



The Board of Education of  
School District No.5 (Southeast Kootenay)  
AGENDA - REGULAR PUBLIC MEETING

January 12, 2016, 3:30 p.m.  
Jaffray Elem. Jr. Secondary School

Pages

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

I would like to acknowledge that we are on the traditional lands of the Ktunaxa people.

**1.2 Consideration and Approval of Agenda**

M/S that the agenda for the regular public meeting of the Board of Education of [date] be approved as [circulated / amended].

**1.3 Approval of the Minutes**

4

M/S that the minutes of the regular public meeting of the Board of Education of [date] be approved as [circulated/amended].

**1.4 Receipt of Records of Closed Meetings**

13

M/S to accept the closed records of the in-camera meeting of the Board of Education of [date].

**1.5 Business Arising from Previous Minutes**

**1.5.1 Committee Representatives**

14

**1.6 Receiving of Delegations/Presentations**

**1.6.1 Jaffray School Growth Plan**

**2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**2.1 Advocacy/Education Committee**

M/S that the Board accept the report of the Advocacy/Education Committee.

**2.2 Policy Committee**

M/S that the Board accept the report of the Policy Committee.

<b>2.3</b>	<b>Finance/Operations/Personnel Committee</b>	
	M/S that the Board accept the report of the Finance/Operations/Personnel Committee.	
<b>2.4</b>	<b>BCSTA / Provincial Council Report</b>	
	<b>2.4.1</b> <b>Provincial Council Issues Forum - Resource Information</b>	
	<b>2.4.2</b> <b>Kootenay Boundary Branch AGM</b>	
<b>2.5</b>	<b>Communications/Media Committee</b>	<b>16</b>
	M/S to accept the report of the Communications/Media Committee.	
<b>2.6</b>	<b>Mt. Baker / Key City Theatre Replacement Committee</b>	
	M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.	
<b>2.7</b>	<b>Legacy of Learning</b>	
	M/S to accept the Legacy of Learning report.	
<b>2.8</b>	<b>Trustee Reports</b>	<b>17</b>
<b>3.</b>	<b>SUPERINTENDENT'S REPORT TO THE BOARD</b>	<b>22</b>
	M/S that the [date] Superintendent's Report to the Board of Education be accepted as presented.	
<b>4.</b>	<b>CHAIRPERSON'S REPORT</b>	
<b>5.</b>	<b>NEW BUSINESS</b>	
	<b>5.1</b> <b>Business Arising from Delegations</b>	
	<b>5.2</b> <b>Borrowing Resolution</b>	
	<i>M/S that the Board approve the credit limit of borrowing to \$2,410,000 which pertains to the Direct Electronic Funds Transfer authorization and the Corporate Purchasing Card Limit of \$300,000(included in total)."</i>	
	<b>5.3</b> <b>3 Year Calendar</b>	<b>27</b>
	<b>5.4</b> <b>Funding Announcement</b>	
	<b>5.5</b> <b>2015/16 Amended Annual Budget Bylaw</b>	<b>30</b>
<b>6.</b>	<b>TRUSTEE BOUQUETS</b>	

**7. ITEMS FOR INFORMATION/CORRESPONDENCE**

**7.1 Wellness and Heritage Committee 31**

**7.2 Salvation Army Thank You 32**

**8. QUESTION PERIOD**

**9. ADJOURNMENT**

M/S that the [date] regular public meeting of the Board of Education adjourn at [time].

**10. LATE ITEMS**



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING**

**December 8, 2015, 3:30 p.m.  
Board Office**

Present:

- Chairperson Lento
- Trustee Ayling
- Trustee Bellina
- Trustee Blumhagen
- Trustee Brown
- Trustee Helgesen (by telephone)
- Trustee Johns
- Trustee McPhee
- Trustee Whalen
- Superintendent of Schools, L. Hauptman
- Secretary Treasurer, R. Norum
- Director of Instruction/Human Resources, B. Reimer
- Director of Student Learning and Innovation, D. Casault
- Director of Student Learning and Aboriginal Education, J. Tichauer,
- District Principal/Student Services, D. Verbeurgt
- District Principal of Technology and Informative Information, J. Roberts
- Recorder, Corinne Burns

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Chairperson Lento called the December 8, 2015 regular public meeting of the Board of Education to order at 3:36 p.m.

**1.2 Consideration and Approval of Agenda**

Additions: 5.6 Letter to the Ministry for Curriculum Funding Professional Day

**MOTION R-15-169**

M/S that the agenda for the regular public meeting of the Board of Education of December 8, 2015 be approved as amended.

**CARRIED**

Secretary Treasurer assumed the position of Chair.

**1.3 Election of Chairperson and Representatives**

**1.3.1 Election of Chairperson**

Secretary Treasurer Rob Norum called for nominations for the position of Chairperson of the Board of Education. Trustee Johns nominated Trustee Lento. Trustee Lento accepted.

Secretary Treasurer Norum made a final call for nominations.

Secretary Treasurer Norum declared Trustee Lento elected by acclamation as the Chairperson of the Board of Education until December 2016.

**MOTION R-15-170**

M/S that the position of Vice-chair be rotated monthly through all Trustees.

**CARRIED**

**1.3.2 Election of BCPSEA Representatives**

Secretary Treasurer Norum called for nominations for the position of BCPSEA Representative. Trustee Helgesen nominated Trustee Bellina. Trustee Bellina accepted.

Secretary Treasurer Norum made a final call for nominations.

Secretary Treasurer Norum declared Trustee Bellina elected by acclamation as the BCPSEA Representative until December 2016.

**1.3.3 Election of BCPSEA Alternate Representatives**

Secretary Treasurer Norum called for nominations for the position of BCPSEA Alternate Representative. Trustee Bellina nominated Trustee Helgesen. Trustee Helgesen accepted.

Secretary Treasurer Norum made a final call for nominations.

Secretary Treasurer Norum declared Trustee Helgesen elected by acclamation as the BCPSEA Alternate Representative until December 2016.

**1.3.4 Elections of BCSTA Representative**

Secretary Treasurer Norum called for nominations for the position of BCSTA Representative. Trustee Helgesen nominated Trustee Bellina. Trustee Bellina accepted.

Secretary Treasurer Norum made a final call for nominations.

Secretary Treasurer Norum declared Trustee Bellina elected by acclamation as the BCSTA Representative until December 2016.

**1.3.5 Election of BCSTA Alternate Representative**

Secretary Treasurer Norum called for nominations for the position of BCSTA Alternate Representative. Trustee Bellina nominated Trustee Blumhagen.

Trustee Blumhagen declined.

Trustee Bellina nominated Trustee Brown.

Trustee Brown accepted.

Secretary Treasurer Norum made a final call for nominations.

Secretary Treasurer Norum declared Trustee Brown elected by acclamation as the BCSTA Alternate Representative until December 2016.

Chairperson Lento resumed chairing the meeting.

**1.4 Approval of the Minutes**

Minutes of the Public meeting of the Board of Education of November 10, 2015.

**MOTION R-15-171**

M/S that the minutes of the regular public meeting of the Board of Education of November 10, 2015 be approved as circulated.

**CARRIED**

**1.5 Receipt of Records of Closed Meetings**

**MOTION R-15-172**

M/S to accept the closed records of the in-camera meeting of the Board of Education of November 10, 2015.

**CARRIED**

**1.6 Business Arising from Previous Minutes**

**1.6.1 Calendar**

Due to the new curriculum starting next year the Ministry has approved the addition of two non-instructional days to the 2015-2016 Calendar. This amended calendar has been posted for 30 days on the website and placed in the District newsletter.

**MOTION R-15-173**

M/S that the Board of Education approve the amended 2015-2016 school calendar including the 2 non-instructional days approved by the Ministry of Education .

**CARRIED**

**1.7 Receiving of Delegations/Presentations**

**1.7.1 Sexuality & Gender Differentiating - Robin Hansom**

Superintendent Hauptman introduced Robin Hansom who has traveled from Elkford to speak on Sexuality and Gender Differentiating. Robin is

an Elkford Secondary student and wanted to share some of her story with the Board of Education.

Key point were:

- when people think sex they think gender.
- first thing announced to the world is male or female.
- pink or blue.
- not everyone falls into this.
- as a student it is difficult to teach your peers.

Discussion included:

- share the knowledge that you can be anything.
- bathrooms and change rooms that are gender neutral.
- discussions with our teaching staff.

Superintendent Hauptman thanked Robin for sharing her story and reported that this topic is growing within the schools and there has been discussion with the PVP's regarding Sexuality & Gender Differentiating.

### **1.7.2 Buddy Benches**

Ms. Casault introduced Jeremy and Jessica Marusyk from First Call Contracting. Mr. Marusyk explained they would like to donate Buddy Benches to all the schools. The family feels this is a way to give back to schools and to help prevent bullying. Companies along with theirs that have already signed up to help with this project include:

- Rona
- Salvador Concrete
- Fab Rite

Mr. Marusyk mentioned that they would like to see the students from the schools get involved with the finishing of the benches.

The Board discussed sending a thank you to all those involved once the project is complete.

Ms. Casault introduced Michelle Sartorel, principal of Gordon Terrace Elementary School. Ms. Sartorel reported Gordon Terrace has been the recipient of a Buddy Bench thanks to Mr. Knipe's adaptive technology class at MBSS. She explained that it has been a wonderful addition to the school yard and she personally has witnessed the benefits. These benefits include:

- a place for students to go when feeling left out.
- a place for students to go when needing a friend.
- a place to go when being bullied, lets other students know they need support.
- a bench were students can look out for each other.

Ms. Sartorel told the Board it is the responsibility as educators to make everyone own a piece of wanting to make the world a better place. She and her staff have been using literature in the classrooms to pass this message along to their students.

Discussion included:

- Jaffray and Kootenay Orchard schools also have Buddy Benches.

On behalf of the Board Mr. Lento thanked Mr. and Mrs. Marusyk for their generous donations of the Buddy Benches to the schools and Ms. Sartorel for her work with the Buddy Benches.

Trustee Helgesen left the meeting at 4:25 p.m.

## **2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

### **2.1 Advocacy/Education Committee**

Co-chair Trustee Blumhagen reviewed the minutes of the November 23, 2015 meeting of the Advocacy/Education Committee.

#### **MOTION R-15-174**

M/S that the Board accept the report of the Advocacy/Education Committee.

**CARRIED**

### **2.2 Policy Committee**

Co-chair Trustee Brown reviewed the minutes of the November 23, 2015 meeting of the Policy Committee.

#### **MOTION R-15-175**

M/S that the Draft Policy Advertising be sent to the Board of Education for approval.

**CARRIED**

#### **MOTION R-15-176**

M/S that the Draft Policy Social Media be sent to the Board of Education for approval.

**CARRIED**

#### **MOTION R-15-177**

M/S that the revised Policy 7.1 Acceptable Use of Information and Communication Technology (ICT) and Technology Services, with changes noted today, be sent to the Board of Education for approval.

**CARRIED**

#### **MOTION R-15-178**

M/S that the Board accept the report of the Policy Committee.

**CARRIED**

### **2.3 Finance/Operations/Personnel Committee**

Co-chair Trustee Bellina reviewed the minutes of the November 23, 2015 meeting of the Finance/Operations/Personnel Committee.

#### **MOTION R-15-179**

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

**CARRIED**

### **2.5 Communications/Media Committee**

Trustee Ayling distributed her Communication/Media Report which also included information from the Chamber of Commerce luncheon.

**MOTION R-15-180**

M/S to accept the report of the Communications/Media Committee.

**CARRIED**

**2.6 Mt. Baker / Key City Theatre Replacement Committee**

Trustee Johns reported he and Galen Olstead, Managing Director of the Key City Theatre met with the Columbia Basin Trust's nonprofit Advisory Committee to help with ideas in refurbishing of the Key City Theatre. The committee is reviewing our process for next year. This is a positive initiative. Trustee Johns will share this information once they receive the report.

**MOTION R-15-181**

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

**CARRIED**

**2.7 Legacy of Learning**

Trustee Johns reported he is continuing to work with the City of Cranbrook regarding the plaque for the Muriel Baxter site. He is hoping that somehow the original sign from Muriel Baxter Elementary can be incorporated into the design. A new display in the lobby of the Board Office will be up soon.

**MOTION R-15-182**

M/S to accept the Legacy of Learning report.

**CARRIED**

**2.8 Trustee Reports**

Trustees reported they found the key note speaker at the Winter Academy very interesting. Trustees attended various breakout sessions.

**3. SUPERINTENDENT'S REPORT TO THE BOARD**

Superintendent Hauptman's report of December 8, 2015 included:

- Mass Choir
- Provincial Rural Advisory Committee
- BCSSA Conference

Superintendent Hauptman reported the Mass Choir was a huge success which along with wonderful singing raised \$567.60 for the food bank. Superintendent Hauptman reported 2 presentations from School District No. 5 were made at the BCSSA conference.

- Christine McKee and Michelle Sauerborn were asked to present the KNOOK project.
- Michelle Sartorel and Karen Deibert presented "Learning Through the Arts".

She was very proud of the response from this presentation. She has also met with the Kootenay Ice to continue plans for the February 10, 2016 Mid-Day Game. Plans

are underway to try and make it possible for as many students as possible to attend this game.

- Finance/Operations Updates  
Mr. Norum reported he is still waiting for the funding announcement, working on facility leases and LMS fire recovery.
- Update from Director of Student Learning and Innovation  
Ms. Casault reported she has been working on Collaborative Inquiry projects which include:
  - Project Based Learning
  - Carole FullertonTrustee Bellina reported they witness the students doing live announcements with the smart boards at the tour of HES today, amazing!  
Trustee Brown reported that she has been told by many that the staff appreciate all the work and training Ms. Casault has put into My Education. They truly do appreciate her support.
- Update from Director of Instruction/Safety/Aboriginal Education  
Mr. Tichauer reported on two partnerships
  1. Signing a Memorandum of Understanding between School District No. 5, the City of Cranbrook and the Justice Society.
  2. The Ktunaxa nation will be doing a cross cultural camp where they will host you for a day of tours, cultural activities and art.
- Update from District Principal/Student Services  
Mr. Verbeurgt reported the Community LINK report for the 2014-15 school year has been submitted. So far this school year schools have received \$6156.00 in financial contributions from service clubs for meals programs.
- Update from Director of Instruction/Human Resources  
Mr. Reimer reported he along with Kayley Wasylowich and Viveka Johnson attended a job fair at the UVIC campus. They met some very good prospects and are hoping they will be able to help us out in the coming years. He has been working on a 3 year calendar hoping to bring a draft to the Board in January. He met last week with the Health and Safety Committee. He thanked CFTA and CUPE for their involvement.
- Update from District Principal of Technology  
Ms. Roberts reported the conversion in Elkford is complete. The Hour of Code focus is this week and 7 schools are participating.
- Important Dates for Trustees  
BCSTA AGM April 14-17  
Graduations
  - SSS – June 4
  - ESS – June 23
  - FSS – June 24
  - MBSS – June 24
- Enrolment Report

Discussion included:

Chairperson Lento commented that it is nice to hear all the exciting things going on in the District with the Superintendent and her team.

**MOTION R-15-183**

M/S that the December 8, 2015 Superintendent's Report to the Board of Education be accepted as presented.

**CARRIED**

**4. CHAIRPERSON'S REPORT**

Chairperson Lento reported the City of Fernie Leisure Services Advisory Board has asked if he would sit as representation from School District No. 5 on their Board.

**MOTION R-15-184**

M/S that Trustee Lento be appointed to the Fernie Leisure Services Advisory Board as per their letter of request for representation by the School District No.5 Board.

**CARRIED**

**5. NEW BUSINESS**

**5.1 Business Arising from Delegations**

Nil

**5.2 Capital Bylaw**

**MOTION R-15-185**

M/S that the Board allow three readings of Capital Project Bylaw – Project No. 127052 – Laurie Middle School- Fire.

**CARRIED UNANIMOUSLY**

**MOTION R-15-186**

M/S read a first time the 8<sup>th</sup> day of December, 2015.

**CARRIED**

**MOTION R-15-187**

M/S read a second time the 8<sup>th</sup> day of December, 2015.

**CARRIED**

**MOTION R-15-188**

M/S read a third time, passed and adopted the 8<sup>th</sup> day of December, 2015.

**CARRIED**

**5.3 Christmas Donations - Salvation Army**

**MOTION R-15-189**

M/S that the Board donate to the Salvation Army's Christmas Hamper program in the amount of \$1000 in Cranbrook and \$700 in Fernie. This represents a donation of \$100 on behalf of each of the School District No. 5 (Southeast Kootenay) schools in lieu of a gift to the staff of each school.

**CARRIED**

**5.4 SOFI Report**

**MOTION R-15-190**

M/S that the Board approve the School District Statement of Financial Information, Fiscal Year Ended June 30, 2015 to submit the report to the Minister of Education and to make the report available to the public.

**CARRIED**

**5.5 2016 Standing Committee Representatives**

It was suggested that 2016 Standing Committee Representatives be left as is until the new year. If anyone would like to make a request please send to Chairperson Lento.

**5.6 Letter to the Ministry for Curriculum Funding Professional Day**

**MOTION R-15-191**

M/S that the Board of Education write a letter to the Ministry of Education requesting that they fund for all staff, including part-time, the two additional non-instructional days that have been added to the 2015/16 school calendar to prepare for the new curriculum.

**CARRIED**

**6. TRUSTEE BOUQUETS**

Trustees thanked the DPAC for the wonderful Christmas Basket and Highlands for the tour of their school.

Trustee Bellina thanked Robin Hansom for her presentation.

Trustee Brown thanked Superintendent Hauptman, Mr. Norum and Ms. Burns for getting Mr. Del Negro to Cranbrook so quickly.

Trustee Whalen thanked Trustee Blumhagen for organizing ugly sweater day.

**7. ITEMS FOR INFORMATION/CORRESPONDENCE**

Nil

**8. QUESTION PERIOD**

CFTA, DPAC, PVP's wished the Board a Merry Christmas.

**9. ADJOURNMENT**

**MOTION R-15-192**

M/S that the December 8, 2015 regular public meeting of the Board of Education adjourn at 5:20 p.m.

**CARRIED**

**10. LATE ITEMS**

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Frank Lento, Chairperson

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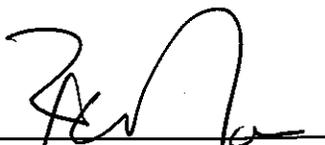
Rob Norum, Secretary Treasurer



#### 1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

##### **In-camera Meeting December 8, 2015**

- Finance/Operations/Personnel Committee report
  - Exempt Compensation
  
- BCPSEA Representative Report
- Superintendent's Report
  - Safety Committee

  
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Robert G. Norum  
Secretary Treasurer

**SCHOOL DISTRICT 5 SOUTHEAST KOOTENAY  
2015 TRUSTEE STANDING COMMITTEES**

POLICY COMMITTEE	Gail Brown (Co-chair) Trina Ayling (Co-chair) Doug McPhee Curtis Helgesen	Diane Casault
FINANCE/OPERATIONS/PERSONNEL COMMITTEE	Curtis Helgesen (Co-chair) Bev Bellina (Co-Chair) Patricia Whalen Chris Johns	Rob Norum
ADVOCACY/EDUCATION COMMITTEE	Patricia Whalen (Co-chair) Jacqueline Blumhagen (Co-chair) Trina Ayling Bev Bellina	Jason Tichauer
SPECIAL EDUCATION STUDENT SERVICES COMMITTEE	Chris Johns (Co-chair) Doug McPhee (Co-chair) Gail Brown Jacqueline Blumhagen	Darcy Verbeurgt

*The Board Chair will attend as many meetings as possible.*

*The Superintendent will be ex-officio Administrative Representative for all Committees.*

*The Chairperson will be ex-officio Trustee Representative for all Committees.*

<b>AD HOC</b>	<b>TRUSTEE REPS</b>	<b>ALTERNATE</b>
Aboriginal Council on Education	Trina Ayling	Gail Brown
B.C.P.S.E.A.	Curtis Helgesen	Bev Bellina
B.C.S.T.A. Provincial Council	Bev Bellina	Jacqueline Blumhagen
Chamber of Commerce (Cranbrook)	Chris Johns	
CFTA Grievances	Frank Lento	Doug McPhee
Communications/Media Committee	Trina Ayling	Lynn/Rob
Cranbrook in Motion	Patricia Whalen	Doug McPhee
Safe Communities Cranbrook	Patricia Whalen/Gail Brown	
Cranbrook Wellness & Heritage	Chris Johns	
CUPE Bargaining Support Team	Bev Bellina	
CUPE Grievances	Chris Johns	Trina Ayling
DPAC	Trina Ayling	
DSAC	Bev Bellina	Jacqueline Blumhagen
Early Years Committee (Cranbrook)	Gail Brown	
Early Years Committee (Elkford)	Curtis Helgesen	
Early Years Committee (Fernie)	Frank Lento	
Early Years Committee (Sparwood)	Bev Bellina	
Humanity Network	Trina Ayling	Bev Bellina
Fernie Leisure Services	Frank Lento	
French Language	Gail Brown	
Key City Theatre	Chris Johns	Trina Ayling
MBSS Building Replacement	Chris Johns	Cranbrook Trustees
Legacy of Learning	Chris Johns	
Technology	Doug McPhee	Patricia Whalen
Trustee Self Evaluation	Frank Lento/Patricia Whalen	
Trustee Term Plan	Frank Lento/Trustees	

**SCHOOL DISTRICT 5 SOUTHEAST KOOTENAY**

**2016 TRUSTEE STANDING COMMITTEES**

POLICY COMMITTEE		Diane Casault
FINANCE/OPERATIONS/PERSONNEL COMMITTEE		Rob Norum
ADVOCACY/EDUCATION COMMITTEE		Jason Tichauer

*The Board Chair will attend as many meetings as possible.*

*The Superintendent will be ex-officio Administrative Representative for all Committees.*

*The Chairperson will be ex-officio Trustee Representative for all Committees.*

<b>AD HOC</b>	<b>TRUSTEE REPS</b>	<b>ALTERNATE</b>
Aboriginal Council on Education		
B.C.P.S.E.A.	Bev Bellina	Curtis Helgesen
B.C.S.T.A. Provincial Council	Bev Bellina	Gail Brown
Chamber of Commerce (Cranbrook)		
CFTA Grievances	Frank Lento	
Communications/Media Committee		Lynn/Rob
Cranbrook in Motion		
Safe Communities Cranbrook		
Cranbrook Wellness & Heritage	Doug McPhee	
CUPE Bargaining Support Team		
CUPE Grievances		
DPAC		
DSAC		
Early Years Committee (Cranbrook)		
Early Years Committee (Elkford)	Curtis Helgesen	
Early Years Committee (Fernie)	Frank Lento	
Early Years Committee (Sparwood)	Bev Bellina	
Humanity Network		
Fernie Leisure Services	Frank Lento	
French Language		
Key City Theatre	Chris Johns	Trina Ayling
MBSS Building Replacement	Chris Johns	Cranbrook Trustees
Legacy of Learning	Chris Johns	
Trustee Self Evaluation ?		
Trustee Term Plan ?		

**Communications Committee Report**

**Sent Media release(s)/Letters:**

**Letters:**

- To Minister re: Fully funding Revised Curriculum Training
- To Minister re: Mayor Pratt's request at UBCM for MBSS replacement

**Media release(s)/Letters for distribution:**

None

**Media Releases/Letters in the works:**

None

**Published/Media-Related Activities:**

Radio and print media-led interviews with Superintendent Hauptman re: international student travel

# Trustee Report: McPhee: Dec 2015

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WEDNESDAY, DECEMBER 2, 2015 AT 7:30 PM

## Mass Choir

One of the traditions of the season is the Elementary Mass Choir. There have been a few years during which I have been forced to make a choice between celebrating my mother's birthday, December 5th, or enjoying the Mass Choir. This year we took my mother to the concert, which she enjoyed fully, and celebrated her 99th birthday on the weekend.

Sitting in the front row she commented on how well the children sang and kept remarking how amazed she was with their good behaviour.

My thanks again to enormous effort that went into the concert. My particular favourite was Larry's energetic conducting of the choir and the audience in the group sing - it made me tired just watching his performance.

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THURSDAY, DECEMBER 3, 2015 AT 10:00 AM

## Strategic Planning

I met with Lynn Hauptman and Trina Ayling today to develop a draft Strategic Plan for the district. Being a draft, it will be passed through the partner groups on its way to becoming policy.

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TUESDAY, DECEMBER 8, 2015 AT 5:46 AM

## SUMMARY OF BOARD MOTIONS CARRIED

December 8th, 2015, Board Meeting, Cranbrook

Motions Carried

Election of Chairperson & Representatives

The SD5 Board of Trustees is pleased to announce the unanimous re-election of Trustee Frank Lento as Board chair at last night's Board meeting. This position is elected each December.

Policy

That the Draft Policy Advertising be sent to the Board of Education

for approval.

Contact: Chairperson Frank Lento, 250-423-7607

That the Draft Policy Social Media be sent to the Board of Education for approval.

Contact: Chairperson Frank Lento, 250-423-7607

That the revised Policy 7.1 Acceptable Use of Information and Communication Technology (ICT) and Technology Services be sent to the Board of Education for approval.

Contact: Chairperson Frank Lento, 250-423-7607

General

That the Board approve the amended calendar\*

Contact: Chairperson Frank Lento, 250-423-7607

That Trustee Lento be appointed to the Fernie Leisure Services Advisory Board as per their letter request for representation by the SD5 Board.

Contact: Chairperson Frank Lento, 250-423-7607

That the Board allow three readings\*\* of Capital Project Bylaw – Project No. 155491, Laurie Middle School – Fire to a maximum expenditure of \$750,000

Contact: Rob Norum, Secretary-Treasurer, 250-250-417-2054

That the Board approve Capital Project Bylaw Project No. 155491, Laurie Middle School – Fire to a maximum expenditure of \$750,000

Contact: Rob Norum, Secretary-Treasurer, 250-250-417-2054

That the Board approve the School District Statement of Financial Information, Fiscal Year Ended June 30, 2015 to submit the report to the Minister of Education and to make the report available to the public.

Contact: Rob Norum, Secretary-Treasurer, 250-250-417-2054

That the board Donate to the Salvation Army's Christmas Hamper program in the amount of \$1000 in Cranbrook and \$700 in Fernie. This represents a donation of \$100 on behalf of each of the SD5 schools in lieu of a gift to the staff of each school.

Contact: Chairperson Frank Lento, 250-423-7607

That the Board write a letter to the Ministry of Education requesting that they fund for all staff, including part-time, the two additional of professional days that have been added to the 2015/16 school calendar to prepare for the new curriculum.

Contact: Chairperson Frank Lento, 250-423-7607

\*Amended to accommodate the Ministry of Education's approval of the addition of two professional days to be added to the 2015/16-school calendar to allow staff to prepare for the new curriculum.

\*\*Legislation requires three readings of a bylaw to be completed in order for it to carry. All three readings may take place at the same

meeting upon unanimous consent of the Board.

My thanks again to Trustee Trina Ayling for preparing this media release.

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**WEDNESDAY, DECEMBER 23, 2015 AT 5:18 AM**

## **Christmas Concerts**

Using the Papa Executive Rule, my wife and I visited TM Roberts Elementary School and enjoyed their Xmas Concert. Both of our grandchildren were involved, proudly presenting a tune that they had learned in French and English. They did a great job and we greatly enjoy the performances of all of the children.

I can remember putting on Christmas Concerts when I started teaching in Kaslo. Being one of the big community events for December, there was always great expectation placed on the school. The greatest fun in it all was watching the excitement of the kids. We would often talk about it as a class on following days and until the break when they headed off to share with their families.

The seasonal classic was always the kindergarten student who would be so caught up in the performance, they would forget about the curtain closing behind them. Suddenly alone on the stage and basking in the appreciation of the audience, they would do what kindergarten students do best, create. Anything that came out from the child, albeit sound or movement, would bring an immediate positive reaction from the audience. So much so, that it was sometimes difficult to remove them from this newly discovered source of appreciation.

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**WEDNESDAY, DECEMBER 23, 2015 AT 5:54 AM**

## **The Ties that Bind**

At no other time of the year is there greater pressure placed on relationships. Somehow the concept of giving is often forgotten amid the increasing pressure of commercialism, the value of relationship weighed against receiving, not giving.

I can remember a year when money was tight for us all and we agreed to exchange gifts that we made. The greatest gift was the conversation about our individual successes, or lack thereof, in fashioning what we gave. Laughter and a true sense of togetherness from this common goal was the greatest gift.

During this exchange of giving, I received a knitted tie. Once the tie was correctly fashioned around my neck, the resulting knot was too large to allow me the opportunity of seeing my shoes and occasionally breathing. I wore the tie proudly on a number of occasions, despite the inconvenience it created. With each new showing, I would anticipate the inevitable question about where I had obtained such a large tie. With great pride, and between gasps for air, I would share how it was a unique gift and a true representation of giving and valued relationships.

The tie was entered into a staff gift exchange years later. It reappeared each following year for a number of years, gladly offered up by its current owner to the next. With each new appearance of the tie, a new tie adventure was shared with great enthusiasm, gratitude and embellishment.

This season, remember that the greatest gift that you can give is yourself. The greatest gift you will receive is the relationships you hold with others.

Season's Greeting from The McPhee's

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*Created in Day One*

## **Trustee Ayling January Report**

Strategic Planning meeting – Dec 9  
CDTA Christmas social –Dec 9  
KCTS special meeting –Dec 15  
KCTS Board meeting –Dec 17  
CDTA executive meeting –Jan 6  
Humanity Network meeting --Jan 6

## **January 5, 2016 Trustee Report---Jacqueline Blumhagen (South Country)**

Dec. 1, 2015—PAC Meeting, Jaffray  
Dec. 7, 2015—BCPSEA Meeting with Renzo, Cranbrook  
Dec. 8, 2015—Board Meeting in Cranbrook, Visit to Highlands Elem.  
Dec. 11, 2015—Meeting with Jason T. In Cranbrook  
Dec. 16, 2015—Jaffray School Christmas Concert  
No Committee Meetings this Month.

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## **Gail Brown Trustee Report for January 2016**

December 2015

7. Boarding meeting with BCSTA director  
8 Regular Board Meeting - Cranbrook  
11 Ad Hoc committee meeting  
16 TMRoberts Christmas Concert  
17 Host for videoconference on stress and youth

January 2016

5 Safe Communities Cranbrook Meeting  
5 Cranbrook Early Years meeting  
6 Cranbrook CDTA meeting

Happy New Year to you all!



# SD 5 Superintendent's News



The end of a year in December in our schools is always a mixture of emotions. While we love the celebrations in terms of the amazing Christmas concerts or band and choral productions, our schools are also spending many hours helping out those families for whom Christmas can be a very traumatic time. This year was certainly no exception.

Our staffs at the schools should be commended for the many hours of dedication to make the concert season such an overwhelming success. The pride and joy on the faces of both the children performing and the proud parents, grandparents, aunts and uncles watching in the audience and every single staff member, is truly a wonder to behold.

And later in the newsletter you will also see the tremendous lengths that our schools go to provide hampers full of food and gifts to our most vulnerable families. Thank you to all who have made this happen. You help to create those Christmas miracles.

Another highlight in December was the luncheons with the Maintenance, Transportation, and Board Office staffs both in Cranbrook and Fernie. This is always such a great time to connect with the folks that make our district hum!!

**Kiara Lindley was accepted to participate in BC Youth Parliament December 27-31st in Victoria, B.C.**

**Congratulations Kiara!!**



**The generous staff, students and parents of School District 5 made the season a whole lot brighter for many families and organizations across the East Kootenays!**

**Some of the items collected during the holiday season were:**

Food Bank & Salvation Army	Food Hampers/Gift Cards	Fundraising Activities for numerous charities
60 bags groceries, students volunteering their time working at the food bank in numerous locations; Cash donations totaling approximately \$1967.90; Angels Tree - \$400 for presents for 8 children; over 596 food/clothing games/food certificates	Over 30 food hampers being delivered to numerous families in the district	Christmas Bake Sales (Nepal Project), Ghost rider Floor Hockey Game (Turkey Drive), Bouncy Tent (Food Bank), Loony Toss, Snow King and Queen event (Free the Children)

## Curriculum Planning Continues

We start 2016 with renewed energy and inspiration to continue to support the work to undertake the newly revised K – 12 curriculum. Some more pre-planning with Pro-D chairs and Presidents of the CFTA and District Staff to ensure we are ready for the Planning Day with the 42 teachers and administrators who volunteered to help facilitate and plan for our upcoming two new Non-Instructional days on January 18<sup>th</sup> and April 29<sup>th</sup>. Thank you for all that stepped forward to help move this very exciting work forward in our district!

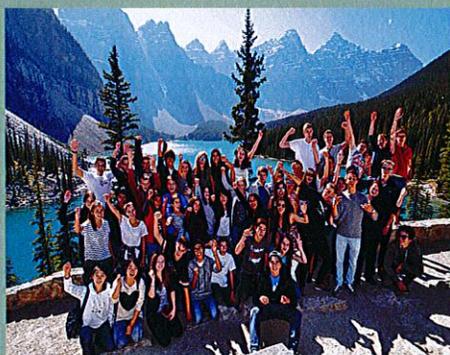
## International Student Update

This school year, the International Education Program of School District 5 will host a total of 77 students, mostly from our main markets of Germany (30), Mexico (16), Brazil (12), Spain (6), Japan (3) and Switzerland (2). We're also delighted to welcome our first-ever students from Russia (2) and, still to come, India (1) and China (1)!

A highlight for the Program this year is that six students have been enjoying their time in our schools and communities so much that they have decided to extend their stays, mostly for an additional semester. Many others would have liked to extend their stays if they could have. Factors that contribute to their positive experience here are caring host families, new friends and our excellent education system that Canadians often take for granted. Some of the most common comments we hear from students are how friendly and helpful our teachers are and how great it is to choose from a wide range of interesting electives that are not offered in their home countries. Students also enjoy skiing and snowboarding, our beautiful scenery, the safety of our small communities and the exciting adventure activities that the International Program provides. This year students have already visited Scarywood for Halloween and have been hiking and canoeing in Banff, river rafting on the Elk River, skating, and have taken ski and snowboard lessons to prepare for the ski season.

Our hope for every international student is that they make Canadian friends and integrate well into our schools. Perhaps more than any other year, our students are doing just that! Four international students played important roles in the MBSS theatre production of *The Optimist* and several students are playing in bands, singing in choirs, swimming on the swim team and playing on various sports teams such as soccer, volleyball and basketball.

A special thank you to all the teachers, host families, staff, coaches and volunteers who help to give our international students "the best time of their lives"!



## Update from the Director of Instruction/Human Resources

Staffing for the current school year continues for secondary schools as second semester blocks have been posted and are in the process of being filled. To date there have been just over 150 teacher postings and 150 CUPE postings for the 2015-2016 school year.

The District will be having a Joint Occupational Health and Safety (JOHS) training session for all school reps on those committees in late January. This training will allow each school to have the necessary tools/processes/procedures to properly function as a JOHS committee at each school/district site. These committees are necessary under the WSBC regulations which in turn allows School District 5 to operate in a safe manner for all of its employees.

## Technology Update

### Roll-Out

The IBM conversion at Jaffray is now complete. The remaining five schools: Amy Woodland, Pinewood, Gordon Terrace, Steeples and Frank J. Mitchell are scheduled for conversion between January and March.

### Hour of Code

Several schools in School District No. 5 participated in the "Hour of Code" during the week of December 7 to 13, 2015. Students were given the opportunity to experience computer coding in a hands on, fun and interactive environment! Students were communicating, problem solving, analyzing and were quickly immersed in computer coding activities.

Some of the comments I heard while wandering around were:

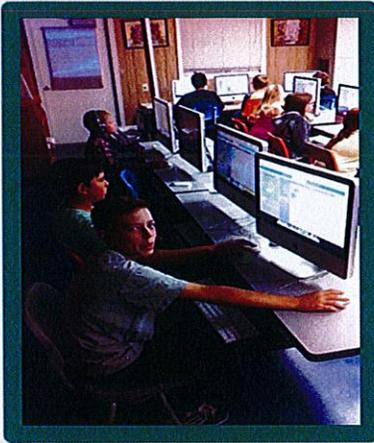
"So cool"

"Wow, is this what computer programming is like?"

"I just finished level six... that was challenging!"

"Do programmers have to map out every possible solution"?

"I think this line is 50 pixels... I will see if it works".



## Update from the Director of Student Learning and Innovation

CR4YR Changing Results for Young Readers has continued this year with two parallel groups: CR4YR (primary facilitator Carol Johns) CR4AR (middle/secondary facilitator Deb Kennedy). Sessions will revisit the intellectual underpinnings which frame CR4YR. Some of this year's inquiry questions include:

- Can blogging be a means to promote more engaged writing, especially in regards to reluctant writers, and in this case, in reference to a communal novel study
- If I conduct individual oral reading sessions, where I am listening to students reading passages from their silent reading novels and coaching them through strategies, will reading fluency improve? And ultimately will reading comprehension improve?
- By creating a supportive learning environment, focusing on a big idea, and teaching explicit literacy strategies, will students' competence, engagement, and achievement improve?

Counsellors' working group continues to meet on a regular basis with several meetings scheduled throughout the year. The majority of our counselling staff were able to access the Assist Training held in Fernie last April. For those who missed the opportunity, SD 6 has invited us to participate in their Assist Training day in early April. One of our next projects include the completion of the SD 5 Counsellors' Handbook as well as a thorough review of our District's Crisis Response Plan and the District Response Team.

## My Education BC Update:

Currently all classroom teachers have been trained in the fundamentals as well as on the reporting functionality of MyEd. Assessment and reporting discussions continue with teacher representation from SD 5 on the provincial working group.

Next steps include:

- continued support for the counselling group who are responsible for reviewing students' graduation verification and eligibility
- Training of Student Services Teachers
- Training of Support staff (YCW, AESW, EA and Itinerants)
- Bussing/transportation
- next year scheduling



## Finance/Operations Update:

- \* December was a busy month for Payroll as they had an early month end pay on the last school day in the Month.
- \* Final funding documents will arrive mid December and the final budget for 15/16 will be completed.
- \* Working on the details of a 3 year school calendar in compliance with Ministry Regulations.
- \* 4 new capital projects underway including Laurie Middle school reconstruction. Progress is good on the LMS site.
- \* Enrolment projections are underway for the 16/17 school year budget preparation. School planning sessions are scheduled for the week of Feb 29th.



## Update from the Director of Student Learning/ Aboriginal Education

### Aboriginal Education

The ministry of Education has released the yearly 'How Are We Doing?' report on Aboriginal student achievement. The Aboriginal graduation rate in SD 5 continues to rise, and we are starting to see very little difference in the graduation rates between Aboriginal and Non-Aboriginal students. There will be further details in our Annual Report on the Enhancement Agreement next month.

### Skills Training

Plans are well underway for this school year's Project Heavy Duty. Dates have been selected for this year's program, hosted in Cranbrook. Thanks to all the organizers who are putting so many hours into this important opportunity!



School District 5 Enrolment - January 12, 2016

School	Student Funded FTE Oct. 2.15	Student FTE Dec. 1.15	Difference
Amy Woodland Elementary	265	265	0
Elkford Elem/Secondary	187	184	-3
Fernie Secondary	308.3	319	11
Frank J. Mitchell Elementary	342	338	-4
Gordon Terrace Elementary	264	265	1
Highlands Elementary	267	264	-3
Isabella Dicken Elementary	403	404	1
Jaffray Elem. Junior Secondary	176.6	176	-1
Kootenay Discovery School	24.5	94	70
Kootenay Educational Services	98.8	109	10
Kootenay Orchards Elementary	232	232	0
Laurie Middle	346.5	349	3
Mount Baker Secondary	845.6	831	-15
Parkland Middle	458.6	463	4
Pinewood Elementary	109	113	4
Rocky Mountain Elementary	238	240	2
Sparwood Secondary	255.6	252	-4
Steeple Elementary	161	160	-1
T.M. Roberts Elementary	367	367	0
<b>Total District</b>	<b>5349.5</b>	<b>5425</b>	<b>76</b>

## 2016-2017 Annual School Calendar

July 2016						
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School Breaks

Professional Development Days

Stat Holidays

Administrative Day

**2017-2018 Annual School Calendar**

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-  School Breaks
-  Stat Holidays

-  Professional Development Days
-  Administrative Day

## 2018-2019 Annual School Calendar

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- School Breaks
- Stat Holidays

- Professional Development Days
- Administrative Day

**AMENDED ANNUAL BUDGET BYLAW**

A BYLAW OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 5 (Southeast Kootenay) (called the “Board”) to adopt the amended annual budget of the Board for the fiscal year **2015/2016** pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the “Act”).

- 1. The Board has complied with the provisions of the Act respecting the amended annual budget adopted by this bylaw.
- 2. This bylaw may be cited as School District No. 5 (Southeast Kootenay) Amended Annual Budget Bylaw for fiscal year 2015/2016.
- 3. The attached Schedule “2” showing the estimated revenues and the estimated expenditures for the 2015/2016 fiscal year and the total budget amount of \$65,072,323 for the 2015/2016 fiscal year was prepared in accordance with the Act.
- 4. Statement 2, Statement 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2015/2016.

**READ A FIRST TIME THE \_\_\_\_\_ DAY OF JANUARY, 2016**

**READ A SECOND TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016**

**READ A THIRD TIME, PASSED AND ADOPTED THE \_\_\_\_ DAY OF \_\_\_\_\_ 2016.**

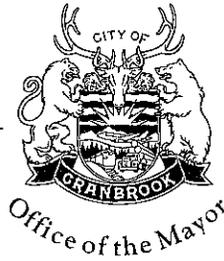
\_\_\_\_\_  
Chairperson of the Board

(Corporate Seal)

\_\_\_\_\_  
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 5 (Southeast Kootenay) Amended Annual Budget Bylaw 2015/2016, adopted by the Board the \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Secretary Treasurer



December 8, 2015

File No. 0540.20

**Doug McPhee**  
**Trustee**  
**School District No. 5**  
**940 Industrial Road No. 1**  
**Cranbrook, BC V1C 4C6**

Dear Doug McPhee,

**Re: Appointment to Wellness and Heritage Committee**

I am pleased to advise you that Council, at its regular meeting of Monday, December 7, 2015, appointed you as a representative of School District No. 5 on the Wellness and Heritage Committee for a one year term expiring at the Organizational meeting of Council in December 2016. The committee liaison will contact you with further information.

On behalf of the City Council, thank you for your interest in community affairs and participation on the Wellness and Heritage Committee.

Sincerely,



Lee Pratt  
Mayor

Copy : Lynn Hauptman, SD5  
Chris New, Deputy Director of Leisure Services



PO Box 2259  
 741B – 2<sup>nd</sup> Avenue  
 Fernie, BC V0B 1M0

Phone: 250-423-4661  
 Fax: 250-423-4668  
 tsafernie@gmail.com

December 17, 2015

School District No5 (Southeast Kootenay)  
 940 Industrial No. 1  
 Cranbrook, BC V1C 4C6

Friends,

This comes to express our sincere appreciation for your donation of \$700.00 to The Salvation Army Fernie Christmas Appeal. The funds will be used to help the less fortunate in Fernie and the surrounding area. Your receipt is enclosed.

It is only with the help of others that we can continue to serve our Community.

Thank you for caring.

God bless you and yours this Christmas Season and throughout 2016.

*“The virgin will be with child and will give birth to a son, and they will call him  
 Immanuel” – which means, “God with us.”  
 Matthew 1:23*

Sincerely,

*James & Gwen Hägglund*

Majors  
 Corps Officers

Encl. Receipt #612723



Giving  
 Hope  
 Today

Celebrating  
**150**  
 years of service  
 1865 - 2015

**115 Year in Fernie 1900-2015**

William & Catherine Booth  
 Founders

André Cox  
 General

Susan McMillan  
 Territorial Commander

Larry Martin  
 Divisional Commander