



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**June 12, 2023, 3:00 p.m.
Cranbrook Board Office**

Present: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Irene Bischler
Trustee Alysha Clarke
Trustee Nicole Heckendorf
Trustee Chris Johns
Trustee Sarah Madsen (remotely)
Trustee Wendy Turner

Staff Present: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Aboriginal Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault
Operations Manager Joe Tank
District Principal Student Services Darcy Verbeurgt
District Principal of Transformative Learning Jennifer Roberts
District Vice Principal of Human Resources and Health & Safety Jaslene Atwal
Executive Assistant to Secretary Treasurer (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chair McPhee called the June 12, 2023, regular public meeting of the Board of Education to order at 3:02 p.m.

1.2 Greeting

Chairperson McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa people.

1.2.1 Recognition of National Indigenous Peoples Day

Chairperson McPhee acknowledged National Indigenous Peoples Day.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee extended condolences to the families of the following employees including: Ken Stadel, David Bunn, Larry Dolfo, Greg Sakowicz and Eleanor Skailes.

He also recognized the six School District No. 5 (Southeast Kootenay) school administrators who have applied to participate in a pilot cohort of a new provincial leadership training program for school leaders: Jennifer Attorp, Gizelle Gaudon, Erin Hay, Mike Kelly, Laura-Lee Phillips and Judi Poole.

Chairperson McPhee also congratulated Jane Nixon for recently obtaining the Certified Administrative Professional designation.

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents shared a personal reflection.

1.5 Consideration and Approval of Agenda

Additions:

1.8.1 Columbia Basin Environmental Education Network (CBEEN)/Wildsight

1.8.2 Invitation to BCSTA President and Minister of Education to visit Mount Baker Secondary School

7.5 Band Music Program at Steeples Elementary

MOTION R-23-097

Moved/Seconded by Clarke/Heckendorf:

THAT the agenda for the regular public meeting of the Board of Education of June 12, 2023, be approved as amended.

1.6 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of May 9, 2023.

MOTION R-23-098

Moved/Seconded by Madsen/Ayling:

THAT the minutes of the regular public meeting of the Board of Education of May 9, 2023, be approved as circulated.

1.7 Receipt of Records of Closed Meetings

MOTION R-23-099

Moved/Seconded by Johns/Bellina:

THAT the Board accept the closed records of the in-camera meeting of the Board of Education of May 12, 2023 and May 29, 2023.

CARRIED UNANIMOUSLY

1.8 Business Arising from Previous Minutes

1.8.1 Columbia Basin Environmental Education Network (CBEEN)/Wildsight.

MOTION R-23-100

Moved/Seconded by Johns/Ayling:

THAT the letter sent to Columbia Basin Trust regarding Columbia Basin Environmental Education Network and Wildsight funding be posted on the School District No. 5 (Southeast Kootenay) website and sent to the media for distribution.

CARRIED UNANIMOUSLY

1.8.2 Invitation to BCSTA President and Minister of Education to visit Mount Baker Secondary School

MOTION R-23-101

Moved/Seconded by Johns/Ayling:

THAT the Board of Education invite the President of the BCSTA and the Minister of Education to visit Mount Baker Secondary School.

CARRIED UNANIMOUSLY

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 Advocacy/Education Committee

Co-chair Trustee Clarke reviewed the minutes of the May 29, 2023, meeting of the Advocacy/Education Committee.

MOTION R-23-102

Moved/Seconded by Clarke/Turner:

THAT the Board of Education accepts the report of the Advocacy/Education Committee.

CARRIED UNANIMOUSLY

3.2 Policy Committee

Co-chair Trustee Bellina reviewed the minutes of the May 29, 2023, meeting of the Policy Committee.

MOTION R-23-103

Moved/Seconded by Bellina/Clarke:

THAT the Board of Education accepts the report of the Policy Committee.

CARRIED UNANIMOUSLY

3.3 Student Services Committee

Co-chair Trustee Clarke reviewed the minutes of the May 29, 2023, meeting of the Student Services Committee.

MOTION R-23-104

Moved/Seconded by Clarke/Johns:

THAT the Board of Education recommends School District Management develops replacement options for Mandt training that will provide teachers, staff and administration with knowledge and skills to create safe and supportive environments for all students with behavioural challenges.

CARRIED UNANIMOUSLY

MOTION R-23-105

Moved/Seconded by Clarke/Johns:

THAT the Board of Education accepts the report of the Student Services Committee.

CARRIED UNANIMOUSLY

3.4 Finance/Operations/Personnel Committee

Co-chair Trustee Johns reviewed the minutes of the May 29, 2023, meeting of the Finance/Operations/Personnel Committee.

CARRIED UNANIMOUSLY

MOTION R-23-106

Moved/Seconded by Johns/Heckendorf:

THAT the Board of Education approves the 2023-2024 Revised Annual School Calendar.

CARRIED UNANIMOUSLY

MOTION R-23-107

Moved/Seconded by Johns/Ayling:

THAT the Board of Education develops a draft response to the letters received regarding Trades Funding. This draft letter will be presented at the June 12, 2023, Board of Education public meeting for review and discussion.

TABLED

MOTION R-23-108

Moved/Seconded by Johns/Madsen:

THAT the Board of Education accepts the 2023-2024 Regular Public, Regular In-Camera and Standing Committees schedule for 2023-2024.

CARRIED UNANIMOUSLY

MOTION R-23-109

Moved/Seconded by Johns/Turner:

THAT the Board accepts the report of the Finance/Operations/Personnel Committee.

CARRIED UNANIMOUSLY

3.5 BCSTA /Provincial Council

MOTION R-23-110

Moved/Seconded by Bellina/Turner:

THAT the Board accepts the report of the BCSTA/Provincial Council.

CARRIED UNANIMOUSLY

3.6 Communications/Media Committee

Trustee Ayling provided a written report included with the agenda package. She also provided an update on the meeting with the City of Cranbrook held on June 12, 2023, prior to the Board of Education meetings.

MOTION R-23-111

Moved/Seconded by Ayling/Johns:

THAT the Board of Education writes a letter to the City of Cranbrook requesting support of Columbia Basin Environmental Education Network/Wildsight's endeavours to restore and enhance the Columbia Basin Trust funding for environmental education for 2024 to 2034.

CARRIED UNANIMOUSLY

MOTION R-23-112

Moved/Seconded by Ayling/Bischler:

THAT the Board of Education writes a letter (includes supporting documentation) to the City of Cranbrook requesting support for replacement of Mount Baker Secondary School.

CARRIED UNANIMOUSLY

MOTION R-23-113

Moved/Seconded by Ayling/Heckendorf:

THAT the Board of Education writes a letter to the pending owner of the Knights Hall property requesting that hedges around the area be trimmed for safety and aesthetic purposes prior to the final sale of the building.

CARRIED UNANIMOUSLY

MOTION R-23-114

Moved/Seconded by Ayling/Johns:

THAT the Board of Education accepts the report of the Communications/Media Committee.

CARRIED UNANIMOUSLY

3.7 Mount Baker Secondary School Replacement Committee

Trustee Johns provided an update on the Mount Baker Secondary School Replacement Committee and discussed his presentation to the Select Standing Committee on Finance and Government Services Budget 2024 Consultation.

MOTION R-23-115

Moved/Seconded by Johns/Bischler:

THAT the Board of Education accepts the report of the Mount Baker Secondary School Replacement Committee.

CARRIED UNANIMOUSLY

3.8 Key City Theatre

Trustee Ayling provided a written report included with the agenda package.

MOTION R-23-116

Moved/Seconded by Ayling/Turner:

THAT the Board of Education accepts the report of the Key City Theatre.

CARRIED UNANIMOUSLY

3.9 Legacy of Learning

Trustee Johns reviewed the written report from the Legacy of Learning included with the agenda package. He also acknowledged the assistance of Operations Manager Tank and the Operations Department in returning legacy items to Elkford Secondary School.

He also discussed:

- School plaques
- Hockey trophies (Wilson Cup and Green Cup) from the 1940's to 1960's
- Cranbrook Bugle Band

MOTION R-23-117

Moved/Seconded by Johns/Ayling:

THAT the Board of Education accepts the Legacy of Learning report.

CARRIED UNANIMOUSLY

3.10 French Immersion Update

Director Casault gave a brief verbal update on French Immersion funding.

MOTION R-23-118

Moved/Seconded by Heckendorf/Turner:

THAT the Board of Education accepts the French Immersion report.

CARRIED UNANIMOUSLY

3.11 Traffic Safety Committee

Trustee Johns provided an update of the Traffic Safety Committee. The minutes of the Committee were provided with the agenda package.

MOTION R-23-119

Moved/Seconded by Johns/Bischler:

THAT the Board of Education accepts the Traffic Safety Committee report.

CARRIED UNANIMOUSLY

3.12 Trustee Reports/Bouquets

- Trustee Bellina recognized Director Casault for her diligent work with Early Years and Child Care.
- Trustee Heckendorf recognized Fernie Secondary's Drama Club for the production of the "Addam's Family."
- Trustee Turner recognized all staff in the District classrooms for helping children through the remainder of the year.
- Trustee Ayling acknowledged the new trustees on the Board of Education.
- Trustee Johns acknowledged the Highlands Elementary year-end concert.
- Trustee Madsen extended bouquets to bus drivers in Elkford.
- Chairperson McPhee recognized the workload that is put on all staff throughout the month of June.

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

Nil

4.2 Recommendations

MOTION R-23-120

Moved/Seconded by Johns/Clarke:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED UNANIMOUSLY

5. SUPERINTENDENT'S REPORT TO THE BOARD

The Framework for Enhancing Student Learning report can be found on the School District's website at www.sd5.bc.ca.

5.1 Updates

Superintendent Johnson acknowledged the work of Director Tichauer as he supported individuals in the District through the difficult time for families and staff during recent tragic events.

5.1.1 Child Care

Superintendent Johnson gave brief update on the funding for Child Care for the School District. She also reported on the Early Childhood Educators' (ECE) community engagement night held at the Cranbrook Board Office at the end of May.

5.1.2 Community Engagement Nights

Superintendent Johnson summarized the community engagement nights held in each community discussing the District and Community School's Framework for Enhancing Student Learning.

5.2 Recommendations

MOTION R-23-121

Moved/Seconded by Ayling/Clarke:

THAT the Superintendent's Report be accepted as presented.

CARRIED UNANIMOUSLY

6. CHAIRPERSON'S REPORT

6.1 Updates

Nil

6.2 Recommendations

Nil

7. NEW BUSINESS

7.1 Business Arising from Delegations

Nil

7.2 Annual Budget Bylaw (Second and Third Readings)

MOTION R-23-122

Moved/Seconded by Johns/Turner:

THAT the Board of Education reads for a second time, the 2023/2024 Annual Budget on June 12, 2023.

CARRIED UNANIMOUSLY

MOTION R-23-123

Moved/Seconded by Bischler/Clarke:

THAT the Board of Education reads for a third time, passes and adopts the 2023/2024 Annual Budget of \$88,744,310 on June 12, 2023.

CARRIED UNANIMOUSLY

7.3 Amended Capital Bylaw

Secretary Treasurer Taylor reviewed the Amended Capital Plan included with the agenda package.

MOTION R-23-124

Moved/Seconded by Turner/Johns:

THAT the Board of Education consents to three readings of the Amended Capital Bylaw of the Board of Education of School District No. 05 (Southeast Kootenay) to adopt the Amended Capital Bylaw for the 2023//2024 Capital Plan as approved by the Minister.

CARRIED UNANIMOUSLY

MOTION R-23-125

Moved/Seconded by Turner/Johns:

The Amended Capital Bylaw of the Board for the 2023/2024 Capital Plan as approved by the Minister, to include the supported capital projects specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated *June 5, 2023*, is hereby adopted and read for a first time on June 12, 2023.

CARRIED UNANIMOUSLY

MOTION R-23-126

Moved/Seconded by Bischler/Heckendorf:

The Amended Capital Bylaw of the Board for the 2023/2024 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated *June 5, 2023*, is hereby adopted and read for a second time on June 12, 2023

CARRIED UNANIMOUSLY

MOTION R-23-127

Moved/Seconded by Bischler/Bellina:

The Amended Capital Bylaw of the Board for the 2023/2024 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated *June 5, 2023*, is hereby adopted and read for a third time on June 12, 2023.

CARRIED UNANIMOUSLY

7.4 Report on Select Standing Committee Presentation

Trustee Johns reviewed the report on the Select Standing Committee on Finance and Government Services Budget 2024 Consultation attached to the agenda package.

Trustee Johns expressed gratitude to Secretary Treasurer Taylor and Executive Assistant Nixon for their assistance in preparing the presentation. He also mentioned that the City of Cranbrook supported the presentation and suggested he also reach out to the Regional District of East Kootenay (RDEK).

7.5 Steeples Elementary School Band Program

Trustee Turner discussed band programs at elementary schools. Cranbrook District Teachers Association representative, Shelley Balfour, reiterated the importance of maintaining the band and music program in elementary schools.

Discussion included:

- Band and Music programs in all schools
- Recruitment and retention of band teachers at elementary level
- Sharing of resources amongst schools
- Further discussion on this agenda item discussed at the in-camera meeting

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 Engagement of BDO as Auditors for School District No. 5 (Southeast Kootenay)

9. QUESTION PERIOD

10. CLOSING ROUND

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

11. ADJOURNMENT

MOTION R-23-128

Moved/Seconded by Johns/Turner:

THAT the June 12, 2023, regular public meeting of the Board of Education be adjourned at 4:33 p.m.

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?

Doug McPhee, Chairperson

Nick Taylor, Secretary Treasurer