTION R - 13 - 107**

**M/S that the public meeting of the Board of Education adjourn at 6:51 p.m.**

**9. LATE ITEMS**

- i. Brochure – PES – Self Regulation
- ii. Teacher Inquiry Project – Overview and Reflection
- iii. Draft Letter to Minister of Education re SD79 Cowichan Board of Education
- iv. Trustee Besanger – Trustee Report
- v. Superintendent's Report of June 11, 2013, including 2013-2014 School Fees Report
- vi. Trustee Besanger – Trustee Bouquets