



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)

**January 24, 2022, 12:30 p.m.
Virtual Meeting as per SA and Board Procedures By-law**

Committee Members in Attendance: Co-Chair Trustee Chris Johns
Co-Chair Trustee Kathryn Kitt
Trustee Bev Bellina
Trustee Krista Damstrom

Board/District Staff in Attendance: Trustee Trina Ayling
Chairperson Frank Lento
Trustee Doug McPhee
Trustee Patricia Whalen
Superintendent Silke Yardley
Secretary Treasurer Nick Taylor
Director of Instruction and Human Resources Brent Reimer
Director of Student Learning and Innovation Diane Casault
Director of Student Learning and Aboriginal Education Jason Tichauer
District Principal of Transformative Learning Jennifer Roberts
District Principal of Student Services Darcy Verbeurgt
Executive Assistant, (recorder) Sandy Gronlund

Regrets: Trustee Wendy Turner

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The public Finance/Operations/Personnel Committee meeting of January 24, 2022 was called to order at 11:41 a.m. by Co-Chair Trustee Johns.

1.2 Approval of the Agenda

Deleted: **4.1.2 Elkford Crown Land**

Moved/Seconded by Damstrom/Kitt:

THAT the agenda of the public Finance/Operations/Personnel Committee meeting of January 24, 2022 be approved as amended.

1.3 Approval of the Minutes

Approval of the minutes from November 22, 2021.

Moved/Seconded by Bellina/Damstrom:

THAT the minutes of the public Finance/Operations/Personnel Committee meeting of November 22, 2021 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

3. PRESENTATIONS

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Health and Safety

The Ministry of Education provided updates to their COVID-19 guidelines on Friday that aligns their guidelines with the BCCDC's recent amendments.

Secretary Treasurer Taylor reviewed some key points on the updates with the Board.

- daily health checks
- what to do if you feel sick
- if you test positive for COVID-19
- close contacts

Most of our school's absence rates are greater than 10% at least once per week. This has prompted the Operations department to begin a preventative deep clean schedule in the Elk Valley schools once per week and Cranbrook schools once every two weeks.

4.2 Superintendent

4.2.1 COVID-19, Omicron Staff and School Update

Superintendent Yardley complimented Secretary Treasurer Taylor on bringing himself up to date on the health and safety end of COVID-19.

- outlined how the morning begins each day
- reports come in from Human Resources (HR) on which schools they are having difficulty filling staff absences
- discuss with HR and the school principal on how to organize classes so they can remain open
- interesting to see the process in place work in keeping a school open
- we have been able to keep all schools open so far
- the Ministry of Education is asking the district for a total number of student absences each day
- protocols seem to be working
- waiting to receive the shipment of rapid test kits for school staff
- awaiting information when to expect rapid test kits for students

Chair Lento would like to acknowledge and thank each staff member for their efforts.

A functional school closure comes from the district if there is not enough staff to operate. The closure would most likely last a minimum of five days.

A "Potential Activity Signal" letter to the schools comes from Interior Health to inform parents of a high number of absences in their school.

5. NEW BUSINESS

Nil.

6. ACTION ITEMS FOR FUTURE MEETINGS

6.1 Staff Travel Summary Report Review

6.2 Review the Traffic Corridor in our District Regarding Student Safety

7. CORRESPONDENCE

7.1 Finance Report

Attached to agenda for information. Secretary Treasurer Taylor explained that the report shows spending is in line with our budget for this point in the year.

7.2 Trustee Professional Development

Attached to agenda for information.

7.3 Staff Travel Summary

Attached to agenda for information.

8. ADJOURNMENT

Moved/Seconded by Bellina/Damstrom:

THAT the public Finance/Operations/Personnel Committee meeting of January 24, 2022 adjourned at 12:05 p.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?