



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**January 26, 2015, 12:30 p.m.
Board Office**

Committee Members in Attendance: Co-Chair Trustee Helgesen
Co-Chair Trustee Johns
Trustee Bellina
Trustee Whalen

Board/District Staff in Attendance: Trustee Ayling
Trustee Blumhagen
Trustee Brown
Trustee McPhee
Chairperson Lento
Superintendent of Schools, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
District Principal/Student Services, D. Verbeurgt
Recorder, Corinne Burns

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The public Finance/Operations/Personnel Committee meeting of January 26, 2015 was called to order at 12:24 p.m. by Co-chair Trustee Helgesen.

1.2. Approval of the Agenda

MOTION FOP -P 2015 -1

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of January 26, 2015 be approved as circulated.

CARRIED

1.3. Approval of the Minutes

MOTION FOP -P 2015 -1

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of November 24, 2014 be approved as circulated.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Trustees will request a meeting with the City of Cranbrook once the council has had time to settle into their new roles.

3. DELEGATIONS/PRESENTATIONS

Nil

4. NEW BUSINESS

4.1. 2015/16 Budget

4.1.1. Enrolment Projections

Mr. Norum reported that he has been working on Enrolment Projections. These projections are used for staffing and budget allocations.

Discussion included:

- Capital Budget, is the Ministry looking to change this?
- We have four buildings that we need replaced and they are on our 5 year Capital Plan.

Recommendation A:

That the Board write a letter to the Ministry to encourage Capital funding be put aside for the replacement of schools.

4.1.2. School Budget Sessions

Mr. Norum reported that he is currently scheduling the school budget meetings for the first week in March. A tentative schedule is attached.

4.1.3. Public Budget Input

Mr. Norum reported that the Public Budget Input sessions are being advertised with Shaw and the Advertiser. We will hold Public Input sessions in Cranbrook after the Finance Committee meeting, February 23, 2015 and the Public Board meeting in Fernie, March 10, 2015. Memos have been sent to our partners explaining the dates and process. It was suggested that other advertising be considered as well.

5. ITEMS FOR INFORMATION

5.1. Safety Report

Mr. Reimer reported that this report comes from School District No. 23 as part of our shared services.

Discussion included:

- The safety committees go over these reports in their meetings.
- Mr. Remer is going to ask School District No. 23 about the reference in the report to the American Institute code.
- We will ask School District No. 23 to remove (Cranbrook) from the front of the report?

5.2. Financial Report

Mr. Norum reported that the attached report shows the aspects of the operating budget. We are at 40% completion.

6. QUESTION PERIOD

The public mentioned that it is hard to hear the Trustees. It was suggested that we should look into microphones on the tables.

7. ADJOURNMENT

The public Finance/Operations/Personnel Committee meeting of January 26, 2015 adjourned at 1:48 p.m.

8. LATE ITEMS