



The Board of Education of  
School District No.5 (Southeast Kootenay)  
AGENDA - REGULAR PUBLIC MEETING

January 17, 2017, 3:00 p.m.  
Jaffray Elem. Jr. Secondary School

Pages

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

I would like to acknowledge that we are on the traditional lands of the Ktunaxa people.

**1.2 Consideration and Approval of Agenda**

M/S that the agenda for the regular public meeting of the Board of Education of January 17, 2017 be approved as [circulated / amended].

**1.3 Approval of the Minutes**

4

M/S that the minutes of the regular public meeting of the Board of Education of December 13, 2016 be approved as [circulated/amended].

**1.4 Receipt of Records of Closed Meetings**

11

M/S to accept the closed records of the in-camera meeting of the Board of Education of December 13, 2016.

**1.5 Business Arising from Previous Minutes**

**1.5.1 Committee Representatives**

12

**1.5.2 Kootenay Athletic Program**

**1.6 Receiving of Delegations/Presentations**

**1.6.1 Jaffray School Highlights - By Students**

**2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**2.1 Advocacy/Education Committee**

No December Meeting

**2.2 Policy Committee**

No December Meeting

**2.3 Finance/Operations/Personnel Committee**

No December Meeting

**2.4 BCSTA /Provincial Council**

BCSTA Provincial Council - February 17-18, 2017

**2.5 Communications/Media Committee**

M/S to accept the report of the Communications/Media Committee.

**2.6 Mt. Baker / Key City Theatre Replacement Committee**

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

**2.7 Legacy of Learning**

M/S to accept the Legacy of Learning report.

**2.8 Trustee Reports**

16

**3. SUPERINTENDENT'S REPORT TO THE BOARD**

20

M/S that the January 2017 Superintendent's Report to the Board of Education be accepted as presented.

**4. CHAIRPERSON'S REPORT**

**5. NEW BUSINESS**

**5.1 Business Arising from Delegations**

**5.2 2016-17 Amended Budget Bylaw**

25

**6. TRUSTEE BOUQUETS**

**7. ITEMS FOR INFORMATION/CORRESPONDENCE**

**8. QUESTION PERIOD**

**9. ADJOURNMENT**

M/S that the January 17, 2017 regular public meeting of the Board of Education adjourn at [time].

**10. LATE ITEMS**



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING**

**Date: December 13, 2016, 3:00 p.m.  
Location: Board Office**

Present:

Chairperson Lento  
Trustee Ayling  
Trustee Bellina – By Phone  
Trustee Blumhagen  
Trustee Helgesen  
Trustee Johns  
Trustee McPhee  
Trustee Whalen

Secretary Treasurer, R. Norum  
Director of Instruction/Human Resources, B. Reimer  
Director of Instruction/Student Learning, D. Casault  
Director of Student Learning/Aboriginal Education, J. Tichauer  
District Principal of Transformative Learning and Technology, J. Roberts  
Recorder, Sandy Gronlund

Regrets:

Trustee Brown

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Chairperson Lento acknowledged that we are on the traditional lands of the Ktunaxa people.

Chairperson Lento called the December 13, 2016 regular public meeting of the Board of Education to order at 3:05 p.m.

**1.2 Consideration and Approval of Agenda**

Additions: **5:10** Rural Education Society  
**5:11** Select Standing Committee K-12 Education  
Recommendation  
**5:12** Mainroads - Winter Driving

**MOTION-R-16-163**

M/S that the agenda for the regular public meeting of the Board of Education of December 13, 2016 be approved as amended.

**CARRIED**

Secretary Treasurer assumed the position of Chair.

### **1.3 Election of Chairperson and Representatives**

#### **1.3.1 Election of Chairperson**

Secretary Treasurer Rob Norum called for nominations for the position of Chairperson of the Board of Education. Trustee Whalen nominated Trustee Lento. Trustee Lento accepted.

Secretary Treasurer Norum made a final call for nominations. Secretary Treasurer Norum declared Trustee Lento elected by acclamation as the Chairperson of the Board of Education until December 2017.

Chairperson Lento resumed chairing the meeting.

#### **1.3.2 Election of BCPSEA Representative**

Chairperson Lento called for nominations for the position of BCPSEA Representative. Trustee Whalen nominated Trustee Bellina. Trustee Bellina accepted.

Chairperson Lento made a final call for nominations. Chairperson Lento declared Trustee Bellina elected by acclamation as the BCPSEA Representative until December 2017.

#### **1.3.3 Election of BCPSEA Alternate Representative**

Chairperson Lento called for nominations for the position of BCPSEA Alternate Representative. Trustee Whalen nominated Trustee Helgesen. Trustee Helgesen accepted.

Chairperson Lento made a final call for nominations. Chairperson Lento declared Trustee Helgesen elected by acclamation as the BCPSEA Alternate Representative until December 2017.

#### **1.3.4 Election of BCSTA Representative**

Chairperson Lento called for nominations for the position of BCSTA Representative. Trustee Whalen nominated Trustee Bellina. Trustee Bellina accepted.

Chairperson Lento made a final call for nominations. Chairperson Lento declared Trustee Bellina elected by acclamation as the BCSTA Representative until December 2017.

#### **1.3.5 Election of BCSTA Alternate Representative**

Chairperson Lento called for nominations for the position of BCSTA Alternate Representative. Trustee Whalen nominated Trustee Brown. Trustee Whalen accepted on behalf of Trustee Brown.

Chairperson Lento made a final call for nominations. Chairperson Lento declared Trustee Brown elected by acclamation as the BCSTA Alternate Representative until December 2017.

**1.4 Approval of the Minutes**

**MOTION-R-16-164**

M/S that the minutes of the regular public meeting of the Board of Education of November 8, 2016 be approved as amended.

**CARRIED**

**1.5 Receipt of Records of Closed Meetings**

**MOTION-R-16-165**

M/S to accept the closed records of the in-camera meeting of the Board of Education of November 8, 2016.

**CARRIED**

**1.6 Business Arising from Previous Minutes**

Nil

**1.7 Receiving of Delegations/Presentations**

Nil

**2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**2.1 Advocacy/Education Committee**

Co-chair Trustee Bellina reviewed the minutes of the November 28, 2016 meeting of the Advocacy/Education Committee.

**MOTION-R-16-166**

M/S that the Board accept the report of the Advocacy/Education Committee.

**CARRIED**

**2.2 Policy Committee**

Co-chair Trustee Alying reviewed the minutes of the November 28, 2016 meeting of the Policy Committee.

**MOTION-R-16-167**

M/S that the Board accept the report of the Policy Committee.

**CARRIED**

**2.3 Finance/Operations/Personnel Committee**

Co-chair Trustee Helgesen reviewed the minutes of the November 28, 2016 meeting of the Finance/Operations/Personnel Committee.

**MOTION-R-16-168**

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

**CARRIED**

**2.4 BCSTA /Provincial Council**

Trustee Bellina reported that she will attend both meetings:  
BCPSEA AGM – January 27, 2017  
BCSTA Provincial Council – February 17-18, 2017

**MOTION-R-16-169**

M/S to accept the report of BCSTA/Provincial Council

**CARRIED**

## **2.5 Communications/Media Committee**

Trustee Ayling reported sending two letters to Media:

- Firing of the Vancouver School Board
- 1\$ million dollar Private School Special Education funding

### **MOTION-R-16-170**

M/S to accept the report of the Communications/Media Committee.

**CARRIED**

## **2.6 Mt. Baker / Key City Theatre Replacement Committee**

Trustee Johns reported:

- WSP Engineering completed their appraisal of the trusses. The Regional District will cover two thirds of the cost which is expected to be \$40,000.

### **MOTION-R-16-171**

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

**CARRIED**

## **2.7 Legacy of Learning**

No Report

## **2.8 Trustee Reports**

Trustees reported on their activities for the month.

## **3. SUPERINTENDENT'S REPORT TO THE BOARD**

Mr. Reimer shared the Superintendent Hauptman's report of December 2016 in her absence:

- Superintendent updates:
  - Thanked the Schools for their participation in the Mass Choir Concert and for all of the Holiday celebrations for students
  - Happy Holidays to all of the Staff
- Finance/Operations Updates
  - The 2016/17 Budget is being finalized for submission
  - Elkford Bus Routes
- Update from Director of Instruction/Student Learning
  - Early Learning
  - EDI (Early Development Instrument)
  - Next Meeting January 20<sup>th</sup>
  - Hand out – Communicating Student Learning
- Update from Director of Instruction/Safety/Aboriginal Education
  - Trades Sampler course at Mount Baker (not a red seal program)
  - FNEESC Regional meeting
  - 60% Graduation rate of students in the school
  - 50% Aboriginal Graduation rate of students on the Reserve
- Update from District Principal of Transformative Learning and Technology
  - Technology in the Classroom
  - Professional Development and In-services
  - Environmental Education

- Connecting Community to our Classrooms in SD5
- Coding – Train the Trainer
- Learning Spaces
- Get Up and Move Around

Jen Roberts shared a slide show demonstrating how schools are incorporating environmental studies outside of the classroom.

- Enrolment Report

**MOTION-R-16-172**

M/S that the December 2016 Superintendent's Report to the Board of Education be accepted as presented.

**CARRIED**

**4. CHAIRPERSON'S REPORT**

Nil

**5. NEW BUSINESS**

**5.1 Business Arising from Delegations**

Nil

**5.2 Notice of Budget Bylaw**

A Bylaw will be at the January Board Meeting

**5.3 SD5 Communicating Student Learning Committee**

Hand out distributed

**5.4 Kootenay Athletic Academy**

Presentation was made at the committee Meeting.

**MOTION-R-16-172**

M/S that Trustees Lento and Johns meet with the Kootenay Athletic Academy to discuss further their proposal, which was presented at the November 2016 committee meeting.

**CARRIED**

**5.5 MBSS London/Harrogate, U.K. Trip April 12-20, 2017**

**MOTION-R-16-173**

M/S that the Board tentatively approve the MBSS London/Harrogate, UK Trip of April 12-20, 2017.

**CARRIED**

**5.6 Jaffray School Cambodia, Vietnam, Thailand Trip April 8-17, 2017**

**MOTION-R-16-174**

M/S that the Board tentatively approve the Jaffray School Cambodia, Vietnam, Thailand Trip of April 8-17, 2017

**CARRIED**

**5.7 Appointment - Key City Theatre Board**

Will be discussed at the January 3<sup>rd</sup> Working Session.

**5.8 2017 Standing Committee Representatives**  
Chairperson Lento asked for a working session with the Board to discuss appointments to be held January 3, 2017 at the Board Office at 10:00 a.m.

**5.9 Christmas Donations - Salvation Army**

**MOTION-R-16-174**

M/S that the Board donate to the Salvation Army's Christmas Hamper program in the amount of \$1000 in Cranbrook and \$700 in Fernie. This represents a donation of \$100 on behalf of each of the SD5 Schools in lieu of a gift to the staff of each school.

**CARRIED**

**5:10 RURAL EDUCATION STRATEGY**

Trustee Johns distributed a hand out which asks for your thoughts in an online discussion until January 9, 2017 on 4 questions. The end result will be a report issued by the end of the school year.

Four Questions:

1. What is your definition of a rural School?
2. What are the positive impacts in the community?
3. How are schools being used?
4. Share your rural education story

**5:11 SELECT STANDING COMMITTEE K-12 EDUCATION RECOMMENDATIONS**

Trustee Johns distributed a Hand out "Report on the Budget 2017 Consultations"

**MOTION-R-16-175**

M/S that SD5 receive and send a letter in support for recommendations 45 -512 of the Select Standing Committee on Finances and Government Services (SSCFGS)

**CARRIED**

**5:12 MAINROADS – WINTER DRIVING**

Trustee Blumhagen inquired about whether the roads have been an issue with the busses.

Operations Manager sends out a road report to all staff from Mainroads weekly. Teck Coal had a bus go off the road and have sent a letter to Mainroads relaying their concerns.

**6. TRUSTEE BOUQUETS**

- Trustee Bellina appreciated attending the Learning Forward Committee in Vancouver.

**7. ITEMS FOR INFORMATION/CORRESPONDENCE**

**7.1 BCSTA Financial Disclosure**

Reminder to complete the BCSTA Financial Disclosure and return to Sandy Gronlund.

**8. QUESTION PERIOD**

DPAC Debbie Therrien and CTFA Shelley Balfour thanked the Board and District Administration for their continued support.

**9. ADJOURNMENT**

**MOTION-R-16-175**

M/S that the December 13, 2016 regular public meeting of the Board of Education adjourn at 4:23 p.m.

**CARRIED**

**10. LATE ITEMS**

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Frank Lento, Chairperson

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Rob Norum, Secretary Treasurer

DRAFT



#### 1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

##### **In-camera Meeting December 13, 2016**

- Finance/Operations/Personnel Committee report
  - Exempt Compensation
- BCPSEA Representative Report
- Superintendent's Report
  - TTOC Pay Periods



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Robert G. Norum  
Secretary Treasurer

## SCHOOL DISTRICT 5 SOUTHEAST KOOTENAY

### 2017 TRUSTEE STANDING COMMITTEES

POLICY COMMITTEE	Gail Brown (Co-chair) Trina Ayling (Co-chair) Doug McPhee Curtis Helgesen	Diane Casault
FINANCE/OPERATIONS/PERSONNEL COMMITTEE	Curtis Helgesen (Co-chair) Chris Johns (Co-Chair) Patricia Whalen Bev Bellina	Rob Norum
ADVOCACY/EDUCATION COMMITTEE	Patricia Whalen (Co-chair) Jacqueline Blumhagen (Co-chair) Trina Ayling Bev Bellina	Jason Tichauer
SPECIAL EDUCATION STUDENT SERVICES COMMITTEE	Chris Johns (Co-chair) Doug McPhee (Co-chair) Trina Ayling Bev Bellina	Darcy Verbeurgt

*The Board Chair will attend as many meetings as possible.*

*The Superintendent will be ex-officio Administrative Representative for all Committees.*

*The Chairperson will be ex-officio Trustee Representative for all Committees.*

<b>AD HOC</b>	<b>TRUSTEE REPS</b>	<b>ALTERNATE</b>
Aboriginal Council on Education	Trina Ayling	Gail Brown
B.C.P.S.E.A.	Bev Bellina	Curtis Helgesen
B.C.S.T.A. Provincial Council	Bev Bellina	Gail Brown
Chamber of Commerce (Cranbrook)	Chris Johns	Cranbrook Trustees
CFTA Grievances	Frank Lento	Doug McPhee
Communications/Media Committee	Trina Ayling	Lynn/Rob
Safe Communities Cranbrook	Patricia Whalen	Gail Brown
Cranbrook Wellness & Heritage	Doug McPhee	
CUPE Bargaining Support Team	Bev Bellina	Jacqueline Blumhagen
CUPE Grievances	Chris Johns	Trina Ayling
DPAC	Trina Ayling	Chris Johns
DSAC	Bev Bellina	Jacqueline Blumhagen
Early Years Committee (Cranbrook)	Gail Brown	Patricia Whalen
Early Years Committee (Elkford)	Curtis Helgesen	
Early Years Committee (Fernie)	Frank Lento	
Early Years Committee (Sparwood)	Bev Bellina	
Humanity Network	Trina Ayling	Bev Bellina/Doug McPhee
Fernie Leisure Services	Frank Lento	
Key City Theatre	Chris Johns	Trina Ayling
MBSS Building Replacement	Chris Johns	Cranbrook Trustees
Legacy of Learning	Chris Johns	Cranbrook Trustees
Trustee/Board Evaluation	Frank Lento/Patricia Whalen	

Reminders:

- ❖ The purpose of all meetings is to help students.
- ❖ Trustees are encouraged to keep abreast of what's happening in our schools and look for opportunities to lend a helping hand.
- ❖ Committees must not take on the role of the Board. (Just as the Board must not act like a Committee.)
- ❖ The public's perception of our actions will be just as important as the action itself.
- ❖ Trustees and Committee members should agree or disagree with motions or ideas – not with people.
- ❖ Committees recommend or advise.

**2017 VICE CHAIRPERSON**

**BOARD OF TRUSTEES  
SCHOOL DISTRICT 5 SOUTHEAST KOOTENAY**

January	Trustee Ayling
February	Trustee Bellina
March	Trustee Blumhagen
April	Trustee Johns
May	Trustee McPhee
June	Trustee Brown
July	Trustee Helgesen
August	Trustee Whalen
September	Trustee Ayling
October	Trustee Bellina
November	Trustee Blumhagen
December	Trustee Johns

**SCHOOL DISTRICT 5 SOUTHEAST KOOTENAY  
TRUSTEES  
2016/17 SCHOOL ASSIGNMENT**

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<b>CRANBROOK</b>	Pinewood	Trina Ayling
	Amy Woodlands	Trina Ayling
	Alternate Programs	Trina Ayling
	Gordon Terrace	Gail Brown
	Parkland	Doug McPhee
	Kootenay Orchards	Doug McPhee
	TM Roberts	Gail Brown
	Highlands	Chris Johns
	Mt. Baker	Chris Johns
	Laurie	Patricia Whalen
	Steeple	Patricia Whalen
<b>FERNIE</b>	Isabella Dicken	Frank Lento
	Fernie Secondary	Frank Lento
	Kootenay Discovery: DL	Frank Lento
<b>SOUTH COUNTRY</b>	Jaffray Elem. Jr. Secondary	Jacqueline Blumhagen
<b>SPARWOOD</b>	Frank J. Mitchell	Bev Bellina
	Sparwood Secondary	Bev Bellina
<b>ELKFORD</b>	Rocky Mountain	Curtis Helgesen
	Elkford Secondary	Curtis Helgesen

\*The Chairperson will attempt to visit all schools.

## **Trustee Report – Bev Bellina**

### **December 2016**

December 5-7 - Learning Forward Conference

December 12th - Frank J. Mitchell PAC Meeting

December 14th - Sparwood Secondary PAC meeting

December 19th - Sparwood Early Years Committee meeting

December 21st - FJMES Christmas Concert

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WEDNESDAY, DECEMBER 21, 2016 AT 9:08 AM

## Trustee Report Doug McPhee

Seasons Greetings, Merry Christmas, Happy Hanukkah, Happy Hogmanay, Festive Yule, Merry Festivus and Happy Solstice. Whatever your selective reason to celebrate, be it filled with the warmth of family. Daylight will be slowly increasing in our frozen north and that unto itself is cause for celebration. For those who are sneaking off to warmer climates for the Winter Break, travel safely and keep yourself well covered with blankets and towels when out on the sunny beaches. In Canada, snow burn indicates a great day on the ski hill. An overall tan, however - never mind, just enjoy your vacation to the fullest.

What has the Board of Education been up to?

A new principal was hired for Highlands Elementary School. We wish Steve Rogers, current principal, and his family great success with his retirement. Coming from personal experience, there isn't a lot of downtime with retirement. It's more of a process of switching vocations or interests. Good luck with all of that! We also welcome Bill Johnson to our community as the new principal. Bill is working for SD5, most recently as the principal of Fernie Secondary School. He brings a wealth of experience to his new school and his family will be a welcome addition to the community.

The Supreme Court of Canada ruled to restore class size language in the teachers' contract that was deleted by the provincial government in 2002. During the last round of bargaining a reopening clause was agreed upon which would bring the union and government back to the table and discuss implementation of the 2002 class size language subject to a ruling of that nature in the Supreme Court. Both groups have been meeting and there are strong indications that the public want the changes reflected sooner, rather than later.

The financial implication of the 2002 provisions and the source of funding required to support those changes have yet to be determined and will be determined at the provincial level of negotiations. In the interim, the district will be conducting research into nature of changes that would take place under the 2002 provisions.

"Conversation about Rural Education"

As indicated in an interview with Summit 107, Thursday, December 15th, the Board of Education for School District 5 have some

concerns about the short timelines and lack of information provided by the Ministry of Education leading up to feedback sessions defined as, "Conversation about Rural Education".

Monday, November 21, 2016

"The Province is seeking public input on rural education as part of a strategy being created by Parliamentary Secretary for Rural Education Linda Larson to better understand the needs of students, parents, schools and communities in rural B.C.

Until Jan. 9, 2017, British Columbians can join in the online discussion to share stories on rural education and thoughts around community development at:

<http://engage.gov.bc.ca/ruraleducation> http://engage.gov.bc.ca/ruraleducation

A draft discussion paper will then be developed and posted online for further public comment, followed by several regional meetings that will be hosted by Larson. Stakeholder groups may also submit formal submissions to government, which will be posted online."

#### 1. The Battle of Two Pay Period a Month for TTOC

The Accounting and Human Resources Departments implemented accounting and tracking software a number of years ago that does an adequate job of tracking all employees' hours of work and providing payment for those services twice a month. For reasons of contract, this same services is not provided to TTOCs in our district and, according to BCPSEA, needs to be negotiated. We have had lengthy discussions on this lack of service and the position of BCPSEA. The board has written a letter to the BCPSEA indicating our position on this matter in hopes that all employees with SD5 can be treated equally.

#### SUMMARY OF BOARD MOTIONS CARRIED

December 13th, 2016, Board Meeting, Cranbrook

##### Motions Carried

Annual Election of Chair and Representatives

Chair –Frank Lento, by acclamation

BCPSEA Rep –Bev Bellina, by acclamation

BCPSEA Rep –Curtis Helgeson, by acclamation

BCSTA Rep –Bev Bellina, by acclamation

BCSTA Alt. Rep –Gail Brown, by acclamation

##### Advocacy

That the Board approve Doug McPhee as the City of Cranbrook Wellness and Heritage representative

##### Policy

That Policy 3.9 Alcohol or Drugs –Possession, Trafficking or Non-

Medical Use be sent to the Board of Education for deletion

That Policy 3.11 Drug Free Zone be sent to the Board of Education for deletion

That Trustees Lento and Johns meet with the Kootenay Athletic Academy to discuss further their proposal, which was presented at the November 2016 committee meeting

That the Board tentatively approval for the MBSS London/Harrogate, UK Trip of April 12 – 20, 2017

That the Board tentatively approve the Jaffray School Cambodia, Vietnam, Thailand Trip April 8 – 17, 2017

That the Board donate to the Salvation Army's Christmas Hamper program in the amount of \$1000 in Cranbrook and \$700 in Fernie. This represents a donation of \$100 on behalf of each of the SD5 schools in lieu of a gift to the staff of each school

That SD5 receive and send a letter in support for recommendations 45 – 51 of the Select Standing Committee on Finance and Government Services (SSCFGS)

Contact: Chairperson Frank Lento, 250-423-7607

What has McPhee been up to:

Nov 28: Committee Meeting - School District 5 Board of Education

Dec 1: RCMP Volunteer Appreciation Meeting - Cranbrook & District Restorative Justice CDRJS

Dec 7: Grandson's class play at TM Roberts

Dec 8: Presentation to Cranbrook Rotary - CDRJS

Dec 13: Board Meetings - School District 5 Board of Education

Dec 15: Board Meeting CDRJS

Dec 15: Granddaughter's class play at TM Roberts

Dec 15: East Kootenay Hate and Race Based Incident Response Protocol

Dec 19: PAC Meeting at Kootenay Orchards - cancelled

Dec 21: Christmas Concert at TM Roberts

Dec 21: PAC Meeting at Parkland Middle School

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*Created in Day One*



# SD 5 Superintendent's News

## Superintendent's Activities

December is always a time of celebration in our schools but our staffs are always acutely aware that we have many families who find this time of year very difficult. Once again, our schools stepped up and provided many, many food, clothing and gift hampers for families in need as outlined below. While we love the celebrations in terms of the amazing Christmas concerts or band and choral productions, our schools take the opportunity to remind our students that this is the season of giving. This year was no exception.

Our staffs at the schools should be commended for the many hours of dedication to make the concert season such an overwhelming success. The pride and joy on the faces of both the children performing and the proud parents, grandparents, aunts and uncles watching in the audience and every single staff member, warms the heart.

Once again we were able to celebrate the season with the traditional lunches with the people from Maintenance, Transportation, Custodial, Technology and Board Office staffs both in Cranbrook and Fernie. This is always such a great time to connect with the folks behind the scenes that make sure our district operates at peak performance.

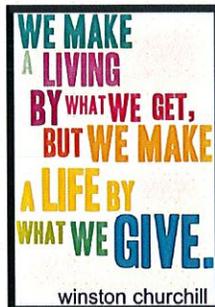
## Work on the Revised Curriculum Continues

Our K – 9 revised curriculum is in the first year of implementation and the draft Graduation Years is available for feedback on the ministry website. Meanwhile, work in our district continues with staffs incorporating inquiry learning, project-based learning or place-conscious learning into their lesson planning. Our second Curriculum-focused, Non-Instructional day will be on February 24<sup>th</sup>, 2017 and our Curriculum Committee has recommended that staffs continue to work within their own school on further developing their plans. The feedback from our first day in September was overwhelmingly positive and Leyton Schnellert certainly helped to reassure teachers that much of the work they were already doing was incorporating the revised curriculum and he was able to provide some excellent examples of some further work that could be done to enhance the work. Based on the feedback, staffs felt strongly that they could use the time for further planning and incorporating some of the ideas that have been presented.

## HAPPY NEW YEAR 2017!!!!

## Christmas in our Communities 2016

Every year our school staffs and students give back to community in so many remarkable ways. Just under \$2000 in cash and over 3500 items were collected for local food banks. 39 families in our communities had Christmas hampers delivered to their homes. The Salvation Army received approximately \$1100 dollars in cash and \$400 was raised for the Christmas Angel Tree Project. Many students also took part in various service projects around our communities including kettle bell ringing for the Salvation Army, raising money for children in Haiti, Kenya and Tanzania, fundraising for the Boys and Girls Club in Cranbrook, students volunteering their time at local food banks and collecting socks for the homeless. How wonderful is all this!!



## British Columbia Students are Leading the World in Reading, Science and Math

Once again, our BC students (including randomly selected classes within our district) performed extremely well on the 2015 Programme for International Student Assessment (PISA). This test assesses the performance of 15 year old students in reading, science and math among seventy-two countries, all 10 Canadian provinces and 79 BC school districts. Here are the highlights:

- Between 2012 and 2015, BC increased its relative standing in all three areas.
- BC students achieved the highest average score in reading in PISA 2015. No countries performed above BC's range. Ten jurisdictions performed at BC's range, and 71 jurisdictions performed below.
- In science, only Singapore outperformed BC statistically. Ten jurisdictions, including Canada as a whole, performed in BC's range, including Alberta which statistically tied with BC. Seventy jurisdictions performed below BC's range.
- In math, five jurisdictions performed above BC statistically, 12 jurisdictions performed at the same level as BC, and 64 performed below.

For more information: <http://www.oecd.org/pisa/>



## IMPORTANT DATES FOR TRUSTEES

Committee Meetings—January 30  
BCSTA AGM—April 20-23



## Late-Breaking News from the Ministry of Education

The following information was communicated to school districts on Thursday, January 5<sup>th</sup>, 2017. At this time, we don't know precisely what will happen in our district, but we will begin planning immediately with our the local union (CFTA) to hire more teachers in our district for the remainder of the year. Stay tuned!

### Parties Reach Priority Measures Memorandum of Agreement

Representatives of the BC Public School Employers' Association (BCPSEA), the BC Teachers' Federation (BCTF), the Public Sector Employers' Council (PSEC) Secretariat, and the Ministry of Education (MoE) have today reached agreement on a Priority Measures Memorandum of Agreement as a first step in responding to the decision of the Supreme Court of Canada.

### The Priority Measures Memorandum of Agreement

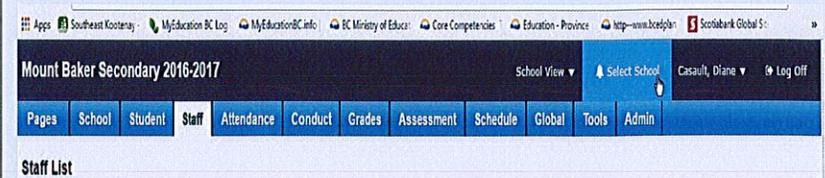
The Ministry of Education will provide \$50 million in net new funding for British Columbia's public education system for the balance of the 2016/17 school year. The parties have agreed that this funding represents the monetary equivalent of approximately 1000 - 1100 teacher FTE, depending on experience, qualifications and district-specific compensation variation.

The \$50 million in net new funding will be used to add additional enrolling and non-enrolling teacher FTE during the 2016/2017 school year;

Where it is not feasible to use the net new funding to add additional enrolling or non-enrolling teacher FTE during the 2016/2017 school year it may be used to fund other school district-level capacity building initiatives to support teachers.

## Update from the Director of /Student Learning and Innovation

The MyEducationBC system has been upgraded to release 5.6 and has a slightly new look and feel.

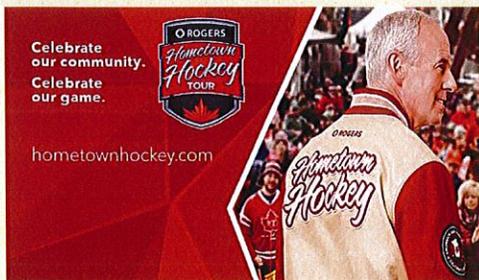


Minor adjustments have been made as a result of several working group recommendations. These upgrades are continuously being communicated to the staff as it affects their roles in the system. Along with improved functionality we also saw several fixes during the winter break.

## Information and Updates

Date	Category	Sub-category	Details
21-Dec-2016	Reporting / Extracts	BC Reports	BC Marks Verification Report is now displaying the correct comments when multiple course selections are made.
21-Dec-2016	Reporting / Extracts	DVR	DVR is now showing courses when run for cross enrolled students.
21-Dec-2016	Reports Cards	Verification Reports	The BC Marks Verification with Comment report selected from School View> Gradebook TT displays correct comments when run for multiple courses simultaneously.
18-Dec-2016	Grades	Transcript	Completed courses are now showing on Diploma Verification and School Transcript Reports.
18-Dec-2016	Student Information	Conduct Incident/Actions	Hidden conduct incident codes are no longer appearing.
18-Dec-2016	Student Information	Letters and Mailings	Corrected validation of Canadian addresses that begin with a number.
18-Dec-2016	Core	Field Set	Corrected the Owner of Enterprise Codes for Field set on District Reference table.

## Roger's Hometown Hockey Coming to Cranbrook!!!



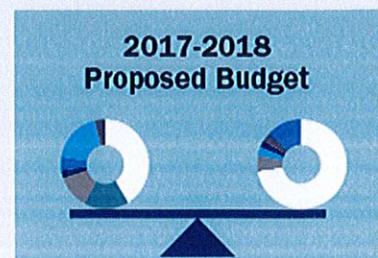
Cranbrook has been chosen as a site for Hometown Hockey and they will kick off the weekend festivities at Parkland Middle School on Friday, February 17<sup>th</sup>. Details are still being worked out between the organizers of Rogers Hometown Hockey, the City of Cranbrook and Parkland Middle School but

it should be a good show featuring information about the history of Hometown, introducing Hometown Hank, Paz the Hockey Circus Acrobat and a number of other events. The festival itself will run from 12pm-6pm on Saturday and from 12-8:30pm on Sunday. There will also be a Ball hockey rink and shooting games with McDonald's and of course Free pizza courtesy of Dr. Oetker!!

## Finance/Operations Updates:

- The final funding arrived just prior to the Christmas break
- Follow up required on our declining average teacher salary and the impact on funding.
- Tender is out for the Jaffray HVAC closing January 12
- Payroll/Accounting staffing is getting back to normal gradually
- Preparing final budget documents for 16/17 budget and starting to

costs  
17/18



calculate  
for the  
budget

## Update from the Director of Instruction/HR

Staffing for the current school year continues for secondary schools as second semester blocks have been posted and are in the process of being filled. To date, there have been just over 180 teacher postings and 135 CUPE postings for the 2016-2017 school year.

The District will be having a Joint Occupational Health and Safety training session for all school reps on those committees in late February. This training will allow each school to have the necessary tools/processes/procedures to properly function as a JOHS committee at each school/district site. These committees are necessary under the WSBC regulations which in turn allows School District 5 to operate in a safe manner for all of its employees.

With the recent Supreme Court decision, the provincial parties have reached a Priority Memorandum Agreement. Some of the details of the memorandum include an influx of 50 million dollars into speciality teaching positions for districts across the province. District management and the local teacher presidents will be meeting shortly to analyze district priorities for the funds being allocated to SD5.

As directed by the provincial parties, District Management and the CFTA have also gone through a recent process to analyze collective agreement language of 2002. The purpose of the exercise was to determine any stumbling blocks to the old language being implemented in today's current working conditions.



## Update from Director of Student Learning and Aboriginal Education

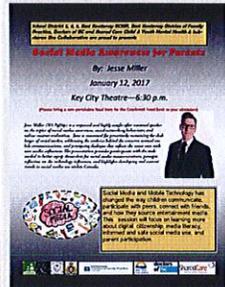
### Aboriginal Education

#### 6 year completion rates

We were excited to receive our 6 year completion rates from the Ministry right before the break. Our Aboriginal completion rate is the highest it has ever been! I will be preparing the annual report on our full results this month.

#### Skills Training

We have applied for a large Capital Equipment grant for resources for our middle and high school Industrial Ed spaces. We are waiting to hear if we are successful!



### Internet/Social Media Safety

Jesse Miller, a highly sought after national speaker on the topics of social media awareness, social networking behavior and online content evaluation, visited Cranbrook Middle Schools on January 12, 2017 and spoke about digital citizenship, media literacy, and informed and safe social media use. He also presented to parents at an evening session at the Key City Theatre!

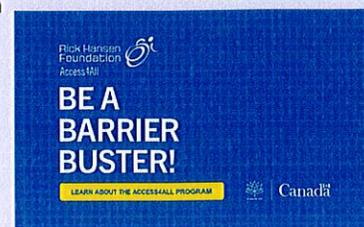
## Update from the District Principal/Student Services

For a week in December, Darcy Verbeugt, Julie Russchen and Stacey Short attended a training session called Mandt to become trainers in our District. This training replaces Nonviolent Crisis Intervention training previously used in SD 5. The Mandt System focuses on the relationship development understanding of human behaviour to become preventative and proactive in handling escalating behaviours. The focus of the training is on avoiding and de-escalating undesirable behaviours. While it does have a physical restraint component, this portion of the training will only be used in situations where it is absolutely necessary as a last resort. It keeps in mind the safety of both the student and staff. This training model is more in line with our draft Restraint and Seclusion Policy and Procedures. Training of education staff will begin this month.

Joe Tank and Darcy Verbeugt have been completing a facilities accessibility review for all of our district buildings. In particular there has been a focus on improving physical, visual and auditory access. They have created a work list for each building. This review fortunately coincides with a grant opportunity called Access4All - Removing Barriers, sponsored by the Rick Hanson Foundation and the Canadian government as a 150th celebration event. In addition to the physical changes to each building there will be an awareness component for staff, students and the public. More to come as we how we do in the grant process.



The Mandt System®



## Update from the District Principal of Transformative Learning and Technology

### Environmental Education

The Kootenay-Boundary Chapter of the British Columbia School Superintendents Association (KBBCSSA) is working on a number of exciting initiatives this year:

- 1) Community Partner Directory:** In partnership with CBEEN, we will support the further development the community partner directory:  
<http://cbeen.ca/directory/>
- 2) Videos of Exemplars:** Producing a video series of EE exemplar initiatives & activities to inspire teachers to incorporate EE in their classrooms.
- 3) Leadership Clinic:** We will support teacher capacity building around the 2017 Environmental Education Leadership Clinic.
- 4) Curricular Tools:** We will support the development of curricular tools for K-12 educators to support the integration of EE in the redesigned curriculum;
- 5) Assessment:** We will create a survey for teachers, students, and parents to assess their experience with EE in our schools;
- 6) Partnerships:** We will establishing or strengthening partnerships with BC Classrooms to Communities Partners, including EEPSA, EECOM, WildBC and CBEEN, as well as funders such as Columbia Basin Trust, local community foundations, and the Vancouver Foundation.

Planning for the Canadian Network for Environmental Education (EECOM) 2018 conference has begun. Our steering committee meets again in January to begin the initial plans for the Environmental Education Conference that will be held at St. Eugene Mission in October 18-21 2018. Classrooms to Communities (C2C) at St. Eugene Mission Resort. Over 200 educators will gather to learn, share and connect at this made-in-Canada Environmental education conference. Stayed tuned for more information.

Many Schools in SD5 took part in Computer Science Week December 4-10 by participating in the Hour of Code  
<https://hourofcode.com/ca/learn>

### Inquiry and Technology in the Classroom

The Kindergarten class at PES has been doing an Inquiry Project on the Gingerbread man. They read a variety of stories and made predictions about why the Gingerbread man runs. They made blueprints for traps and listed necessary materials and built traps so he couldn't get away.

The grade 5/6 class at PES have been working on inquiry projects during Genius Hour (a one hour block each week). Kya chose the question "How do engines work?" She is seen here presenting to the class. She spent many hours working with her grandpa getting the engine running!

Students from Kootenay Orchards attended Tinker Time at the high school (Applied Skills)



District Enrollment

January 10, 2017

School	School Name	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	SP	Othe	Total
501007	Jaffray Elem-Jr Secondary	0	15	17	24	18	21	19	19	16	12	12	9	0	0	0	0	182
501009	École Isabella Dicken	0	51	63	61	62	61	58	54	0	0	0	0	0	0	0	0	410
501010	Frank J Mitchell Elementary	0	60	46	42	65	46	58	39	0	0	0	0	0	0	0	0	356
501017	Rocky Mountain Elementary	0	39	41	28	40	27	29	37	0	0	0	0	0	0	0	0	241
502001	Mount Baker Secondary	0	0	0	0	0	0	0	0	0	0	0	268	278	285	0	0	831
502011	Laurie Middle School	0	0	0	0	0	0	0	0	103	138	119	0	0	0	0	0	360
502023	Amy Woodland Elementary	0	41	31	41	38	37	43	41	0	0	0	0	0	0	0	0	272
502024	T M Roberts Elementary	0	53	54	49	59	60	56	45	0	0	0	0	0	0	0	0	376
502028	Gordon Terrace Elementary	0	28	38	40	29	34	34	56	0	0	0	0	0	0	0	0	259
502029	Highlands Elementary	0	39	40	39	38	57	36	38	0	0	0	0	0	0	0	0	287
502030	Pinewood Elem - Cranbrook	0	13	22	20	14	13	20	13	0	0	0	0	0	0	0	0	115
502031	Steeple Elementary	0	25	32	33	26	24	21	30	0	0	0	0	0	0	0	0	191
502032	Kootenay Orchards	0	28	33	36	35	25	34	32	0	0	0	0	0	0	0	0	223
505018	Parkland Middle School	0	0	0	0	0	0	0	0	134	141	145	0	0	0	0	0	420
505033	Elkford Secondary	0	0	0	0	0	0	0	0	32	30	36	42	27	18	0	0	185
505034	Fernie Secondary	0	0	0	0	0	0	0	0	54	54	43	58	66	66	0	0	341
505035	Sparwood Secondary	0	0	0	0	0	0	0	0	43	35	44	42	35	48	0	0	247
525017	Amy Woodland Strong Start	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	94	95
525028	Steeple Strong Start Ctr	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	55	56
525088	Isabella Dicken StrongStart	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	231	232
525204	Frank J. Mitchell StrongStart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	71	71
599078	Kootenay Educational	0	0	0	0	0	0	0	0	0	0	1	13	29	51	0	0	94
599156	Kootenay Discovery School	0	1	0	0	0	1	0	0	2	4	2	3	8	92	0	0	113
	Totals	0	396	417	413	424	406	408	404	384	414	402	435	443	560	0	451	5957

Amended Annual Budget

**School District No. 05 (Southeast Kootenay)**

June 30, 2017

# School District No. 05 (Southeast Kootenay)

June 30, 2017

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\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## **AMENDED ANNUAL BUDGET BYLAW**

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 05 (SOUTHEAST KOOTENAY) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2016/2017 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 05 (Southeast Kootenay) Amended Annual Budget Bylaw for fiscal year 2016/2017.
3. The attached Statement 2 showing the estimated revenue and expense for the 2016/2017 fiscal year and the total budget bylaw amount of \$66,686,339 for the 2016/2017 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2016/2017.

READ A FIRST TIME THE 17th DAY OF JANUARY, 2017;

READ A SECOND TIME THE 17th DAY OF JANUARY, 2017;

READ A THIRD TIME, PASSED AND ADOPTED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017;

\_\_\_\_\_  
**Chairperson of the Board**

( Corporate Seal )

\_\_\_\_\_  
**Secretary Treasurer**

I HEREBY CERTIFY this to be a true original of School District No. 05 (Southeast Kootenay) Amended Annual Budget Bylaw 2016/2017, adopted by the Board the \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

\_\_\_\_\_  
**Secretary Treasurer**

# School District No. 05 (Southeast Kootenay)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2017

	2017 Amended Annual Budget	2016 Amended Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	5,456,250	5,378,875
Adult	4,758	2,500
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>5,461,008</b>	<b>5,381,375</b>
<b>Revenues</b>	<b>\$</b>	<b>\$</b>
Provincial Grants		
Ministry of Education	57,903,497	55,797,053
Other	117,427	178,034
Tuition	400,848	1,088,380
Other Revenue	2,552,404	2,269,252
Rentals and Leases	228,000	136,000
Investment Income	55,000	50,000
Amortization of Deferred Capital Revenue	2,757,837	2,752,526
<b>Total Revenue</b>	<b>64,015,013</b>	<b>62,271,245</b>
<b>Expenses</b>		
Instruction	52,105,176	51,263,639
District Administration	2,021,151	1,997,055
Operations and Maintenance	9,902,703	10,029,374
Transportation and Housing	1,917,603	1,600,046
Scholarships	41,250	43,640
<b>Total Expense</b>	<b>65,987,883</b>	<b>64,933,754</b>
<b>Net Revenue (Expense)</b>	<b>(1,972,870)</b>	<b>(2,662,509)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>1,959,108</b>	<b>2,371,677</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(13,762)</b>	<b>(290,832)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(13,762)	(290,832)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(13,762)</b>	<b>(290,832)</b>

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2017

	2017 Amended Annual Budget	2016 Amended Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	58,245,451	57,187,696
Special Purpose Funds - Total Expense	4,272,377	4,272,841
Special Purpose Funds - Tangible Capital Assets Purchased	461,456	189,859
Capital Fund - Total Expense	3,470,055	3,473,217
Capital Fund - Tangible Capital Assets Purchased from Local Capital	237,000	255,000
<b>Total Budget Bylaw Amount</b>	<b>66,686,339</b>	<b>65,378,613</b>

Approved by the Board

DRAFT

Signature of the Chairperson of the Board of Education \_\_\_\_\_ Date Signed \_\_\_\_\_

Signature of the Superintendent \_\_\_\_\_ Date Signed \_\_\_\_\_

Signature of the Secretary Treasurer \_\_\_\_\_ Date Signed \_\_\_\_\_

**School District No. 05 (Southeast Kootenay)**

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2017

	2017 Amended Annual Budget	2016 Amended Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<u>(1,972,870)</u>	<u>(2,662,509)</u>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(461,456)	(189,859)
From Local Capital	(237,000)	(255,000)
From Deferred Capital Revenue		(3,126,784)
<b>Total Acquisition of Tangible Capital Assets</b>	<u>(698,456)</u>	<u>(3,571,643)</u>
Amortization of Tangible Capital Assets	3,470,055	3,473,217
<b>Total Effect of change in Tangible Capital Assets</b>	<u>2,771,599</u>	<u>(98,426)</u>
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<u>798,729</u>	<u>(2,760,935)</u>

# School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
 Year Ended June 30, 2017

	Operating Fund	Special Purpose Fund	Capital Fund	2017 Amended Annual Budget
	\$	\$	\$	\$
<b>Accumulated Surplus (Deficit), beginning of year</b>	2,241,410		16,270,866	18,512,276
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	(1,727,108)	461,456	(707,218)	(1,972,870)
Interfund Transfers				
Tangible Capital Assets Purchased		(461,456)	461,456	-
Local Capital	(232,000)		232,000	-
<b>Net Changes for the year</b>	<u>(1,959,108)</u>	<u>-</u>	<u>(13,762)</u>	<u>(1,972,870)</u>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<u><b>282,302</b></u>	<u><b>-</b></u>	<u><b>16,257,104</b></u>	<u><b>16,539,406</b></u>

# School District No. 05 (Southeast Kootenay)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2017

	2017 Amended Annual Budget	2016 Amended Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	55,493,683	53,544,027
Tuition	400,848	1,088,380
Other Revenue	345,812	245,612
Rentals and Leases	228,000	128,000
Investment Income	50,000	40,000
<b>Total Revenue</b>	<b>56,518,343</b>	<b>55,046,019</b>
<b>Expenses</b>		
Instruction	47,874,049	47,203,889
District Administration	2,021,151	1,997,055
Operations and Maintenance	6,432,648	6,386,706
Transportation and Housing	1,917,603	1,600,046
<b>Total Expense</b>	<b>58,245,451</b>	<b>57,187,696</b>
<b>Net Revenue (Expense)</b>	<b>(1,727,108)</b>	<b>(2,141,677)</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>1,959,108</b>	<b>2,371,677</b>
<b>Net Transfers (to) from other funds</b>		
Local Capital	(232,000)	(230,000)
<b>Total Net Transfers</b>	<b>(232,000)</b>	<b>(230,000)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 05 (Southeast Kootenay)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source  
Year Ended June 30, 2017

	2017 Amended Annual Budget	2016 Amended Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	54,409,092	53,226,718
INAC/LEA Recovery	(235,612)	(235,612)
Other Ministry of Education Grants		
Pay Equity	457,171	457,171
Transportation Supplemental	361,459	
Return of Administrative Savings	277,377	
Carbon Tax Rebate	85,000	85,000
Curriculum Support		10,750
Growing Innovations	60,000	
Other Ministry of Education Grants - May DL fte increase	30,150	
Other Ministry of Education Grants - Tapper/FSA	26,196	
DLC Fees	22,850	
<b>Total Provincial Grants - Ministry of Education</b>	<u>55,493,683</u>	<u>53,544,027</u>
<b>Tuition</b>		
International and Out of Province Students	400,848	1,088,380
<b>Total Tuition</b>	<u>400,848</u>	<u>1,088,380</u>
<b>Other Revenues</b>		
LEA/Direct Funding from First Nations	235,612	235,612
Miscellaneous		
Miscellaneous	10,000	10,000
ITA	62,000	
Art Starts	11,200	
Health Promoting Schools	27,000	
<b>Total Other Revenue</b>	<u>345,812</u>	<u>245,612</u>
<b>Rentals and Leases</b>	<u>228,000</u>	<u>128,000</u>
<b>Investment Income</b>	<u>50,000</u>	<u>40,000</u>
<b>Total Operating Revenue</b>	<u>56,518,343</u>	<u>55,046,019</u>

**School District No. 05 (Southeast Kootenay)**  
 Amended Annual Budget - Schedule of Operating Expense by Source  
 Year Ended June 30, 2017

Schedule 2B

	2017 Amended Annual Budget	2016 Amended Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	23,373,173	22,350,249
Principals and Vice Principals	3,607,401	3,396,161
Educational Assistants	4,361,650	4,074,654
Support Staff	5,176,382	5,060,272
Other Professionals	1,645,600	1,869,322
Substitutes	2,021,757	2,266,415
<b>Total Salaries</b>	<b>40,185,963</b>	<b>39,017,073</b>
<b>Employee Benefits</b>	<b>10,536,970</b>	<b>10,124,548</b>
<b>Total Salaries and Benefits</b>	<b>50,722,933</b>	<b>49,141,621</b>
<b>Services and Supplies</b>		
Services	1,924,347	2,021,909
Student Transportation	95,500	39,400
Professional Development and Travel	729,941	653,765
Rentals and Leases	70,000	58,000
Dues and Fees	71,700	72,700
Insurance	137,319	205,200
Supplies	3,111,854	3,823,101
Utilities	1,381,857	1,172,000
<b>Total Services and Supplies</b>	<b>7,522,518</b>	<b>8,046,075</b>
<b>Total Operating Expense</b>	<b>58,245,451</b>	<b>57,187,696</b>

# School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Operating Expense by Function, Program and Object  
Year Ended June 30, 2017

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	19,584,721	1,382,313		300,967	29,021	1,249,025	22,546,047
1.03 Career Programs	77,876					3,811	81,687
1.07 Library Services	526,441			102,184		29,440	658,065
1.08 Counselling	722,921					35,378	758,299
1.10 Special Education	2,383,338	106,197	3,808,166	17,866	417,181	467,931	7,200,679
1.30 English Language Learning	77,876					3,811	81,687
1.31 Aboriginal Education		66,708	553,484		82,162		702,354
1.41 School Administration		1,939,307		888,799		133,951	2,962,057
1.60 Summer School							-
1.62 International and Out of Province Students							-
<b>Total Function 1</b>	<b>23,373,173</b>	<b>3,494,525</b>	<b>4,361,650</b>	<b>1,309,816</b>	<b>528,364</b>	<b>1,923,347</b>	<b>34,990,875</b>
<b>4 District Administration</b>							
4.11 Educational Administration		112,876			196,634		309,510
4.40 School District Governance					121,500		121,500
4.41 Business Administration				202,996	616,338	6,537	825,871
<b>Total Function 4</b>	<b>-</b>	<b>112,876</b>	<b>-</b>	<b>202,996</b>	<b>934,472</b>	<b>6,537</b>	<b>1,256,881</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				59,697	134,418		194,115
5.50 Maintenance Operations				2,503,115		67,942	2,571,057
5.52 Maintenance of Grounds				128,901			128,901
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,691,713</b>	<b>134,418</b>	<b>67,942</b>	<b>2,894,073</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration					48,346		48,346
7.70 Student Transportation				971,857		23,931	995,788
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>971,857</b>	<b>48,346</b>	<b>23,931</b>	<b>1,044,134</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>23,373,173</b>	<b>3,607,401</b>	<b>4,361,650</b>	<b>5,176,382</b>	<b>1,645,600</b>	<b>2,021,757</b>	<b>40,185,963</b>

# School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Operating Expense by Function, Program and Object  
 Year Ended June 30, 2017

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2017 Amended Annual Budget	2016 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	22,546,047	5,548,038	28,094,085	2,847,186	30,941,271	30,254,209
1.03 Career Programs	81,687	20,313	102,000	81,813	183,813	210,789
1.07 Library Services	658,065	173,362	831,427	114,196	945,623	913,704
1.08 Counselling	758,299	188,567	946,866	3,925	950,791	887,811
1.10 Special Education	7,200,679	2,118,328	9,319,007	435,052	9,754,059	9,237,652
1.30 English Language Learning	81,687	20,313	102,000	5,300	107,300	63,400
1.31 Aboriginal Education	702,354	225,647	928,001	284,807	1,212,808	1,120,271
1.41 School Administration	2,962,057	769,057	3,731,114	47,270	3,778,384	3,781,573
1.60 Summer School	-	-	-	-	-	20,600
1.62 International and Out of Province Students	-	-	-	-	-	713,880
<b>Total Function 1</b>	<b>34,990,875</b>	<b>9,063,625</b>	<b>44,054,500</b>	<b>3,819,549</b>	<b>47,874,049</b>	<b>47,203,889</b>
<b>4 District Administration</b>						
4.11 Educational Administration	309,510	67,000	376,510	120,273	496,783	494,109
4.40 School District Governance	121,500	2,430	123,930	107,236	231,166	236,219
4.41 Business Administration	825,871	203,872	1,029,743	263,459	1,293,202	1,266,727
<b>Total Function 4</b>	<b>1,256,881</b>	<b>273,302</b>	<b>1,530,183</b>	<b>490,968</b>	<b>2,021,151</b>	<b>1,997,055</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	194,115	48,647	242,762	109,472	352,234	381,708
5.50 Maintenance Operations	2,571,057	750,313	3,321,370	1,047,672	4,369,042	4,480,826
5.52 Maintenance of Grounds	128,901	38,214	167,115	162,400	329,515	334,608
5.56 Utilities	-	-	-	1,381,857	1,381,857	1,189,564
<b>Total Function 5</b>	<b>2,894,073</b>	<b>837,174</b>	<b>3,731,247</b>	<b>2,701,401</b>	<b>6,432,648</b>	<b>6,386,706</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	48,346	10,594	58,940	4,500	63,440	27,217
7.70 Student Transportation	995,788	352,275	1,348,063	506,100	1,854,163	1,572,829
<b>Total Function 7</b>	<b>1,044,134</b>	<b>362,869</b>	<b>1,407,003</b>	<b>510,600</b>	<b>1,917,603</b>	<b>1,600,046</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>40,185,963</b>	<b>10,536,970</b>	<b>50,722,933</b>	<b>7,522,518</b>	<b>58,245,451</b>	<b>57,187,696</b>

**School District No. 05 (Southeast Kootenay)**

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2017

	<b>2017 Amended Annual Budget</b>	<b>2016 Amended Annual Budget</b>
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	2,409,814	2,253,026
Other	117,427	178,034
Other Revenue	2,206,592	2,023,640
Rentals and Leases		8,000
<b>Total Revenue</b>	<b>4,733,833</b>	<b>4,462,700</b>
<b>Expenses</b>		
Instruction	4,231,127	4,059,750
Operations and Maintenance		169,451
Scholarships	41,250	43,640
<b>Total Expense</b>	<b>4,272,377</b>	<b>4,272,841</b>
<b>Net Revenue (Expense)</b>	<b>461,456</b>	<b>189,859</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(461,456)	(189,859)
<b>Total Net Transfers</b>	<b>(461,456)</b>	<b>(189,859)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2017

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>	150,029		20,955	526,626	1,136,839		7,500	26,729	37,326
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education	311,427	1,109,209	2,528			128,000	26,950	140,602	352,597
Provincial Grants - Other				309,800					
Federal Grants					2,103,107				
Other				8,000					
Investment Income									
<b>Less: Allocated to Revenue</b>	461,456	1,109,209	23,483	41,250	2,163,342	128,000	34,450	167,331	389,923
<b>Deferred Revenue, end of year</b>	-	-	-	<b>803,176</b>	<b>1,076,604</b>	-	-	-	-
<b>Revenues</b>	461,456	1,109,209	23,483	41,250	2,163,342	128,000	34,450	167,331	389,923
Provincial Grants - Ministry of Education									
Provincial Grants - Other				41,250	2,163,342	128,000	34,450	167,331	389,923
Other Revenue	461,456	1,109,209	23,483	41,250	2,163,342	128,000	34,450	167,331	389,923
<b>Expenses</b>									
Salaries									
Teachers		677,488						30,847	
Educational Assistants		160,372						30,577	272,915
Substitutes		38,754						1,509	
Employee Benefits		876,614						62,933	272,915
Services and Supplies		232,595						20,667	86,432
<b>Net Revenue (Expense) before Interfund Transfers</b>	-	1,109,209	23,483	41,250	2,163,342	128,000	34,450	167,331	389,923
<b>Interfund Transfers</b>	461,456								
Tangible Capital Assets Purchased	(461,456)								
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2017

	Coding and Curriculum Implementation	MCF Programs	Attendance Support	Clear Sky Summit	TOTAL
	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>		17,263	33,332		1,956,599
<b>Add:</b>					
Restricted Grants	62,630				2,133,943
Provincial Grants - Ministry of Education		100,164			100,164
Provincial Grants - Other					309,800
Federal Grants				2,000	2,105,107
Other					8,000
Investment Income				2,000	4,657,014
	62,630	100,164	-	2,000	4,733,833
<b>Less: Allocated to Revenue</b>	62,630	117,427	33,332	2,000	4,733,833
<b>Deferred Revenue, end of year</b>	-	-	-	-	1,879,780
<b>Revenues</b>					
Provincial Grants - Ministry of Education	62,630	117,427	33,332		2,409,814
Provincial Grants - Other					117,427
Other Revenue				2,000	2,206,592
	62,630	117,427	33,332	2,000	4,733,833
<b>Expenses</b>					
Salaries					
Teachers		78,279			786,614
Educational Assistants					463,864
Substitutes	17,500				57,763
	17,500	78,279	-	-	1,308,241
Employee Benefits	2,500	19,505			361,699
Services and Supplies	42,630	19,643	33,332	2,000	2,602,437
	62,630	117,427	33,332	2,000	4,272,377
<b>Net Revenue (Expense) before Interfund Transfers</b>	-	-	-	-	461,456
<b>Interfund Transfers</b>					
Tangible Capital Assets Purchased					(461,456)
	-	-	-	-	(461,456)
<b>Net Revenue (Expense)</b>	-	-	-	-	-

# School District No. 05 (Southeast Kootenay)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2017

	2017 Amended Annual Budget			2016 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Investment Income		5,000	5,000	10,000
Amortization of Deferred Capital Revenue	2,757,837		2,757,837	2,752,526
<b>Total Revenue</b>	<b>2,757,837</b>	<b>5,000</b>	<b>2,762,837</b>	<b>2,762,526</b>
<b>Expenses</b>				
Amortization of Tangible Capital Assets				
Operations and Maintenance	3,470,055		3,470,055	3,473,217
<b>Total Expense</b>	<b>3,470,055</b>	<b>-</b>	<b>3,470,055</b>	<b>3,473,217</b>
<b>Net Revenue (Expense)</b>	<b>(712,218)</b>	<b>5,000</b>	<b>(707,218)</b>	<b>(710,691)</b>
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	461,456		461,456	189,859
Local Capital		232,000	232,000	230,000
<b>Total Net Transfers</b>	<b>461,456</b>	<b>232,000</b>	<b>693,456</b>	<b>419,859</b>
<b>Other Adjustments to Fund Balances</b>				
Tangible Capital Assets Purchased from Local Capital	237,000	(237,000)	-	
<b>Total Other Adjustments to Fund Balances</b>	<b>237,000</b>	<b>(237,000)</b>	<b>-</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(13,762)</b>	<b>-</b>	<b>(13,762)</b>	<b>(290,832)</b>

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

Cell Phone Monthly Reimbursements

For the month of January 2017

Employee Name	Location	Cell Phone #	Vendor Number	Service Cost	System Access PST	GST	Total Payment	Account Code	A/P Use Only
Adams, Jennifer	FIMES	250-910-0774	EM11578	\$42.00	\$7.45	\$2.47	\$51.92	102-31000-010	
Bishop, Warren	BO	250-417-7589	EM11879	\$42.00	\$7.45	\$2.47	\$51.92	550-31000-057	
Boehm, Erin	JEUS	250-919-3364	EM11773	\$42.00	\$7.45	\$2.47	\$51.92	102-31000-007	
Bolander, Doug	ESS	250-421-7197	EM10424	\$42.00	\$7.45	\$2.47	\$51.92	102-31000-016	
Carley, Jill	LMS	250-421-7095	EM11462	\$42.00	\$7.45	\$2.47	\$51.92	102-31000-011	
Fahselt, Brian	MAINT	250-421-0156	EM11041	\$42.00	\$7.45	\$2.47	\$51.92	550-31000-051	
Farkvan, Alison	AB ED	250-919-0964		\$8.00	\$7.45	\$1.08	\$0.79	17-32 0.0000.131.31000.000	
Graham, Melanie	BO	250-426-6197	EM11056	\$42.00	\$7.45	\$2.47	\$51.92	441-31000.55	
Gronlund, Sandy	BO	250-919-7015	EM11346	\$42.00	\$7.45	\$2.47	\$51.92	441-31000.55	
Hart, Carrisa	TMRES	250-417-9306	EM10244	\$42.00	\$7.45	\$2.47	\$51.92	102-31000.024	
Hay, Erin	ESS	250-303-0878	EM11492	\$42.00	\$7.45	\$2.47	\$51.92	102-31000.016	
Hockley, Heather	BO	250-919-2223	EM11973	\$42.00	\$7.45	\$2.47	\$51.92	441-31000.55	
Iacobucci, Michelle	GTS	250-581-4448	EM12408	\$42.00	\$7.45	\$2.47	\$51.92	102-31000.028	No Payment till return to work
<b>Jones, Dorie</b>	ITIN	250-420-1224	EM12225					707-110-31000-000	
Kelly, Michael	SSS	250-278-2700	EM10045	\$42.00	\$7.45	\$2.47	\$51.92	102-31000-006	
Kettenacker, Karen	MBSS	250-919-1315	EM11282	\$8.00	\$7.45	\$1.08	\$0.79	17-32 102-31000-001	
Lochrie, Carlene	JEUS	250-421-7156	EM11847	\$42.00	\$7.45	\$2.47	\$51.92	102-31000.007	
Lund, James	RMES	250-433-7266	EM11800	\$42.00	\$7.45	\$2.47	\$51.92	102-31000.017	
Martin, David	SES	250-919-1766	EM11483	\$42.00	\$7.45	\$2.47	\$51.92	102-31000-031	
McKenzie, Ryan	ITIN	250-427-7423	EM12122	\$42.00	\$7.45	\$2.47	\$51.92	0-0701-102-31000-092	
McNeil, Jim	Maint	250-421-7488	EM10768	\$42.00	\$7.45	\$2.47	\$51.92	550-31000.050	
Mercier, Larry	Courier	250-426-3174	EM10103	\$8.00	\$7.45	\$1.08	\$0.79	17-32 441-31000.55	
Minto, Adele	ITIN	250-910-0059	EM11286	\$8.00	\$7.45	\$1.08	\$0.79	17-32 707-110-31000-000	
Neufeld, Nicole	IDES	250-423-0484	EM11505	\$42.00	\$7.45	\$2.47	\$51.92	1.02-31000.009	
Newlove, Brenda	SSS	250-425-9153	EM12266	\$8.00	\$7.45	\$1.08	\$0.79	131-31000.000	
Paez, Janice	BO	250-417-7027	EM11263	\$42.00	\$7.45	\$2.47	\$51.92	707-110-31000.000	
Palmer, Susie	AB ED	250-919-7042	EM11422	\$8.00	\$7.45	\$1.08	\$0.79	17-32 0.0000.131.31000.000	
Passy, Susy	ITIN	250-919-0809	EM11508	\$8.00	\$7.45	\$1.08	\$0.79	17-32 707-110-31000-000	
Phillips, Laura-Lee	RMES	250-423-8654	EM10605	\$42.00	\$7.45	\$2.47	\$51.92	102-31000-017	
Pierre, Joe	AB ED	250-417-1491	EM11428	\$8.00	\$7.45	\$1.08	\$0.79	131-31000-000	
Reid, Eric	Maint	250-427-0974	EM12165	\$8.00	\$7.45	\$1.08	\$0.79	550-31000.051	
Rosner, Herman	Maint	780-499-8193	EM12277	\$42.00	\$7.45	\$2.47	\$51.92	550-31000.050	
Rousseau, Gall	BO	250-420-1893	EM10490	\$42.00	\$7.45	\$2.47	\$51.92	411-31000.56	
Short Stacey	ITIN	778-888-5261	EM12248	\$8.00	\$7.45	\$1.08	\$0.79	17-32 707-110-31000-000	
Testlak, Susan	ITIN	250-423-0267	EM11140	\$8.00	\$7.45	\$2.47	\$51.92	707-110-31000-000	
Thorn, Aaron	AWES	250-421-3038	EM11659	\$42.00	\$7.45	\$2.47	\$51.92	102-31000-023	
Wasylowich, Kaley	MBSS	250-420-7050	EM10563	\$42.00	\$7.45	\$2.47	\$51.92	102-31000-001	
Wilson, Bill	Maint	250-430-7427	EM12227	\$8.00	\$7.45	\$1.08	\$0.79	550-31000-051	
Authorization:						Total	\$1,505.84		

R.G. Norum, Secretary Treasurer

Date Signed