



The Board of Education of  
School District No.5 (Southeast Kootenay)

POST-MEETING AGENDA - REGULAR PUBLIC MEETING

January 14, 2014, 5:00 p.m.  
Jaffray Elem. Jr. Secondary School

Pages

1. COMMENCEMENT OF MEETING

1.1 Call to Order

1.2 Consideration and Approval of Agenda

M/S that the agenda for the regular public meeting of the Board of Education of January 14, 2014 be approved as circulated.

1.3 Approval of the Minutes

4

Minutes of December 10, 2013

M/S that the minutes of the regular public meeting of the Board of Education of December 10, 2013 be approved as circulated.

1.4 Receipt of Records of Closed Meetings

13

In-camera meeting of December 10, 2013

Special in-camera meeting of December 19, 2013

M/S to accept the closed records of the in-camera meeting of the Board of Education of December 10, 2013 and the special in-camera meeting of December 19, 2013.

1.5 Business Arising from Previous Minutes

1.6 Receiving of Delegations/Presentations

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Communications/Media Committee

14

M/S to accept the report of the Communications/Media Committee.

**2.2 Mt. Baker Secondary School Building Replacement Committee**

M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.

**2.3 Legacy of Learning**

M/S to accept the Legacy of Learning report.

**2.4 Trustee Reports**

15

**3. SUPERINTENDENT'S REPORT TO THE BOARD**

17

M/S that the Board write a letter to the Provincial Government in support of the Early Development Indicator (EDI) continuing on a yearly basis rather than the new, three year cycle and indicating that the District makes good use of the information provided by the EDI.

M/S that the Board approve a school registration deadline of February 28th, 2014 for the 2014/2015 school year.

M/S that the January 14, 2014 Superintendent's Report to the Board of Education be accepted as presented.

**4. NEW BUSINESS**

**4.1 Business Arising from Delegations**

**4.2 Capital Project Bylaw - Bus Replacement**

27

M/S to allow three readings of Capital Project Bylaw - Project No. 126682 School Bus Replacement.

M/S Read a first time the 14th day of January, 2014.

M/S read a second time the 14th day of January, 2014.

M/S read a third time, finally passed and adopted the 14th day of January, 2014.

**4.3 TM Roberts Facility Plan**

**4.4 Amended Annual Budget Bylaw 2013/2014** 28

M/S read a first time the 14th day of January, 2014.

Discussion included:

- International Program
- Transportation and Housing
- OLEP (Official Languages Education Program - core French
- Dietmar Sobieroy - annual donation to specific program taught by Paul Knipe at MBSS
- Changes to funding for District Learning program

M/S read a second time the 14th day of January, 2014.

**4.5 Provincial Council Meeting**

February 20-22, 2014, Vancouver

**4.6 2014-2015 School Calendar** 44

M/S to accept the draft 2014-2015 School Calendar and submit it to stakeholders for feedback by January 29, 2014 and for approval by the Board of Education at the February 11th, 2014 Board meeting.

**5. TRUSTEE BOUQUETS**

**6. ITEMS FOR INFORMATION/CORRESPONDENCE**

**6.1 Ministry of Community, Sport and Cultural Development** 46

Letter of December 12, 2013 regarding proposed Local Elections Campaign Financing Act

**6.2 City of Cranbrook Letter re Trustee Appointment** 66

**7. QUESTION PERIOD**

**8. ADJOURNMENT**

M/S that the January 14, 2014 regular public meeting of the Board of Education adjourn at 6:15 p.m.

**9. LATE ITEMS**

**9.1 Legacy of Learning** 67

Article in Winter 2013 Issue of PostScript



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING**

**December 10, 2013, 5:00 p.m.  
Board Office**

Present: Chairperson Lento  
Trustee Ayling  
Trustee Bellina  
Trustee Besanger  
Trustee Brown  
Trustee Damstrom  
Trustee Helgesen  
Trustee Johns  
Trustee Whalen  
L. Hauptman, Superintendent of Schools  
R. Norum, Secretary Treasurer  
B. Reimer, Director of Instruction/Human Resources  
D. Casault, Director of Instruction/Student Learning  
D. McPhee, Director of Instruction/Aboriginal Education/Safety Officer  
D. Verbeurgt, District Principal/Student Services  
Gail Rousseau, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

Chairperson Lento called the December 10, 2013 regular public meeting of the Board of Education to order at 5:00 p.m.

**1.2. Consideration and Approval of Agenda**

Additions/Deletions: nil

**MOTION R-13-169**

M/S that the agenda for the regular public meeting of the Board of Education of December 10, 2013 be approved as circulated.

**CARRIED**

**1.3. Election of Chairperson and Representatives – deferred until after Receiving of Delegations/Presentations**

**1.7. Receiving of Delegations/Presentations**

**1.7.1. Vulnerable Readers Summit III**

Angela Johnson, Deb Kennedy, Carol Johns, Barb Eckersley, Karen Giles recently attended the Vulnerable Readers Summit III October 7-8<sup>th</sup>

in Vancouver.

Highlights included:

- impressive line of experts presenting
- comprehensive website [vulnerablereaders.ca](http://vulnerablereaders.ca)
- Summit focused on two initiatives about all the vulnerable children coming into Kindergarten
- 8000 vulnerable children in FDK in BC this year; this is expected to rise
- struggling readers exist at all levels
- social/emotional learning - two by ten; have a conversation for two minutes each day for 10 days in a row and have a personal conversation with the student about anything the student is interested in - 85% improvement in one student's behaviour; gratitude journals; mind-up curriculum
- networking was great above and beyond workshop
- low socio-economic children are 6000 words behind other K students
- students improve their conversations by observing adult conversations
- kids can't concentrate on more than 9 words in a sentence
- shared great resources
- EDI Wave 5 - districts taking parts of EDI and analyzing
- results are showing physical emotion social skills are lacking
- 10 year downward trend; 10 year lack of funding in education;
- Need to educate them before they come to school
- Educate their hearts; kids need to be secure, calm, alert and engaged; anxiety level in students is rising

Discussion:

- Minds-Up Program
- vulnerable kids - how can we help? Universal childcare is one way boards can help to promote
- analyzing EDI results every two years (we are considered a mid-sized district)
- figuring out a way to link parenting skills workshops to child tax credit
- parents receive partnerships with early learning community; trying to offer more things online
- inquire/research to do EDI data collection every year

### **1.3. Election of Chairperson and Representatives**

#### **1.3.1. Election of Chairperson**

Secretary Treasurer Rob Norum called for nominations for the position of Chairperson of the Board of Education.

Trustee Bellina nominated Trustee Lento. Trustee Lento accepted.

Secretary Treasurer Norum made a final call for nominations.

Secretary Treasurer Norum declared Trustee Lento elected as the Chairperson of the Board of Education until December 2014.

**1.3.2. Election of BCPSEA Representative**

Chairperson Lento called for nominations for the position of BCPSEA Representative.

Trustee Lento nominated Trustee Bellina. Trustee Bellina accepted.

Chairperson Lento declared Trustee Bellina elected as the BCPSEA Representative until December 2014.

**1.3.4. Election of BCSTA Representative**

Chairperson Lento called for nominations for the position of BCSTA Representative.

Trustee Johns nominated Trustee Bellina. Trustee Bellina accepted.

Chairperson Lento declared Trustee Bellina elected as the BCSTA Representative until December 2014.

**1.3.5. Election of BCSTA Alternate Representative**

Chairperson Lento called for nominations for the position of BCSTA Alternate Representative.

Trustee Johns nominated Trustee Ayling. Trustee Ayling accepted.

Chairperson Lento declared Trustee Ayling elected as the BCSTA Alternate Representative until December 2014.

**1.4. Approval of the Minutes**

**MOTION R-13-170**

M/S that the minutes of the regular public meeting of the Board of Education of November 12, 2013 be approved as circulated.

**CARRIED**

**1.5. Receipt of Records of Closed Meetings**

**MOTION R-13-171**

M/S to accept the closed records of the in-camera meeting of the Board of Education of November 12, 2013.

**CARRIED**

**1.6. Business Arising from Previous Minutes**

ERASE training will be held at the next Education/Advocacy Committee meeting in January.

## 2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

### 2.1. Advocacy/Education Committee

Co-chair Trustee Bellina reviewed the minutes of the November 25, 2013 meeting of the Advocacy/Education Committee.

#### **MOTION R-13-172**

*M/S that the Board write a letter to the RCMP outlining our concerns for police enforcement in school zones, mentioning specific issues at all schools, referring to SD5's traffic issues report and suggestions for the education of students on traffic safety with a copy to the MLA and ICBC.*

**CARRIED**

#### **MOTION R-13-173**

*M/S that the Board sends a thank you letter to the District of Elkford for the recent purchase of illuminated signage to help deal with traffic issues in school zones.*

**CARRIED**

#### **MOTION R-13-174**

M/S to accept the report of the Education/Advocacy Committee.

**CARRIED**

### 2.2. Policy Committee

Co-chair Trustee Ayling reviewed the minutes of the November 25, 2013 meeting of the Policy Committee.

#### **MOTION R-13-175**

M/S that Policy 2.10 District Health and Safety Program be reinstated and Policy 4.13 Safety Program be sent to the Board of Education for deletion.

**CARRIED**

#### **MOTION R-13-176**

M/S that the revised Policy 1.2 Procedural Bylaw be referred to the January Policy Committee meeting.

**CARRIED**

#### **MOTION R-13-177**

M/S that the revised Policy 1.12 School Board Policy Development be sent to the Board of Education for approval.

**CARRIED**

#### **MOTION R-13-178**

M/S to accept the report of the Policy Committee.

**CARRIED**

### 2.3. Finance/Operations/Personnel Committee

Co-chair Trustee Johns reviewed the minutes of the November 25, 2013 meeting of the Finance/Operations/Personnel Committee.

**MOTION R-13-179**

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

**CARRIED**

**2.4. Student Services Committee**

Co-chair Trustee Johns reviewed the minutes of the November 25, 2013 meeting of the Student Services Committee.

**MOTION R-13-180**

M/S that the Board accept the report of the Student Services Committee.

**CARRIED**

**2.5. Communications/Media Committee**

Trustee Ayling reported that she was currently working on a media release on education funding recommendations from All Party Select Standing Committee on Finance so that the public can see that districts do require additional funding.

**MOTION R- 13-181**

M/S to accept the report of the Communications/Media Committee.

**CARRIED**

**2.6. Mt. Baker Secondary School Building Replacement Committee**

Trustee Johns reported that a meeting was held on December 3 with representatives from the City of Cranbrook, SD5, MLA Bill Bennett, Jason Tichauer and representatives from Key City Theatre to focus on how the partnership can further lobby for the replacement of Mt. Baker Secondary School. Numerous action items came out of the meeting, including having a conversation with RDEK, scheduling a meeting with MP Wilks and inviting Minister Fassbender to visit the district. The committee will be pursuing these activities in the New Year and Trustee Johns will have a further report in February.

**MOTION R-13-182**

M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.

**CARRIED**

**2.7. Legacy of Learning**

Trustee Johns reported:

- presented to the Gyro Club last week
- continuing to move on acquiring more materials
- came into possession of a number of staff photos through Mike Taylor featuring early grad pictures
- need reusable frames to help move the display around

**MOTION R-13-183**

M/S that the Board spend \$200 on 10 metal exhibit frames for the Legacy of Learning Project.

**CARRIED**

**MOTION R-184**

M/S to accept the Legacy of Learning report.

**CARRIED**

**2.8. Trustee Reports**

Trustees reported on their activities for the month.

The report by Trustee Johns will be added to the agenda as a late item.

A discussion took place on a "cold weather policy". It is at the discretion of the Principal to decide if students should go out at recess and this has been communicated by District Management.

**3. SUPERINTENDENT'S REPORT TO THE BOARD**

Superintendent Hauptman's report of December 10, 2013 included:

- Superintendent's Activities
- Enrolment
- Christmas in the Kootenays
- Learning Improvement Fund Plan being approved by Ministry
- International Program Update
- Ray White and the School Bus Safety Program
- Knights of Columbus Donation
- Finance/Operations Update
- Update from the Director of Instruction/Student Learning
- Aboriginal Achievement
- Harassment Training
- Update from the District Principal/Student Services
- Update from the Director of Instruction/Human Resources

Superintendent Hauptman reported that the highlight for her this month was attending the Mass Choir performance last week with over 350 students participating. It truly was a work of art and a beautiful spectacle of teachers' dedication. Many thanks to them and the rest of the staff who helped to make it happen in all the schools.

Discussion included:

- liked the process where each staff reported a highlight from their area
- service learning - big part of school curriculum service beyond self; service to others and learning from it
- CUPE contributions to Legacy of Learning

**MOTION R-13-185**

M/S that the December 10, 2013 Superintendent's Report to the Board of Education be accepted as presented.

**CARRIED**

**4. NEW BUSINESS**

**4.1. Business Arising from Delegations**

Trustee Whalen inquired about implementing MDI in the district; this will be referred to Education/Advocacy Committee meeting in January.

**4.2. Superintendent's Report on Student Achievement**

Superintendent Hauptman reported:

- this report gives us an opportunity to take a look at data to determine how are we doing
- team effort in putting it together
- suppose to be fairly concise report but Ministry is looking for specific types of information
- also took a look at past data to see what we can celebrate and what we have to work on

Areas of reporting:

- What is improving
- Challenging Areas
- Programs/Performance/Results & Interventions
- Targets
- Children in Care
- Early Learning
- Other Comments

Discussion:

- useful to know numbers of students for all students and aboriginal students (just for our information)
- amazing how our district takes initiative with many ways to make kids successful
- learning rounds
- the collaborative, professional conversations that are happening to help students is astounding; a new wave of excitement is being created in the district
- whole staffs working together with common focus; partnerships are strong; Kootenay Boundary area known as the area where they really know how to work together
- well supported in early learning strategies
- undergoing a full scale technology implementation to keep on leading edge

Questions:

- increasing vulnerability of young kids - why is this happening?
- research indicating family units are stressed; family dynamics are different

**MOTION R-13-186**

M/S that the Board approve the Superintendent's Report on Student Achievement 2013/2014, to submit the report to the Minister of Education and to make the report available to the public.

**CARRIED**

**4.3. Capital Project Bylaw - Bus Replacement**

**MOTION R-13-187**

M/S to allow three readings of Capital Project Bylaw No. 115879 School Bus Replacement.

**CARRIED**

**MOTION R-13-188**

M/S read a first time the 10th day of December, 2013.

**CARRIED**

**MOTION R-13-189**

M/S read a second time the 10th day of December, 2013.

**CARRIED**

**MOTION R-13-190**

M/S Read a third time, finally passed and adopted the 10th day of December, 2013.

**CARRIED**

**4.4. Christmas Donations - Salvation Army**

**MOTION R-13-191**

M/S that the Board donate to the Salvation Army's Christmas Hamper program in the amount of \$1000 in Cranbrook and \$700 in Fernie. This represents a donation of \$100 on behalf of each of the SD5 schools in lieu of a gift to the staff of each school.

**CARRIED**

**4.5. 2012-2013 SOFI Report**

**MOTION R-13-192**

M/S that the Board approve the School District Statement of Financial Information, Fiscal Year Ended June 30, 2013, to submit the report to the Minister of Education and to make the report available to the public.

**CARRIED**

**4.6. 2014 Standing Committee Representatives**

All representatives on the Standing Committees will remain in their respective positions for the upcoming year.

**5. TRUSTEE BOUQUETS**

*Trustee Bellina* - Superintendent; Gail Rousseau, Merry Christmas to all staff; payroll staff; DSAC/Student Voice

*Trustee Brown* - Evan Bueckert and the Good ole' Goats  
*Trustee Besanger* - music staff for Mass Choir  
*Trustee Ayling* - Trustee Damstrom for funding her participation in Trustee Academy;  
Kaley Wasylowich  
*Trustee Whalen* - happy holiday season to all staff  
*Trustee Brown* - Secretary Treasurer for SOFI report and Darlene Soper  
*Trustee Johns* - district staff, Merry Christmas and Happy New Year

**6. ITEMS FOR INFORMATION/CORRESPONDENCE**

**6.1. Approval of Learning Improvement Fund**

**6.2. Letter - BCSTA - November 28, 2013**

**7. QUESTION PERIOD**

- letter from Qualicum school district on option of propane bus replacement - refer to Finance/Operations Committee

**8. ADJOURNMENT**

**MOTION R-13-193**

M/S that the December 10, 2013 regular public meeting of the Board of Education adjourn at 7:20 p.m.

**CARRIED**

**9. LATE ITEMS**

1.7 Community Summary EDI Wave 5

2.8 Trustee John's report

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Frank Lento, Chairperson

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Rob Norum, Secretary Treasurer



#### 1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

##### **In-camera Meeting**

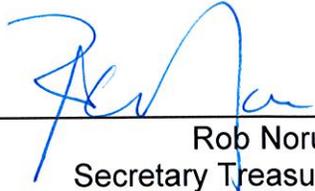
**December 10, 2013**

- Property Issue
- Finance/Operations/Personnel Committee Report
- BCPSEA Representative Report
- Superintendent's Report – legal and personnel issues
- Exempt Staff Hiring Framework
- School Configuration / Feeder Schools

##### **Special In-camera Meeting**

**December 19, 2013**

- CUPE Memorandum of Settlement
- Superintendent's Report



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Rob Norum  
Secretary Treasurer

**Communications Committee Report**

**Published Media release(s):**

None at this time

**Media release(s) for distribution:**

None at this time

**Media Releases in the works:**

Education funding recommendations from All Party Select Standing Committee on Finance tied to SD5 upcoming budget process

**Media-Related Activities:**

None at this time

# TRUSTEE WHALEN

Report for December 2013

Email: [ekidsfirst@shaw.ca](mailto:ekidsfirst@shaw.ca)

- ❖ Safe Communities Cranbrook Meeting
- ❖ BCSTA Trustee Academy – Vancouver
- ❖ Board Meeting – Cranbrook
- ❖ CDTA Meeting
- ❖ Steeples Christmas Concert
- ❖ Laurie Middle School Talent Show
- ❖ Safe Communities Cranbrook CBT Application meeting with Gail Brown

## HAPPY NEW YEAR!





**Board of Education  
School District No. 5 (Southeast Kootenay)  
Trustee Reports – January 2014**

**Trustee Bellina**

December 5- 7th BCSTA December Academy  
December 9th FJMES PAC Meeting  
December 10th Board Meeting (Attended by Conference Call)  
December 11th Student Voice - Fernie Secondary School  
December 16th STRIVE luncheon - Sparwood Secondary School  
December 19th Early Childhood Development Meeting  
FJM Christmas Concert  
December 20 – January 6 – Christmas Break

**Trustee Ayling**

- Social Planning committee –Dec 16
- PMS Christmas concert –Dec 16
- Board conference call –Dec 19
- KBB motion building session –Jan 11



**School District No. 5**  
**From the Office of the Superintendent**

To: Trustees  
From: Lynn Hauptman  
Date: January 14, 2014  
Re: Monthly Report to the Board

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**Purpose of this Report:**

As the Board's Chief Executive Officer, the Superintendent of Schools is accountable for the day-to-day operations of the school district and for ensuring that the Board is aware of how the school district is doing in all areas of its operations.

*Enrolment report – see attached*

Since our last Board Meeting in December, I have had the privilege of attending a number of Christmas Concerts in our schools. While I wasn't able to get to every concert, I know that the staff at every school should be commended for the many hours of dedication to make the concert season such an overwhelming success. The pride and joy on the faces of both the children performing and the proud parents, grandparents, aunts and uncles watching in the audience, is truly a wonder to behold. The concerts I attended included Kootenay Orchards, Amy Woodlands, Gordon Terrace and Jaffray. Next year I will be visiting some different schools!

Another highlight in December was the luncheons with the Maintenance, Transportation, and Board Office staffs both in Cranbrook and Fernie. What a great group of people we have working to ensure our district runs smoothly.

**Target Canada Donates \$160,000 to The Salvation Army's School Nutrition Program**

Target Canada has announced a \$160,000 donation to support the Salvation Army's meal and snack program for school-aged children in 22 communities across Canada. With an emphasis on healthy, nutritious foods including fresh fruit and vegetables, the program provides a range of support such as hot breakfasts and lunches, after school snacks and weekend backpack programs. The Kootenay Valley Lunch program in Cranbrook will benefit from this program.

## **Superintendent's Report on Student Achievement/Achievement Contracts**

The Superintendent's report on Student Achievement for 2013/2014 was sent to the Ministry of Education on this month. Previous reports on Student Achievement, along with current and past SD5 Achievement Contracts can be found at [www.bced.gov.bc.ca/schools/sdinfo/acc\\_contracts/welcome.htm](http://www.bced.gov.bc.ca/schools/sdinfo/acc_contracts/welcome.htm).

As a result of the remarkable efforts and leadership of teachers, students and parents in our schools throughout our District, including the district office, many individuals, families and organizations experienced a much brighter Christmas. Through a wide variety of activities SD5 was able to collect, fundraise or donate their time to the following:

- Hampers to local families, local food banks, Salvation Army and others
- Food items to local food banks and Salvation Army
- Money to Salvation Army/local food banks
- Christmas shoe boxes for Operation Christmas Child

The commitment and dedication demonstrated to help others less fortunate is commendable. Thank you to everyone for making such a positive difference in the lives of so many.

### **Finance/Operations Updates:**

- Finalize budget
- Bus replacement
- Personnel issues
- BMO purchasing card
- Report building
- Facility planning
- Budget process 14/15 – enrolment projections, cost factors

### **Update from the Director of Instruction/Student Learning**

Counselors' working group continues to meet on a regular basis with five meetings scheduled throughout the year. Professional development around suicide prevention, anxiety, depression, crisis response debriefing, peer counseling, and Child Protection are being addressed.

### **Strong Start Centers (FJMES, IDES, AWES & SES)**

Coordinators, Facilitators, and Principals are scheduled to get together in February to share successes, reflect on practice and set goals for the remainder of the year. Enrolment numbers (December 2013) FJMES (registrations may not be entered) 21 (-29), IDES 103 (+12), AWES 121 (-7) and SES 80 (+19).

## **Provincial Exams and Semester End**

Only three weeks left of Semester One. Teachers and students are busy preparing for Provincial as well as final exams. The Provincial Exam schedule can be found at: <http://www.bced.gov.bc.ca/exams/>.

Schools may have altered schedules as a result of provincial exams, classroom exams or summary assessments.

## **Science Fairs**

The Regional Science Fair has been scheduled for April this year allowing our students/schools time to prepare. SD5 schools will be well underway with their school fairs and most likely looking for judges. Judging is a fantastic way to get to experience the talents/passions our students possess.

## **Professional Development Opportunities (January)**

Adrienne Gear:

### **READING/WRITING POWER**

**By Adrienne Gear**

Session: **Non Fiction Reading Power**

Date: Wednesday, January 15, 2014

In this session, Adrienne will preview her new (not yet published) book Nonfiction Writing Power. She will review the key concepts of writing power and share the 6 nonfiction text forms outlined in her book: description, instruction, persuasion, comparison, explanation and biography. Adrienne will outline the four elements of teaching nonfiction text structures and introduce exciting ways to link your nonfiction writing to your content areas. As always, she will model lessons, share student samples from her own class and tie her lessons to great anchor books. Come to this session and leave with some great new ideas for vamping up that old animal report!

Session: **Literature Circles Using Reading Power**

Date: Wednesday, January 15, 2014

Tired of the same whole class novel study? Looking for a practical approach to Literature Circles that integrates Reading Power strategies? Come to this after school session with Adrienne as she walks you through the set-up, implementation and assessment of Literature Circles. Knowledge of Reading Power strategies is recommended but not required. Participants will receive a reproducible student handout package as well as a novel list with

recommended books for various grade levels. Come to this session and leave with all you need to implement Literature Circles in your classroom! This session is geared for Grades 3-8.

Session: **Writing Power – Part 2**

Date: Thursday, January 16, 2014

In this session Adrienne will review key concepts of Writing Power and share her latest concept of Writing Goals. She will continue to share some new lessons from her Writing Power book including personification and using the senses. Adrienne will share student samples and anchor books to support the lessons. This session is intended for teachers who already have some background in Writing Power, but everyone is welcome!

Leyton Schnellert: 25 teachers will have an opportunity to participate in Literacy Learning Circles in a grade 7 classroom at LMS. A lesson study format will be used where Leyton will (co) teach a lesson with a debrief sharing session to follow. He will return in early March to support an inquiry/project-based approach to learning.

### **Update from Director of Instruction/Safety/Aboriginal Education**

Trades and Apprenticeship

January marks the second intake of students venturing into trades training through the ACE-IT (Accelerated Credit Enrolment in Industry Training). There are two intakes a year, September and January. This is an interesting point in the development of awareness for trade careers in that there are currently 14 applications on file for September 2014!

Students are clearly planning ahead and schools are doing an excellent job of providing information and guidance into these valued career options.

For more information on the ACE-IT Program

[http://www.bced.gov.bc.ca/careers/aceit\\_qa.htm](http://www.bced.gov.bc.ca/careers/aceit_qa.htm)

<http://www.itabc.ca/youth-educators/ace-it-program>

The focus for the District Professional Day in February is Trades Awareness. The team at Mount Baker Secondary, Paul Knipe and Paul Ducek presented an interesting activity developed through their PLC (Professional Learning Community) that will enable teachers to bring a hands-on trades experience to students in the elementary and middle school grades.

How do you measure success?

January and February also mark a time during which we collect data on successful course completion and determine if there are any changes in student enrollment. There will be considerable work done with schools to ensure that data we submit for the SADE (Student Achievement Data Exchange) and 1701 data collections accurately reflects our district and current conditions.

Why is SADE important?

The collected information is critical for:

- SADE replaces a number of previous data collections
- Conducted 4 times in a school year, SADE measures successful completion of courses in grades 8 through 12

Why is Form 1701 important?

The collected information is critical for:

- allocating funds to boards
- tracking student movement between schools and boards
- monitoring enrolment trends in programs
- board and school data summaries.

For more information on K-12 Data Collections

<http://www.bced.gov.bc.ca/datacollections/>

<http://www.bced.gov.bc.ca/legislation/schoollaw/e/m152-89.pdf>

## **Aboriginal Achievement**

We would like to welcome Dawn Bannink and Peter Wegener to the ranks of Aboriginal Education Support Workers for School District 5. Dawn, a former student of Sparwood, brings a wealth of experience to the position at F. J. Mitchell Elementary as she replaces Jennifer Pigeon on her maternity leave. Peter is replacing Kerry Peters at the Senior Program and Mount Baker Secondary as she moves into the vacant position in Isabella Dickens/Jaffray Elementary. Peter has had an extensive background working with Child and Family, providing addictions counseling, facilitating and advising on culture and providing respite and foster care for aboriginal children.

The Aboriginal Enhancement Report has been submitted for 2012-13. The data study associated with the report indicates that Aboriginal Students in SD5 continue to improve. There is, however still work to be done to support all students through the transition period of grades 6 to 10.

## **Update from District Principal of Student Services**

The winter break brings a few new families to the community and a need for further support for some students. We have responded to this small but significant influx with a few staffing adjustments.

As we past the mid-point in the year, we start to collect the information to inform the budget process for next year. The Student Services Coordinators are collecting transition information from supported child care settings, pre-school settings and from the speech-

language pathologists, occupational therapists and physiotherapists. This information is collected at the District level and shared with the schools about the support needed in Kindergarten. Other transition information is also collected and shared.

**Update from the Director of Instruction/Human Resources**

CUPE and the School Board have concluded bargaining and reached a settlement on a new contract that will be effective to June 30, 2014. We are pleased that a settlement could be obtained and would like to thank CUPE’s bargaining team for a successful round of negotiations.

As we continue to move forward with improving financial and Human Resources operating systems within the district, automated callout will begin in the middle of January with our new web absence system accompanying the process. TTOCs and casual CUPE replacements will be trained on automated dispatch January 7 and 8 at various locations within the district.

**Important Dates for Trustees:**

Committee Meetings – January 27  
BCPSEA AGM – January 24

Lynn Hauptman  
Superintendent

**1701 FTE Report and Comparison with the October 2012 Enrollment against January 2014**

**FTE Report October 4 2012**

School Name	FTK	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	EUG	GR 8	Gr 9	Gr 10	Gr 11	Gr 12	SUG	GA	Total FTE
Jaffray Elem-Jr Secondary	15.0	15.0	16.0	17.0	10.0	12.0	17.0	19.0	0.0	20.0	14.0	5.0	0.0	0.0	0.0	0.0	160.0
Isabella Dicken Elementary	55.0	51.0	43.0	48.0	52.0	33.0	44.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	326.0
Frank J Mitchell Elementary	51.0	58.0	43.0	42.0	34.0	58.0	42.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	328.0
Rocky Mountain Elementary	24.0	36.0	28.0	31.0	27.0	37.0	38.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	221.0
Mount Baker Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	326.0	286.4	319.9	0.0	0.0	932.3
Laurie Middle School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	94.0	0.0	107.0	111.0	0.0	0.0	0.0	0.0	0.0	312.0
Amy Woodland Elementary	34.0	34.0	41.0	30.0	28.0	37.0	47.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	251.0
T M Roberts Elementary	53.0	58.0	48.0	42.0	55.0	43.0	51.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	350.0
Gordon Terrace Elementary	31.0	35.0	45.0	33.0	42.0	50.0	38.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	274.0
Highlands Elementary	40.0	37.0	30.0	22.0	32.0	40.0	26.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	227.0
Pinewood Elementary	14.0	19.0	18.0	16.0	23.0	16.0	16.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	122.0
Steeles Elementary	27.0	20.0	19.0	17.0	17.0	17.0	23.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	140.0
Kootenay Orchards Elementary	28.0	30.0	33.0	36.0	36.0	28.0	27.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	218.0
Parkland Middle School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	150.0	0.0	153.0	150.0	0.0	0.0	0.0	0.0	0.0	453.0
Elkford Elementary Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	27.0	0.0	19.0	36.0	21.6	32.5	20.6	0.0	0.0	156.8
Fernie Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	45.0	0.0	49.0	42.0	59.9	69.0	59.1	0.0	0.4	324.4
Sparwood Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	41.0	0.0	44.0	56.0	43.0	43.0	53.1	0.0	0.0	280.1
Kootenay Educational Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	7.0	27.0	9.0	11.5	0.0	0.0	54.5
Kootenay Discovery School	0.0	2.0	1.0	1.0	2.0	0.0	0.0	2.0	0.0	1.0	4.3	6.3	6.6	12.3	0.0	1.1	39.5
<b>Grade Totals</b>	<b>372.0</b>	<b>395.0</b>	<b>365.0</b>	<b>335.0</b>	<b>358.0</b>	<b>371.0</b>	<b>369.0</b>	<b>378.0</b>	<b>0.0</b>	<b>393.0</b>	<b>420.3</b>	<b>488.8</b>	<b>446.5</b>	<b>476.5</b>	<b>0.0</b>	<b>1.5</b>	<b>5169.5</b>

**FTE Report January 9 2014**

School Name	FTK	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	EUG	GR 8	Gr 9	Gr 10	Gr 11	Gr 12	SUG	GA	Total FTE	Proj	Diff.
Jaffray Elem-Jr Secondary	17.0	18.0	16.0	17.0	19.0	12.0	14.0	13.0	0.0	15.0	13.0	14.0	0.0	0.0	0.0	0.0	168.0	173.0	-5.0
Isabella Dicken Elementary	58.0	57.0	53.0	52.0	53.0	47.0	30.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	350.0	357.0	-7.0
Frank J Mitchell Elementary	63.0	46.0	61.0	42.0	43.0	36.0	53.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	344.0	349.0	-5.0
Rocky Mountain Elementary	43.0	28.0	35.0	28.0	32.0	28.0	40.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	234.0	240.0	-6.0
Mount Baker Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	259.4	311.9	300.0	0.0	0.1	871.4	898.0	-26.6
Laurie Middle School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	88.0	0.0	99.0	112.0	0.0	0.0	0.0	0.0	0.0	299.0	289.0	10.0
Amy Woodland Elementary	39.0	35.0	37.0	42.0	32.0	24.0	39.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	248.0	246.0	2.0
T M Roberts Elementary	59.0	56.0	60.0	47.0	40.0	55.0	40.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	357.0	360.0	-3.0
Gordon Terrace Elementary	33.0	34.0	36.0	46.0	36.0	41.0	54.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	280.0	270.0	10.0
Highlands Elementary	29.0	38.0	38.0	42.0	24.0	33.0	38.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	242.0	226.0	16.0
Pinewood Elementary	12.0	17.0	15.0	17.0	12.0	23.0	17.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	113.0	118.0	-5.0
Steeles Elementary	22.0	22.0	17.0	22.0	17.0	21.0	17.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	138.0	141.0	-3.0
Kootenay Orchards Elementary	34.0	32.0	30.0	34.0	37.0	37.0	28.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	232.0	224.0	8.0
Parkland Middle School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	170.0	0.0	145.0	154.8	0.0	0.0	0.0	0.0	0.0	469.8	471.0	-1.3
Elkford Elementary Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	41.0	0.0	26.0	18.0	34.3	19.3	24.5	0.0	0.0	163.0	175.0	-12.0
Fernie Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	45.0	0.0	47.0	52.0	38.9	59.1	58.6	0.0	0.0	300.6	301.0	-0.4
Sparwood Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	40.0	0.0	40.0	46.0	50.0	42.8	31.0	0.0	0.0	249.8	226.0	23.8
Kootenay Educational Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	9.0	35.0	15.0	6.0	0.0	0.0	65.0	50.0	15.0
Kootenay Discovery School	1.0	0.0	0.0	1.0	0.0	0.0	0.0	2.0	0.0	1.0	4.1	3.9	3.6	4.9	0.0	0.6	22.1	40.0	-17.9
<b>Grade Totals</b>	<b>410.0</b>	<b>383.0</b>	<b>398.0</b>	<b>390.0</b>	<b>345.0</b>	<b>357.0</b>	<b>370.0</b>	<b>399.0</b>	<b>0.0</b>	<b>373.0</b>	<b>408.9</b>	<b>435.4</b>	<b>451.6</b>	<b>425.0</b>	<b>0.0</b>	<b>0.8</b>	<b>5146.6</b>	<b>5138.0</b>	<b>8.6</b>

Change: 2014 - 2012

School Name	FTK	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	EUG	Gr 8	Gr 9	Gr 10	Gr 11	Gr 12	SUG	GA	Total FTE
Jaffray Elem-Jr Secondary	2.0	3.0	0.0	0.0	9.0	0.0	-3.0	-6.0	0.0	-5.0	-1.0	9.0	0.0	0.0	0.0	0.0	8.0
Isabella Dicken Elementary	3.0	6.0	10.0	4.0	1.0	14.0	-14.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	24.0
Frank J Mitchell Elementary	12.0	-12.0	18.0	0.0	9.0	-22.0	11.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	16.0
Rocky Mountain Elementary	19.0	-8.0	7.0	-3.0	5.0	-9.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	13.0
Mount Baker Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-66.6	25.5	-19.9	0.0	0.1	-60.9
Laurie Middle School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-6.0	0.0	-8.0	1.0	0.0	0.0	0.0	0.0	0.0	-13.0
Amy Woodland Elementary	5.0	1.0	-4.0	12.0	4.0	-13.0	-8.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-3.0
T M Roberts Elementary	6.0	-2.0	12.0	5.0	-15.0	12.0	-11.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	7.0
Gordon Terrace Elementary	2.0	-1.0	-9.0	13.0	-6.0	-9.0	16.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6.0
Highlands Elementary	-11.0	1.0	8.0	20.0	-8.0	-7.0	12.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	15.0
Pinewood Elementary	-2.0	-2.0	-3.0	1.0	-11.0	7.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-9.0
Steeple Elementary	-5.0	2.0	-2.0	5.0	0.0	4.0	-6.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-2.0
Kootenay Orchards Elementary	6.0	2.0	-3.0	-2.0	1.0	9.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	14.0
Parkland Middle School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	20.0	0.0	-8.0	4.8	0.0	0.0	0.0	0.0	0.0	16.8
Elkford Elementary Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	14.0	0.0	7.0	-18.0	12.6	-13.3	3.9	0.0	0.0	6.3
Fernie Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-2.0	10.0	-21.0	-9.9	-0.5	0.0	-0.4	-23.8
Sparwood Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-1.0	0.0	-4.0	-10.0	7.0	-0.3	-22.1	0.0	0.0	-30.4
Kootenay Educational Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	8.0	6.0	-5.5	0.0	0.0	10.5
Kootenay Discovery School	1.0	-2.0	-1.0	0.0	-2.0	0.0	0.0	0.0	0.0	0.0	-0.1	-2.4	-3.0	-7.4	0.0	-0.5	-17.4
<b>Grade Totals - Change</b>	<b>38.0</b>	<b>-12.0</b>	<b>33.0</b>	<b>55.0</b>	<b>-13.0</b>	<b>-14.0</b>	<b>1.0</b>	<b>21.0</b>	<b>0.0</b>	<b>-20.0</b>	<b>-11.4</b>	<b>-53.4</b>	<b>5.1</b>	<b>-51.5</b>	<b>0.0</b>	<b>-0.8</b>	<b>-22.9</b>

**FTE Change from October 7 2013**

**FTE Report October 7 2013**

School Name	FTK	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	EUG	GR 8	Gr 9	Gr 10	Gr 11	Gr 12	SUG	GA	Total FTE
Jaffray Elem-Jr Secondary	15.0	18.0	16.0	16.0	19.0	11.0	14.0	13.0	0.0	17.0	15.0	13.0	0.0	0.0	0.0	0.0	167.0
Isabella Dicken Elementary	58.0	57.0	53.0	49.0	53.0	49.0	31.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	351.0
Frank J Mitchell Elementary	62.0	45.0	61.0	42.0	40.0	36.0	51.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	337.0
Rocky Mountain Elementary	44.0	29.0	36.0	28.0	32.0	27.0	40.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	236.0
Mount Baker Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	271.0	322.3	308.6	0.0	0.0	901.9
Laurie Middle School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	88.0	0.0	101.0	114.0	0.0	0.0	0.0	0.0	0.0	303.0
Amy Woodland Elementary	41.0	34.0	34.0	39.0	32.0	24.0	39.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	243.0
T M Roberts Elementary	61.0	55.0	60.0	47.0	41.0	55.0	40.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	359.0
Gordon Terrace Elementary	33.0	33.0	36.0	45.0	34.0	42.0	54.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	277.0
Highlands Elementary	31.0	40.0	39.0	38.0	24.0	33.0	38.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	243.0
Pinewood Elementary	12.0	16.0	15.0	16.0	12.0	23.0	16.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	110.0
Steeples Elementary	22.0	21.0	19.0	25.0	16.0	19.0	17.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	139.0
Kootenay Orchards Elementary	34.0	32.0	30.0	34.0	35.0	38.0	28.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	231.0
Parkland Middle School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	168.0	0.0	145.0	154.0	0.0	0.0	0.0	0.0	0.0	467.0
Elkford Elementary Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	41.0	0.0	25.0	21.0	34.4	19.6	23.6	0.0	0.0	164.6
Fernie Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	47.0	0.0	44.0	52.0	39.3	59.3	59.8	0.0	0.0	301.3
Sparwood Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	39.0	0.0	43.0	43.0	51.0	44.9	33.0	0.0	0.0	253.9
Kootenay Educational Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	7.0	27.0	15.0	3.0	0.0	0.0	52.0
Kootenay Discovery School	0.0	1.0	0.0	0.0	0.0	1.0	0.0	2.0	0.0	0.0	5.4	6.5	6.5	9.6	0.1	1.3	33.4
<b>Grade Totals</b>	<b>413.0</b>	<b>381.0</b>	<b>399.0</b>	<b>379.0</b>	<b>338.0</b>	<b>358.0</b>	<b>368.0</b>	<b>398.0</b>	<b>1.0</b>	<b>375.0</b>	<b>411.4</b>	<b>442.1</b>	<b>467.5</b>	<b>437.6</b>	<b>0.1</b>	<b>1.3</b>	<b>5170.0</b>

**FTE Report January 9 2014**

School Name	FTK	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	EUG	GR 8	Gr 9	Gr 10	Gr 11	Gr 12	SUG	GA	Total FTE
Jaffray Elem-Jr Secondary	17.0	18.0	16.0	17.0	19.0	12.0	14.0	13.0	0.0	15.0	13.0	14.0	0.0	0.0	0.0	0.0	168.0
Isabella Dicken Elementary	58.0	57.0	53.0	52.0	53.0	47.0	30.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	350.0
Frank J Mitchell Elementary	63.0	46.0	61.0	42.0	43.0	36.0	53.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	344.0
Rocky Mountain Elementary	43.0	28.0	35.0	28.0	32.0	28.0	40.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	234.0
Mount Baker Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	259.4	311.9	300.0	0.0	0.1	871.4
Laurie Middle School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	88.0	0.0	99.0	112.0	0.0	0.0	0.0	0.0	0.0	299.0
Amy Woodland Elementary	39.0	35.0	37.0	42.0	32.0	24.0	39.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	248.0
T M Roberts Elementary	59.0	56.0	60.0	47.0	40.0	55.0	40.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	357.0
Gordon Terrace Elementary	33.0	34.0	36.0	46.0	36.0	41.0	54.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	280.0
Highlands Elementary	29.0	38.0	38.0	42.0	24.0	33.0	38.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	242.0
Pinewood Elementary	12.0	17.0	15.0	17.0	12.0	23.0	17.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	113.0
Steeples Elementary	22.0	22.0	17.0	22.0	17.0	21.0	17.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	138.0
Kootenay Orchards Elementary	34.0	32.0	30.0	34.0	37.0	37.0	28.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	232.0
Parkland Middle School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	170.0	0.0	145.0	154.8	0.0	0.0	0.0	0.0	0.0	469.8
Elkford Elementary Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	41.0	0.0	26.0	18.0	34.3	19.3	24.5	0.0	0.0	163.0
Fernie Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	45.0	0.0	47.0	52.0	38.9	59.1	58.6	0.0	0.0	300.6
Sparwood Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	40.0	0.0	40.0	46.0	50.0	42.8	31.0	0.0	0.0	249.8
Kootenay Educational Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	9.0	35.0	15.0	6.0	0.0	0.0	65.0
Kootenay Discovery School	1.0	0.0	0.0	1.0	0.0	0.0	0.0	2.0	0.0	1.0	4.1	3.9	3.6	4.9	0.0	0.6	22.1
<b>Grade Totals</b>	<b>410.0</b>	<b>383.0</b>	<b>398.0</b>	<b>390.0</b>	<b>345.0</b>	<b>357.0</b>	<b>370.0</b>	<b>399.0</b>	<b>0.0</b>	<b>373.0</b>	<b>408.9</b>	<b>435.4</b>	<b>451.6</b>	<b>425.0</b>	<b>0.0</b>	<b>0.8</b>	<b>5146.6</b>

Change: January 2014 - October of 2013

School Name	FTK	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	EUG	GR 8	Gr 9	Gr 10	Gr 11	Gr 12	SUG	GA	Total FTE
Jaffray Elem-Jr Secondary	2.0	0.0	0.0	1.0	0.0	1.0	0.0	0.0	0.0	-2.0	-2.0	1.0	0.0	0.0	0.0	0.0	1.0
Isabella Dicken Elementary	0.0	0.0	0.0	3.0	0.0	-2.0	-1.0	0.0	-1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-1.0
Frank J Mitchell Elementary	1.0	1.0	0.0	0.0	3.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	7.0
Rocky Mountain Elementary	-1.0	-1.0	-1.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-2.0
Mount Baker Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-11.6	-10.4	-8.6	0.0	0.1	-30.5
Laurie Middle School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-2.0	-2.0	0.0	0.0	0.0	0.0	0.0	-4.0
Amy Woodland Elementary	-2.0	1.0	3.0	3.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.0
T M Roberts Elementary	-2.0	1.0	0.0	0.0	-1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-2.0
Gordon Terrace Elementary	0.0	1.0	0.0	1.0	2.0	-1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.0
Highlands Elementary	-2.0	-2.0	-1.0	4.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-1.0
Pinewood Elementary	0.0	1.0	0.0	1.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.0
Steeple Elementary	0.0	1.0	-2.0	-3.0	1.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-1.0
Kootenay Orchards Elementary	0.0	0.0	0.0	0.0	2.0	-1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0
Parkland Middle School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	0.8	0.0	0.0	0.0	0.0	0.0	2.8
Elkford Elementary Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	-3.0	-0.1	-0.4	0.9	0.0	0.0	-1.6
Fernie Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-2.0	0.0	3.0	0.0	-0.4	-0.1	-1.1	0.0	0.0	-0.6
Sparwood Secondary	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	-3.0	3.0	-1.0	-2.1	-2.0	0.0	0.0	-4.1
Kootenay Educational Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	8.0	0.0	3.0	0.0	0.0	13.0
Kootenay Discovery School	1.0	-1.0	0.0	1.0	0.0	-1.0	0.0	0.0	0.0	1.0	-1.3	-2.6	-2.9	-4.8	-0.1	-0.6	-11.3
<b>Grade Totals - Change</b>	<b>-3.0</b>	<b>2.0</b>	<b>-1.0</b>	<b>11.0</b>	<b>7.0</b>	<b>-1.0</b>	<b>2.0</b>	<b>1.0</b>	<b>-1.0</b>	<b>-2.0</b>	<b>-2.5</b>	<b>-6.8</b>	<b>-15.9</b>	<b>-12.6</b>	<b>-0.1</b>	<b>-0.5</b>	<b>-23.4</b>

**CAPITAL PROJECT BYLAW – PROJECT NO. 126682  
SCHOOL BUS REPLACEMENT**

A BYLAW by the Board of Education of School District No. 5 (Southeast Kootenay) (hereinafter called the "Board") to adopt a Capital Project.

WHEREAS in accordance with provisions of the *School Act*, the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126682 (Bus Replacement).

NOW THEREFORE the Board agrees to the following:

- a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement or as directed by the Minister;
- b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Project of the Board approved by the Minister and specifying a maximum expenditure of \$81,141 for Project No. 126682 is hereby adopted.

Note: Total Expenditure	\$138,991
Less ICBC Proceeds	<u>- 57,850</u>
Maximum Expenditure	\$ 81,141

2. This Bylaw may be cited as "School District No. 5 (Southeast Kootenay) Capital Project Bylaw 126682.

READ A FIRST TIME the 14<sup>th</sup> day of January, 2014.

READ A SECOND TIME the \_\_\_\_ day of \_\_\_\_\_, 2014.

READ A THIRD TIME, PASSED and ADOPTED the \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Chairperson of the Board

Corporate Seal

\_\_\_\_\_  
Secretary Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 5 (Southeast Kootenay) Capital Project Bylaw 115879, adopted by the Board the \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Secretary Treasurer

Amended Annual Budget

**School District No. 05 (Southeast Kootenay)**

June 30, 2014

# School District No. 05 (Southeast Kootenay)

June 30, 2014

## Table of Contents

Bylaw .....	1
Amended Annual Budget - Revenue and Expense - Statement 2 .....	2
Amended Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4 .....	4
Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1 .....	5
Amended Annual Budget - Operating Revenue and Expense - Schedule 2 .....	6
Schedule 2A - Amended Annual Budget - Schedule of Operating Revenue by Source .....	7
Schedule 2B - Amended Annual Budget - Schedule of Operating Expense by Source .....	8
Schedule 2C - Amended Annual Budget - Operating Expense by Function, Program and Object .....	9
Amended Annual Budget - Special Purpose Revenue and Expense - Schedule 3 .....	11
Schedule 3A - Amended Annual Budget - Changes in Special Purpose Funds .....	12
Amended Annual Budget - Capital Revenue and Expense - Schedule 4 .....	14

\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 05 (SOUTHEAST KOOTENAY) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2013/2014 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 05 (Southeast Kootenay) Amended Annual Budget Bylaw for fiscal year 2013/2014.
3. The attached Statement 2 showing the estimated revenue and expense for the 2013/2014 fiscal year and the total budget bylaw amount of \$60,840,642 for the 2013/2014 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2013/2014.

READ A FIRST TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014;

READ A SECOND TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014;

READ A THIRD TIME, PASSED AND ADOPTED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014;

\_\_\_\_\_  
Chairperson of the Board

(Corporate Seal)

\_\_\_\_\_  
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 05 (Southeast Kootenay) Amended Annual Budget Bylaw 2013/2014, adopted by the Board the \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014.

\_\_\_\_\_  
Secretary Treasurer

# School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Revenue and Expense  
Year Ended June 30, 2014

	2014 Amended Annual Budget	2013 Amended Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	5,236.625	5,258.750
Adult	1.625	11.125
Other		
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>5,238.250</b>	<b>5,269.875</b>
<b>Revenues</b>	\$	\$
Provincial Grants		
Ministry of Education	51,899,832	51,798,918
Other	139,671	112,638
Federal Grants		1,500
Tuition	1,276,640	1,207,720
Other Revenue	2,124,830	2,073,167
Rentals and Leases	101,875	101,875
Investment Income	52,000	48,000
Amortization of Deferred Capital Revenue	2,441,110	2,441,110
MBSS Bus repayment	8,000	8,000
<b>Total Revenue</b>	<b>58,043,958</b>	<b>57,792,928</b>
<b>Expenses</b>		
Instruction	47,659,275	47,927,536
District Administration	1,732,574	1,678,511
Operations and Maintenance	9,063,626	9,081,707
Transportation and Housing	1,637,920	1,658,870
<b>Total Expense</b>	<b>60,093,395</b>	<b>60,346,624</b>
<b>Net Revenue (Expense)</b>	<b>(2,049,437)</b>	<b>(2,553,696)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>2,244,213</b>	<b>3,519,723</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>194,776</b>	<b>966,027</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	194,776	966,027
<b>Budgeted Surplus (Deficit), for the year</b>	<b>194,776</b>	<b>966,027</b>

**DRAFT**

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2014

	2014 Amended Annual Budget	2013 Amended Annual Budget
Budget bylaw Amount		
Operating - Total Expense	53,815,183	54,016,672
Special Purpose Funds - Total Expense	3,341,631	3,393,371
Special Purpose Funds - Tangible Capital Assets Purchased	334,397	640,391
Capital Fund - Total Expense	2,936,581	2,936,581
Capital Fund - Tangible Capital Assets Purchased from Local Capital	412,850	
<b>Total Budget Bylaw Amount</b>	<b>60,840,642</b>	<b>60,987,015</b>

Approved by the Board

\_\_\_\_\_  
Signature of the Chairperson of the Board of Education

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of the Superintendent

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of the Secretary Treasurer

\_\_\_\_\_  
Date Signed

**School District No. 05 (Southeast Kootenay)**

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2014

	2014 Amended Annual Budget	2013 Amended Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<u>(2,049,437)</u>	<u>(2,553,696)</u>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(334,397)	(640,391)
From Local Capital	(412,850)	(1,173,000)
From Deferred Capital Revenue	<u>(1,546,148)</u>	<u>(1,299,785)</u>
<b>Total Acquisition of Tangible Capital Assets</b>	<u>(2,293,395)</u>	<u>(3,113,176)</u>
Amortization of Tangible Capital Assets	<u>2,936,581</u>	<u>2,936,581</u>
<b>Total Effect of change in Tangible Capital Assets</b>	<u>643,186</u>	<u>(176,595)</u>
Acquisitions of Prepaid Expenses	(280,905)	(243,872)
Use of Prepaid Expenses	<u>280,905</u>	<u>243,872</u>
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<u><u>(1,406,251)</u></u>	<u><u>(2,730,291)</u></u>

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
 Year Ended June 30, 2014

	Operating Fund	Special Purpose Fund	Capital Fund	2014 Amended Annual Budget
	\$	\$	\$	\$
<b>Accumulated Surplus (Deficit), beginning of year</b>	2,244,213		16,990,368	19,234,581
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	(1,964,213)	334,397	(419,621)	(2,049,437)
Interfund Transfers				
Tangible Capital Assets Purchased		(334,397)	334,397	-
Local Capital	(280,000)		280,000	-
<b>Net Changes for the year</b>	<u>(2,244,213)</u>	<u>-</u>	<u>194,776</u>	<u>(2,049,437)</u>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<u>-</u>	<u>-</u>	<u>17,185,144</u>	<u>17,185,144</u>

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2014

	2014 Amended Annual Budget	2013 Amended Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	50,064,781	49,607,462
Tuition	1,276,640	1,207,720
Other Revenue	367,674	367,674
Rentals and Leases	101,875	101,875
Investment Income	40,000	30,000
<b>Total Revenue</b>	<b>51,850,970</b>	<b>51,314,731</b>
<b>Expenses</b>		
Instruction	44,397,651	44,614,658
District Administration	1,719,768	1,665,018
Operations and Maintenance	6,059,844	6,078,126
Transportation and Housing	1,637,920	1,658,870
<b>Total Expense</b>	<b>53,815,183</b>	<b>54,016,672</b>
<b>Net Revenue (Expense)</b>	<b>(1,964,213)</b>	<b>(2,701,941)</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>2,244,213</b>	<b>3,519,723</b>
<b>Net Transfers (to) from other funds</b>		
Local Capital	(280,000)	(795,107)
Other		(22,675)
<b>Total Net Transfers</b>	<b>(280,000)</b>	<b>(817,782)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

**School District No. 05 (Southeast Kootenay)**

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source  
Year Ended June 30, 2014

	2014 Amended Annual Budget	2013 Amended Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	49,858,504	49,530,897
AANDC/LEA Recovery	(335,894)	(335,894)
Other Ministry of Education Grants		
Pay Equity	457,171	457,171
Carbon Tax Rebate	85,000	45,000
February/May CE FTE Adjustment		(89,712)
<b>Total Provincial Grants - Ministry of Education</b>	<u>50,064,781</u>	<u>49,607,462</u>
<b>Tuition</b>		
Continuing Education	1,276,640	1,207,720
<b>Total Tuition</b>	<u>1,276,640</u>	<u>1,207,720</u>
<b>Other Revenues</b>		
LEA/Direct Funding from First Nations	335,894	335,894
Miscellaneous		
Hockey School	21,780	21,780
Miscellaneous	10,000	10,000
<b>Total Other Revenue</b>	<u>367,674</u>	<u>367,674</u>
<b>Rentals and Leases</b>	<u>101,875</u>	<u>101,875</u>
<b>Investment Income</b>	<u>40,000</u>	<u>30,000</u>
<b>Total Operating Revenue</b>	<u>51,850,970</u>	<u>51,314,731</u>

**School District No. 05 (Southeast Kootenay)**

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Source  
Year Ended June 30, 2014

	2014 Amended Annual Budget	2013 Amended Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	21,967,728	22,699,617
Principals and Vice Principals	2,833,392	2,832,096
Educational Assistants	3,683,602	3,321,758
Support Staff	4,097,280	4,979,226
Other Professionals	2,714,703	1,819,781
Substitutes	1,931,433	2,004,166
<b>Total Salaries</b>	<b>37,228,138</b>	<b>37,656,644</b>
<b>Employee Benefits</b>	<b>9,512,321</b>	<b>9,232,558</b>
<b>Total Salaries and Benefits</b>	<b>46,740,459</b>	<b>46,889,202</b>
<b>Services and Supplies</b>		
Services	1,463,524	1,752,966
Student Transportation	53,400	52,900
Professional Development and Travel	645,230	678,567
Rentals and Leases	60,100	55,600
Dues and Fees	73,800	70,300
Insurance	236,300	237,900
Supplies	3,247,468	3,141,737
Utilities	1,294,902	1,137,500
<b>Total Services and Supplies</b>	<b>7,074,724</b>	<b>7,127,470</b>
<b>Total Operating Expense</b>	<b>53,815,183</b>	<b>54,016,672</b>

# School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Operating Expense by Function, Program and Object  
Year Ended June 30, 2014

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	18,394,407	1,085,182		312,648	179,569	1,357,324	21,329,130
1.03 Career Programs	75,360					3,580	78,940
1.07 Library Services	553,045			37,680		26,820	617,545
1.08 Counselling	663,167					31,504	694,671
1.10 Special Education	2,250,098		3,172,985	14,261	361,166	331,392	6,129,902
1.30 English Language Learning			483,572		133,425	41,625	616,997
1.31 Aboriginal Education		1,748,210		824,260	35,439		2,607,909
1.41 School Administration	22,608				4,618		27,226
1.60 Summer School	9,043		27,045		181,929	1,378	219,395
1.62 Off Shore Students					856,089		
<b>Total Function 1</b>	<b>21,967,728</b>	<b>2,833,392</b>	<b>3,683,602</b>	<b>1,188,849</b>	<b>856,089</b>	<b>1,833,680</b>	<b>32,363,340</b>
<b>4 District Administration</b>							
4.11 Educational Administration					198,889		198,889
4.40 School District Governance					121,500		121,500
4.41 Business Administration				280,047	451,520	5,238	736,805
<b>Total Function 4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>280,047</b>	<b>771,909</b>	<b>5,238</b>	<b>1,057,194</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				62,851	192,264		255,115
5.50 Maintenance Operations				2,443,430		70,498	2,513,928
5.52 Maintenance of Grounds				122,103		1,735	123,838
5.56 Utilities							
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,628,384</b>	<b>192,264</b>	<b>72,233</b>	<b>2,892,881</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration					56,284		56,284
7.70 Student Transportation					838,157	20,282	858,439
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>894,441</b>	<b>20,282</b>	<b>914,723</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>21,967,728</b>	<b>2,833,392</b>	<b>3,683,602</b>	<b>4,097,280</b>	<b>2,714,703</b>	<b>1,931,433</b>	<b>37,228,138</b>

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Operating Expense by Function, Program and Object  
Year Ended June 30, 2014

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2014 Amended Annual Budget	2013 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	21,329,130	5,159,537	26,488,667	2,278,073	28,766,740	29,421,136
1.03 Career Programs	78,940	19,060	98,000	105,859	203,859	212,827
1.07 Library Services	617,545	162,993	780,538	109,580	890,118	981,373
1.08 Counselling	694,671	167,729	862,400	3,801	866,201	852,873
1.10 Special Education	6,129,902	1,722,922	7,852,824	425,829	8,278,653	7,772,979
1.30 English Language Learning	41,625	7,375	49,000	2,800	51,800	55,540
1.31 Aboriginal Education	616,997	183,111	800,108	265,848	1,065,956	1,047,978
1.41 School Administration	2,607,909	733,099	3,341,008	31,789	3,372,797	3,476,441
1.60 Summer School	27,226	6,174	33,400	6,200	39,600	39,800
1.62 Off Shore Students	219,395	61,632	281,027	580,900	861,927	753,711
<b>Total Function 1</b>	<b>32,363,340</b>	<b>8,223,632</b>	<b>40,586,972</b>	<b>3,810,679</b>	<b>44,397,651</b>	<b>44,614,658</b>
<b>4 District Administration</b>						
4.11 Educational Administration	198,889	52,213	251,102	43,678	294,780	300,699
4.40 School District Governance	121,500	2,677	124,177	95,329	219,506	214,148
4.41 Business Administration	736,885	185,460	922,265	283,217	1,205,482	1,150,171
<b>Total Function 4</b>	<b>1,057,194</b>	<b>240,350</b>	<b>1,297,544</b>	<b>422,224</b>	<b>1,719,768</b>	<b>1,665,018</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	255,115	60,742	315,857	128,494	444,351	451,754
5.50 Maintenance Operations	2,513,928	671,767	3,185,695	811,708	3,997,403	3,977,648
5.52 Maintenance of Grounds	123,838	36,850	160,688	162,500	323,188	327,724
5.56 Utilities	-	-	-	1,294,902	1,294,902	1,321,000
<b>Total Function 5</b>	<b>2,892,881</b>	<b>769,359</b>	<b>3,662,240</b>	<b>2,397,604</b>	<b>6,059,844</b>	<b>6,078,126</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	56,284	13,683	69,967	14,217	84,184	84,567
7.70 Student Transportation	858,439	265,297	1,123,736	430,000	1,553,736	1,574,303
<b>Total Function 7</b>	<b>914,723</b>	<b>278,980</b>	<b>1,193,703</b>	<b>444,217</b>	<b>1,637,920</b>	<b>1,658,870</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	-	-	-	-	-	-
<b>Total Functions 1 - 9</b>	<b>37,228,138</b>	<b>9,512,321</b>	<b>46,740,459</b>	<b>7,074,724</b>	<b>53,815,183</b>	<b>54,016,672</b>

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2014

	<b>2014 Amended Annual Budget</b>	<b>2013 Amended Annual Budget</b>
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	1,835,051	2,191,456
Other	139,671	112,638
Federal Grants		1,500
Other Revenue	1,699,306	1,705,493
Investment Income	2,000	
<b>Total Revenue</b>	<b>3,676,028</b>	<b>4,011,087</b>
<b>Expenses</b>		
Instruction	3,261,624	3,312,878
District Administration	12,806	13,493
Operations and Maintenance	67,201	67,000
<b>Total Expense</b>	<b>3,341,631</b>	<b>3,393,371</b>
<b>Net Revenue (Expense)</b>	<b>334,397</b>	<b>617,716</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(334,397)	(640,391)
Other		22,675
<b>Total Net Transfers</b>	<b>(334,397)</b>	<b>(617,716)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2014

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Key City Theatre
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	248,168	-	26,140	815,243	2,292	37,801	136,873	-	806
<b>Add: Restricted Grants</b>									
Provincial Grants - Ministry of Education	84,229	635,216	12,391	1,560,000	128,000	29,400	146,540	348,001	12,000
Provincial Grants - Other	2,000			1,560,000					
Other	86,229	635,216	12,391	1,560,000	128,000	29,400	146,540	348,001	12,000
Investment Income	334,397	635,216	38,531	1,600,000	130,292	67,201	283,413	348,001	12,806
	-	-	-	775,243	-	-	-	-	-
<b>Less: Allocated to Revenue</b>									
Deferred Revenue, end of year	332,397	635,216	38,531	1,600,000	130,292	67,201	283,413	348,001	12,806
	2,000			1,600,000					
	334,397	635,216	38,531	1,600,000	130,292	67,201	283,413	348,001	12,806
<b>Expenses</b>									
Salaries									
Teachers		250,496					14,608		
Principals and Vice Principals		226,205					28,135	235,991	
Educational Assistants									
Other Professionals									
Substitutes		19,830					695		
		496,531					43,438	235,991	
Employee Benefits									
Services and Supplies		138,685	38,531	1,600,000	130,292	67,201	14,562	72,660	12,806
		635,216	38,531	1,600,000	130,292	67,201	225,413	39,350	12,806
							283,413	348,001	12,806
<b>Net Revenue (Expense) before Interfund Transfers</b>	334,397								
<b>Interfund Transfers</b>	(334,397)								
Tangible Capital Assets Purchased	(334,397)								
<b>Net Revenue (Expense)</b>									

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2014

	Scholarships	MCF Programs	Dietmar Sobieroy	TOTAL
	\$	\$	\$	\$
Deferred Revenue, beginning of year	611,100	40,311	-	1,918,734
<b>Add: Restricted Grants</b>				
Provincial Grants - Ministry of Education				1,383,777
Provincial Grants - Other	36,000	99,360	1,500	99,360
Other	6,000			1,609,500
Investment Income	42,000	99,360	1,500	8,000
				3,100,637
<b>Less: Allocated to Revenue</b>	85,000	139,671	1,500	3,676,028
<b>Deferred Revenue, end of year</b>	<b>568,100</b>	<b>-</b>	<b>-</b>	<b>1,343,343</b>
<b>Revenues</b>				
Provincial Grants - Ministry of Education				1,835,051
Provincial Grants - Other		139,671		139,671
Other Revenue	85,000		1,500	1,699,306
Investment Income				2,000
	85,000	139,671	1,500	3,676,028
<b>Expenses</b>				
Salaries				
Teachers				268,104
Principals and Vice Principals				226,205
Educational Assistants				264,126
Other Professionals		70,000		70,000
Substitutes		70,000		20,525
				845,960
Employee Benefits		18,000		243,907
Services and Supplies	85,000	51,671	1,500	2,251,764
	85,000	139,671	1,500	3,341,631
<b>Net Revenue (Expense) before Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>334,397</b>
<b>Interfund Transfers</b>				
Tangible Capital Assets Purchased				(334,397)
<b>Net Revenue (Expense)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2014

	2014 Amended Annual Budget			2013 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Provincial Grants				
Other Revenue		57,850	57,850	
Investment Income		10,000	10,000	18,000
Amortization of Deferred Capital Revenue	2,441,110		2,441,110	2,441,110
MBSS Repayment Sports Bus		8,000	8,000	8,000
<b>Total Revenue</b>	<b>2,441,110</b>	<b>75,850</b>	<b>2,516,960</b>	<b>2,467,110</b>
<b>Expenses</b>				
Amortization of Tangible Capital Assets				
Operations and Maintenance	2,936,581		2,936,581	2,936,581
<b>Total Expense</b>	<b>2,936,581</b>	<b>-</b>	<b>2,936,581</b>	<b>2,936,581</b>
<b>Net Revenue (Expense)</b>	<b>(495,471)</b>	<b>75,850</b>	<b>(419,621)</b>	<b>(469,471)</b>
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	334,397		334,397	640,391
Local Capital		280,000	280,000	795,107
<b>Total Net Transfers</b>	<b>334,397</b>	<b>280,000</b>	<b>614,397</b>	<b>1,435,498</b>
<b>Other Adjustments to Fund Balances</b>				
Tangible Capital Assets Purchased from Local Capital	412,850	(412,850)	-	
<b>Total Other Adjustments to Fund Balances</b>	<b>412,850</b>	<b>(412,850)</b>	<b>-</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>251,776</b>	<b>(57,000)</b>	<b>194,776</b>	<b>966,027</b>

# School District 5

## 2014-2015 School Calendar

July 2014						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2014						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2014						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2014						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2014						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2014						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2015						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2015						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2015						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2015						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2015						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2015						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

 Alternate Calendar Days  
(Schools Not in Session)

 Spring Break/Winter Break

 Stat Holidays

 Professional Development Days

 Administrative Day

## Local School Calendar (School District No.5, Southeast Kootenay)

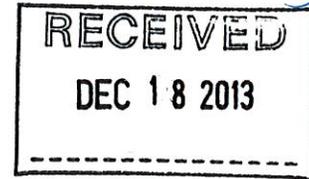
From the School Act, sections 87.01 and 87.02 and the new  
School Calendar Regulation

Days in Session	179
Days of Instruction	172
Non-Instructional Professional Development Days	6
Administrative Day	1
Schools Open	Tuesday, September 2, 2014
Thanksgiving Day (schools closed)	Monday, October 13, 2014
Remembrance Day (schools closed)	Tuesday, November 11, 2014
Christmas vacation period (schools closed)	Monday, December 22, 2014- Friday, January 2, 2015
Schools reopen after Christmas vacation	Monday, January 5, 2015
First day of second semester	Monday, February 2, 2015
Family Day	Monday, February 9, 2015
Spring vacation period (schools closed)	Monday, March 16, 2015-Friday, March 27, 2015
Schools reopen after Spring vacation	Monday, March 30, 2015
Good Friday (schools closed)	Friday, April 3, 2015
Easter Monday (schools closed)	Monday, April 6, 2015
Victoria Day (schools closed)	Monday, May 18, 2015
Last day of school for students	Thursday, June 25, 2015
Administrative Day	Friday, June 26, 2015
Hours of instruction (Kindergarten)	853 hrs
Hours of instruction (Elementary)	878 hrs
Hours of instruction (Secondary)	952 hrs
Hours of instruction per day (Elementary)	5 hrs 6 min
Hours of instruction per day (Secondary)	5 hrs 32 min

Non-Instructional Professional Development Days	Schools Not in Session	
	Semester 1	Semester 2
September 19	September 26	February 6
October 24	October 10	May 8
November 21	November 10, 28	
February 27	December 19	
April 13	January 16, 30	
June 5		



Board Meeting - Jeffray  
Jan 14/14



December 12, 2013

Ref: 154579

Mr. Frank Lento  
Board Chair  
Southeast Kootenay  
940 Industrial Rd #1  
Cranbrook, BC V1C 4C6

Dear Board Chair Lento:

I am writing today to invite your board of education's input on the second phase of campaign finance reform for local elections.

As the Minister of Community, Sport and Cultural Development, I am responsible for local government and consequently for the proposed *Local Elections Campaign Financing Act* (LECFA). As you know, elections rules for boards of education are substantially the same as for local governments because of the connection between the *Local Government Act* and the *School Act*. The proposed LECFA would apply to local elections, including board of education elections.

As noted in the September 2013 White Paper on Local Elections Reform, I began targeted stakeholder engagement on expense limits in November 2013. The intent is to develop and introduce expense limits legislation in time for the next local elections *after* 2014. Given the diversity of views on the topic and the complex policy issues, I want to start discussions on expense limits early and be in a position to introduce expense limits with plenty of lead-time before the next elections after 2014. Expense limits would ultimately be added into the proposed LECFA. This two-phase approach allows campaign participants to first become familiar with a new, separate Act with new rules around transparency, accountability and enforcement before adding expense limits into local elections.

Information gathered through talking to key stakeholders will help inform the development of expense limits. We will be having regular discussions with the Union of British Columbia Municipalities' Executive and local governments as we move forward. However, in addition to consulting with the British Columbia School Trustees Association's board, I also wanted each board of education to have an opportunity to share perspectives on issues related to expense limits. I would appreciate your thoughts on questions and issues around campaigning for office. For example,

- In your school district, do you think the cost of campaigning is a deterrent to people considering running for office?
- What are the most significant cost pressures in local campaigns?

.../2

Ministry of Community, Sport  
and Cultural Development

Office of the Minister

Mailing Address:  
PO Box 9056 Stn Prov Govt  
Victoria BC V8W 9E2

Phone: 250 387-2283  
Fax: 250 387-4312

Location:  
Room 124  
Parliament Buildings  
Victoria BC V8V 1X4

[www.gov.bc.ca/cscd](http://www.gov.bc.ca/cscd)

Mr. Frank Lento  
Board Chair

Page 2

- Are campaign finance issues different in small communities than in large communities, and if so, in what ways?
- Are campaign finance issues different in boards of education elections than in municipal elections?

I am also interested in your views on approaches to setting expense limits in local elections. The Local Government Elections Task Force recommended expense limits for candidates and third party advertisers in all communities. The Task Force suggested that expense limits need to take community population into account in order to work in British Columbia's diverse communities, and that elector organizations should not get a separate, additional limit. The Task Force did not specify what expense limits should be.

Enclosed for your reference is a short discussion paper. The paper includes some background on expense limits issues, including some information on local campaign spending in British Columbia and information on other provinces' approaches. This paper can also be found at: [www.localgovelectionreform.gov.bc.ca](http://www.localgovelectionreform.gov.bc.ca). Comments from the public are also invited until January 31, 2014.

Please note that it is optional to provide feedback on expense limits issues. I understand that boards have busy agendas and it may be difficult to find time to discuss this issue. However, I do appreciate hearing from your board.

Please provide your thoughts by January 31, 2014. Submit your feedback electronically to: [Localgovelectionreform@gov.bc.ca](mailto:Localgovelectionreform@gov.bc.ca), or in writing to:

Local Government Elections Reform  
Ministry of Community, Sport and Cultural Development  
PO BOX 9847 STN PROV GOVT  
Victoria, BC V8W 9T2

Let me also take this opportunity to remind you that the White Paper on Local Elections Reform released in September 2013 provided a draft version of the proposed new LECFA, to be introduced in the Legislature in Spring 2014. If passed, the Act would make a significant number of changes, principally related to enhanced transparency, compliance and enforcement for the November 2014 local elections.

Thank you in advance for your assistance.

Sincerely,



Coralee Oakes  
Minister

Enclosure

pc: Honourable Peter Fassbender, Minister of Education

November | 2013

# Expense Limits in Local Elections Discussion Paper



Ministry of  
Community, Sport and  
Cultural Development

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## EXECUTIVE SUMMARY

The Local Government Elections Task Force, a partnership between the Province and the Union of BC Municipalities, was created to recommend changes to local elections rules. One of the 31 recommendations in the Task Force's May 2010 final report was that the Province establishes expense limits for candidates, elector organizations and third party advertisers in local elections.

The Government of British Columbia intends to introduce expense limits in time for the next local elections after November 2014.

As noted in the [White Paper on Local Government Elections Reform](#), government initiated targeted stakeholder engagement on expense limits issues in November 2013. Government will use information gathered through this process to inform the development of expense limits. While it may seem early to be talking about expense limits issues, it is important to be prepared to introduce legislation early enough that campaign participants are ready for expense limits and the new rules.

This discussion paper outlines the policy building blocks for expense limits and some of the complex policy issues involved in the legislative framework for expense limits. It also provides discussion questions. The appendices contain information on trends in local campaign spending in B.C., and on other provinces' approaches to expense limits for local elections.

### How do I give my feedback?

Please provide your written comments by January 31, 2014.

**Website:** [www.localgovelectionreform.gov.bc.ca](http://www.localgovelectionreform.gov.bc.ca)

**Email:** [localgovelectionreform@gov.bc.ca](mailto:localgovelectionreform@gov.bc.ca)

**Mail:** Local Government Elections Reform  
Ministry of Community, Sport and Cultural Development  
PO BOX 9847 STN PROV GOVT  
Victoria BC V8W 9T2

## INTRODUCTION

### Why expense limits in local elections?

The Local Government Elections Task Force, a partnership between the Province and the Union of BC Municipalities, was created to recommend changes to local elections legislation. One of the 31 recommendations in the Task Force's May 2010 [final report](#) was that the Province establishes expense limits for candidates, elector organizations\* and third party advertisers in local elections.

In reviewing written submissions and listening to the dialogue on elections issues, the Task Force heard a great deal of support for establishing expense limits in local elections. The Task Force believed that expense limits could increase accessibility and fairness by levelling the playing field among candidates; encouraging candidate participation; and reducing the need for large contributions to fund expensive campaigns.

The provincial government accepted the Task Force's recommendations and committed to implementing them – including expense limits.

### What is happening with expense limits?

**Timing:** The Province released a [White Paper on Local Government Elections Reform](#) in September 2013. The White Paper provided a draft version of the proposed new *Local Elections Campaign Financing Act*, to be introduced in the Legislature in Spring 2014. If passed, the Act would put into place the majority of the Local Government Elections Task Force's recommendations in time for the November 2014 local elections. These changes are focused on improved accountability, transparency, compliance and enforcement. The draft Act applies to local government and board of education elections.

*For more detail on the changes proposed for 2014, please see [www.localgovelectionreform.gov.bc.ca](http://www.localgovelectionreform.gov.bc.ca)*

The draft *Local Elections Campaign Financing Act* represents Phase I of campaign finance reform in BC local elections. Phase II involves introducing expense limits legislation in time for the next local elections *after* 2014. The phased approach will allow campaign participants, local elections administrators and others to adapt to the changes before adding spending limits to the local elections system. The phased approach also allows more time for discussion of expense limits issues before any decisions are made.

**Stakeholder engagement:** As noted in the White Paper, government initiated targeted stakeholder engagement on expense limits issues in November 2013. Government will use information gathered through this process to inform the development of expense limits. The intent is to introduce legislation for expense limits *after* the November 2014 local elections. While it may seem early to be talking about expense limits issues, it is important to be prepared to introduce legislation early enough that campaign participants are ready for expense limits and the new rules to make the limits work.

---

\* Elector organizations are groups that promote candidates in local elections. They are sometimes referred to as municipal 'political parties.' Elector organizations endorse candidates. The organization's endorsement appears on the ballot next to candidates' names. Elector organizations regulated under the legislation – e.g. currently they must have at least 50 members that are electors in the municipality and have existed for at least 60 days, and they must file campaign finance disclosure statements. See the ministry's [guide](#) for more information.

## BACKGROUND ON EXPENSE LIMITS FOR B.C. LOCAL ELECTIONS

### What are the guiding concepts on expense limits?

In accepting the Task Force's recommendation to establish expense limits, the provincial government has been taking the Task Force guidance for developing expense limits as a starting point. The Task Force laid out some objectives or outcomes it thought should shape expense limits. The Task Force recommended that expense limits:

- be high enough to allow reasonable campaigns, but not so high as to allow a few participants to dominate,
- need to work in different sized communities (i.e. a formula-based approach would make sense, but a straight per resident formula would not be effective), and
- have a neutral effect on candidates' decisions to run independently or to create/join elector organizations.

The Task Force recognized that campaign spending was quite low in the majority of BC's communities. However, for fairness reasons the Task Force felt it was important to have expense limits in all communities. The Task Force suggested that expense limits be set in a way that reflects population size in order to make the limits effective and fair in all BC communities (ranging in population from about 180 people to more than 600,000 people).

The Task Force also emphasized that expense limits should not "punish" or "reward" candidates that are endorsed by elector organizations. The Task Force saw that while the majority of BC communities do not have elector organizations, where elector organizations do exist, they are a fairly prominent part of elections in the community. The Task Force did not want expense limits to provide an incentive to create more elector organizations (or splinter existing ones) simply for the sake of obtaining higher "spending room." It would also be unfair to independent candidates (who are not endorsed by elector organizations) if elector organizations got additional limits beyond what candidates get.

The Task Force assumed that the Province would establish expense limits. In some other provinces, local governments have the power to, by by-law, set their own campaign finance rules. The Task Force also recommended that Elections BC enforce campaign finance rules in local elections, so that means Elections BC would enforce expense limits.

The following are some of the key policy concept coming out of the Task Force's guidance:

- expense limits need to work for all communities
- candidates and third party advertisers would be subject to expense limits
- elector organizations would not get expense limits over and above candidates' limits
- expense limits would be sensitive to population size
- expense limits would also apply in board of education elections
- the Province would set expense limits
- Elections BC would enforce the limits as part of its role in enforcing campaign finance rules

## How can I add to the expense limits discussion?

The purpose of stakeholder engagement on expense limits is to explore how best to set expense limits that work for all communities. The Province will need to decide on the approach to setting expense limits numbers, and on the related “framework” rules.

You are invited to share your thoughts on expense limits issues. Below are some questions the Province would like to explore. Feel free to answer as many of the questions as you wish, and to give feedback on issues you would like to raise that are not covered by the questions below.

For additional background, please see Appendix 1 (Facts on Campaign Spending in B.C.) and Appendix 2 (Expense Limits in Local Elections in Other Provinces).

## Discussion questions

### Questions about campaigning

- In your community, do you think the cost of campaigning is a deterrent to people considering running for office?
- What are the most significant cost pressures in local campaigns?
- Are campaign finance issues different in small communities than in large communities, and if so, in what ways?
- Are campaign finance issues different for board of education elections than for local government elections?
- Do you think social media will impact (raise or lower) campaign spending? Why or why not?

### Questions about the policy “starting point” for expense limits

The Task Force provided some policy guidance on expense limits, suggesting that limits

- be high enough to allow reasonable campaigns, but not so high as to allow a few participants to dominate,
  - need to work in different sized communities (i.e. a formula-based approach would make sense, but a straight per resident formula would not be effective), and
  - should have a neutral effect on candidates’ decisions to run independently or to create/join elector organizations.
- Do you think that these objectives are a reasonable starting point for expense limits? Is there anything you would change about these objectives, or anything important missing?
  - Page 2 shows the key policy concepts coming out of the Task Force’s guidance. Would you change any of these?

### Questions about possible expense limits models

- In the two other provinces where the provincial government sets expense limits for local elections, the limit is established by a formula with a “base” amount and additional amounts for each elector. For example, in Ontario, the limit for a mayoral candidate is \$7,500, plus 85 cents per elector and \$5,000 plus 85 cents per elector for council candidates. The same formula for all

communities results in different *limits* in each community depending on population.

- Does the concept of a base amount, plus additional “per resident” amounts, seem like a reasonable approach in BC?
- Or are there other, simpler models to consider? For example, would “tiered” limits (the same limit for all communities under 5,000 or so people, a higher limit for all communities of 5,000 to 10,000 people, and so on) be a better approach?
- If a model were established that resulted in different limits in each community (such as a base plus per resident model), would you support the Province making things simple for candidates and local governments by calculating the limit in each community and providing notice of the limits?
- Are there other, additional factors beyond population that should be taken into account when setting expense limits?
- How should board of education candidate limits be set? Should they be connected to the limits for council candidates (i.e. the same as a council candidate’s limit)? If so, what happens when the boundaries of school districts do not line up with municipal boundaries?
- Would it make sense for third party advertisers’ limits to be connected to the limits for candidates in the community where the third party is conducting advertising?

### What other factors must be considered in developing expense limits?

Establishing expense limits requires some basic policy decisions – who limits apply to, how much the limits are and how they are set. In addition to considering those basic policy decisions, government will also need to address a host of related “framework” issues. For expense limits to be effective, there will need to be rules in the legislation that set out in detail how expense limits are managed and enforced.

For example, following the Task Force guidance, elector organizations would not have a separate expense limit over and above expense limits for candidates. Framework rules would be needed to manage the relationship between candidates and the elector organizations that endorse them. Questions such as who can incur expenses (the elector organization, the candidate, or both) raise further questions, such as who is responsible if there is over-spending?

Some complex policy issues stem from the need to make sure that expense limits can’t be circumvented. For example, policies will be needed for candidates that share advertising (or other campaign expenses, like candidate meet-and-greets). The legislation would still allow candidates to work together informally as a “slate” (i.e. outside of an elector organization), but rules to prevent collaborating for the purposes of working around expense limits would be needed. For example, it would be unfair for a candidate with left over “spending room” to pay for advertising promoting another candidate who has already reached his or her expense limit. Rules about how to attribute shared expenses fairly amongst candidates would be needed.

In designing expense limits for local elections, there are constitutional issues to consider. For example, a number of Canadian court cases have upheld the general principle that regulating third party advertising during elections is an acceptable limitation on freedom of speech. However, rules for third parties must strike a reasonable balance between regulation and not unduly impairing freedom of speech. Other legal factors (such as protection of privacy) will have to be considered.

These policy issues are flagged in this paper to provide a preview of the types of policy decisions government will need to make, over and above deciding what the actual limits amounts in each community should be. It is not as simple as just adding the limits numbers or formula into a piece of legislation.

### **Next steps – what happens with the feedback from stakeholders?**

In addition to seeking feedback on this paper, the Minister of Community, Sport and Cultural Development will also be speaking to the Union of BC Municipalities and its area associations between November 2013 and late January 2014. Views of the B.C. School Trustees Association will also be sought, as will views of other campaign participants, such as elector organizations. In Spring 2014, a summary of information received will be published. The Province will consider the results of this targeted stakeholder engagement when developing expense limits and related “framework” rules.

### **Next steps - how would expense limits be implemented?**

The White Paper on Local Government Elections Reform (issued September 2013) details a proposed new Act for local elections campaign finance - the draft *Local Government Campaign Financing Act*. If passed by the Legislature in Spring 2014, the Act would bring into force a number of major changes in place in time for the November 2014 local elections. Those changes are focused on improved transparency, improved campaign finance disclosure and a role for Elections BC in enforcement of campaign finance rules in local government elections.

The *Local Government Campaign Financing Act* is Phase I of local elections campaign finance reform.

For Phase II, the government intends to develop local elections campaign expense limits in time for the next local elections *after* November 2014.

Introducing expense limits requires legislation. The *Local Government Campaign Financing Act* would be amended to establish expense limits and related policy rules. Like all legislation, expense limits amendments would be tabled for the Legislature’s consideration.

## How do I give my feedback?

Please provide your written comments by January 31, 2014.

**Website:** [www.localgovelectionreform.gov.bc.ca](http://www.localgovelectionreform.gov.bc.ca)

**Email:** [localgovelectionreform@gov.bc.ca](mailto:localgovelectionreform@gov.bc.ca)

**Mail:** Local Government Elections Reform  
Ministry of Community, Sport and Cultural Development  
PO BOX 9847 STN PROV GOVT  
Victoria BC V8W 9T2

## Appendix 1: Facts on Campaign Spending in B.C.

### Considering the context

In addition to considering the Task Force’s policy guidance on expense limits, it is important to consider campaign spending trends in BC.

There are over 1,660 elected positions in over 250 government bodies filled during local elections. Typically, around 3,000 candidates run for these offices. Comparing campaign spending across communities and over multiple years is currently difficult because there is no central place to find all campaign finance disclosure statements for municipal, electoral area director (regional district electoral area) and board of education candidates.<sup>1</sup>

Other factors add complexity:

- Support from campaign organizers\* might have led to some candidates’ spending being lower than it would otherwise have been. The precise amount of support received from campaign organizers cannot accurately be factored into candidate spending figures.
- Not all spending disclosed in campaign finance disclosure statements was done during the campaign period. For example, a portion of the costs for “paid campaign work” in some electoral organizations’ disclosure forms was probably for having paid staff in the years in between elections. Maintaining an organization in between elections is certainly relevant to the campaign; however, actual spending during campaign time may be lower than it appears from disclosure statements.
- “Average” spending may not present a full picture of what it typically costs to campaign in a community. For example, one or two “outlier” candidates who spend much more than their competitors affect calculations of average spending for that community. Similarly, it is reasonable to guess that candidates who spent nothing and got almost no votes probably didn’t actually campaign; such candidates would skew the average downwards.
- Campaign finance disclosure statements may not disclose spending fully and accurately.

These caveats aside, looking at a sample of municipal election spending reveals some general trends.

### Trends in municipal campaign spending

Overall, spending is fairly low. To gauge how much was spent by people who ran competitive campaigns, a sample of spending by “contenders” was taken. Only the top two-thirds of candidates closest to winning a seat were classified as contenders. Including people who may have spent nothing, and also got almost no votes (indicating that they possibly did not campaign at all) would lead to a less realistic estimate of what it costs to be competitive.

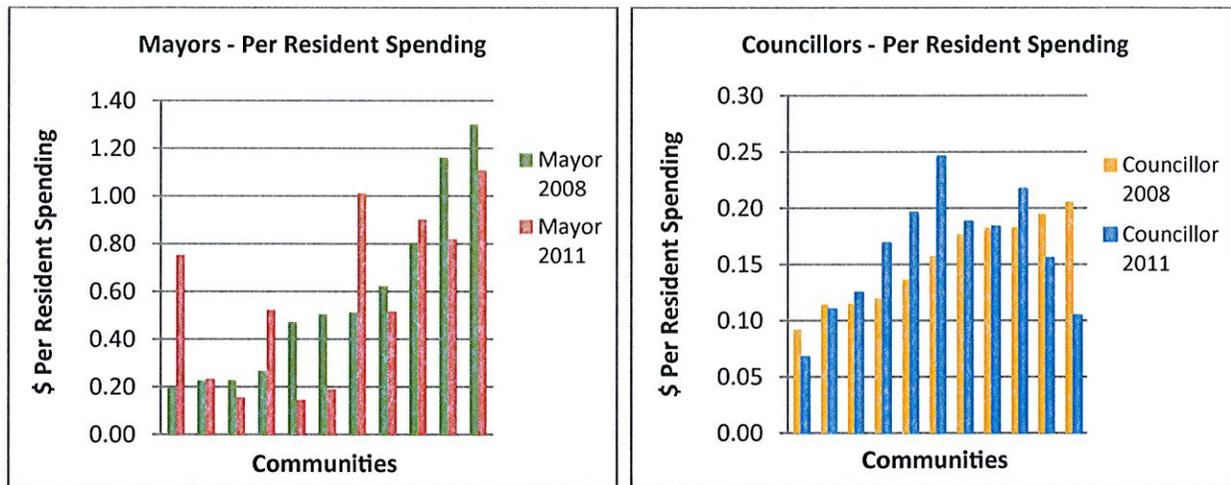
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<sup>1</sup> The draft *Local Elections Campaign Financing Act* would make all campaign finance disclosure statements available through Elections BC.

\* Campaign organizers are individuals or groups that promote or oppose candidates or points of view during elections. A campaign organizer must identify itself to the local chief election officer once it raises contributions, or incurs expenses, valued at \$500 or more. Campaign organizers must also file campaign finance disclosure statements. Unlike electoral organizations, campaign organizers do not necessarily have a relationship with candidates they support or oppose. See the ministry’s [guide](#) for more information. The proposed *Local Elections Campaign Financing Act* would discontinue the concept of campaign organizers, instead regulating “third party advertisers.”

In this sample of spending in communities of various sizes by almost 500 contenders for mayor and council seats, only 8% of candidates spent more than \$50,000. 31% spent less than \$2,000.

Spending is not that predictable. Overall, spending seems to be driven mostly by the political dynamics in a particular community in a particular election. “Hot races” can mean more spending in a community in compared to elections in other years. Conversely, if fewer candidates run in an election, or if electors are less interested in the candidates or issues, spending might go down. Spending does not necessarily go up by a predictable amount each election. The following charts provide an illustration of 2008 vs. 2011 election spending in a random sample of 11 communities of various sizes. The charts demonstrate some of the potential variability in per resident spending from one election to the next.



Spending is not only variable from one election to the next, but it is also quite variable between communities of similar size. For example, the following table shows what candidates spent per resident spending differences in two sample communities in two different size groupings in 2011.

**Sample of Candidate \$ Per Resident Spending in Two Community Sizes**

Communities 4,000 to 5,500 people:

Community	Mayor	Council
A	\$5.56	\$1.11
B	\$0.21	\$0.63

Communities 75,000 to 80,000 people:

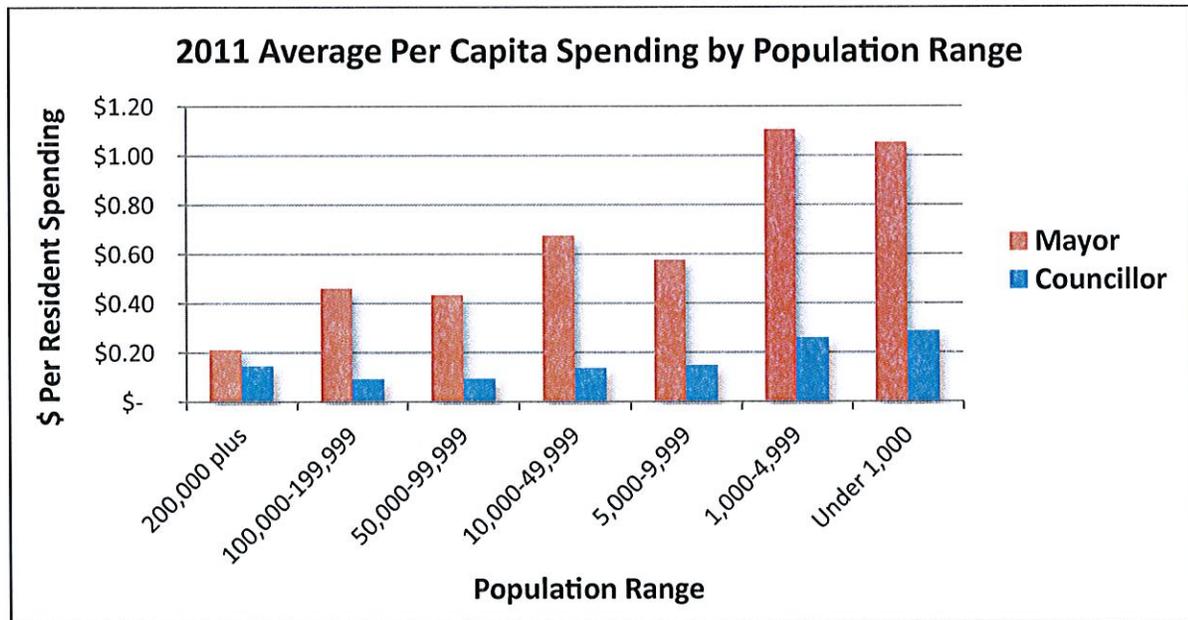
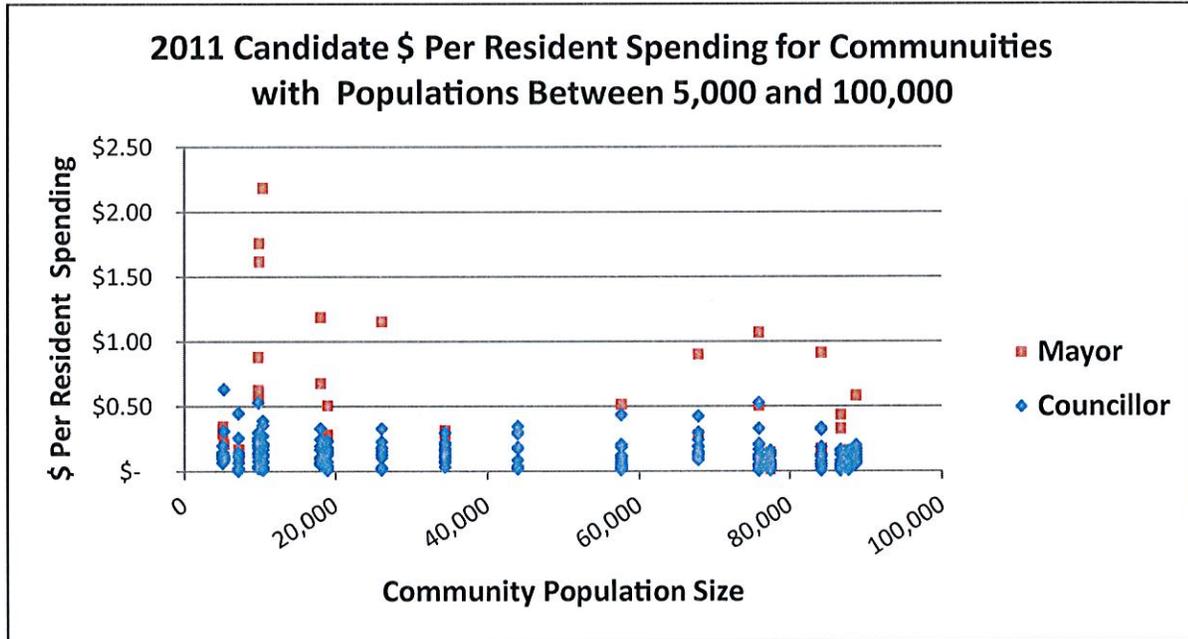
Community	Mayor	Council
C	\$0.79	\$0.12
D	\$0.08	\$0.07

These examples suggest that

- spending in smaller communities can be high relative to the community’s population, and
- spending in a community can be high relative to other similarly-sized communities.

Some candidates spend a lot more than their competitors. In communities of any size, some candidates are spending “outliers” compared to their competitors.

Mayoral candidates spend more than council candidates. Council candidates compete for one of several seats. The mayor’s race is “winner take all” and may be more easily influenced by high spending in a tight race. In a sample of 492 disclosure statements from communities of all sizes in the 2011 election, mayoral candidates spent an average of almost 4 times more per resident than what council candidates spent (\$0.64 per resident and \$0.17 per resident respectively).



In addition to showing that mayoral candidates spend more than council candidates, the previous chart shows that per resident spending may be higher in small communities. Relatively higher per resident spending in smaller communities probably indicates that there is a certain base cost involved in campaigning, and possible economies of scale in larger communities.

Spending in Vancouver is uniquely high and appears to increase each election. In 2008, spending by all elector organizations that had at least one endorsed candidate elected, plus the spending disclosed by their endorsed candidates (whether elected or not), totalled about \$4.5 million. In 2011, the total was about \$5.3 million. Total spending in Vancouver is far higher than spending in any other community in BC.

Vancouver elections are unique in several ways. Vancouver is the most populous city, with almost 178,000 more people than the next largest city. Vancouver sees a consistently large number of candidates for all offices each year. It also has an elected parks board. No independent candidates were elected in 2008 or 2011. Vancouver also has longstanding tradition of elector organizations, with an apparent trend towards more formal operation (e.g. paid staff).

#### Other observations:

In municipal elections, elected candidates almost always spent money to campaign; generally, they spent more money than those who were not elected. There are exceptions – candidates far outspending their competitors yet failing to obtain a seat, or candidates spending nothing and still obtaining a seat. It is difficult to say whether spending money “leads” to getting elected, though, because some low-spending unsuccessful candidates may not have put much effort into free and/or low-cost methods of campaigning.

Electoral area director candidates (in regional districts) tend to spend less than council candidates. Board of Education candidates also generally spend less than council candidates.

#### **So what do these trends mean for setting limits?**

Campaign spending trends (as well as more detailed spending data) will be considered in developing an approach for setting expense limits. For example, since mayoral candidates spend more than council candidates, a higher limit for mayoral candidates would make sense. Limits should also take into account the basic campaign cost evident even in the smallest town.

## Appendix 2: Expense Limits in Local Elections in Other Provinces

### Which provinces have expense limits in local elections?

- Ontario – all local governments
- Quebec – local governments with populations over 5,000
- Manitoba – all local governments
- Saskatchewan - some local governments
- Newfoundland & Labrador – some local governments (St. John’s)

### Who sets the limits?

There are three basic approaches to setting expense limits:

- The province **adopts provincial legislation** setting the limits (Ontario, Quebec)
- The province **requires** municipalities to adopt a bylaw with campaign expense limits; the municipality chooses the limits (Manitoba requires all local governments to adopt a bylaw)
- The province **allows** municipalities to adopt a bylaw with campaign expense limits; the municipality chooses the limits (Saskatchewan, Newfoundland & Labrador)

### What do the limits have in common?

Generally, the limits are sensitive to population. In provinces that set the limit, there is a formula involving a base amount plus a per elector amount. In most examples where the municipality sets the limits, the limit takes into account the number of electors.

In all cases where the limits are sensitive to population, municipalities are responsible for determining the number of electors in the jurisdiction/wards (usually through their municipally-maintained voters’ lists), calculating the limits and informing candidates of their limits.

Where formulas are used, they generally have a provision for inflation tied to the Consumer Price Index.

Except for in Quebec, enforcing the limits is a local responsibility.

### Caveats when looking at limits

It is difficult to compare limits because different provinces have very different rules as to how an election expense is defined, which election expenses actually count against the expense limit, and how long the period is in which spending is capped.

It can also be difficult to compare limits across jurisdictions because some cities are divided into wards. Under a ward system, council candidates compete to represent a geographically defined part of the city; usually the mayor is elected “at large” by voters across the city. Typically a candidate would not need very high limits if they are campaigning in only a small area. Toronto, Montreal and Winnipeg have wards. Currently only one BC local government uses a ward system.

In some provinces, local governments maintain a list of electors. Maintaining a voters list is not mandatory in BC. Many local governments do same-day registration.

## Ontario

**Provincial legislation** sets the limits. Limits set by the *Municipal Election Act* apply to all local governments. The formula is the same for Toronto and for all other local governments.

### Formula

Mayor - \$7,500 + 85 cents per elector

Council candidate - \$5,000 + 85 cents per elector

School board trustee candidate - \$5,000 + 85 cents per elector

### Examples – 2010 elections

#### Toronto (2.5 million people\*)

Mayor - \$1.3 million (elected at large)

Council candidates in Ward 7 - \$27,464 (Ward 7 just one example; Toronto has 44 wards)

#### Mississauga (668,550 people\*)

Mayor - \$319,664

Council candidates - \$27,000 to \$39,000, depending on ward populations

School trustees - \$23,000 to \$45,000

#### Timmins (42,997 people\*)

Mayor - \$35,549

Council candidates - \$7,000 to \$19,000 depending on ward populations

### *Other notes on expense limits in Ontario*

There is no regulation of third parties and no spending limits for third parties.

The 2010 local elections were the first with spending limits in place.

City administrators calculate the limits based on the estimated number of electors on the municipally-maintained voters' list and notify candidates of their limits.

Candidates' financial statements must be audited by an independent auditor before they can be filed. Enforcement of campaign finance rules is essentially a local matter.

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\* 2006 census population provided for sense of scale. Not all residents counted in the census would be qualified electors.

## Quebec

**Provincial legislation** sets the limits. The limit formula is the same for all local governments.

### Formula

Mayor – base of \$3,780, plus 30 cents per elector up to 20,000 electors; 51 cents for each elector from 20,000 to 100,000 and 38 cents per elector for each elector over 100,000 electors

Council candidate – base of \$1,890, plus \$0.30 per person

Municipalities under 5,000 people are generally exempt from campaign finance rules, except for limits on how much an individual can contribute and a requirement to disclose names of contributors.

### *Other notes on expense limits in Quebec*

Quebec amended the provincial legislation to reduce the spending limits by about 30 per cent of the previous limits. The 2013 elections were held under the new, lower limits.

Third party advertising is extremely tightly regulated. It is essentially prohibited for third parties to support candidates in ways that involve expenditure of funds (advertising, rallies, etc.). A group of electors (individual citizens) may apply for “private intervener” status during an election, but may only spend up to \$300 and may only disseminate a non-partisan message on a matter of public policy (e.g. private intervener groups are forbidden to promote/oppose candidates.

Municipalities appear to be responsible for maintaining a list of electors.

Elections Quebec enforces the campaign finance rules, including expense limits.

Quebec has 1,103 municipalities. Expense limits apply in municipalities over 5,000 people. There are 185 municipalities with a population of 5,000 or more. Those 185 municipalities cover 88% of Quebec’s total population.

There are just over 900 municipalities with fewer than 5,000 people. Municipalities under 5,000 people have no spending limit, and no rules regarding expenses.

## Manitoba

Provincial legislation **requires** municipalities to adopt a bylaw with campaign expense limits (and other campaign finance rules, such as contribution limits); the municipality chooses the limits.

Example – formula in City of Winnipeg Bylaw (population about 633,450)

Mayor - 35 cents per elector in the city (adjusted using consumer price index) – mayor limit in 2010 about \$150,000

Council candidate - 90 cents per elector in the ward (adjusted using consumer price index)

Example - City of Brandon Bylaw (population about 46,000; flat rate limit/no formula)

Mayor - \$16,000

Council candidate - \$4,000

### *Other notes on expense limits in Manitoba*

Third party advertising is not specifically regulated or subject to expense limits. However, in the City of Winnipeg, expenses incurred by any individual, corporation, organization or trade union “acting on behalf of” a registered candidate count against the candidate’s expense limit.

Winnipeg has had spending limits since 1990. Enforcement is essentially a local matter.

## Saskatchewan

The Province **allows** municipalities to adopt a bylaw with campaign expense limits; the municipality chooses the limits

Example - City of Regina bylaw. Set limit (no formula specified in bylaw, though probable that a formula involving population was used to arrive at the limit)

Mayor - \$62,635

Council candidate - \$10,439

## Newfoundland & Labrador

The Province **allows** municipalities to adopt a bylaw with campaign expense limits; the municipality chooses the limits. Candidates do not actually have to file an accounting of their expenses; they instead declare that they did not exceed the limits.

Example - City of St. John’s bylaw.

Mayor and councillor candidates - \$10,000 base amount, plus \$1 per voter listed on the voters list in the ward or at-large area. Works out to around \$80,000 for mayors and \$25,000 for councillors.



Board Meeting - Public  
→ Intermedi



MOUNTAINS OF OPPORTUNITY  
**CRANBROOK**

December 11, 2013

File No. 0540.20

**Chris Johns**  
Trustee  
School District No. 5  
940 Industrial Road No. 1  
Cranbrook, British Columbia V1C 4C6

Dear Chris Johns,

**Re: Appointment to Wellness and Heritage Committee**

I am pleased to advise you that Council, at its regular meeting of Monday, December 9, 2013, appointed you as a representative of the School District No. 5 on the Wellness and Heritage Committee for a one-year term expiring at the Inaugural meeting of Council in December 2014. The committee liaison will contact you with further information.

On behalf of the City Council, thank you for your interest in community affairs and continued participation to the Wellness and Heritage Committee.

Sincerely,

*thanks Chris!*

Wayne L. Stetski  
Mayor

Copy : Lynn Hauptman  
Chris New, Deputy Director of Leisure Services

# A LEGACY OF *Learning*

In the spring of 2012 the Columbia Basin Institute of Regional History was approached by School District No. 5 Trustee Chris Johns. Chris's approach was simple – education is a fundamental glue of society, is critical to community development and is one of the most common shared experiences. Then his clincher – nobody is documenting the history of education in School District No. 5. That got our attention.

We did a quick calculation and figured five or six communities and a dozen schools. The Columbia Basin Institute could devote a year to researching and developing websites examining the history of education in our region. It fit our mandate of studying the wider Columbia Basin. We were about to launch on a history of hockey in the region, but we could put that on hold for a year. We had no idea that two years later we would be looking at fifty-eight communities and one hundred and two individual schools. No idea!

A project this big only gets that way through a large and diverse community of support. School District No. 5 immediately came on board as a partner. Next up were the Cranbrook District Retired Teachers' Association and the Elk Valley Retired Teachers Association, followed by a contribution from the B.C. Retired Teachers' Association. The federal and provincial governments came in with support from the Job Creation Programme and the Columbia Basin Trust has offered financial support through several of its programmes.

On the material side, we have been inundated by offerings from a wide variety of citizens – retired teachers and administrators, old students, and the treasures from schools still operating. We have done close to 50,000 scans at this point and the material is still arriving. Photographs are going up daily on our website at [www.basininstitute.org](http://www.basininstitute.org) and on Facebook at Columbia Basin Institute of Regional History.

Currently we are writing web pages on each of the communities, focusing on the schools and teachers who taught there. When completed this may be the largest

holding of educational ephemera on the web. All of the yearbooks for Cranbrook High Schools have been scanned, from 1920 to the present (with only a very few gaps). School jackets, crests, trophies and a myriad of printed ephemera have been scanned for presentation on the web.

What is emerging is a view of schools as central to the communities we have formed here in East Kootenay. Teachers and students worked to create war effort gardens, to bridge the needs of community emergencies, to educate both peers and older citizens around issues of racism, poverty and social cohesion. Teachers helped to create lavish drama productions in the Dirty Thirties, buoying the whole community with their efforts.

This is an evolving project and at this point the Columbia Basin Institute does not quite know when it is going to get back to focusing on the history of hockey. But what we do know is that 'A Legacy of Learning' is the most socially exciting history project we have undertaken in our ten years of working on the Columbia Basin. Please go to our web site at [www.basininstitute.org](http://www.basininstitute.org) for more content.

For anyone out there who has taught in any of the communities mentioned on the website, please feel free to contact us. The history of our schools is ephemeral. Students leave, teachers pass away, schools close – and no body is chartered with the responsibility of retaining the material developed over the passing years. The web offers a unique vehicle for gathering the material and memories and making it available to everyone. Please let us, and our partner School District No. 5, know what you think of the results thus far.

Derryl White

*Executive Director*

Columbia Basin Institute of Regional History

Website: [www.basininstitute.org](http://www.basininstitute.org)

THE MAGAZINE FOR RETIRED EDUCATORS

# PostScript

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