

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

JOB DESCRIPTION

JOB TITLE: JOURNEYMAN-HVAC/PLUMBER

JOB SUMMARY: An employee hired to perform skilled heating, ventilation, air conditioning and plumbing maintenance work of the School District. A general expectation that “cross-trade” co-operation will be expected. This employee is responsible to an assigned supervisor.

QUALIFICATIONS REQUIRED:

1. Grade 12 or equivalent.
2. Valid British Columbia Driver’s License.
3. Valid British Columbia Journeyman Certification.
4. BC Gas “B” certificate with electrical endorsement.
5. Valid Refrigeration Certification.
6. Minimum four years’ experience in gas fitting and HVAC.
7. Minimum one year’s experience in DDC.
8. Minimum four years’ experience in plumbing and fire sprinkler maintenance.

MUST HAVE THE ABILITY TO:

1. Communicate effectively, orally and in writing.
2. Maintain confidentiality.
3. Proven ability to troubleshoot and solve problems related to the position.
4. Be self directed, flexible and work independently.
5. Work with disagreeable conditions.
6. Operate, maintain and repair a variety of tools and equipment related to the certification required.
7. Read and understand specialized and technical material related to different Trades.
8. Work under pressure and meet deadlines.
9. Identify and apply a range of mathematical, physics and design concepts.
10. Keep current with all codes and regulations pertaining to the position.
11. Understand the safety requirements of working with hazardous materials and/or situations.
12. Co-ordinate work with other trades.
13. Develop work methods to handle assigned tasks.
14. Perform the physical requirements of the job.

RESPONSIBILITIES AND DUTIES:

1. Inspect, diagnose, ascertain, and repair district HVAC and plumbing.
2. Responsible for the purchase of supplies and services relating to the position.

3. Provide information to School District of potentially serious and/or dangerous situations.
4. Be available on-call as and when required.
5. Liaise with community agencies and general contractors.
6. Maintain, clean, service, adjust and repair tools and equipment related to the position.
7. Assist with the technical design of new buildings and renovations.
8. Comply with all codes and regulations related to the position.
9. Perform other job related duties.