



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING**

**February 13, 2018, 3:00 p.m.  
Board Office**

**Present:** Chairperson Lento  
Trustee Ayling – arrived at 3:10 p.m.  
Trustee Bellina – by phone  
Trustee Blumhagen  
Trustee Johns  
Trustee McPhee  
Trustee Whalen

**Regrets:** Trustee Brown  
Trustee Helgesen

**Staff Present** Superintendent of Schools, L. Hauptman  
Director of Instruction/Student Learning, D. Casault  
Director of Instruction/Human Resources, B. Reimer  
District Principal/Transformative Learning and Technology, J. Roberts  
Director of Student Learning/Aboriginal Education, J. Tichauer  
District Principal/Student Services, D. Verbeurgt  
Recorder, Sandy Gronlund

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Chairperson Lento called the February 13, 2018 regular public meeting of the Board of Education to order at 2:32 p.m.

Chairperson Lento asked for a moment of silence to give respect to Clayton Murrell, Captain at the Cranbrook Fire department and his wife Joan MacKinnon, the Coordinator at the Cranbrook Aquatic center who lost their lives recently.

**1.2 Consideration and Approval of Agenda**

**MOTION-R-18-14**

M/S that the agenda for the regular public meeting of the Board of Education of February 13, 2018 be approved as amended.

**CARRIED**

**1.3 Approval of the Minutes**

Minutes of the Public meeting of the Board of Education of January 16, 2018.

**MOTION-R-18-15**

M/S that the minutes of the regular public meeting of the Board of Education of January 16, 2018 be approved as circulated.

**CARRIED**

**1.4 Receipt of Records of Closed Meetings**

**MOTION-R-18-16**

M/S to accept the closed records of the in-camera meeting of the Board of Education of January 16, 2018.

**CARRIED**

**1.5 Business Arising from Previous Minutes**

Nil

**1.6 Receiving of Delegations/Presentations**

**1.6.1 Galen Olstead - Key City Theatre**

Chairperson Lento introduced Galen Olstead, managing director at the Key City Theatre.

Galen shared a presentation showing an overview of last 18 months of operations at the Key City Theatre.

Some highlights were:

- July 2016 stage truss repairs to the roof, which took 6 weeks to complete.
- Over the past year, the Key City Theatre has run over 200 rental events, 50 of them being SD5 schools.
- The presentation highlighted some of the events.
- Working on having the acts engage more with the audience.
- In late 2015, the Key City created an 80 seat licensed area where smaller acts can entertain.
- Celebration of 25 years with the Key City Theatre was held on April 22, 2017 with the "Spectacular Spectacular".
- Look forward to holding more student-based events.
- Showed the different programs that use the Key City Theatre.
- Partner with BC Early Years at the Kootenay Children's Festival
- This past summer the Key City Theatre received a grant from the City of Cranbrook and the Regional District of East Kootenay and were able to replace some carpeting at the Theatre.
- The Key City has exceptional partners.
- A chart showing growth in attendance over past 3 years was shared.

Challenges coming up:

- Staffing levels and Satisfaction
- Burnout of staff
- Increase in Operating costs
- Always looking for volunteers
- Means a lot to have the support of the School District. Especially, Rob Norum, Lynn Hauptman, Joe Tank, Chris Johns, Trina Ayling and the Board.

## **2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

### **2.1 Advocacy/Education Committee**

Co-chair Trustee Blumhagen reviewed the minutes of the January 29, 2018 meeting of the Advocacy/Education Committee.

#### **MOTION-R-18-17**

M/S that the Board approve the field trip for JEJSS to China in April 2018. A presentation to be given at a future Advocacy/Education Committee Meeting.

**CARRIED**

#### **MOTION-R-18-18**

M/S that the Board accept the report of the Advocacy/Education Committee.

**CARRIED**

### **2.2 Policy Committee**

Co-chair Trustee McPhee reviewed the minutes of the January 29, 2018 meeting of the Policy Committee.

#### **MOTION-R-18-19**

M/S that the Board accept the report of the Policy Committee.

**CARRIED**

### **2.3 Student Service Committee**

Co-chair Trustee McPhee reviewed the minutes of the January 29, 2018 meeting of the Policy Committee.

#### **MOTION-R-18-20**

M/S that the Board accept the report of the Student Service Committee.

**CARRIED**

### **2.4 Finance/Operations/Personnel Committee**

Co-chair Trustee Helgesen reviewed the minutes of the January 29, 2018 meeting of the Finance/Operations/Personnel Committee.

#### **MOTION-R-18-21**

M/S that the Board research those responsible for the upkeep and ownership of the 4 km Dawson's Path along the Jaffray-Baynes Lake Road.

**CARRIED**

**MOTION-R-18-22**

M/S that the Board approve the District submitting an application to the City of Cranbrook for approval to install crosswalk flashing lights at Steeples Elementary School.

**CARRIED**

**MOTION-R-18-23**

M/S that the Board write a letter to the Ministry of Transportation and Highways and the Regional District requesting a crosswalk on Hwy 3 by Tie Lake Road.

**CARRIED**

**MOTION-R-18-24**

M/S that the Board write a letter to the Ministry of Transportation and Highways and the Regional District requesting three sets of flashing lights; two coming off Hwy 3 onto Jaffray Baynes-Lake Road and the Jaffray Village Loop Road, and the third either side of the railway track to bring awareness to drivers of the Jaffray School following the completion of the Steeples crosswalk flashing lights.

**CARRIED**

**MOTION-R-18-25**

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

**CARRIED**

**2.5 BCSTA /Provincial Council**

Trustee Bellina will be attending the BCSTA Provincial Council in Vancouver February 16-17, 2018 and will share her report.

**2.6 Communications/Media Committee**

**MOTION-R-18-26**

M/S to accept the report of the Communications/Media Committee.

**CARRIED**

**2.7 Mt. Baker / Key City Theatre Replacement Committee**

Trustee Johns and Trina Ayling have been working very hard to secure funding from our partners to fund the roof replacement (phase 1) of the repairs at the Key City Theatre.

The following support is secured:

- School District 5 - \$150,000 and in kind support.
- The City of Cranbrook - \$115,000 and another \$30,000 is going to council for approval.
- The Regional District of East Kootenay - \$10,000 for on repairs.
- A Grant application has been submitted to Columbia Basin Trust for \$500,000.

Galen Olstead, Director at the Key City Theatre, will look at doing a presentation for the Regional District of East Kootenay (RDEK) Board before the end of the school year. Would like to see the RDEK Board revise the memorandum and bring the RDEK on board as a partner with Key City Theatre.

No corporate fundraising has been done at this time.

**MOTION-R-18-27**

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

**CARRIED**

**2.8 Legacy of Learning**

Trustee Johns distributed an article on the Regional History of the Columbia Basin Trust and "A Legacy of Learning".

Trustee Johns unveiled the Muriel Baxter wall in Board Room 1 at the Board Office. The original "Muriel Baxter" sign is displayed on the wall with a few pictures below of students and teachers at Muriel Baxter Elementary School.

Trustee Johns would like to see more items come to us from the Elk Valley that we can share on our walls in the Board Rooms.

**MOTION-R-18-28**

M/S to accept the Legacy of Learning report.

**CARRIED**

**2.9 Trustee Reports**

Trustees reported on their activities for the month.

**3. SUPERINTENDENT'S REPORT TO THE BOARD**

Superintendent Hauptman's report of February 13, 2018.

The District Management team gave verbal updates for their departments, which can be viewed in the "Superintendents report" posted on the SD5 Website.

Discussion:

- Jennifer Roberts will give an on the Elizabeth Lake project.
- Science Fair is March 9 & 10, 2018.

**MOTION-R-18-29**

M/S that the February 2018 Superintendent's Report to the Board of Education be accepted as presented.

**CARRIED**

**4. CHAIRPERSON'S REPORT**

Chairperson Lento hopes the Minister of Education will book some time to visit our District soon.

**5. NEW BUSINESS**

**5.1 2017-18 Amended Annual Budget Final Reading**

**MOTION-R-18-30**

M/S read a third and final time the 2017/18 Amended Annual Budget on the 13<sup>th</sup> of February 2018 in the amount of \$71,891,932.

**CARRIED**

**5.2 Amendment to 2018-19 School Calendar**

There has been a second amendment from the Ministry of Education. The first was a non-instructional day added to the 2018-19 calendar and the second is the change of date to the Family Day.

**MOTION-R-18-31**

M/S that the Board approve the amended school calendars for 2018-19 and 2019-20 to accommodate the addition of a non-instructional day and the change of date to Family Day.

**CARRIED**

**5.3 Tire Stewardship Grant Application - Playground Re Surfacing**

Chairperson Lento shared the background information of the grant application submitted for the re surfacing of the playgrounds with Poured in Place recycled rubber at Rocky Mountain Elementary, Isabella Dicken Elementary and Frank J. Mitchell Elementary.

**6. TRUSTEE BOUQUETS**

Trustee Bellina - Thanked Diane Casault and Jennifer Roberts for creating the outdoor videos of teaching our students to care of the land etc.

Trustee McPhee – Thanked Carol Potter at Kootenay Orchards and Karen Deibert at Parkland for inviting him to their sushi luncheon served on the lovely dishes their students made in pottery class.

**7. ITEMS FOR INFORMATION/CORRESPONDENCE**

**7.1 BCSTA AGM April 26-29, 2018 - is the deadline for Submitting Motions**

**7.2 Response Letter from Hon. Fleming re: IDES**

**MOTION-R-18-32**

M/S that the Board write a response to the January 30, 2018 letter received by Minister Fleming with regard to Isabella Dicken Elementary School in Fernie.

**CARRIED**

**7.3 February 13, 2018 MOE Conference Call re: Funding**

**8. QUESTION PERIOD**

9. **LATE ITEMS**

10. **ADJOURNMENT**

**MOTION-R-18-33**

M/S that the February 13, 2018 regular public meeting of the Board of Education adjourn at 4:00 p.m.

**CARRIED**

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Frank Lento, Chairperson

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Rob Norum, Secretary Treasurer

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