



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - POLICY MEETING

**January 24, 2022, 11:30 a.m.
Virtual Meeting as per SA and Board Procedures By-law**

Committee Members in Attendance: Co-Chair Trustee Trina Ayling
Trustee Patricia Whalen
Trustee Doug McPhee

Regrets: Co-Chair Wendy Turner

Board/District Staff in Attendance: Trustee Bev Bellina
Trustee Krista Damstrom
Trustee Chris Johns
Trustee Kathryn Kitt
Chairperson Frank Lento
Superintendent, Silke Yardley
Secretary Treasurer Nick Taylor
Director of Instruction/Human Resources Brent Reimer
Director of Student Learning and Aboriginal Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault
District Principal Student Services Darcy Verbeurgt
District Principal Transformative Learning Jennifer Roberts
Executive Assistant (Recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The Policy Committee meeting of January 24, 2022 was called to order at 11:03 a.m. by Co-Chair Trustee Ayling.

1.2 Approval of the Agenda

Moved/Seconded by McPhee/Whalen:

THAT the agenda for the Policy Committee meeting of January 24, 2022 be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by McPhee/Whalen:

THAT the minutes of the Policy Committee meeting of November 22, 2021 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MEETING

2.1 Policy 8 - Board Committees

Chairperson Lento reviewed the proposed Ad Hoc/Special/Select Committees implementation form. The template was developed to formalize the process of creating Ad Hoc, Special or Select Committees in the future following Roberts Rules of Order.

RECOMMENDATION A:

Moved/Seconded by McPhee/Whalen:

THAT the Ad Hoc/Special/Select Committees template be forwarded to the February 8, 2022, Board of Education meeting for further discussion and consideration.

2.2 Policy 10 - Policy Making

Chairperson Lento reviewed the proposed Board Decision and Action Items template. This template was developed to clearly outline and formalize the decision making process. The format of the template was based on information provided by Dr. Leroy Sloan of Sloan Consultants.

Co-Chair Trustee McPhee commented that the form was procedural and that it will be completed by individuals before action items are brought forth to the Board.

3. PRESENTATIONS

4. REPORTS

5. NEW BUSINESS

5.1 Policy 19 - Sexual Orientation/Gender Identity

Director Tichauer briefly reviewed proposed changes to Policy 19 – Sexual Orientation/Gender Identity.

Chairperson Lento commented on behalf of Co-Chair Trustee Turner that the second bullet on the first page of the Policy should use the word “expects” rather than “encourages”. Co-Chair Trustee Turner also noted that 6.4.3 should honour student choice.

Director Tichauer reviewed issues in Policy 19 with respect to legal requirements of the Mature Minor Act (what age do students have the ability to change their preferred name?)

Proposed changes will be made to Policy 19 and will be reviewed and brought forth at the next Policy Committee meeting on February 22, 2022.

5.2 Administrative Procedure 145 - Use of Cell Phones and Digital Devices

Director Tichauer reviewed the District Student Advisory Council (DSAC) feedback on Administrative Policy 145. The DSAC noted that Administrative Procedure 145 did not state that cell phones and digital devices may be used to support student learning.

Trustee Damstrom commented that the DSAC feedback was well thought out and articulate. She also appreciated being included in the feedback responses.

Director Tichauer advised that Administrative Procedure 145 will be reviewed. He will also continue to take School District 5 Administrative Procedures that require student input to the DSAC.

5.3 Financial Report Policies

Secretary Treasurer Taylor reviewed the presentation that was included in the agenda package. The Ministry is wanting transparency in financial report policies and the goal is to ensure that School District 5 policies are updated to be aligned with the Financial Planning and Reporting Accumulated Surplus policies from the Ministry of Education.

Secretary Treasurer Taylor will provide further updates at the February 22, 2022 Policy Committee meeting.

6. ACTION ITEMS FOR FUTURE MEETINGS

6.1 Vaccination Policy

7. CORRESPONDENCE

8. ADJOURNMENT

Moved/Seconded by Whalen/McPhee:

THAT the Policy Committee meeting adjourn at 11:30 a.m.

Have we channelled our data driven policies in directions that are positive, productive and equitable through our employees to our students?