



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**February 23, 2015, 11:30 a.m.  
Board Office**

Committee            Co-Chair Trustee Bellina  
Members in         Trustee Johns  
Attendance:

Regrets:             Co-Chair Trustee Helgesen  
                           Trustee Whalen

Board/District      Trustee Ayling  
Staff in              Trustee Blumhagen  
Attendance:         Trustee Brown  
                           Chairperson Lento  
                           Trustee McPhee  
                           Superintendent of Schools, L. Hauptman  
                           Secretary Treasurer, R. Norum  
                           Director of Instruction/Human Resources, B. Reimer  
                           Director of Instruction/Student Learning, D. Casault  
                           Director of Student Learning/Aboriginal Education, Jason Tichauer  
                           Recorder, Corinne Burns

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

The public Finance/Operations/Personnel Committee meeting of February 23, 2015 was called to order at 12:23 p.m. by Co-chair Trustee Bellina.

**1.2. Approval of the Agenda**

**MOTION FOP -P 2015 - 3**

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of February 23, 2015 be approved as circulated.

**CARRIED**

**1.3. Approval of the Minutes**

**MOTION FOP -P 2015 - 4**

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of January 26, 2015 be approved as circulated.

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

**2.1. Expanded Advertising for Public Budget Meetings**

Mr. Norum reported in addition to the Advertiser and Shaw Cable the Public Input into the 2015/2016 Annual Budget advertisement was also placed in the *Cranbrook Daily Townsman*, *The Fernie Free Press* and *e-know*. The cost for the additional advertising is approximately \$600-\$700. At this time there seems to have been no impact from the additional advertising.

Discussion included:

- The advertisement is also posted on the website.

**2.2. Amended Annual Budget**

Trustees had no questions or concerns for Mr. Norum regarding the Amended Annual Budget.

**3. DELEGATIONS/PRESENTATIONS**

Nil

**4. NEW BUSINESS**

Nil

**5. ITEMS FOR INFORMATION**

**5.1. Safety Report**

Mr. Norum reported that the changes the Board recommended at the last Board meeting have been made.

Discussion included:

- Recommendations would be helpful.
- Education Assistants have the highest number of incidents; they are our largest group of employees.
- Could the photo on the front of the report rotate through all schools?
- The safety committee reviews this report.
- Report is work safe.

**5.2. Financial Report**

Mr. Norum reported that he has attached the report for the Trustees information. We are where we should be at this time of year.

**6. QUESTION PERIOD**

**7. ADJOURNMENT**

The public Finance/Operations/Personnel Committee meeting of February 23, 2015 adjourned at 12:43 pm.

**8. LATE ITEMS**

CFTA Budget Presentation

Shelley Balfour and Christina Smith presented to the Board the following CFTA Budget recommendations:

1. That the Board re-establish a standing joint committee.
2. That the Budget include in-service expenditures related to the above.
3. That full-time Educational Assistants be provided in all Kindergarten classrooms for the first few weeks of September.
  - Kindergarten is their first structured setting, many require intense support to adjust.
4. That the Board provide funding so each classroom (particularly primary) has a wide enough selection of books to deliver a sound reading level.
  - New teachers cannot afford the cost of setting up classroom reading libraries.
5. That the Board continue to share the cost with BCTF of The Living in Balance Program.
6. That the Board prepares and adopts a budget that adequately funds the school system.
  - Teacher librarian in every school.
  - Fine Arts
  - Practical Arts
  - Support Literacy and numeracy initiatives.
7. Teachers teaching on call
  - TTOC coverage for every absence.
  - Bi-weekly wages.
  - Recruitment
8. That the Board make every effort to have Education Funding in place at the beginning of the year.

Bills 27 & 28 Restored language recommendations

1. That the Board restores the non-enrolling staffing ratios.
2. That the Board provide release time for school based meetings.
3. That the Board fully commit to addressing class composition concerns.

Discussion included:

- Paying TTOC monthly is in the contract.
- Would have to consider the additional impact on payroll.
- Consider a different cut off and pay date.

Chairperson Lento thanked Shelley and Christina and advised that these recommendations will be looked at seriously.