



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
AGENDA - REGULAR PUBLIC MEETING**

January 16, 2018, 2:00 p.m.  
Jaffray Elem. Jr. Secondary School

**Pages**

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

I would like to acknowledge that we are on the traditional lands of the Ktunaxa people.

**1.2 Consideration and Approval of Agenda**

M/S that the agenda for the regular public meeting of the Board of Education of January 16, 2018 be approved as [circulated / amended].

**1.3 Approval of the Minutes**

4

M/S that the minutes of the regular public meeting of the Board of Education of December 12, 2017 be approved as [circulated/amended].

**1.4 Receipt of Records of Closed Meetings**

10

M/S to accept the closed records of the in-camera meeting of the Board of Education of December 12, 2017.

**1.5 Business Arising from Previous Minutes**

**1.5.1 Committee Representatives**

11

Trustee work session at 10:00 am January 16, 2018 at Jaffray School  
(Art Room)

**2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**2.1 Advocacy/Education Committee**

No meeting in December.

**2.2 Policy Committee**

No meeting in December.

<b>2.3</b>	<b>Student Service Committee</b>	
	No meeting in December.	
<b>2.4</b>	<b>Finance/Operations/Personnel Committee</b>	
	No meeting in December.	
<b>2.5</b>	<b>BCSTA /Provincial Council</b>	
	BCSTA Provincial Council Meeting February 16&17, 2018	
<b>2.6</b>	<b>Communications/Media Committee</b>	
	M/S to accept the report of the Communications/Media Committee.	
<b>2.7</b>	<b>Mt. Baker / Key City Theatre Replacement Committee</b>	
	M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.	
<b>2.8</b>	<b>Legacy of Learning</b>	
	M/S to accept the Legacy of Learning report.	
<b>2.9</b>	<b>Trustee Reports</b>	15
<b>3.</b>	<b>SUPERINTENDENT'S REPORT TO THE BOARD</b>	16
	M/S that the January 2018 Superintendent's Report to the Board of Education be accepted as presented.	
<b>4.</b>	<b>CHAIRPERSON'S REPORT</b>	
<b>5.</b>	<b>NEW BUSINESS</b>	
<b>5.1</b>	<b>2018/19 and 2019/20 School Calendars</b>	25
<b>5.2</b>	<b>2017-18 Amended Annual Budget Bylaw</b>	32
	M/S read a first time the 2017/18 Amended Annual Budget on the 16th day of January 2018.	
	M/S read a second time the 2017/18 Amended Annual Budget on the 16th day of January 2018.	
<b>6.</b>	<b>TRUSTEE BOUQUETS</b>	
<b>7.</b>	<b>ITEMS FOR INFORMATION/CORRESPONDENCE</b>	

8. QUESTION PERIOD

9. LATE ITEMS

10. ADJOURNMENT

M/S that the January 16, 2018 regular public meeting of the Board of Education adjourn at [time].



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING**

**December 12, 2017, 3:00 p.m.  
Board Office**

**Present:** Chairperson Lento  
Trustee Ayling  
Trustee Bellina – on phone  
Trustee Brown  
Trustee Helgesen – on phone  
Trustee Johns  
Trustee McPhee  
Trustee Whalen

**Regrets:** Trustee Blumhagen

**Staff Present:** Superintendent of Schools, L. Hauptman  
Secretary Treasurer, R. Norum  
Director of Instruction/Student Learning, D. Casault  
District Principal/Transformative Learning and Technology, J. Roberts  
Director of Student Learning/Aboriginal Education, J. Tichauer  
District Principal/Student Services, D. Verbeurgt  
Recorder, Sandy Gronlund

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Chairperson Lento called the December 12, 2017 regular public meeting of the Board of Education to order at 2:50 p.m.

**1.2 Consideration and Approval of Agenda**

**MOTION-R-17-146**

M/S that the agenda for the regular public meeting of the Board of Education of December 12, 2017 be approved as circulated.

**CARRIED**

**1.3 Election of Chairperson and Representatives**

**1.3.1 Election of Chairperson**

The Secretary Treasurer, Rob Norum, called for nominations for the position of Chairperson of the Board of Education.

Trustee Johns nominated Trustee Lento. Trustee Lento accepted.

Secretary Treasurer Norum made a second and final call for nominations.

Secretary Treasurer Norum declared Trustee Lento elected by acclamation as the Chairperson of the Board of Education until October 2018.

Chairperson Lento resumed chairing the meeting and thanked the Board for their confidence in him.

### **1.3.2 Election of BCPSEA Representative**

Chairperson Lento called for nominations for the position of BCPSEA Representative.

Trustee Johns nominated Trustee Bellina. Trustee Whalen seconded the nomination. Trustee Bellina accepted.

Chairperson Lento made a second and final call for nominations.

Chairperson Lento declared Trustee Bellina elected by acclamation as the BCPSEA Representative until October 2018.

### **1.3.3 Election of BCPSEA Alternate Representative**

Chairperson Lento called for nominations for the position of BCPSEA Alternate Representative.

Trustee Mcphee nominated Trustee Helgesen. Trustee Whalen seconded the nomination. Trustee Helgesen accepted.

Chairperson Lento made a second and final call for nominations.

Chairperson Lento declared Trustee Helgesen elected by acclamation as the BCPSEA Alternate Representative until October 2018.

### **1.3.4 Election of BCSTA Representative**

Chairperson Lento called for nominations for the position of BCSTA Representative.

Trustee Ayling nominated Trustee Bellina. Trustee Whalen seconded the nomination. Trustee Bellina accepted.

Chairperson Lento made a second and final call for nominations.

Chairperson Lento declared Trustee Bellina elected by acclamation as the BCSTA Representative until October 2018.

### **1.3.5 Election of BCSTA Alternate Representative**

Chairperson Lento called for nominations for the position of BCSTA Alternate Representative.

Trustee Bellina nominated Trustee Blumhagen. Trustee Brown seconded the nomination. Trustee Bellina accepted on behalf of Trustee Blumhagen.

Chairperson Lento made a second and final call for nominations.

Chairperson Lento declared Trustee Blumhagen elected by acclamation as the BCSTA Alternate Representative until October 2018.

**1.4 Approval of the Minutes**

Minutes of the Public meeting of the Board of Education of November 14, 2017.

**MOTION-R-17-147**

M/S that the minutes of the regular public meeting of the Board of Education of November 14, 2017 be approved as circulated.

**CARRIED**

**1.5 Receipt of Records of Closed Meetings**

**MOTION-R-17-148**

M/S to accept the closed records of the in-camera meeting of the Board of Education of November 14, 2017.

**CARRIED**

**1.6 Business Arising from Previous Minutes**

Trustee Johns asked for an update regarding having signs on busses with cameras. Mr. Norum reported that we are awaiting correspondence back from the Provincial Commercial Vehicle and Safety Enforcement Branch, Ministry of Transportation. Our legal firm does not see a problem with signage. This item will be brought forward to the January Finance/Operations Committee meeting.

**2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**2.1 Advocacy/Education Committee**

Co-chair Trustee Ayling reviewed the minutes of the November 27, 2017 meeting of the Advocacy/Education Committee.

**MOTION-R-17-149**

M/S that the Board accept the report of the Advocacy/Education Committee.

**CARRIED**

**2.2 Policy Committee**

Co-chair Trustee Brown reviewed the minutes of the November 27, 2017 meeting of the Policy Committee.

**MOTION-R-17-150**

M/S that the Board accept the report of the Policy Committee.

**CARRIED**

**2.3 Student Service Committee**

Co-chair Trustee McPhee reviewed the minutes of the November 27, 2017 meeting of the Student Services Committee.

Trustee McPhee thanked Mr. Verbeurgt for the presentation

**MOTION-R-17-151**

M/S that the Board of Education approve District Management to prepare a written response to the email from CFTA regarding reinstatement of the Reference & Regulate program.

**CARRIED**

Mr. Verbeurgt will send the Trustees a list of resources that are offered to help staff meet student needs.

**MOTION-R-17-152**

M/S that the Board accept the report of the Student Service Committee.

**CARRIED**

**2.4 Finance/Operations/Personnel Committee**

Co-chair Trustee Johns reviewed the minutes of the November 27, 2017 meeting of the Finance/Operations/Personnel Committee.

**MOTION-R-17-153**

M/S that the Board approve the painting of a Rainbow crosswalk at the Board Office as soon as weather permits in support of LGBTQ.

**CARRIED**

**MOTION-R-17-154**

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

**CARRIED**

**2.5 BCSTA /Provincial Council**

Trustee Bellina would like to attend the February 16 - 17, 2018 BCSTA Provincial Council Meeting.

**MOTION-R-17-155**

M/S that the Board approve Trustee Bellina to attend the BCSTA Provincial Council meeting February 16-17, 2018.

**CARRIED**

**2.6 Communications/Media Committee**

Trustee Ayling – nothing new to report

**MOTION-R-17-156**

M/S to accept the report of the Communications/Media Committee.

**CARRIED**

**2.7 Mt. Baker / Key City Theatre Replacement Committee**

Trustee Johns – nothing new to report

December 13, 2017 is the MBSS Concert at the Key City Theatre.

**MOTION-R-17-157**

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

**CARRIED**

**2.8 Legacy of Learning**

Trustee Johns reported that they are working on a new display for Boardroom 1 with the old “refurbished” Muriel Baxter sign as a focal point.

Trustee Johns distributed two newsletters from the CBIRH “Columbia Basin Institute of Regional History” and encouraged the Board to take out an individual membership with the CBIRH.

**MOTION-R-17-158**

M/S to accept the report of Legacy of Learning.

**CARRIED**

**2.9 Trustee Reports**

Trustee Whalen reported on the Trustee Academy Conference that she attended in November.

Some highlights were:

- Trustee Whalen would like to see, Ivan Coyote, Author and Storyteller, present in our district. He spoke on issues for students – sexual orientation and gender identity: How to support students.
- The Minister of Education addressed the crowd in a very respectful manner.
- There were many very beneficial break-out sessions.

If you are interested in information on any of the Presenters, ask Trustee Whalen.

**3. SUPERINTENDENT'S REPORT TO THE BOARD**

Superintendent Hauptman's report of December 2017 is posted on the School District 5 web page with updates from our district management staff.

**MOTION-R-17-159**

M/S that the December 2017 Superintendent's Report to the Board of Education be accepted as presented.

**CARRIED**

**4. CHAIRPERSON'S REPORT**

Chairperson Lento discussed Ministry Funding and the opportunities that may come in the near future.

**5. NEW BUSINESS**

**5.1 Notice of 2017-18 Amended Annual Budget Bylaw and First Reading**

The Amended Annual Budget will be brought forward to the January Board Meeting.

**5.2 Appointment - Key City Theatre Board**

**MOTION-R-17-160**

M/S that the Board appoint Trustee Johns and Trustee Ayling to continue as the representatives for the Key City Theatre to October 2018.

**CARRIED**

### 5.3 2017 Standing Committee Representatives

#### **MOTION-R-17-161**

M/S that the Board refer the 2018 Standing Committee Representatives to a Trustee work session to be determined prior to the January 16, 2018 Board Meeting.

**CARRIED**

### 5.4 Other Trustee Representations

nil

## 6. TRUSTEE BOUQUETS

- Trustee McPhee thanked the custodians for keeping schools clean at a very busy time of year. He thanked the RCMP and commented on what a fine service they are delivering to the School District.
- Trustee Bellina thanked Mr. Norum and Sandy Gronlund for meeting set up.
- Trustee Whalen thanked Steeples staff and PAC for organizing the craft fair at the school which raised over \$2000.
- Trustee Johns thanked the Highlands staff and PAC for the Winter Market put on at the school and wished all staff a happy holiday.
- Trustee Ayling thanked all staff for all the extra work this time of year.
- Chairperson Lento mentioned that the Single A VB Provincials were hosted by Fernie Secondary School thanked Principal Christenson and Vice Principal Kelly along with the staff for their work on this event.

## 7. ITEMS FOR INFORMATION/CORRESPONDENCE

### 7.1 BCSTA Financial Disclosure

The Board was asked to complete a "Statement of Disclosure" form for 2017 in January 2018 and return to the Secretary Treasurer before January 15, 2018.

## 8. QUESTION PERIOD

Shelley Balfour wished everyone a Happy Holiday from the CFTA and on behalf of our DPAC President Debbie Therrien.

## 9. LATE ITEMS

## 10. ADJOURNMENT

#### **MOTION-R-17-162**

M/S that the December 12, 2017 regular public meeting of the Board of Education adjourn at 2:53 p.m.

**CARRIED**

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Frank Lento, Chairperson

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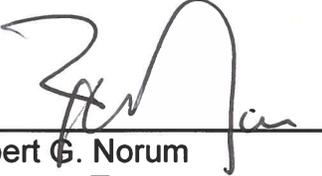
Rob Norum, Secretary Treasurer



#### 1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

##### **In-camera Meeting December 12, 2017**

- Finance/Operations/Personnel Committee report
  - Exempt Compensation
  - Stantec Long Range Facility Planning
- BCPSEA Representative Report
- Superintendent's Report
  - Allocating Student Services Teacher Support to Schools

  
\_\_\_\_\_  
Robert G. Norum  
Secretary Treasurer

## SCHOOL DISTRICT 5 SOUTHEAST KOOTENAY

### 2017 TRUSTEE STANDING COMMITTEES

POLICY COMMITTEE	Gail Brown (Co-chair) Trina Ayling (Co-chair) Doug McPhee Curtis Helgesen	Diane Casault
FINANCE/OPERATIONS/PERSONNEL COMMITTEE	Curtis Helgesen (Co-chair) Chris Johns (Co-Chair) Patricia Whalen Bev Bellina	Rob Norum
ADVOCACY/EDUCATION COMMITTEE	Patricia Whalen (Co-chair) Jacqueline Blumhagen (Co-chair) Trina Ayling Bev Bellina	Jason Tichauer
SPECIAL EDUCATION STUDENT SERVICES COMMITTEE	Chris Johns (Co-chair) Doug McPhee (Co-chair) Trina Ayling Bev Bellina	Darcy Verbeurgt

*The Board Chair will attend as many meetings as possible.*

*The Superintendent will be ex-officio Administrative Representative for all Committees.*

*The Chairperson will be ex-officio Trustee Representative for all Committees.*

<b>AD HOC</b>	<b>TRUSTEE REPS</b>	<b>ALTERNATE</b>
Aboriginal Council on Education	Trina Ayling	Gail Brown
B.C.P.S.E.A.	Bev Bellina	Curtis Helgesen
B.C.S.T.A. Provincial Council	Bev Bellina	Gail Brown
Chamber of Commerce (Cranbrook)	Chris Johns	Cranbrook Trustees
CFTA Grievances	Frank Lento	Doug McPhee
Communications/Media Committee	Trina Ayling	Lynn/Rob
Safe Communities Cranbrook	Patricia Whalen	Gail Brown
Cranbrook Wellness & Heritage	Doug McPhee	
CUPE Bargaining Support Team	Bev Bellina	Jacqueline Blumhagen
CUPE Grievances	Chris Johns	Trina Ayling
DPAC	Trina Ayling	Chris Johns
DSAC	Bev Bellina	Jacqueline Blumhagen
Early Years Committee (Cranbrook)	Gail Brown	Patricia Whalen
Early Years Committee (Elkford)	Curtis Helgesen	
Early Years Committee (Fernie)	Frank Lento	
Early Years Committee (Sparwood)	Bev Bellina	
Humanity Network	Trina Ayling	Bev Bellina/Doug McPhee
Fernie Leisure Services	Frank Lento	
Key City Theatre	Chris Johns/Trina Ayling	
MBSS Building Replacement	Chris Johns	Cranbrook Trustees
Legacy of Learning	Chris Johns	Cranbrook Trustees
Trustee/Board Evaluation	Frank Lento/Patricia Whalen	

Reminders:

- ❖ The purpose of all meetings is to help students.
- ❖ Trustees are encouraged to keep abreast of what's happening in our schools and look for opportunities to lend a helping hand.
- ❖ Committees must not take on the role of the Board. (Just as the Board must not act like a Committee.)
- ❖ The public's perception of our actions will be just as important as the action itself.
- ❖ Trustees and Committee members should agree or disagree with motions or ideas – not with people.
- ❖ Committees recommend or advise.

**2017 VICE CHAIRPERSON**

**BOARD OF TRUSTEES  
SCHOOL DISTRICT 5 SOUTHEAST KOOTENAY**

January	Trustee Ayling
February	Trustee Bellina
March	Trustee Blumhagen
April	Trustee Johns
May	Trustee McPhee
June	Trustee Brown
July	Trustee Helgesen
August	Trustee Whalen
September	Trustee Ayling
October	Trustee Bellina
November	Trustee Blumhagen
December	Trustee Johns

**SCHOOL DISTRICT 5 SOUTHEAST KOOTENAY  
TRUSTEES  
2016/17 SCHOOL ASSIGNMENT**

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<b>CRANBROOK</b>	Pinewood	Trina Ayling
	Amy Woodlands	Trina Ayling
	Alternate Programs	Trina Ayling
	Gordon Terrace	Gail Brown
	Parkland	Doug McPhee
<b>FERNIE</b>	Kootenay Orchards	Doug McPhee
	TM Roberts	Gail Brown
	Highlands	Chris Johns
	Mt. Baker	Chris Johns
<b>SOUTH COUNTRY</b>	Laurie Steeples	Patricia Whalen
	Isabella Dicken	Frank Lento
	Fernie Secondary	Frank Lento
<b>SPARWOOD</b>	Kootenay Discovery: DL	Frank Lento
	Jaffray Elem. Jr. Secondary	Jacqueline Blumhagen
<b>ELKFORD</b>	Frank J. Mitchell	Bev Bellina
	Sparwood Secondary	Bev Bellina
<b>ELKFORD</b>	Rocky Mountain	Curtis Helgesen
	Elkford Secondary	Curtis Helgesen

\*The Chairperson will attempt to visit all schools.

## **Trustee Report: January 16, 2018**

### **Gail Brown**

#### November 2017

30 Meeting with Human Early Learning researchers regarding CHEQ results and process

#### December 2017

- 5 Cranbrook Early Years meeting
- 6 CDTA meeting
- 12 School Board Meeting, Cranbrook
- 13 PAC meeting, Gordon Terrace Elementary School

#### January 2108

- 8 Cranbrook Early Years sub-committee meeting
- 9 Cranbrook Early Years Committee meeting
- 10 CDTA meeting
- 10 TM Roberts Elementary School PAC meeting
- 16 School Board Meeting: Jaffray

# SOUTHEAST KOOTENAY

## School District 5 Superintendent's News



*January, 2018*



## Superintendent's Activities - Lynn Hauptman

December is always a very special month in the school year. While preparations abound for Christmas concerts, band presentations and choral productions, classroom teachers in the elementary schools are busy helping their students create those special presents for their parents. I had a chance to see glitter pine cone ornaments, gingerbread houses, wooden painted ornaments, letters with birch bark trim for our troops overseas and so much more. We have very creative teachers and their will be many parents who will hold onto these special gifts for years and years to come. I know I still have some in our house!

But our staffs also spend time helping our students understand that it is the season of giving. Food bank drives, hampers for needy families, sock collections for the homeless, Christmas dinner for the entire school, participation in community events – these are but a few of the many ways that our schools help our students understand the importance of sharing with others.

Our staffs in our schools should be celebrated for all they do at this very busy time of the year. From the classroom teacher, to the secretary, to our Educational Assistants, our Aboriginal Education Support Workers, Youth Care Workers, our Principals and Vice-Principals, our custodians, our bus drivers, to our maintenance crew --- all help contribute for making this season special for our students and their families. Thank you.

We also had an opportunity to thank all of our Board Office Staff, Bus Drivers, Maintenance staff in both Cranbrook and Fernie with luncheons. Money was raised for the food bank and hampers were created for a few families. A huge thank you to all the folks behind the scenes who help our district operate at peak performance.

### Christmas in our Communities

As mentioned earlier, our schools do a tremendous job giving back to the community in many, many ways. This year was no exception. Approximately \$1500.00 was raised in cash and over 1000 items were collected for the local food banks and the Salvation Army. Hampers for 30+ families were delivered the week before Christmas. Students also took part in a variety of service projects around the communities including ringing the kettle bell, students volunteering at local food banks, collected socks for the homeless, raising \$400 for the local SPCA, \$283.00 for the local fire department, secret santa gifts for over 13 needy students and treats and gift cards for the Haven House.



### Ministry Enrollment Audit Preparation Underway

The Ministry of Education has scheduled a K-12 Regular Enrollment compliance audit of the 2017/18 school year data reported by our School District during the week of January 22nd- 26th. Lead Auditor Judy Dallas will be here with 4 other auditors to conduct an audit of Mount Baker Secondary School and Kootenay Education Services. These audits happen in different districts every year to ensure the Ministry of Education and Boards of Education that Ministry policy, legislation and directions are being followed. It is our turn this year! Preparations by both the schools and the district staff are underway for their visit.

# Education Update

Ministry of Education



**Labour Market Outlook:** The [British Columbia Labour Outlook: 2017 Edition](#) can help to support students, teachers and parents to get the most up-to-date information on the occupations and skills that will be in demand in BC over the next ten years. For more information about BC's labour market information, please visit [WorkBC's webpage](#). If you have questions, please contact [workbcinformation@gov.bc.ca](mailto:workbcinformation@gov.bc.ca).

## **Come Explore French – Bursary for Grade 11 & 12**

**Students:** The [Explore Program](#) is a five-week intensive French immersion program for students with any skill level in French, in Grade 11 or higher. The \$2,200 bursary covers tuition fees for the course, instructional materials, meals, and accommodation, and students can receive four French elective credits to put towards their Dogwood Diploma. The application deadline is **February 15, 2018**. If you have any questions or would like to receive more information, please contact Marc Labelle, Coordinator Federal Programs, French Programs Branch, at [Marc.Labelle@gov.bc.ca](mailto:Marc.Labelle@gov.bc.ca).

## **Social Studies 11/12 Requirement &**

**Updated English Language Arts Info:** The lists of courses that will meet the Social Studies 11 or 12 graduation requirement for students on the [2004 Graduation Program](#) or the [2018 Graduation Program](#) are now available. The “Introduction,” “Goals and Rationale” and “What’s New” sections on the [English Language Arts](#) webpage have been updated to reflect curriculum developments.

### **Important Dates for Trustees:**

**BCPSEA AGM - Jan.25&26**  
**Committee Mtgs. - Jan. 29**  
**Provincial Council - Feb. 16&17**

# NEWS FROM SCHOOLS

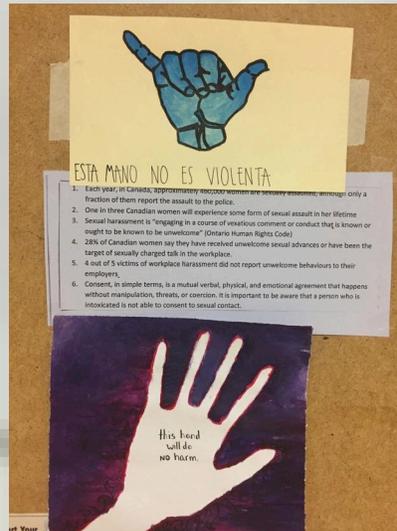


At JEJSS the Kindergarten class (Mrs. Rutschmann) did a school wide Food Bank Challenge. They collected over 676 items for our local food bank, smashing their record of 565 from last year!



The Kindergarten students at Steeples Elementary School visited the Cranbrook Board Office to go through the bus program and go up and down in the big yellow bus!

Students and teachers at Mount Baker Secondary School engaged in 16 Days of Activism, a campaign addressing gender-based violence. This year's theme of the 16 Days of Activism was gender based violence in education. Students from Jo-Anna LeGrandeur's Psychology classes spearheaded the school based campaign. The inquiry project was introduced by Ms. LeGrandeur and the students decided which direction they wanted to go. Throughout the school teachers and departments are participating through incorporating Social Justice lesson into their curriculum, hosting events (White Ribbon Campaign, Moose Hide Campaign, Highway of Tears movie) and creating signs that raise awareness on the topic.



Elf in the library at Isabella Dicken Elementary School (not on the shelf ... but near...)



Mount Baker Secondary School choir arrived just in time at Gordon Terrace Elementary School to sing with the elementary students!!

## NEWS FROM THE SECRETARY-TREASURER, DIRECTORS, DISTRICT PRINCIPALS

### Update from the Secretary-Treasurer: Rob Norum

Budget season is beginning as we finalized the 2017/18 Amended Annual Budget and start the costing process to build the 2018/19 Annual Budget. Our work with Stantec (Long Range Facility Planners) continues in 2018 as we prepare the required reports and analysis of our facilities to support our 5 year Capital Plan submission.

Work to update our Education facility in Fernie continues and we are preparing a tender to go out sometime in the new year.

We welcome a new staff member to the CUPE Payroll position Jan 2, 2018. Welcome Heather!

### Update from the Director of Human Resources: Brent Reimer

Staffing for the current school year continues for secondary schools as second semester blocks have been posted and are in the process of being filled. To date, there have been 219 teacher postings and 120+ CUPE postings for the 2017-2018 school year.

The senior management continue to monitor class size and composition throughout the district monthly to determine classrooms that require remedy with the restored language of 2002. Teachers who are in the situation of receiving remedy are able to request lieu time, preparation time or TTOC classroom support. This is a teacher preference as to which remedy is chosen.

### Update from the Director of Student Learning and Aboriginal Education: Jason Tichauer

#### Graduation Results

Hot off the presses, we received our 2017 Graduation completion results from the Ministry of Education right before the holidays. We take our official rates, and 'dig deeper' to find an even more authentic completion percentage. We have the ability to filter out non-residents and then work with schools to find the success rates of the students who left our province. They are currently untrackable to the Ministry when they leave out province but our schools do great work in tracking down their ex-students to find if they graduated from another province or not. The good news is that we have a very good completion rate. What needs attention, however, is that the 6 year completion rate has not changed in almost a decade. We can be proud of our successes, while working on strategies to have those last few percentages of students become successful!

We have been meeting with each of our secondary schools about completion rates, and working on individual plans for students who might not have quite reached that completion standard.

#### Aboriginal Education

Under our new Enhancement Agreement, a performance indicator in determining a student's sense of belonging is a necessity to survey student opinions. The Review Committee has struck a sub-committee to develop these exit surveys. The group, which has representation from staff, teachers, principals and students, is meeting again this month to work on this exciting project.



# NEWS FROM THE SECRETARY-TREASURER, DIRECTORS, DISTRICT PRINCIPALS

## Update from the Director of Student Learning and Innovation: Diane Casault

### REMINDER - CHILD CARE SUPPORT ADVISOR AVAILABLE

As part of its new [Child Care Support Program](#), Columbia Basin Trust now has an Interim Child Care Support Advisor. The advisor will provide support to child care providers on behalf of the Trust, with a focus on helping to sustain and increase quality licensed childcare spaces in the Trust region.

Andrew Jarrett will work directly with interested Child Care Providers, offering a range of services, including:

- supporting access to grant funding from the Trust and other organizations;
- identifying and supporting opportunities to address common business and operational challenges;
- helping identify and connect with resources and expertise to assist them to strengthen their operational and business processes;
- providing direct support when feasible; and
- providing guidance and support to individuals and organizations that have expressed interest in developing new licensed child care services.

To access these services, please contact Andrew at 250.354.3007 or [childcareadvisor@cbt.org](mailto:childcareadvisor@cbt.org).

The Trust is working with the advisor and the sector to create a model of ongoing support.

To learn more about the program, visit [ourtrust.org/childcaresupport](http://ourtrust.org/childcaresupport).



### MyEducation BC Update

R 5.8 Functional Enhancements		
Change Area	Benefits and Details	Impacted Groups
School View	Schools can now assign a Next Homeroom to students as this field is editable by the Next School (i.e. receiving school) <i>OSC-00272 (2017/18)</i> Student Schedule Workspace now includes a scroll bar in the List view <b>School view</b> • Student > Schedule > Workspace > List view	School Users (functionality)
Gradebook	The Categories side tab is back. Categories are now available in both in Course Section Details and in the Categories side tab Teacher created Course Nickname now displays in Planner <i>OSC-00365 (2017/18)</i> <b>Staff view</b> • Planner > Options > Add Assignment > Classes field • Planner > Click on a Date > Add Assignment > Classes field	Teachers (functionality and ease of use)

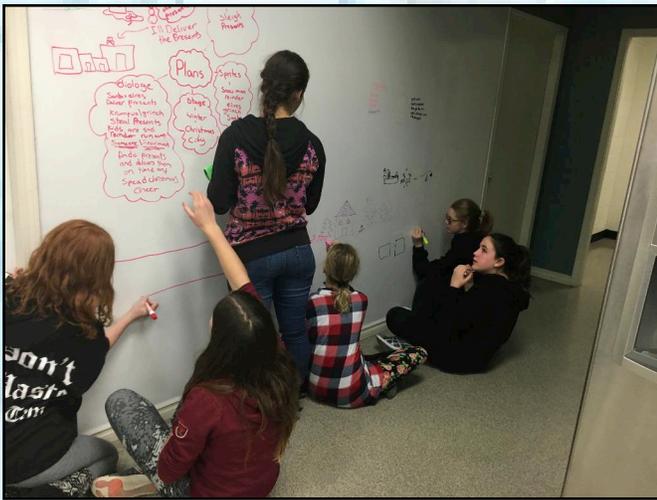
Changes	
Function	Change
Gradebook	<ul style="list-style-type: none"> <li>• Portal Description now clears when using Save and New option</li> <li>• Colour Coding of the Grades now matches teacher created grade scales (KBA 10329)</li> <li>• Assignment Feedback is now available in Standards view (KBA 10325)</li> </ul>
Quick Chart	Quick Charts now run when filter is set to all Active Students (KBA 10361)
Scheduling	<ul style="list-style-type: none"> <li>• Schools can again use Alpha characters when naming sections. Valid options are: Numeric, Alpha, or Combination of Numeric and Alpha. (KBA 10365)</li> <li>• Schools can now use the <i>Different schedule across all terms</i> with a combination of Semesters and other Terms.</li> <li>• Schools can now utilize the <i>Mixed Mode Scheduling</i> and the application will restrict student's to the designated Platoons/Teams/Houses, as defined on the course section.</li> </ul>

R 5.8 Functional Enhancements		
Change Area	Benefits and Details	Impacted Groups
Fees	Mass Assign Fees <i>OSC-00399 (2016-17)</i> Schools now have the ability to mass assign fees to students multiple times by selecting one of the following student grouping options: Grade, YOG, Course Code, Groups, and Programs. <small>Note: The ability to select a group of students using the Snapshot functionality was not included in the requirements defined with this change request.</small>	School Users (functionality)

Projects
<ul style="list-style-type: none"> <li>• <b>Simplified IEP Data Entry</b> <ul style="list-style-type: none"> <li>– Easier to create/manage plans by eliminating workflows and implementing a date-driven process.</li> </ul> </li> <li>• <b>Class Size and Composition Scheduling Workspace Enhancements</b> <ul style="list-style-type: none"> <li>– School districts can more easily manage class size and composition</li> <li>– Counsellors can manage ad hoc student scheduling changes more effectively with current composition data readily available</li> <li>– New Class Combined Total field can be added to the scheduling workspace to display the total number of students enrolled in a combined class <i>OSC-00411 (2017/18)</i></li> </ul> </li> </ul>

# NEWS FROM THE SECRETARY-TREASURER, DIRECTORS, DISTRICT PRINCIPALS

## Update from the District Principal Transformative Learning: Jennifer Roberts



The District School Board Office and the Fernie Learning Center both hosted a “Hackathon” for Girls on December 13! It was called “Hackergal” and was designed to help bridge the gender gap in technology. Twenty-one girls middle school girls participated in Cranbrook and 10 girls in Fernie. Supported by our two teachers of Transformative Learning, Ryan and Kim, the event was a huge success. It was inspiring to watch the girls collaborate and work together at solving coding problems. The learning curve was high and the girls had a ton of fun!

It was a full day of meeting new friends, supporting each other, laughing and learning a lot about coding! It is important to empower our girls with knowledge and encourage them to seek a future in technology.



## Update from the District Principal Student Services: Darcy Verbeurgt

The quiet week before Winter Break allowed for much needed planning and preparation for the next several months. The first week in January, Diane Casault and Darcy Verbeurgt trained Student Services Teachers on the new Student Services View in My Education BC. Diane and Darcy were involved with fourteen-month provincial level simplified IEP data input process with the Ministry of Education, which will make it easier and more accessible for Student Services Teachers, while highlighting the most important aspects of a student’s Individual Education Plan for classroom teachers. Both Diane and Darcy are pleased with the end product in regards to both the simplification and versatility of the simplified IEP data input process and the overall scalability of the program.

In January and early February, the IEPs and designations of students with serious mental illness, of students requiring intensive behavioral support and some of the students with chronic health issues will be reviewed for fit of the designation and the quality of the IEP development. These quality reviews and category renewals are timely in that they will inform the 2018-19 budget building process.

The month of February will see a push on the delivery of the relational chapters of the Mandt Training System so that all schools will have a trained core team in positive relationships, positive communication and positive problem solving.



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District Enrollment - Jan 9, 2018

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School Name	K	1	2	3	4	5	6	7	8	9	10	11	12	Total	Dec
Jaffray Elem-Jr Secondary	25	16	19	27	19	19	19	18	20	11	12	0	0	205	207
École Isabella Dicken	72	51	67	64	58	66	59	0	0	0	0	0	0	437	433
Frank J Mitchell Elementary	47	64	50	44	62	47	56	0	0	0	0	0	0	370	372
Rocky Mountain Elementary	32	43	43	28	42	27	32	0	0	0	0	0	0	247	247
Mount Baker Secondary	0	0	0	0	0	0	0	0	0	0	273	280	264	817	821
Laurie Middle School	0	0	0	0	0	0	0	132	106	131	0	0	0	369	368
Amy Woodland Elementary	28	43	38	40	39	37	45	0	0	0	0	0	0	270	266
T M Roberts Elementary	44	52	54	53	58	58	57	0	0	0	0	0	0	376	379
Gordon Terrace Elementary	40	34	38	43	30	33	30	0	0	0	0	0	0	248	247
Highlands Elementary	29	35	43	38	39	58	35	0	0	0	0	0	0	277	276
Pinewood Elem - Cranbrook	14	14	25	22	15	16	21	0	0	0	0	0	0	127	126
Steeples Elementary	27	26	32	32	23	21	20	0	0	0	0	0	0	181	184
Kootenay Orchards	31	28	29	35	32	22	35	0	0	0	0	0	0	212	212
Parkland Middle School	0	0	0	0	0	0	0	150	137	141	0	0	0	428	425
Elkford Secondary	0	0	0	0	0	0	0	36	31	31	34	39	26	197	198
Fernie Secondary	0	0	0	0	0	0	0	59	59	54	52	66	64	354	351
Sparwood Secondary	0	0	0	0	0	0	0	40	42	39	45	45	31	242	242
Kootenay Educational	0	0	0	0	0	0	0	0	0	0	11	29	59	99	98
Kootenay Discovery School	0	1	1	0	0	1	0	0	3	6	2	6	103	123	117
Totals	389	407	439	426	417	405	409	435	398	413	429	465	547	5579	5569



Community Consultation Nov. 15 – December 15, 2017

## Comments/Suggestions for 2018.2019 Draft Calendar

Hi Gail, my one suggestion would be to move a yellow day from May to November 23<sup>rd</sup> in the 2018/2019 calendar.

What terrific calendars!

Thank-you for your hard work and thoughtfulness.

ELL Itinerant Teacher  
SD5

I think your draft calendars for the 2018-19 and 2019-20 school years are well planned and wonderful! Hoping they will be approved; it would be great to know our schedule this far ahead of time! 😊 Two thumbs up.

Teacher, RMES

Fix August stat – should be August 6 - done

I'm writing to ask if we can somehow get more of the Fridays off to match the Teck EDO schedule. For example for the 2017 school year there are only 2 Fridays off that match. It makes childcare and extended family weekends harder if they don't match.

The EDO schedule for 2018 school year is as follows:

September 14  
September 28  
October 12  
October 26  
November 9  
November 23  
December 7  
December 21  
January 4  
January 18  
February 1  
February 15  
March 1  
March 15  
March 29  
April 12  
April 26  
May 10

May 24  
June 7  
June 21

Thank you, Teck employee

Here is my feedback for the calendars:

For both Calendars:

- There is nowhere in the calendar dedicated to parent-teacher interviews. As teachers are eligible for 8 hours of this time, I'm wondering what that will look like in the years ahead. It would be wonderful to have a large block of time to do interviews (say 3:30 to 9 pm on a Thursday) and then have a day in lieu on the Friday. Having this kind of time available in the evenings enables more parents to be able to make it. Rather than teachers "giving" of their own time to make it work for parents, it would be wonderful to see the District support this idea. I'd love to be able to have this discussion with anyone that would like to consider it as an option.

For the 2018-2019 Calendar

- I don't see the reason to have a four day weekend before Remembrance Day. I would rather see that yellow day be moved to November 2 and have a shorter week during the week of Halloween. It is so crazy in the elementary school at that time of year so if the week could be over faster, that would be awesome.

Thanks for the opportunity to provide input and feedback. I know doing the calendar is not an easy job and I appreciate the opportunity to be involved.

**Would still prefer to have Dec 21<sup>st</sup> as a yellow day in the 18/19 calendar and the 20<sup>th</sup> in the 19/20 calendar rather than the extra day before March break.**

Thank you Gail for sending out these drafts.

I would like to request that a consideration be given to putting in a non-instruction day on the US Black Friday. This is always a challenging day to staff and I am sure with the addition of all the great Canadian sales being implemented on this day it will prove to be even more of a challenge in the coming years. This year for example on the Thursday (Nov 23 – day before Black Friday) we have many schools across the district short on TTOC's.

The dates to consider implementing a non-instructional day are November 23, 2018 and November 29, 2019

Good Afternoon Gail,

I would like to provide feedback on the draft school calendars. Rather than having the Friday off when March Break commences (March 15 and March 13) I think it would be more beneficial to have the additional day off moved to the Friday before Christmas (Dec 21 and Dec 22).

Cheers,

## **Comments/Suggestions for the 2019.2020 Draft Calendar**

For the 2019-2020 Calendar

- Again a four-day weekend at Remembrance Day seems like a waste to me. I would again rather see it moved up a week to allow for a three-day weekend. Change the November 8 yellow day to November 1 yellow day. Kids could stay home the day after Halloween. That is a sure win for teachers!
- Also, wondering if there is any way to break up January with three 5-day weeks in a row. Is it possible to move a yellow day to Jan 24? As sad as it sounds, 5-day weeks are hard on kids (I'm thinking of elementary as that is what I see). So if it was possible to break that stretch of time up with a yellow day it would be fantastic.



# School District 5

## 2018-2019 Annual School Calendar

July 2018						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2019						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						



School Breaks



Professional Development Days



Stat Holidays



Administrative Day



Second Semester

## Local School Calendar (School District No.5, Southeast Kootenay)

From the School Act, sections 87.01 and 87.02 and the new  
School Calendar Regulation

Days in Session	180
Days of Instruction	173
Non-Instructional Professional Development Days	6
Administrative Day	1
First Day of School	Tuesday, September 4, 2018
Thanksgiving Day	Monday, October 8, 2018
Remembrance Day	Monday, November 12, 2018
Christmas vacation period	Monday, December 24, 2018 - Friday, January 4, 2019
Schools reopen after Christmas vacation	Monday, January 7, 2019
First day of second semester	Monday, January 28, 2019
Family Day	Monday, February 11, 2019
Spring vacation period	Friday, March 15, 2019 to Friday, March 29, 2019
Schools reopen after Spring vacation	Monday, April 1, 2019
Good Friday	Friday, April 19, 2019
Easter Monday	Monday, April 22, 2019
Victoria Day	Monday, May 20, 2019
Last day of school for students	Thursday, June 27, 2019
Administrative Day	Friday, June 28, 2019
Minimum Hours of instruction (Kindergarten)	853 hrs
Minimum Hours of instruction (Elementary)	878 hrs
Minimum Hours of instruction (Secondary)	952 hrs
Minimum Hours of instruction per day (Elementary)	5 hrs 5 min
Minimum Hours of instruction per day (Secondary)	5 hrs 31 min

Professional Development Days	School Breaks	
	Semester 1	Semester 2
September 21	October 5	February 8
October 19	November 9	March 15-29
December 7	December 24-January 4	May 3, 17, 31
February 22	January 18	
April 8		
June 14		



# School District 5

## 2019-2020 Annual School Calendar

July 2019						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



School Breaks



Professional Development Days



Stat Holidays



Administrative Day



Second Semester

## Local School Calendar (School District No.5, Southeast Kootenay)

From the School Act, sections 87.01 and 87.02 and the new  
School Calendar Regulation

Days in Session	180
Days of Instruction	173
Non-Instructional Professional Development Days	6
Administrative Day	1
First Day of School	Tuesday, September 3, 2019
Thanksgiving Day	Monday, October 14, 2019
Remembrance Day	Monday, November 11, 2019
Christmas vacation period	Monday, December 23, 2019 - Friday, January 3, 2020
Schools reopen after Christmas vacation	Monday, January 6, 2020
First day of second semester	Monday, January 27, 2020
Family Day	Monday, February 10, 2020
Spring vacation period	Friday, March 13, 2019 to Friday, March 27, 2020
Schools reopen after Spring vacation	Monday, March 30, 2020
Good Friday	Friday, April 10, 2020
Easter Monday	Monday, April 13, 2020
Victoria Day	Monday, May 18, 2020
Last day of school for students	Thursday, June 25, 2020
Administrative Day	Friday, June 26, 2020
Minimum Hours of instruction (Kindergarten)	853 hrs
Minimum Hours of instruction (Elementary)	878 hrs
Minimum Hours of instruction (Secondary)	952 hrs
Minimum Hours of instruction per day (Elementary)	5 hrs 5 min
Minimum Hours of instruction per day (Secondary)	5 hrs 31 min

<b>Professional Development Days</b>	<b>School Breaks</b>	
	<b>Semester 1</b>	<b>Semester 2</b>
September 20	October 11	January 31
October 25	November 8, 22	February 7
December 6		May 15
February 21		June 12
April 20		
June 5		

Amended Annual Budget

## **School District No. 05 (Southeast Kootenay)**

June 30, 2018

# School District No. 05 (Southeast Kootenay)

June 30, 2018

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\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 05 (SOUTHEAST KOOTENAY) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2017/2018 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 05 (Southeast Kootenay) Amended Annual Budget Bylaw for fiscal year 2017/2018.
3. The attached Statement 2 showing the estimated revenue and expense for the 2017/2018 fiscal year and the total budget bylaw amount of \$71,891,932 for the 2017/2018 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2017/2018.

READ A FIRST TIME THE 16th DAY OF JANUARY, 2018;

READ A SECOND TIME THE 16th DAY OF JANUARY, 2018;

READ A THIRD TIME, PASSED AND ADOPTED THE 13th DAY OF FEBRUARY, 2018;

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Chairperson of the Board

(Corporate Seal)

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Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 05 (Southeast Kootenay) Amended Annual Budget Bylaw 2017/2018, adopted by the Board the 16th DAY OF JANUARY, 2018.

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Secretary Treasurer

# School District No. 05 (Southeast Kootenay)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2018

	2018 Amended Annual Budget	2017 Amended Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	5,483,875	5,456,250
Adult	5,375	4,750
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>5,489,250</b>	<b>5,461,000</b>
<b>Revenues</b>	<b>\$</b>	<b>\$</b>
Provincial Grants		
Ministry of Education	61,044,707	57,903,497
Other	117,985	117,427
Tuition	416,118	400,848
Other Revenue	3,281,461	2,552,404
Rentals and Leases	200,000	228,000
Investment Income	60,533	55,000
Amortization of Deferred Capital Revenue	2,830,062	2,757,837
<b>Total Revenue</b>	<b>67,950,866</b>	<b>64,015,013</b>
<b>Expenses</b>		
Instruction	56,931,223	52,105,176
District Administration	2,218,810	2,021,151
Operations and Maintenance	10,006,416	9,902,703
Transportation and Housing	1,838,820	1,917,603
Scholarships	41,500	41,250
<b>Total Expense</b>	<b>71,036,769</b>	<b>65,987,883</b>
<b>Net Revenue (Expense)</b>	<b>(3,085,903)</b>	<b>(1,972,870)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>3,636,394</b>	<b>1,959,108</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>550,491</b>	<b>(13,762)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	550,491	(13,762)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>550,491</b>	<b>(13,762)</b>

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2018

	2018 Amended Annual Budget	2017 Amended Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	60,805,050	58,245,451
Special Purpose Funds - Total Expense	6,687,485	4,272,377
Special Purpose Funds - Tangible Capital Assets Purchased	675,163	461,456
Capital Fund - Total Expense	3,544,234	3,470,055
Capital Fund - Tangible Capital Assets Purchased from Local Capital	180,000	237,000
<b>Total Budget Bylaw Amount</b>	<b>71,891,932</b>	<b>66,686,339</b>

Approved by the Board

DRAFT

Signature of the Chairperson of the Board of Education \_\_\_\_\_ Date Signed \_\_\_\_\_

Signature of the Superintendent \_\_\_\_\_ Date Signed \_\_\_\_\_

Signature of the Secretary Treasurer \_\_\_\_\_ Date Signed \_\_\_\_\_

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2018

	<b>2018 Amended Annual Budget</b>	2017 Amended Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<b>(3,085,903)</b>	(1,972,870)
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(675,163)	(461,456)
From Local Capital	(180,000)	(237,000)
<b>Total Acquisition of Tangible Capital Assets</b>	<b>(855,163)</b>	(698,456)
Amortization of Tangible Capital Assets	3,544,234	3,470,055
<b>Total Effect of change in Tangible Capital Assets</b>	<b>2,689,071</b>	2,771,599
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<b>(396,832)</b>	798,729

# School District No. 05 (Southeast Kootenay)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
Year Ended June 30, 2018

	Operating Fund	Special Purpose Fund	Capital Fund	2018 Amended Annual Budget
	\$	\$	\$	\$
<b>Accumulated Surplus (Deficit), beginning of year</b>	4,091,602	-	15,809,427	19,901,029
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	(3,058,894)	675,163	(702,172)	(3,085,903)
Interfund Transfers				
Tangible Capital Assets Purchased		(675,163)	675,163	-
Local Capital	(577,500)		577,500	-
<b>Net Changes for the year</b>	<u>(3,636,394)</u>	<u>-</u>	<u>550,491</u>	<u>(3,085,903)</u>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<u><u>455,208</u></u>	<u><u>-</u></u>	<u><u>16,359,918</u></u>	<u><u>16,815,126</u></u>

# School District No. 05 (Southeast Kootenay)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense  
Year Ended June 30, 2018

	2018 Amended Annual Budget	2017 Amended Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	56,731,640	55,493,683
Tuition	416,118	400,848
Other Revenue	349,865	345,812
Rentals and Leases	200,000	228,000
Investment Income	48,533	50,000
<b>Total Revenue</b>	<b>57,746,156</b>	<b>56,518,343</b>
<b>Expenses</b>		
Instruction	50,318,570	47,874,049
District Administration	2,185,478	2,021,151
Operations and Maintenance	6,462,182	6,432,648
Transportation and Housing	1,838,820	1,917,603
<b>Total Expense</b>	<b>60,805,050</b>	<b>58,245,451</b>
<b>Net Revenue (Expense)</b>	<b>(3,058,894)</b>	<b>(1,727,108)</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>3,636,394</b>	<b>1,959,108</b>
<b>Net Transfers (to) from other funds</b>		
Local Capital	(577,500)	(232,000)
<b>Total Net Transfers</b>	<b>(577,500)</b>	<b>(232,000)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 05 (Southeast Kootenay)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source  
Year Ended June 30, 2018

	2018 Amended Annual Budget	2017 Amended Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	55,748,848	54,409,092
INAC/LEA Recovery	(238,495)	(235,612)
Other Ministry of Education Grants		
Pay Equity	457,171	457,171
Transportation Supplement	361,459	361,459
Return of Administrative Savings	277,377	277,377
Carbon Tax Grant	80,000	85,000
May DL FTE Increase		30,150
Tapper/FSA		26,196
DL Fees		22,850
Growing Innovations		60,000
Extended Health Benefits	45,280	
<b>Total Provincial Grants - Ministry of Education</b>	<u>56,731,640</u>	<u>55,493,683</u>
<b>Tuition</b>		
International and Out of Province Students	416,118	400,848
<b>Total Tuition</b>	<u>416,118</u>	<u>400,848</u>
<b>Other Revenues</b>		
LEA/Direct Funding from First Nations	233,165	235,612
Miscellaneous		
Miscellaneous	10,500	10,000
ITA	68,000	62,000
Art Starts	11,200	11,200
Health Promoting Schools	27,000	27,000
<b>Total Other Revenue</b>	<u>349,865</u>	<u>345,812</u>
<b>Rentals and Leases</b>	<u>200,000</u>	<u>228,000</u>
<b>Investment Income</b>	<u>48,533</u>	<u>50,000</u>
<b>Total Operating Revenue</b>	<u><u>57,746,156</u></u>	<u><u>56,518,343</u></u>

**School District No. 05 (Southeast Kootenay)**  
 Amended Annual Budget - Schedule of Operating Expense by Object  
 Year Ended June 30, 2018

	2018 Amended Annual Budget	2017 Amended Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	24,211,218	23,373,173
Principals and Vice Principals	4,079,177	3,607,401
Educational Assistants	4,428,648	4,361,650
Support Staff	5,200,415	5,176,382
Other Professionals	1,677,482	1,645,600
Substitutes	1,950,700	2,021,757
<b>Total Salaries</b>	<b>41,547,640</b>	<b>40,185,963</b>
<b>Employee Benefits</b>	<b>10,694,610</b>	<b>10,536,970</b>
<b>Total Salaries and Benefits</b>	<b>52,242,250</b>	<b>50,722,933</b>
<b>Services and Supplies</b>		
Services	2,087,823	1,924,347
Student Transportation	112,493	95,500
Professional Development and Travel	756,865	729,941
Rentals and Leases	61,950	70,000
Dues and Fees	74,900	71,700
Insurance	152,025	137,319
Supplies	4,203,744	3,111,854
Utilities	1,113,000	1,381,857
<b>Total Services and Supplies</b>	<b>8,562,800</b>	<b>7,522,518</b>
<b>Total Operating Expense</b>	<b>60,805,050</b>	<b>58,245,451</b>

**School District No. 05 (Southeast Kootenay)**  
 Amended Annual Budget - Operating Expense by Function, Program and Object  
 Year Ended June 30, 2018

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	20,081,602	1,450,372		267,614	29,782	1,193,547	23,022,917
1.03 Career Programs	78,900					3,937	82,837
1.07 Library Services	623,380			104,210		33,775	761,365
1.08 Counselling	793,181					39,629	832,810
1.10 Special Education	2,532,690	117,577	3,839,298	18,216	459,782	436,987	7,404,550
1.30 English Language Learning	78,900					3,937	82,837
1.31 Aboriginal Education	22,565	68,390	589,350		66,670	1,126	748,101
1.41 School Administration		2,326,575		890,592		113,703	3,330,870
<b>Total Function 1</b>	<b>24,211,218</b>	<b>3,962,914</b>	<b>4,428,648</b>	<b>1,280,632</b>	<b>556,234</b>	<b>1,826,641</b>	<b>36,266,287</b>
<b>4 District Administration</b>							
4.11 Educational Administration		116,263			204,318	24,000	344,581
4.40 School District Governance					130,104		130,104
4.41 Business Administration				204,555	629,258	6,556	840,369
<b>Total Function 4</b>	<b>-</b>	<b>116,263</b>	<b>-</b>	<b>204,555</b>	<b>963,680</b>	<b>30,556</b>	<b>1,315,054</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				60,677	108,270	631	169,578
5.50 Maintenance Operations				2,554,589		68,892	2,623,481
5.52 Maintenance of Grounds				130,848			130,848
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,746,114</b>	<b>108,270</b>	<b>69,523</b>	<b>2,923,907</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration					49,298		49,298
7.70 Student Transportation				969,114		23,980	993,094
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>969,114</b>	<b>49,298</b>	<b>23,980</b>	<b>1,042,392</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>24,211,218</b>	<b>4,079,177</b>	<b>4,428,648</b>	<b>5,200,415</b>	<b>1,677,482</b>	<b>1,950,700</b>	<b>41,547,640</b>

**School District No. 05 (Southeast Kootenay)**  
 Amended Annual Budget - Operating Expense by Function, Program and Object  
 Year Ended June 30, 2018

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2018 Amended Annual Budget	2017 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	23,022,917	5,614,238	28,637,155	3,735,653	32,372,808	30,941,271
1.03 Career Programs	82,837	20,163	103,000	80,350	183,350	183,813
1.07 Library Services	761,365	193,785	955,150	107,016	1,062,166	945,623
1.08 Counselling	832,810	202,650	1,035,460	3,200	1,038,660	950,791
1.10 Special Education	7,404,550	2,171,585	9,576,135	440,810	10,016,945	9,754,059
1.30 English Language Learning	82,837	20,163	103,000	7,300	110,300	107,300
1.31 Aboriginal Education	748,101	223,095	971,196	352,637	1,323,833	1,212,808
1.41 School Administration	3,330,870	832,233	4,163,103	47,405	4,210,508	3,778,384
<b>Total Function 1</b>	<b>36,266,287</b>	<b>9,277,912</b>	<b>45,544,199</b>	<b>4,774,371</b>	<b>50,318,570</b>	<b>47,874,049</b>
<b>4 District Administration</b>						
4.11 Educational Administration	344,581	69,209	413,790	208,087	621,877	496,783
4.40 School District Governance	130,104	3,250	133,354	117,988	251,342	231,166
4.41 Business Administration	840,369	211,472	1,051,841	260,418	1,312,259	1,293,202
<b>Total Function 4</b>	<b>1,315,054</b>	<b>283,931</b>	<b>1,598,985</b>	<b>586,493</b>	<b>2,185,478</b>	<b>2,021,151</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	169,578	41,944	211,522	136,421	347,943	352,234
5.50 Maintenance Operations	2,623,481	716,100	3,339,581	1,091,603	4,431,184	4,369,042
5.52 Maintenance of Grounds	130,848	36,245	167,093	179,000	346,093	329,515
5.56 Utilities	-	-	-	1,336,962	1,336,962	1,381,857
<b>Total Function 5</b>	<b>2,923,907</b>	<b>794,289</b>	<b>3,718,196</b>	<b>2,743,986</b>	<b>6,462,182</b>	<b>6,432,648</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	49,298	10,945	60,243	8,000	68,243	63,440
7.70 Student Transportation	993,094	327,533	1,320,627	449,950	1,770,577	1,854,163
<b>Total Function 7</b>	<b>1,042,392</b>	<b>338,478</b>	<b>1,380,870</b>	<b>457,950</b>	<b>1,838,820</b>	<b>1,917,603</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>41,547,640</b>	<b>10,694,610</b>	<b>52,242,250</b>	<b>8,562,800</b>	<b>60,805,050</b>	<b>58,245,451</b>

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2018

	<b>2018 Amended Annual Budget</b>	2017 Amended Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	4,313,067	2,409,814
Other	117,985	117,427
Other Revenue	2,931,596	2,206,592
<b>Total Revenue</b>	<b>7,362,648</b>	<b>4,733,833</b>
<b>Expenses</b>		
Instruction	6,612,653	4,231,127
District Administration	33,332	
Scholarships	41,500	41,250
<b>Total Expense</b>	<b>6,687,485</b>	<b>4,272,377</b>
<b>Net Revenue (Expense)</b>	<b>675,163</b>	<b>461,456</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(675,163)	(461,456)
<b>Total Net Transfers</b>	<b>(675,163)</b>	<b>(461,456)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2018

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>	388,166		19,781	807,566	1,157,010		7,584		46,457
<b>Add: Restricted Grants</b>									
Provincial Grants - Ministry of Education	286,997	221,332				128,000	26,950	140,602	355,524
Provincial Grants - Other				6,000	3,030,500				
Other				17,999					
Investment Income				23,999	3,030,500	128,000	26,950	140,602	355,524
<b>Less: Allocated to Revenue</b>	675,163	221,332	19,781	41,500	2,888,096	128,000	34,534	140,602	401,981
<b>Deferred Revenue, end of year</b>	-	-	-	<b>790,065</b>	<b>1,299,414</b>	-	-	-	-
<b>Revenues</b>	675,163	221,332	19,781			128,000	34,534	140,602	401,981
Provincial Grants - Ministry of Education			19,781						
Provincial Grants - Other									
Other Revenue	675,163	221,332	19,781	41,500	2,888,096	128,000	34,534	140,602	401,981
<b>Expenses</b>									
Salaries									
Teachers									
Principals and Vice Principals									
Educational Assistants		162,232							293,402
Support Staff									
Other Professionals									
Substitutes		5,689							
Employee Benefits		167,921							1,575
Services and Supplies		53,411							72,937
<b>Net Revenue (Expense) before Interfund Transfers</b>	675,163	-	-	-	-	-	-	-	293,402
<b>Interfund Transfers</b>	(675,163)								
Tangible Capital Assets Purchased	(675,163)								
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2018

	Coding and Curriculum Implementation	Priority Measures	Classroom Enhancement Fund - Overhead Fund	Classroom Enhancement Fund - Staffing	Clear Sky Summit	MCF Programs	Attendance Support	TOTAL
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>	18,366	20,092				17,821	33,332	2,516,175
<b>Add:</b> Restricted Grants								
Provincial Grants - Ministry of Education			284,572	2,335,312				3,779,289
Provincial Grants - Other					2,000	100,164		100,164
Other								3,038,500
Investment Income			284,572	2,335,312	2,000	100,164		6,935,952
<b>Less:</b> Allocated to Revenue	18,366	20,092	284,572	2,335,312	2,000	117,985	33,332	7,362,648
<b>Deferred Revenue, end of year</b>	-	-	-	-	-	-	-	<b>2,089,479</b>
<b>Revenues</b>	18,366	20,092	284,572	2,335,312		117,985	33,332	4,313,067
Provincial Grants - Ministry of Education								117,985
Provincial Grants - Other					2,000			2,931,596
Other Revenue			284,572	2,335,312	2,000	117,985	33,332	7,362,648
<b>Expenses</b>								
Salaries		15,392		1,788,893				1,835,845
Teachers								39,802
Principals and Vice Principals								455,634
Educational Assistants								67,660
Support Staff			67,660					71,684
Other Professionals		768				71,684		97,296
Substitutes		16,160	67,660	89,264				2,567,921
Employee Benefits			16,912	457,155				658,064
Services and Supplies	18,366	3,932	200,000		2,000	20,085	33,332	3,461,500
<b>Net Revenue (Expense) before Interfund Transfers</b>	18,366	20,092	284,572	2,335,312	2,000	117,985	33,332	6,687,485
<b>Interfund Transfers</b>	-	-	-	-	-	-	-	<b>675,163</b>
Tangible Capital Assets Purchased								(675,163)
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-

# School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Capital Revenue and Expense  
 Year Ended June 30, 2018

	2018 Amended Annual Budget			2017 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Investment Income		12,000	12,000	5,000
Amortization of Deferred Capital Revenue	2,830,062		2,830,062	2,757,837
<b>Total Revenue</b>	<b>2,830,062</b>	<b>12,000</b>	<b>2,842,062</b>	<b>2,762,837</b>
<b>Expenses</b>				
Amortization of Tangible Capital Assets				
Operations and Maintenance	3,544,234		3,544,234	3,470,055
<b>Total Expense</b>	<b>3,544,234</b>	<b>-</b>	<b>3,544,234</b>	<b>3,470,055</b>
<b>Net Revenue (Expense)</b>	<b>(714,172)</b>	<b>12,000</b>	<b>(702,172)</b>	<b>(707,218)</b>
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	675,163		675,163	461,456
Local Capital		577,500	577,500	232,000
<b>Total Net Transfers</b>	<b>675,163</b>	<b>577,500</b>	<b>1,252,663</b>	<b>693,456</b>
<b>Other Adjustments to Fund Balances</b>				
Tangible Capital Assets WIP Purchased from Local Capital	180,000	(180,000)	-	
<b>Total Other Adjustments to Fund Balances</b>	<b>180,000</b>	<b>(180,000)</b>	<b>-</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>140,991</b>	<b>409,500</b>	<b>550,491</b>	<b>(13,762)</b>