

**Southeast Kootenay
District Parent Advisory Council
General Meeting Minutes
Wednesday February 12, 2020**

Call to Order: 6:30 pm

'Acknowledgement of the meeting taking place on the lands of the Ktunaxa people'

In Attendance:

Executive: Tara – TM Roberts Elementary (Chair), Michelle – Gordon Terrace Elementary (Vice-Chair), Lies – Highlands Elementary (Secretary)

Regrets: Karen – TM Roberts Elementary (Treasurer)

DPAC Reps and Parents: Danielle – Steeples Elementary, Jen – Amy Woodland Elementary Elementary-Alysha – Jaffray Elementary & Jr. Secondary, Erik – Mt.Baker Secondary and Parkland Middle

Regrets: Ute- Fernie Secondary, Tathlina – Rocky Mountain Elementary

Partner Groups and Guests: Shelley Balfour- CDTA, Wendy Turner- Trustee, Brent Reimer- Director of Instruction - Human Resources

Regrets: Silke Yardley- Superintendent

Agenda: Approved as circulated/amended

Minutes: (Jan. 15, 2020) meeting minutes approved as circulated/amended

Treasurer Report: See attached, presented by Tara- TM Roberts Elementary

Superintendent Report: presented by Brent Reimer

Highlights Include:

1. Audit of the Special Education system at SD5. Whole team is meeting with SSTs and getting files in order. All 17 schools have Individual Education Plans (IEPs), so they are tidying them all up and reviewing. After that, the Ministry will give a heads up for which files they are studying - about 240 files and then they choose the ones of concern. The purpose of the audit is to ensure compliance for proper funding. It is very time consuming and the auditors are coming next week for 4 days.
2. Spring staffing is being reviewed where they meet with Principals and Vice Principals to discuss staffing.
3. On the bargaining front with teachers, they are bargaining with a mediator with a future date to get everyone together at the end of the month.

Questions/Discussion from report:

1. Have there been previous audits asked from Highlands? Yes there have been - 2016 where a bit of money was lost and 2011. The Ministry's goal is to reduce funding if a need for it is not determined. Are there a higher number of IEPs being written as opposed to 3 years prior to this date? Not sure of the numbers but would be interesting to know.

Trustee Report: Wendy Turner

Highlights included:

1. Doug McPhee is saying that the renovations to date are excellent and they are finding more areas needing improvement and these improvements are happening.
2. Legacy of Learning is being developed by Chris Johns and continues to collect information regarding history of schools and education in Cranbrook and area of educational history. CBT is now interested in funding this project as a partnership. They are looking for other venues to showcase these displays.
3. The Secretary Treasurer of SD5, Alan Rice, indicated in his report that they are taking input for their budget planning. They are looking for input from the stakeholder groups and what their perceived needs are.
4. Three (3) readings have been done for the amended budget for 78 million dollars. The Trustees feel that they are in really good shape for the budget. SD5 is very good at maintaining fine arts programs etc., so congratulations to the Board for keeping these programs viable.
5. Science Fair is coming up on March 5-7th at COTR. Please contact Darcy if you can judge at the science fair.
6. Continuing to pursue the issue of flashing speed zone lights within the city in front of Steeples and Amy Woodland.

Questions/Discussion from report: None

Individual PAC discussion:

1. Jaffray - Science fair coming up Feb 26. Cookie dough fundraiser coming up. Chairperson (Tara) asked if the PAC is interested in the busing issues in Jaffray. There has not been much interest. The question was asked about the commitment level of this committee. Jaffray PAC will email Alan Rice regarding the info for the meetings.
2. Steeples - going forward with Casey's greenhouse fundraiser and teaming up with Amy Woodland to distribute the valentines for Josephs Creek. They have \$5000 to decide what to do. They do need crash mats and music department would like some help too. Highlands offered that they may look in to lacrosse equipment as some of the teachers were interested.
3. Amy Woodland - Mother's day fundraiser with bath bombs and soaps from Canmore. Sensory path going ahead. Delivering valentines to Joseph Creek with Steeples school. Olympics day is March 6 at 12:00. Have been having these fun days on some Fridays and they have been well received. Spring raffle coming up from Silverado and KD Electric for new school gym equipment.

4. Gordon Terrace – Had first of 3 play days that are on Fridays for K-6. Second ski day March 6
5. TM Roberts - Mother's Day baskets and movie night tomorrow.
4. Mt. Baker- Discussion of Stantech report. Will receive a grant from CBT for a new outdoor basketball court which will be about \$80,000
5. Parkland - Activity Day was a few weeks ago and it was fun. Valentines dance tonight. Parkland discussion - was trustees report specifically the Stantech report. Trustees have received the report and did not feel it was complete. Chris Johns will go back and ask further questions. As well, Parkland is concerned that the residential development being considered close by will impact the attendance for the surrounding schools. Frank Lento will be making a presentation at the next city council meeting to discuss the impact of such a development. The trustees are ensuring that they will be asking questions and kept informed about the development. Talk regarding proper sidewalks etc.
6. Highlands - Movie night coming up and Mother's Day gift baskets.

Business from previous meeting minutes:

1. Vaping committee- Will meet on March 4 and Theresa Bartraw from East Kootenay Addictions Services will present and Jason Tichauer may help with that as well. Tentatively booked at Key City. Will also target grade 5s and 6s in addition to middle and high school parents and kids. Will book for 6:30pm. Wendy Turner had a suggestion to contact the Townsman to cover the event to get the word out about starting conversations. Offer babysitting services.
2. Busing review committee has 2 parent volunteers and that has been communicated to the Superintendent and the Secretary Treasurer.

New Business:

1. There has been another meeting for Inclusive Education. Has been a good process for discussion. Will be another meeting at the end of February. There has been some interesting feedback about what a day in the life looks like. From an EA, parent, teacher, admin point of views. The important thing to achieve will be how the funding support looks and they are getting closer to achieving that, but all the processes are being examined.

Discussion:

1. Michelle states that it is difficult from a parent perspective in that it may be impossible for her child to continue his education and there is not a lot of support coming up in middle school and high school. There is no extra help available. This is upon hearing how the EAs are delegated and how much work there is available in reality. Trustee Wendy Turner mentioned to Michelle that she should communicate with Student Services to make sure that her child's need will be met.
2. BCCPAC Conference and AGM is from May 1-3, 2020 in Vancouver. Do any of the executive want to go?

Correspondence:

1. Draft policy: cell phone and digital device rules. Request for feedback.
2. Budget items
3. PAC purchases and GST rebates email to clarify how to claim GST rebates
4. BCCPAC Award nominations

Questions/ Comments:

1. DPAC constitution and bylaws states we should have 8 meetings per year so we don't necessarily have to meet each month.

13. Next meeting: Mar. 11, 2020

14. Meeting adjourned: 7:27 pm.
Notetaker: Highlands Elementary
Date: February 12, 2020