

**Southeast Kootenay
District Parent Advisory Committee
General Meeting Minutes
Wednesday, February 12, 2014**

In Attendance

EXECUTIVE: Debbie – Parkland Middle School, Krystal – Parkland Middle School
(Non- Voting member)

REGRETS: Carla, Gordon Terrace Elementary

DPAC REPS and PARENTS: Amy – TM Roberts Elementary, Marie – Steeples Elementary, Tiffany – FJ Mitchell Elementary, Rosemary – Mt. Baker Senior Secondary, Ute – Fernie Secondary & Isabella Dicken Elementary, Carol - Elkford Secondary, Kobus – Highlands Elementary

REGRETS: Jenn – Jaffray Elementary Secondary, Adrienne – Kootenay Orchard Elementary

PARTNER GROUPS and GUESTS: Superintendent Lynn Hauptman, Trina Ayling – Trustee, Doug McPhee – Director of Instruction, Kate – Fernie Teachers Association, Susie McDonald - CBEEN

REGRETS: CDTA President – Shelley Balfour

Call to Order: 7:00 pm

Presentation: Susie McDonald – Wild Voices for Kids and CBEEN (Columbia Basin Environmental Education Network)

Agenda: Approved as amended

Minutes: Approved as amended to include two email motion:

MOTION: DPAC to contribute \$1000 towards the “Safe Online” presentations that are to be held in Cranbrook and the Elk Valley.

MOVED: TM Roberts **Second:** Isabella Dickens

In Favour 10 Opposed 1 Abstained 6 **CARRIED**

MOTION: That DPAC purchase a gift card(s) in the sum of \$100 to be presented to Doug McPhee at our next DPAC meeting.

Moved: Steeples **Second:** Isabella Dickens

In Favour; 15 Opposed; Nil Abstained; 2 **CARRIED**

Treasurer’s Report:

Regular Account: \$6940.34 (upcoming deposit from BCCPAC not included in total)
Gaming Account: \$ 36.98

Superintendent’s Report:

Please see the attached report.

Highlights: School Improvement Plans, Finance/Operations Update, Update from the Director of Instruction/Student Learning, Swim to Survive, Ready Set Learn Fairs, Update from the Director of Instruction/Safety, ITA Intake Summary, Update from the District Principle/Student Services, Update from the Director of Instruction/Human Resources, ViaSport – Physical Literacy, SD 5 Calendar is awaiting final approval from Minister of Education

Trustee’s Report: See attachment: **Motions carried**

Highlights: Letter to Human Early Learning Program, Draft letter to Minister of Transportation regarding student safety in Fernie, 3rd reading of budget,

FoodSafe Level-One Instruction: Looking at March 1 in Cranbrook and March 2 in Sparwood. She can provide one 6 hour class in Sparwood and one in Cranbrook. Her cost is \$250 per class (not per person) and travel. There is also a \$25 fee for the workbook, certificate, postage and handling that is the parent’s responsibility.

Motion: To spend \$700 to bring Sharon Wass in to provide FoodSafe Level One Instruction to Cranbrook and Sparwood.
Moved: Steeples Second: TM **Carried**

Motion: To spend \$140 on travel expenses for Fernie and Elkford people to Attend FoodSafe workshop in Sparwood.
Moved: TM Second: Steeples **Carried**

DPAC Constitution and By-laws – voting on proposed amendment

SECTION VIII: ELECTION OF EXECUTIVE OFFICERS

3. In the event of a vacancy of the executive during the year, the executive shall appoint a new officer (an individual who has been nominated by a **PAC or an attending PAC member who receives a majority vote, of not less than 75% of the votes cast, by the voting membership**) who shall hold office until the next election.

Carried Unanimously

DPAC Chair Future Position: Suggestion to change Constitution and By-laws. Tabled for next meeting

DPAC Years of Service Acknowledgement Plaque: Plaque will cost \$40. It was decided that the Acknowledgement Title Banner will say:

SD5 (logo) DPAC Annual Parent Citizenship Award

SD5 DPAC Parent Study 2013: Tabled for next meeting

Secretary Position: Tabled for next meeting

Upcoming Presentations:

March Meeting: Darryl White & Trustee Johns with the Columbia Basin Trust Institute – Legacy of Learning Initiative.

Questions: Nil

Next meeting: Wednesday, March 12, 2014 at 7pm

Adjournment: 8:45 pm

2014 DPAC Meeting Schedule

March 12, 2014
April 9 2014
May 14, 2014
June 11, 2014

Please note: All meetings start at 7:00pm unless otherwise noted