



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**February 13, 2024, 3:00 p.m.
Cranbrook Board Office**

Present: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Irene Bischler
Trustee Alysha Clarke (remotely)
Trustee Nicole Heckendorf (remotely)
Trustee Chris Johns (remotely)
Trustee Wendy Turner (remotely)

Regrets: Trustee Sarah Madsen

Staff Present: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault
Operations Manager Joe Tank
District Principal Student Services Darcy Verbeurgt
District Principal Early Learning and Child Care Laura-Lee Phillips
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chair McPhee called the February 13, 2024, regular public meeting of the Board of Education to order at 3:10 p.m.

1.2 Greeting

Chair McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa People.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee extended condolences to the family of Joy Colombo. He extended congratulations to the new continuing principal of Pinewood Elementary School and congratulated the newly hired Gang Violence and Exploitation Prevention Coordinator, Erin Stevenson. He also congratulated Kootenay Orchards Principal, Judi Poole, on her recent retirement announcement effective July 31, 2024.

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents shared a reflection of gratitude.

1.5 Consideration and Approval of Agenda

Additions:

MOTION R-24-010

Moved/Seconded by Johns/Ayling:

THAT the agenda for the regular public meeting of the Board of Education of February 13, 2024, be approved as circulated.

CARRIED UNANIMOUSLY

1.6 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of January 16, 2024.

MOTION R-24-011

Moved/Seconded by Bellina/Clarke:

THAT the minutes of the regular public meeting of the Board of Education of January 16, 2024, be approved as circulated.

CARRIED UNANIMOUSLY

1.7 Receipt of Records of Closed Meetings

MOTION R-24-012

Moved/Seconded by Bischler/Johns:

THAT the Board accept the closed records of the in-camera meetings of the Board of Education of January 16 and January 22, 2024.

CARRIED UNANIMOUSLY

1.8 Business Arising from Previous Minutes

Nil

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

Nil

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 Advocacy Education Committee

Co-chair Trustee Clarke reviewed the minutes of the January 22, 2024, meeting of the Advocacy Education Committee.

MOTION R-24-013

Moved/Seconded by Clarke/Ayling:

THAT the report of the Advocacy Education Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.2 Policy Committee

Co-chair Trustee Heckendorf reviewed the minutes of the January 22, 2024, meeting of the Policy Committee.

MOTION R-24-014

Moved/Seconded by Heckendorf/Turner:

THAT Policy 21 and the associated administrative procedures be approved and posted to the District website.

CARRIED UNANIMOUSLY

MOTION R-24-015

Moved/Seconded by Heckendorf/Bellina:

THAT the report of the Policy Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.3 Student Services Committee

Co-chair Trustee Bellina reviewed the minutes of the January 22, 2024, meeting of the Student Services Committee.

MOTION R-24-016

Moved/Seconded by Bellina/Bischler:

THAT the report of the Student Services Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.4 Finance Operations Personnel Committee

Co-chair Trustee Bischler reviewed the minutes of the January 22, 2024, meeting of the Finance Operations Personnel Committee.

MOTION R-24-017

Moved/Seconded by Bischler/Johns:

THAT the report of the Finance Operations Personnel Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.5 BCSTA /Provincial Council

MOTION R-24-018

Moved/Seconded by Bellina/Ayling:

THAT the report of the BCSTA Provincial Council be accepted as presented.

CARRIED UNANIMOUSLY

3.6 Communications Media Committee

Trustee Ayling

MOTION R-24-019

Moved/Seconded by Ayling/Heckendorf:

THAT the report of the Communications Media Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.7 Mount Baker Secondary School Replacement Committee

Trustee Johns reminded the Board of Education that the BCSTA President will be in Cranbrook to tour Mount Baker Secondary.

MOTION R-24-020

Moved/Seconded by Johns/Ayling:

THAT the report of the Mount Baker Secondary School Replacement Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.8 Key City Theatre

Trustee Ayling reviewed the report included in the agenda package.

MOTION R-24-021

Moved/Seconded by Ayling/Turner:

THAT the report of the Key City Theatre Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.9 Legacy of Learning

Trustee Johns reviewed the report included in the agenda package.

MOTION R-24-022

Moved/Seconded by Johns/Bellina:

THAT the Board accept the Legacy of Learning report.

CARRIED UNANIMOUSLY

3.10 French Immersion Update

Trustee Heckendorf reported that the committee will meet the week of February 19, 2024.

MOTION R-24-023

Moved/Seconded by Heckendorf/Bischler:

THAT the report of the French Immersion Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.11 Traffic Safety Committee

Trustee Johns reported that the Vision Zero grant application has been submitted and the Traffic Safety Committee is awaiting approval of the grant applications.

MOTION R-24-024

Moved/Seconded by Johns/Bellina:

THAT the report of the Traffic Safety Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.12 Trustee Reports/Bouquets

Trustees reported on their activities for the month. Chairperson McPhee extended gratitude to Fernie Secondary School and Operations Department.

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

4.1.1 Steeples Elementary Washroom Renovation

The Steeples Elementary washroom renovation will be complete once the lift is installed. This is scheduled for installation on Thursday, February 15.

4.1.2 Classroom Enhancement Funds (CEF)

Secretary Treasurer Taylor reviewed the Classroom Enhancement Fund Final Allocation letter provided in the agenda package.

4.2 Recommendations

MOTION R-24-025

Moved/Seconded by Bischler/Ayling:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED UNANIMOUSLY

5. SUPERINTENDENT'S REPORT TO THE BOARD

The Framework for Enhancing Student Learning report can be found on the School District's website at www.sd5.bc.ca.

5.1 Updates

5.1.1 Child Care (Before and After School Care)

Superintendent Johnson and District Principal Phillips provided ongoing updates on Early Learning and Child Care in the District including:

- Planning for upcoming Ready Set Learn
- Child Care in communities across the District.
- New spaces applications
- CUPE 4164 Memorandum of Understanding for Child Care staff

5.1.2 Compassionate Systems Leadership – Clerical Professional Development

Superintendent Johnson reported on the Compassionate Systems Leadership clerical professional development day held on February 2, 2024, at the Cranbrook Board Office. The District is the first in the province to offer Compassionate Systems Leadership to school clerical staff.

5.2 Feedback on 2023 Enhancing Student Learning Report

Superintendent Johnson reviewed the feedback received from the Ministry of Education and Child Care on the Enhancing Student Learning Report included in the agenda package. This feedback will be reviewed during the upcoming strategic planning working sessions with the Board of Education.

Director Casault acknowledged the work of itinerant teachers and the support and learning sessions they are providing to families.

5.3 Recommendations

MOTION R-24-026

Moved/Seconded by Ayling/Bischler:

THAT the Superintendent's Report be accepted as presented.

CARRIED UNANIMOUSLY

6. CHAIRPERSON'S REPORT

6.1 Updates

Chairperson McPhee and Trustee Ayling met with MLA Tom Shypitka to discuss Mount Baker Secondary School replacement and the new middle school in Fernie.

Chairperson McPhee also reminded the public that the Board of Education is commencing the 2024/2025 budget planning and consultation process.

6.2 Recommendations

MOTION R-24-027

Moved/Seconded by Turner/Ayling:

THAT the Chairperson's report be accepted as presented.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Amended Budget Bylaw

MOTION R-24-028

Moved/Seconded by Turner/Heckendorf:

THAT permission be granted for all the three readings of the Amended Annual Budget Bylaw to be passed at the February 13, 2024, public meeting of the Board of Education of School District No. 5 (Southeast Kootenay).

CARRIED UNANIMOUSLY

MOTION R-24-029

Moved/Seconded by Johns/Bischler:

THAT the Board adopt the amended budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, RSBC, 1996, c.412 as amended from time to time (called the "Act").

CARRIED UNANIMOUSLY

MOTION R-24-030

Moved/Seconded by Turner/Clarke:

THAT the Board adopt the amended budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, RSBC, 1996, c.412 as amended from time to time (called the "Act").

CARRIED UNANIMOUSLY

MOTION R-24-031

Moved/Seconded by Heckendorf/Turner:

THAT the Board adopt the amended budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, RSBC, 1996, c.412 as amended from time to time (called the "Act").

CARRIED UNANIMOUSLY

7.2 Business Arising from Delegations

Nil

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 February 16 Yellow Friday (Schools not in Session)

8.2 February 16 Board Budget Working Session

8.3 February 16 1701 Data Collection Due

8.4 February 19 Family Day Statutory Holiday

8.5 February 26 Committee Meetings (Cranbrook)

8.6 March 18-29 Spring Break (Schools not in Session)

9. QUESTION PERIOD

There was a question raised by the independent school delegation regarding school bus purchases.

Discussion included the request for access to public school transportation for independent school children.

Chairperson McPhee discussed the process of public consultation.

10. CLOSING ROUND

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

11. ADJOURNMENT

MOTION R-24-032

Moved/Seconded by Bischler/Johns:

THAT the February 13, 2024, regular public meeting of the Board of Education adjourn at 4:20 p.m.

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?

Doug McPhee, Chairperson

Nick Taylor, Secretary Treasurer