



**The Board of Education of
School District 5 (Southeast Kootenay)
MINUTES - EDUCATION/POLICY MEETING
January 30, 2012, 10:30 a.m.
Board Office**

IN ATTENDANCE - COMMITTEE MEMBERS

Co-Chair Trustee Damstrom

Co-Chair Trustee Brown

Trustee Besanger

Trustee Ayling

Bill Gook, Superintendent of Schools

Diane Casault, Director of Instruction/Student Learning

Janice McElwee, Executive Assistant (Recorder)

REGRETS

IN ATTENDANCE – BOARD/DISTRICT STAFF

Trustee Bellina (by phone)

Trustee Helgesen

Trustee Johns

Trustee Lento

Trustee Whalen

1.0 CALL TO ORDER

The meeting was called to order at 10:50 a.m.

2.0 ADDITIONS TO OR DELETIONS FROM THE AGENDA

Nil

3.0 PRESENTATIONS

Nil

4.0 POLICIES PASSED BY THE BOARD SINCE LAST MEETING

Policy 4.24 – Budget

Policy 4.25 – Disposal of Land or Improvements

5.0 ITEMS FORWARDED FROM PREVIOUS MEETING

5.1 Draft Policy – School Closure (feedback from partner groups)

Brief discussion regarding wording on page 2 when referring to representatives from the CFTA.

Recommendation A

“That the Draft Policy School Closure be sent to the Board of Education for approval.”

5.2 Draft Policy – French Immersion

Discussion regarding samples of protocols from different schools included:

- putting very specific details in to policy can limit district decisions
- including a reference in the district policy to the Ministry of Education’s policy
- include “The Board recognizes its French Immersion practices pertaining to the success of their students and endorses such practices of that school” (Trustee Besanger will get clarification/exact wording from the French Immersion Committee.)
- School Act does not encompass all of our students. There is nothing that says the parent has the final say after going through several intervention steps and the child is still not succeeding.
- ensure that any protocols the district policy supports are correct
- review the wording ‘it is hoped that most French Immersion students would not move beyond the first stage’ (Trustee Besanger to review.)
- If a parent requests that their child be moved out of the French Immersion Program, why would they have to wait to proceed through a number of intervention stages? They should be able to have their child transition to the English Program as soon as possible.
- cautions regarding what is policy and what should be handled at the school level
- we need a policy that covers all schools
- the process needs to be clear if a child is to remain or leave the program

Mrs. Casault will consult with Trustees Ayling and Besanger to rework the policy and bring it back to a future meeting.

Do all programs have to be brought before the Board for formal approval? Mr. Gook will review and report back.

5.3 Policy 5.5 – Extra Curricular/Curricular Field Trips

Mrs. Casault researched all districts on this topic and there is a variety of ways that supervision is being handled in other districts.

The paragraph on page 2 referring to supervision was revised to allow community volunteers to supervise.

Discussion included:

- Are parents notified that there is no school district employee on the trip? (supervisors are listed on field trip permission forms)
- additional change required on page 3 (change ‘Employee’ to ‘Employee/community volunteer’, if other change passed)
- part of orientation program could be a meeting at the beginning and ending of every season where all coaches/volunteers can discuss/reinforce the Orientation Program and allow them to voice their concerns – leads to good communication (meetings could be run by the Principal and/or Athletic Director)
- reorganization of bullets under ‘Authorization’ on page 1
- Is documentation kept re due diligence i.e. checklist for Principals to tick off when determining suitability of community volunteers?
- turnover of coaches equals more work for Principals to find new coaches

The policy will be reworded and brought back to the next meeting.

6.0 CORRESPONDENCE AND/OR NEW ITEMS

6.1 Student Records

- wording in the paragraph regarding document transfers on page 2 was incorrect and has now been changed (when a student transfers to another school district or a *Francophone education authority*)
- page 1 – Access to Student Records – change ‘Additionally, *the relevant portion as per legislation* of students records may be . . .’
- page 2 – change ‘shredded’ to ‘destroyed’

The revised policy will be sent out to partner groups again.

6.2 Policy 4.4 – Budget

This item was tabled to the next meeting due to time constraints.

6.3 Policy Feedback Process - ThoughtStreaming

This item was tabled to the next meeting due to time constraints.

7.0 INFORMATION ITEMS

Nil

Meeting adjourned at 12:15 p.m.