



The Board of Education of School District No.5 (Southeast Kootenay)
MINUTES - Policy Committee Meeting
February 25, 2013
Board Office
10:30 am

Committee Members in Attendance

Co-Chair Trustee Damstrom

Co-Chair Trustee Ayling

Committee Members - Regrets

Trustee Besanger

Trustee Brown

Board/District Staff in Attendance

Trustee Bellina

Trustee Johns

Trustee Lento

Trustee Whalen

Bendina Miller, Superintendent of Schools

Diane Casault, Director of Instruction/Student Learning

Rob Norum, Secretary Treasurer

Darcy Verbeurgt, District Principal/Special Education

Janice Paetz, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Policy Committee meeting of February 25, 2013 was called to order at 10:28 am by Co-Chair Trustee Damstrom.

1.2. Approval of the Agenda

Addition: 4.4 Terms of Reference - Student Services Committee

POL 2013-001

M/S that the revised agenda for the Policy Committee meeting of February 25, 2013 be approved.

CARRIED

1.3. Approval of Minutes

Corrections to item 6.2:

- 'the District's Draft Policy was a combination of a draft policy from January 2011 and the current Interim Agreement between the BCTF and BCPSEA'
- change 'review' to 'reviewed'

POL 2013-002

M/S that the minutes of the Policy Committee meeting of January 28, 2013 be approved as amended.

CARRIED

2. POLICIES PASSED BY THE BOARD SINCE LAST MEETING

Nil

3. BUSINESS ARISING FROM PREVIOUS MEETING

3.1. Revised Policy 5.4 Student Eligibility for Bus Service (R. Norum)

Feedback from partner groups was provided through Thoughtstream.

Discussion included:

- issue of private school riders (lowest priority in current policy, revenue generated varies greatly from year to year)
- bus routes won't be altered to accommodate private school users and/or out of catchment students
- the application form could be provided on-line
- current system is very inefficient
- can be very time consuming and frustrating to collect fees
- suggestion to grandfather current courtesy riders (independent/private school riders) but eliminate any future independent/private school riders (all other rules would still apply)
- currently no independent/private school riders in Cranbrook that we know of
- Mr. Norum will ask bus drivers to review their student passenger lists/current riders and he will bring this information back to the next Board meeting
- Revisions to policy: delete numbers 3.f and 6 under Courtesy Riders

RECOMMENDATION A

“M/S that the Board of Education approve the revised Policy 5.4 Student Eligibility for Bus Service, with the recorded amendments, noting that all current independent/private courtesy riders and their immediate families will be grandfathered under the old policy for the remaining time they attend school in School District 5 (Southeast Kootenay) boundaries.”

3.2. Laurie School Enrolment - Baragar Report (R. Norum)

Discussion included:

- Laurie has declining enrolment due to lower intake from its elementary feeder schools
- Parkland more of a magnet school (newer building, hockey academy)
- schools are very close in utilization rates (PMS higher 70 percentile and LMS lower 70 percentile)
- LMS built for enrolment of 425 - PMS built for enrolment of 600
- concerns that Laurie might not been able to offer programing due to lower numbers (current problem or a fear that this might happen down the road?)
- District would work with the school if they decided they wanted to be magnet school (i.e. designated Fine Arts), however it can present problems to promote one school without diminishing the program in the other school
- higher numbers allow for specialized electives where lower numbers mean the loss of specialized electives
- increased enrolment at elementary feeder schools could eventually increase Laurie's enrolment
- there has already been discussion about bringing Principals together to discuss these issues
- this item will be brought back to a future meeting when further information is available from District staff

3.3. Draft Policy School Board Operations (R. Norum)

- Procedural By-law needs to be changed due to Committee changes
- Draft Policy on School Board Operations - some items are incorrect - could some or all of the Draft School Board Operations policy be incorporated into the Procedural Bylaw?
- noted that the wrong draft policy was included with the agenda package
- Mr. Norum will review the correct revised policy and the item will be brought back to the next meeting

3.4. Revised Policy 2.13 Alcohol - Buildings, Grounds, Functions and Fundraising

Discussion included:

- Key City Theatre serves wine at some of their functions
- policy should include an exemption for the Theatre
- there are other properties that the school district owns but rents to other

- companies (i.e. Teck)
- wording needs to be clearer regarding properties owned by the school district and used for educational purposes, events happening on or off school properties, and where school performances/activities occur
- Mrs. Casault will reword and bring back to the next meeting

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1. Revised Policy 3.35 Sexual Orientation/Gender Identity

- changes to policy were mainly to update terms of reference
- need to ensure staff/administration are trained
- Mr. Waugh is currently putting together a presentation for counsellors. A presentation for administration/District staff is also needed (currently reviewing who would be best to do that presentation)
- next meeting is March 4th

The revised policy will now be sent to partner groups for feedback.

4.2. Revised Policy 1.4 Terms of Reference - Policy Committee Revised Policy 1.6 Terms of Reference - Advocacy/Education Committee

- The two policies have been changed to reflect the changes in practice.
- deleted the need for a Principal from Advocacy as this does not reflect current practice
- Insert the preamble section from Policy 1.6 into 1.4 for consistency

The two revised policies will now be sent to partner groups for feedback.

4.3. Revised Policy 3.12 Video Surveillance (R. Norum)

- changes made were to update the language
- change Regulation 1.1 'Each building administrator (school Principal, building supervisor, or *transportation supervisor*)'

The revised policy, with noted changes, will now be sent to partner groups for feedback.

4.4. Terms of Reference - Student Services Committee

- title is incorrect - the Board passed a motion to create the 'Special Education Student Services Committee'
- 'beyond the purpose' items are missing
- Committee meets today at 2:30 where they will develop the Terms of Reference for the Committee
- There should be no 'in-camera' reference

- the revised Terms of Reference will be brought back to the next meeting

5. INFORMATION ITEMS

Nil

6. LATE ITEMS

Nil

7. ADJOURNMENT

The meeting adjourned at 12:02 pm.