



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

January 16, 2024, 3:00 p.m.

Cranbrook Board Office

Present: Chairperson Doug McPhee
Trustee Bev Bellina (remotely)
Trustee Irene Bischler
Trustee Alysha Clarke (remotely)
Trustee Nicole Heckendorf
Trustee Chris Johns (remotely)
Trustee Sarah Madsen
Trustee Wendy Turner (remotely)

Regrets: Trustee Trina Ayling

Staff Present: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
District Principal Student Services Darcy Verbeurgt
District Principal Early Learning and Child Care Laura-Lee Phillips
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chair McPhee called the January 16, 2024, regular public meeting of the Board of Education to order at 3:15 p.m.

1.2 Greeting

Chairperson McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa People.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee extended condolences to the families of Rob Hogg and Sherry Goddard. He also recognized the work of the District Operations Department for continuing to keep schools and students safe during the extreme weather conditions.

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents shared a reflection of gratitude.

1.5 Consideration and Approval of Agenda

MOTION R-24-001

Moved/Seconded by Heckendorf/Bischler:

THAT the agenda for the regular public meeting of the Board of Education of January 16, 2024, be approved as circulated.

CARRIED UNANIMOUSLY

1.6 Approval of the Minutes

MOTION R-24-002

Moved/Seconded by Bischler/Heckendorf:

THAT the minutes of the regular public meeting of the Board of Education of December 12, 2023, be approved as circulated.

CARRIED UNANIMOUSLY

1.7 Receipt of Records of Closed Meetings

MOTION R-24-003

Moved/Seconded by Johns/Bellina:

THAT the closed records of the in-camera meeting of the Board of Education of December 12, 2023, be accepted.

CARRIED UNANIMOUSLY

1.8 Business Arising from Previous Minutes

Nil

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

Nil

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 Advocacy/Education Committee

No meeting in December

3.2 Policy Committee

No meeting in December

3.3 Student Services Committee

No meeting in December

3.4 Finance Operations Personnel Committee

No meeting in December

3.5 BCSTA /Provincial Council

Kootenay Boundary Branch Motion Building on Saturday, January 20, 2024.

3.6 Communications Media Committee

No report

3.7 Mount Baker Secondary School Replacement Committee

Trustee Johns reported that BCSTA President Carolyn Broady has accepted our invitation to visit the District and will be touring Mount Baker Secondary on April 29, 2024.

MOTION R-24-004

Moved/Seconded by Johns/Turner:

THAT the Mount Baker Secondary School Replacement Committee report be accepted.

CARRIED UNANIMOUSLY

3.8 Key City Theatre

No report

3.9 Legacy of Learning

Trustee Johns reviewed the Legacy of Learning report included in the agenda package.

MOTION R-24-005

Moved/Seconded by Johns/Bellina:

THAT the Legacy of Learning report be accepted.

CARRIED UNANIMOUSLY

3.10 French Immersion Update

No report

3.11 Traffic Safety Committee

Trustee Johns reported that the Vision Zero grant was submitted on January 15, 2024. He thanked the Traffic Safety Committee for their work and acknowledged the grant proposal writer, Elizabeth Wright, for submitting the grant on behalf of the District.

He also acknowledged the support of District Parent Advisory Council (DPAC), school Parent Advisory Councils (PACs), the RCMP and the City of Cranbrook.

MOTION R-24-006

Moved/Seconded by Johns/Bischler:

THAT the Traffic Safety Committee report be accepted.

CARRIED UNANIMOUSLY

3.12 Trustee Reports/Bouquets

Trustee Bischler acknowledged clerical staff at Laurie Middle School. She also acknowledged members of the Cranbrook Bucks that have been reading to students, in French, at TM Roberts Elementary School.

Trustee Turner gratefully acknowledged health care workers at the East Kootenay Regional Hospital and across the province.

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

4.1.1 Cranbrook School Boundaries and Catchment Areas

Secretary Treasurer Taylor will host the third community and public input session on Cranbrook School Boundaries and Catchment areas on January 16, 2024, at the Cranbrook Board Office.

4.1.2 Feeding Futures Advisory Group

Secretary Treasurer Taylor provided an update on the Feeding Futures Advisory Group. The next meeting of the Feeding Futures Advisory Group will be held on February 15, 2024.

He also provided information on a recent meeting with Interior Health regarding ideas on the development of a large quantity food preparation program, including labour, space, and equipment requirements.

4.1.3 Budget Timelines

Secretary Treasurer Taylor reviewed the 2024/2025 budget timelines included in the agenda package.

4.2 Recommendations

MOTION R-24-007

Moved/Seconded by Heckendorf/Bischler:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED UNANIMOUSLY

5. SUPERINTENDENT'S REPORT TO THE BOARD

The Framework for Enhancing Student Learning report can be found on the School District's website at www.sd5.bc.ca.

Public consultation for the proposed 2024/2025 calendar has been completed. The calendar will be finalized and presented at the February 26, 2024, Finance Operations Personnel Committee in-camera meeting.

5.1 Updates

5.1.1 Accessibility Committee Update

No update at this time. District Principal Verbeurgt will continue to work with the Accessibility Committee.

5.1.2 Strategic Plan

Superintendent Johnson reviewed the Strategic Planning template included with the agenda package.

5.1.3 Child Care

Superintendent Johnson provided a brief update on Child Care.

5.2 Recommendations

MOTION R-24-008

Moved/Seconded by Turner/Heckendorf:

THAT the Superintendent's Report be accepted as presented.

CARRIED UNANIMOUSLY

6. CHAIRPERSON'S REPORT

6.1 Updates

Chairperson McPhee acknowledged the challenges of recent weather across the District. He also urged trustees to prepare for upcoming budget sessions.

6.2 Recommendations

7. NEW BUSINESS

7.1 Business Arising from Delegations

Nil

7.2 The Childhood Experiences Questionnaire

District Principal Phillips reviewed the results of the Childhood Experiences Questionnaire (CHEQ). Electronic copies of results will be provided to trustees and posted on the District website.

8. ITEMS FOR INFORMATION/CORRESPONDENCE

Nil

9. QUESTION PERIOD

Nil

10. CLOSING ROUND

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

11. ADJOURNMENT

MOTION R-24-009

Moved/Seconded by Heckendorf/Bischler:

THAT the January 16, 2024, regular public meeting of the Board of Education adjourn at 3:59 p.m.

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?

Doug McPhee, Chairperson

Nick Taylor, Secretary Treasurer