



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - STUDENT SERVICES MEETING**

**January 22, 2024, 1:30 p.m.**

**Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Bev Bellina (remotely)  
Co-Chair Trustee Trina Ayling  
Trustee Irene Bischler

Regrets: Trustee Chris Johns

Board/District Staff in Attendance: Chairperson Doug McPhee  
Trustee Alysha Clarke  
Trustee Nicole Heckendorf (remotely)  
Trustee Sarah Madsen (remotely)  
Trustee Wendy Turner (remotely, in at 2:27 p.m.)  
Superintendent Viveka Johnson  
Secretary Treasurer Nick Taylor  
Director of Student Learning and Innovation Diane Casault  
Director of Instruction and Human Resources Brent Reimer  
District Principal of Student Services Darcy Verbeurgt  
Operations Manager Joe Tank (out at 2:00 p.m.)  
Executive Assistant to Secretary Treasurer and Superintendent (recorder)  
Jane Nixon

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Co-Chair Trustee Bellina called the Student Services Committee meeting of January 22, 2024, to order at 12:37 p.m.

**1.2 Approval of the Agenda**

Moved/Seconded by Bischler/Ayling:

THAT the agenda for the Student Services Committee meeting of January 24, 2024, be approved as circulated.

### **1.3 Approval of the Minutes**

Moved/Seconded by Ayling/Bischler:

THAT the minutes of the Student Services Committee meeting of November 27, 2023, be approved as circulated.

## **2. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **2.1 In-District Response Training Program for Non-Violent Crisis Intervention**

District Principal Verbeurgt provided a document outlining the Low Arousal approach to behavioural management distributed during the meeting. This program focuses on behaviour management strategies that focus on the reduction of stress, fear and frustration and seeks to prevent aggression and crisis situations.

District Principal Verbeurgt will provide more concise information to the Student Services Committee at a future date.

A budget of approximately \$100,000 will be required for the proposed program.

Discussion included:

- Other districts in British Columbia using this program
- Training opportunities and “Train the Trainer” opportunities
- Training adjusted to fit the District needs
- Costs of developing a district-specific program versus purchasing a prepared program
- Training plans and opportunities moving forward
- Budgetary concerns
- Scheduling of training
- Recertification requirements
- How to ensure that this is the ‘right’ program for students and staff in the District
- Current programming used in the District
- Best practices and ongoing training

District Principal Verbeurgt will pilot the program with a small group of CUPE 4165 and CFTA teaching staff and will connect with a district that is currently using the program (Surrey).

## **3. PRESENTATIONS**

### **3.1 Social Emotional Learning Presentation**

Social Emotional Learning teacher, Kim Richards, presented a PowerPoint entitled Social Emotional Learning in SD5 – Building Capacity in Our System. Handouts of the presentation were also included in the agenda package.

## **4. REPORTS**

Nil

## **5. NEW BUSINESS**

Nil

**6. ACTION ITEMS FOR FUTURE MEETINGS**

Nil

**7. CORRESPONDENCE**

Nil

**8 QUESTION PERIOD**

Nil

**9. ADJOURNMENT**

Moved/Seconded by Bischler/Ayling:

THAT the January 22, 2024, Student Services Committee meeting adjourn at 2:28 p.m.

Have we effectively addressed the needs of our most vulnerable students and their families?