



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - STUDENT SERVICES MEETING**

**February 24, 2014, 11:00 a.m.  
Board Office**

Committee Members  
in Attendance: Co-Chair Trustee Besanger  
Co-Chair Trustee Johns  
Trustee Whalen

Regrets: Trustee Ayling

Board/District Staff in  
Attendance: Trustee Bellina  
Trustee Damstrom  
Chairperson Lento  
L. Hauptman, Superintendent of Schools  
D. Verbeurgt, District Principal/Student Services  
J. Paetz, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

The Student Services meeting of February 24, 2014 was called to order at 11:43 a.m. by Co-Chair Johns.

**1.2. Approval of the Agenda**

**SS-2014-03**

M/S that the agenda for the Student Services Meeting of February 24, 2014 be approved as circulated.

**CARRIED**

**1.3. Approval of the Minutes**

**SS-2014-04**

M/S that the minutes of the Student Services meeting of January 27, 2014 be approved as circulated.

**CARRIED**

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

**2.1. Revised Policy 3.10 Student Services Programs**

Discussion included:

- policy and regulations have been separated
- outdated language has been removed
- policy now reflects current practice
- #8 - delete *intentionally planned*
- #5 - add *IEP* in brackets
- #7 - add *SBT* in brackets
- #10 delete *model*
- #10 - change *best practice* to *effective practice*
- Policy does not indicate who is responsible for writing the IEP. Classroom teachers do not have the necessary training. (K. Noakes)
- IEP's can be written by the Student Service Teacher and/or one of the District Itinerant's, in consultation with the classroom teacher and the School Based Team.
- #5 - *add in conjunction with the school based team* at beginning of sentence

The revised draft policy will be forwarded to the next Policy Committee meeting.

## **2.2. SPED District Innovation Projects**

One of the SPED Innovation Grant Projects from the BC CASE meeting in April 2013 was shared and discussed. (The original video that was to be shown is no longer accessible; however it should be launched on the BC CASE website in the near future).

We hope to be able to acquire shorter IEP templates, among other promising practices.

## **3. CORRESPONDENCE AND/OR NEW ITEMS**

Nil

## **4. INFORMATION ITEMS**

Brief discussion regarding the District's information submitted to Rick Davis on the court case decision and the cost to the district (raised by K. Noakes).

Trustees have not had a chance to review the submission. Co-Chair Johns suggested the union put their concerns in a letter to the Board Chair for discussion at the Regular Board Meeting in March.

## **5. ADJOURNMENT**

The Student Services meeting was adjourned at 12:15 p.m.