



**The Board of Education of
School District No.5 (Southeast Kootenay)
Minutes – Policy Committee**

**January 25, 2016, 10:30 a.m.
Board Office**

**Committee Members
In Attendance:**

**Co-Chair Trustee Ayling (Chair)
Trustee McPhee**

Regrets:

**Trustee Brown
Trustee Helgesen**

**Board/District Staff in
Attendance:**

**Trustee Bellina (by phone)
Trustee Blumhagen
Trustee Johns
Chairperson Lento
Trustee Whalen
Lynn Hauptman, Superintendent
Diane Casault, Director of Student Learning/Innovation
Darcy Verbeurgt, District Principal/Student Services
Jennifer Roberts, District Principal of Technology
Janice Paetz, Executive Assistant (Recorder)**

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Policy Committee meeting of January 25, 2016 was called to order at 10:07 a.m. by Co-Chair Ayling.

1.2. Approval of the Agenda

POL-2016-01

M/S that the agenda for the Policy Committee meeting of January 25, 2016 be approved as circulated.

1.3. Approval of the Minutes

POL-2016-02

M/S that the minutes of the Policy Committee meeting of November 23, 2015 be approved as circulated.

2. POLICIES PASSED BY THE BOARD SINCE LAST MEETING

7.1 Acceptable Use of ICT and Technology Services

3.6 Advertising

3.8 Social Media Use

3. BUSINESS ARISING FROM PREVIOUS MEETING

3.1 3.43R Legacy of Learning Regulations

Discussion included:

- change 'should' to 'shall' in Transfer of Records and Memorabilia upon Closure of a School and Historical Records of the School District paragraphs
- change 'The first time that' to 'When' in Transfer of Records and Memorabilia to Non-Profit Groups
- culling of awards when they are no longer given out (keep documentation and/or digital records of the award, and offer to give the award [plaque, trophy, etc.] to the family/person).

Trustee Johns will share this information with his community partner and bring back feedback to the February meeting.

3.2 3.6R Advertising Regulations

Provided for information only as they were not provided at the last meeting when the policy was presented/passed.

3.3 3.8R Social Media Regulations

Provided for information only as they were not provided at the last meeting when the policy was presented/passed.

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1 Draft Policy – Seclusion

The policy and regulations require more review and consultation. It will be brought back to the February meeting.

4.2 Revised 3.1R Student Registration, Enrolment and Placement Regulations

- The changes in the regulations were reviewed.
- Discussion regarding an area in Gold Greek where parents have a choice of two schools to send their children to.
- The updated regulations have already been sent to schools (in order to meet deadlines as stated in the regulations) and will be posted on the website.

4.3 Draft Policy 7.4 Software Licensing

- Changes and updates to the policy were reviewed.
- The draft policy will now be sent to partner groups for feedback.

4.4 Policy 4.8 Playground Equipment

- Brief discussion ensued regarding deleting the policy.
- The policy will be kept and we will look at putting a link in the policy for the SD5 Playground Handbook.

4.5 Policy 6.2 School Planning Councils

School Planning Councils no longer exist in the School Act.

Recommendation A

“That Policy 6.2 School Planning Councils be sent to the Board of Education for deletion.”

Work is still needed on Policy 6.1 Parent Advisory Council.

4.6 Draft Policy – Use of School Board Property by Licensed Child Care Providers.

- Brief discussion on how the policy came about (Ministry directed).
- The draft policy reflects the School Act.
- The draft policy will now be sent to partner groups for feedback.

5. INFORMATION ITEMS

5.1 BCeSIS Standards Manual

The MyEducation Standards Manual is still under review. Once ready, it will replace the BCeSIS Standards Manual under Policy 7.8 BC Student Information System.

6. ADJOURNMENT

The meeting adjourned at 10:37 a.m.