



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - POLICY MEETING**

**February 24, 2020, 11:30 a.m.  
Cranbrook Board Office**

Committee Members In  
Attendance:

Co-Chair Trustee Turner  
Co-Chair Trustee Ayling  
Trustee McPhee  
Trustee Whalen

Board/District Staff in  
Attendance:

Chairperson Lento  
Trustee Bellina (by Zoom)  
Trustee Damstrom  
Trustee Johns  
Trustee Kitt  
Superintendent, S. Yardley  
Secretary Treasurer, A. Rice  
Director of Instruction/Human Resources, B. Reimer  
Director of Student Learning/Aboriginal Education, J. Tichauer  
Director of Student Learning/Innovation, D. Casault  
District Principal/Student Services, D. Verbeurgt  
District Principal/Transformative Learning, J. Roberts  
Executive Assistant, J. Nixon (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The Policy Committee meeting of February 24, 2020 was called to order at 12:09 by Co-Chair Turner.

**1.2 Approval of the Agenda**

M/S that the agenda for the Policy Committee meeting of February 24, 2020 be approved as circulated.

**1.3 Approval of the Minutes**

M/S that the minutes of the Policy Committee meeting of January 27, 2020 be approved as circulated.

**2. POLICIES PASSED BY THE BOARD SINCE LAST MEETING**

No policies to report

**3. BUSINESS ARISING FROM PREVIOUS MEETING**

**3.1 Revised Policy 3.33 - Use of Cell Phones and Digital Devices**

This revised policy has been sent out to Partner Group for feedback. Feedback is due by April 3, 2020.

Director of Student Learning and Innovation, Diane Casault advised the Policy Committee that feedback on Policy 3.33 has been received from the District Student Advisory Committee (DSAC).

Feedback will be reported at the April 27 Committee Meeting

**3.2 Revised Policy 3.42 - Students Registered for Distance Education**

This revised policy and corresponding regulations have been sent out to Partner Group for feedback. Feedback will be reported at the April 27 Committee Meeting.

**4. CORRESPONDENCE AND/OR NEW ITEMS**

**4.1 Policy 3.18 - Scholarships/Awards**

Mrs. Casault briefly described the proposed changes to Policy 3.18. These changes accurately reflect that local scholarships/bursaries/awards acknowledge excellence in a variety of learning fields.

Director of Student Learning and Aboriginal Education, Jason Tichauer suggested that the language of Policy 3.18 needs to reflect current practice. Criteria for scholarships and bursaries shall be determined by the individual school in consultation with the sponsoring organization.

Mr. Tichauer also discussed the change of wording in Section B, paragraph 1 from "The Board of School Trustees" to "The Board of Education". He expressed the importance of having a consistent review panel for all district scholarship presentations each year. This consistent panel must attend presentations in all communities.

In addition, Mr. Tichauer also reminded the Policy Committee that external and multi-district scholarships, awards and bursaries are not reflected in Policy 3.18.

Co-Chair Turner discussed a past issue with Section A, paragraph 2 and reiterated the importance of distributing scholarship and bursary information in a timely manner.

Trustee McPhee suggested a change to further clarify the wording in Section B, paragraph 1 as follows:

*"The Board of Education participates in the Provincial District/Authority Scholarship Program. The Provincial District/Authority Scholarship Program acknowledges excellence in a variety of learning fields..."*

The revised policy, with changes as noted above, will now be sent to partner groups for feedback.

## **5. INFORMATION ITEMS**

### **5.1 Policy 5.5R Extra Curricular Field Studies and Extra-Curricular Trips – Regulations**

Mrs. Casault briefly discussed the outstanding issues with the regulations attached to Policy 5.5. A committee is in place and is collaborating on these issues regarding Extra Curricular Field Studies and Extra Curricular Trips. The goal is to have Policy 5.5R ready for the May 25, 2020 Policy Committee Meeting.

### **5.2 Policy 3.17 - District Assessment Policy**

Mrs. Casault is collaborating with a District Assessment Working Group. The goal is to have Policy 3.17 ready for review at the May 25, 2020 Policy Committee Meeting.

Chairperson Lento requested involvement in the District Assessment Working Group.

## **6. ADJOURNMENT**

The meeting adjourned at 12:23 pm.