



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - STUDENT SERVICES MEETING**

**January 27, 2014, 11:00 a.m.
Board Office**

Committee Members
in Attendance: Co-Chair Trustee Besanger
Co-Chair Trustee Johns
Trustee Ayling
Trustee Whalen

Board/District Staff in
Attendance: Trustee Bellina (by phone)
Trustee Brown
Chairperson Lento
L. Hauptman, Superintendent of Schools
D. Verbeurgt, District Principal/Student Services
J. Paetz, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Student Services Committee meeting of January 27, 2014 was called to order at 11:35 a.m. by Co-Chair Besanger.

**1.2. Approval of the Agenda
SS-2014-01**

M/S that the agenda for the Student Services Committee meeting of January 27, 2014 be approved as circulated.

CARRIED

**1.3. Approval of the Minutes
SS-2014-02**

M/S that the minutes of the Student Services Committee meeting of November 25, 2013 be approved as circulated.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1. Expanded Category Names

As per a request from the November meeting, a list of student service categories with their expanded names was distributed.

Discussion included:

- concern was raised that these numbers should not be distributed to attendees beyond Trustees and District Management to respect the confidentiality of the students
- difference between district and provincial percentages in certain categories (red flags)
- suggestion to write a letter of support to Interior Health for a school psychiatrist for students with mental health issues

2.2. Policy 3.10 Student Services Programs - Statement of Philosophy

District Management has not been able to meet to review the policy.

This item will be brought back to the February meeting.

2.3. Seclusion Rooms

Definition of seclusion: *Seclusion is the confinement of the student at any time of the day alone in a room or area from which free exit is prevented.*

Our district does not have any rooms that would meet this definition. Students are sometimes placed in a separate room for in-school suspensions, however, they are supervised.

All school districts were required to send a report to the Ministry providing information on physical restraint and seclusion rooms. A copy of the report will be forwarded to Trustees.

The Ministry and the BCSTA are working together on a set of guidelines. An update on the guidelines will be provided at the February meeting.

2.4. Scope of the Committee - Focusing Our Efforts

Discussion included:

- feeling like we've lost what was the original focus of the committee
- reference to items that were on the original list from ad-hoc committee
- difficult for Co-Chairs to get together with Mr. Verbeurgt to set agendas due to a variety of reasons - Co-Chairs need to make definite plans to set agendas
- So many things are mandated by the Ministry that Districts can't change. Is this committee more of an 'information sharing' and less action? Do we need a separate committee or could it go under the Advocacy/Education Committee?
- all items on the 2011 post-audit report have been completed

Dates for planning agendas will be set after today's meeting.

3. CORRESPONDENCE AND/OR NEW ITEMS

Nil

4. INFORMATON ITEMS

Nil

5. ADJOURNMENT

The Student Services meeting was adjourned at 12:02 p.m.