



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - POLICY MEETING**

January 22, 2024, 1:00 p.m.

Cranbrook Board Office

Committee Members in Attendance: Co-Chair Trustee Nicole Heckendorf (remotely)
Trustee Sarah Madsen (remotely)
Trustee Alysha Clarke

Regrets: Co-Chair Trustee Wendy Turner

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Bev Bellina (remotely)
Trustee Trina Ayling
Trustee Irene Bischler
Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault
District Principal Student Services Darcy Verbeurgt
Operations Manager Joe Tank
Executive Assistant to Secretary Treasurer and Superintendent (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Heckendorf called the Policy Committee meeting of January 22, 2024, to order at 12:29 p.m.

1.2 Approval of the Agenda

Additions:

Moved/Seconded by Clarke/Madsen:

THAT the agenda of the Policy Committee meeting of January 22, 2024, be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by Clarke/Madsen:

THAT the minutes of the Policy Committee meeting of November 27, 2023, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MEETING

Nil

3. PRESENTATIONS

Nil

4. REPORTS

Nil

5. NEW BUSINESS

5.1 Policy 21 and Associated Administrative Procedures

Secretary Treasurer Taylor reviewed the recent Ministry of Education mandate for Policy 21 and the associated Administrative Procedures.

RECOMMENDATION A

Moved/Seconded by Clarke/Madsen:

THAT Policy 21 and the associated administrative procedures be approved and posted to the District website.

6. ACTION ITEMS FOR FUTURE MEETINGS

6.1 Administrative Procedure 461

6.2 Administrative Procedure 172

6.3 Administrative Procedure 409

6.4 Administrative Procedure 146

7. CORRESPONDENCE

Nil

8. QUESTION PERIOD

Nil

9. ADJOURNMENT

Moved/Seconded by Clarke/Madsen:

THAT the Policy Committee meeting of January 22, 2024, adjourn at 12:36 p.m.

Have we channelled our data driven policies in directions that are positive, productive and equitable through our employees to our students?