

**Southeast Kootenay
District Parent Advisory Council
General Meeting Minutes
Wednesday, April 11th, 2018**

In Attendance

EXECUTIVE: Tara – T.M. Roberts Elementary (Chair), Ken – Parkland Middle School (Vice Chair),
Debbie – Mt. Baker Secondary (Treasurer)

DPAC REPS and PARENTS: Ute – Fernie Secondary, Robin – Frank J Mitchel Elementary, Sarah – Rocky
Mountain Elementary, Lies – Highlands Elementary (note-taker)

REGRETS: Marie – Laurie Middle School (Secretary)

PARTNER GROUPS and GUESTS: Shelley Balfour – CDTA President, Trina Ayling - Trustee

REGRETS: Jason Tichauer – Director of Instruction/Ab Ed.

Call to Order: 6:35 pm

Acknowledgement of the traditional lands of the Ktunaxa people

Agenda: Approved as amended.

Additions:

- 9.3 Gift for our Superintendent
- 10 Correspondence re: IDES replacement and subsequent agenda items amended to reflect the addition

Minutes: March 14th meeting minutes approved as circulated.

Treasurer Report:

Regular Account: \$ 9,175.57

Gaming Account: \$ 2,180.58

Budget Update

- Anticipating a higher than projected balance in the gaming account, approx. \$577.53
- Eligible uses of DPAC funding include: parental informational and promotional materials, administrative costs, and travel for regular DPAC meetings. Any unused funding needs to be returned to the gaming branch.

Action: Ideas on how to use residual funding other than printer ink, paper etc.

Superintendent Report: Currently not available, Chair to forward.

Trustee Report: Attached and presented by Trustee Ayling:

Highlights included:

- I. Allow three readings of the Trustee Election Bylaw 2018, as amended.

- II. Refer Terms of Reference Audit Committee and Financial Health Toolkit to the April Finance Operations/Personnel Committee meeting
- III. That the Board allow three readings of the 2018/2019 Capital Plan in the amount of \$1,002,355 (roofs).
- IV. That the Board submit to the Ministry of Education the SD5 Playground Equipment Program Project request. Priority Schools Isabella Dicken Elementary, Amy Woodland Elementary and Gordon Terrace Elementary.
- V. Board approved an increase of \$100,000 to the MasterCard for Staff Purchasing limit from \$300,000 to \$400,000 which will save money in administrative costs.

Business from previous Minutes:

BCCPAC 2018 Spring Conference and AGM:

- Completed proxy forms need to be returned to DPAC by May 2, 2018.
- DPAC Chair and Mount Baker rep. are the authorized proxy voters for our district.

Discussion:

- Possible need for a DPAC/PAC calendar or timeline of deadlines that happen throughout the year i.e. gaming grants, BCCPAC membership forms etc.

DPAC Parent education evening re; new graduation program:

- Mount Baker Secondary – May 16th @ 7:00 pm
- Fernie Secondary – May 14th @ 6:30 pm
- DPAC to provide flyers for distribution via PACs

Motion 0418-8.2: That DPAC provide up to \$150 for refreshments for the Parent Education events re: the new graduation program.

Motion: Highlands

Second: Parkland

Carried

Current model of DPAC and website:

Discussion:

- Current structure and possible changes to the website
- What are DPAC's needs from a website i.e. join our email list etc.
- Possible meet with district staff once needs are determined

New business:

Feedback from Draft Policy 3.11 Independent Directed Studies: Nil

BCCPAC's DPAC Outstanding Parent Volunteer Award – currently no nominations.

Action: DPAC will issue a letter of recommendation or an email vote upon receiving a nomination(s).

Gift for Superintendent Hauptman:

Motion 0418-9.3: That DPAC purchase a gift of not more than \$100 for our Superintendent.

Motion: Highlands

Second: Parkland

Carried

Correspondence:

From the District:

Letter from the Board to MoE re: immediate replacement of Isabella Dicken Elementary school.

Action: DPAC will issue a Draft letter of support for member approval at the May 9, 2018 meeting.

Next Meeting: Wed, May 9th, 2018 at 6:30 pm

Meeting adjourned: 7:54 pm

Highlands Elementary - Notetaker
2018-03