



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**January 12, 2016, 3:30 p.m.
Jaffray Elem. Jr. Secondary School**

Present: Chairperson Lento
Trustee Ayling
Trustee Blumhagen
Trustee Brown
Trustee Helgesen
Trustee Johns
Trustee McPhee
Trustee Whalen
Superintendent of Schools, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Instruction/Student Learning, D. Casault
Director of Student Learning and Aboriginal Education, J. Tichauer
District Principal/Student Services, D. Verbeurgt
District Principal Technology and Informative Information, J. Roberts
Recorder, Corinne Burns

Regrets Trustee Bellina
Trustee Helgesen

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson Lento called the January 12, 2016 regular public meeting of the Board of Education to order at 3:37 p.m.
Chairperson Lento commented that he would like to acknowledge that we are on the traditional lands of the Ktunaxa people.

1.2 Consideration and Approval of Agenda

Additions: 5.6 Select Standing Committee

MOTION R-16-1

M/S that the agenda for the regular public meeting of the Board of Education of January 12, 2016 be approved as amended.

CARRIED

1.3 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of December 8, 2015.

MOTION R-16-2

M/S that the minutes of the regular public meeting of the Board of Education of December 8, 2015 be approved as circulated.

CARRIED

1.4 Receipt of Records of Closed Meetings

MOTION R-16-3

M/S to accept the closed records of the in-camera meeting of the Board of Education of December 8, 2016.

CARRIED

1.5 Business Arising from Previous Minutes

1.5.1 Committee Representatives

Chairperson Lento reported the Trustees met earlier today to decide committee appointments which will be made public in the upcoming days.

1.6 Receiving of Delegations/Presentations

1.6.1 Jaffray School Growth Plan

Superintendent Hauptman introduced Principal Erin Boehm and Vice Principal Laura-Lee Philips from JEJSS. They shared a video made by the school PAC asking students "What do you Love about your Teacher". Ms. Boehm and Ms. Philips talked about the School Growth Plan which includes 2 Goals:

1. Will involving students in more leadership opportunities keep students more connected to the school and instill a sense of belonging?
2. How can we enable our students to meet or exceed with our students in literacy and numeracy across grade levels?

Key points were:

- Student Council
- Adopt a class
- Outdoor leadership
- Literacy support
- Focus on Inquiry
- Science Club

Discussion included:

Students do participate in science fairs and JEJSS sends students to the Regional Science Fair.

Chairperson Lento thanked them for their dedicated work and presentation.

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

No Committee Report

2.2 Policy Committee

No Committee Report

2.3 Finance/Operations/Personnel Committee

No Committee Report

2.4 BCSTA / Provincial Council Report

2.4.1 Provincial Council Issues Forum - Resource Information

No report

2.4.2 Kootenay Boundary Branch AGM

No Report

2.5 Communications/Media Committee

No Report

2.6 Mt. Baker / Key City Theatre Replacement Committee

Trustee Johns reported he has not received the report referenced to in the minutes. The next step is a meeting with stakeholders/partners and the City of Cranbrook.

MOTION R-16-4

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

CARRIED

2.7 Legacy of Learning

Trustee Johns reported a new display has been put up in the reception area of the board office. Work continues on a display for board room 2. He and Mr. Tichauer have met to discuss how the information that has been collected by Legacy of Learning can be introduced and support the new curriculum. At this time he has not received any correspondence from the City regarding the installation of a sign remembering Muriel Baxter which will be erected at the Off Leash Dog Area.

MOTION R-16-5

M/S to accept the Legacy of Learning report.

CARRIED

2.8 Trustee Reports

Trustees reported on their activities for the month.

3. SUPERINTENDENT'S REPORT TO THE BOARD

Superintendent Hauptman's report of January 12, 2013 included:

- Curriculum report
- International Education

Superintendent Hauptman reported it was wonderful to see our schools focus on giving back to the community over the holiday season.

- Finance/Operations Updates
Mr. Norum reported it has been a busy month for payroll. The final funding was announced in December. He is also working on:
 - 3 year calendar
 - capital projects
 - budgets
- Update from Director of Instruction/Student Learning
Ms. Casault reported currently all classroom teachers have been trained with My Ed. Training continues with support staff. She is also working on:
 - Crisis Response
 - Changing Results for Young Readers.
- Update from Director of Instruction/Safety/Aboriginal Education
Mr. Tichauer reported the Aboriginal Education 6 year completion continues to climb with the participation in academic courses increasing. This is also the first time some Provincial exams will have flexible scheduled times.
- Update from District Principal/Student Services
No report
- Update from Director of Instruction/Human Resources
Mr. Reimer reported the Health and Safety team will meet January 27, 2016. Their main focus will be their purpose and function. Registration for new students and student transfers will begin February 1, 2016 with a slight change in the policy clarity. Second term staffing blocks have been posted.
Discussion included:
 - Project Heavy Duty will only be open to grade 11 and 12 students due to space and funding.
- Important Dates for Trustees
BCSTA AGM – April 14-17
Graduations:
 - SSS - June 4
 - ESS - June 23
 - FSS - June 24
 - MBSS - June 24

Enrolment Report

MOTION R-16-6

M/S that the January 12, 2016 Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

4. CHAIRPERSON'S REPORT

Nil

5. NEW BUSINESS

5.1 Business Arising from Delegations

Nil

5.2 **Borrowing Resolution**

Mr. Norum reported to the Board the Bank of Montreal has asked for a borrowing resolution to be passed by the Board. He explained this is put in place to cover the Board of Education when money must be moved around and creates a borrowing situation.

Discussion included:

- there is no charge.
- similar to an overdraft.

MOTION R-16-7

M/S that the Board approve the credit limit of borrowing to \$2,410,000 which pertains to the Direct Electronic Funds Transfer authorization and the Corporate Purchasing Card Limit of \$300,000 (included in total).

CARRIED

5.3 **3 Year Calendar**

Mr. Norum reported the 3 year calendar is attached to the agenda. District Management has been working closely with Unions and Ministry guidelines to ensure all requirements have been met.

Discussion included:

- there seems to be many 5 day weeks in a row.
- the 30 day consultation allows for requests to be submitted.
- calendar will be posted on website and sent home with students.

MOTION R-16-8

M/S that the Board of Education approve the draft three-year Annual School Calendar as amended and hold over for thirty days' public notice.

CARRIED

5.4 **Funding Announcement**

Mr. Norum reported he received our final funding announcement. The Ministry reported a significant increase in 6500 FTE that were not accounted for. The Ministry reported that in order to help fund this shortfall all holdback funds were allocated to funding.

5.5 **2015/16 Amended Annual Budget Bylaw**

MOTION R-16-9

M/S read a first time the Amended Annual Budget for 2015/16 on the 12th day of January 2016.

CARRIED

5.6 **Select Standing Committee**

Trustee Ayling reported the Board has never received a response from the Ministry regarding the letters that were written about the Report on the Select Standing Committee on Finance and Government Services Report on the Budget 2014, 2015 and 2016 Consultations.

MOTION R-16-10

That the Board of Education write a letter to the Premier of BC, Minister of

Finance and Minister of Education, with a copy to the usual stakeholders, requesting a progress update on Recommendations 24 – 40 from the Report on the Budget 2014 Consultations from the Select Standing Committee on Finance and Government Services (SSCFGS) and recommendations 22 – 36 from the Report on the Budget 2015 Consultations from the SSCFGS

CARRIED

MOTION R-16-11

That the Board of Education include an endorsement for recommendations 1 – 3 from the Report on the Budget 2016 Consultations from the Select Standing Committee on Finance and Government Services in the letter outlined in **Motion R-16-10** (see above)

CARRIED

6. TRUSTEE BOUQUETS

Trustees thanked JEJSS for their School Growth presentation and the PAC for a fabulous lunch.

Trustee Brown thanked Trustee Johns for presenting to the Select Standing Committee on Finance.

7. ITEMS FOR INFORMATION/CORRESPONDENCE

7.1 Wellness and Heritage Committee

7.2 Salvation Army Thank You

8. QUESTION PERIOD

9. ADJOURNMENT

MOTION R-16-12

M/S that the January 12, 2016 regular public meeting of the Board of Education adjourn at 4:45 p.m.

CARRIED

10. LATE ITEMS

Frank Lento, Chairperson

Rob Norum, Secretary Treasurer