



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - STUDENT SERVICES MEETING**

**February 25, 2019, 10:30 a.m.  
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee McPhee  
Co-Chair Trustee Damstrom  
Trustee Johns  
Trustee Kitt

Board/District Staff in Attendance: Chairperson Lento (in at 10:44)  
Trustee Turner  
Trustee Bellina (by Zoom Conference)  
Lynn Hauptman, Superintendent of Schools (in at 10:42)  
Diane Casault, Director of Student Learning and Innovation  
Jason Tichauer, Director of Student Learning and Aboriginal Education  
Darcy Verbeurgt, District Principal Student Services  
Jennifer Roberts, District Principal Transformative Learning  
Jane Nixon, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The Special Education Student Services meeting of February 25, 2019 was called to order at 10:32 a.m. by Co-Chair Trustee McPhee.

**1.2 Approval of the Agenda**

M/S that the agenda for the Special Education Student Services Meeting of February 25, 2019 be approved as circulated.

**1.3 Approval of the Minutes**

M/S that the minutes of the Special Education Student Services meeting of January 28, 2019 be approved as circulated.

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

**2.1 Behaviour Support Position**

This agenda item will be deferred to April 29, 2019 Student Services Committee Meeting. This position was approved in principle at the February 12 Board Meeting.

## **2.2 Special Education Designation Tracking Summary**

A follow up email was sent by Diane Casault to all Trustees on January 29, 2019. Attached to this email were the following documents:

- Special Ed Policy and Procedures Manual
- BC Ministry Check lists.

This email also included a link to the Government of British Columbia website: <https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/legislation-policy/public-schools/k-12-funding-special-needs>

\*This link may be found in the January 28, 2019 Minutes of the Student Services Committee.

Mrs. Casault also explained that once the final numbers from the February snapshot are available, the data will be updated.

Mrs. Casault suggested that she and Trustee Johns meet to discuss the information that should be presented at the April 29 Student Services Committee Meeting.

Trustee Johns agreed to meet with Mrs. Casault to go through data and analyze fluctuations and trends.

Trustee Turner expressed concern regarding equality in support and funding for Special Education students.

This agenda item will be deferred to April 29 Student Services Committee Meeting pending the receipt of final Special Education numbers from February snapshot.

## **2.3 Reinstatement of the Alternate Program at Laurie Middle School**

Currently considering the model for reinstatement of the Alternate Program at Laurie Middle School. Mrs. Casault reported that discussions with Principal Sartorel and Vice Principal Lindsay-Tadey include:

- Budget
- Needs and supports of the program model
- Distributed Learning at Kootenay Educational Services
- Best practice – what do we need to do to support our students in School District 5 (Southeast Kootenay).

This agenda item will be deferred to April 29 Student Services Committee Meeting.

**3. CORRESPONDENCE AND/OR NEW ITEMS**

**4. INFORMATION ITEMS**

**5. ADJOURNMENT**

The meeting was adjourned at 10:49 a.m.