

**Southeast Kootenay  
District Parent Advisory Council  
General Meeting Minutes  
Wednesday, February 10th, 2016**

**In Attendance**

**EXECUTIVE:** Debbie - Mount Baker Secondary (Chair), Sarah - Pinewood Elementary (Vice-Chair)

**DPAC REPS and PARENTS:** Erin - Gordon Terrace Elementary (Note taker for this meeting), Jennifer - Steeples Elementary, Laurel - Highlands Elementary, Holly - Rocky Mountain Elementary, Coralee - Jaffray Jr Sec/Elementary, Robin - FJ Mitchell Elementary

**REGRETS:** Julie - Gordon Terrace Elementary (Secretary), Ute – Fernie Secondary, Amy – TM Roberts

**PARTNER GROUPS and GUESTS:** Superintendent - Lynn Hauptman, Trustee - Trina Ayling, Trustee - Chris Johns, CDTA President - Shelley Balfour, Tech Support - Gail Rousseau

**Call to Order:** 7:06 pm

**Acknowledgement of the traditional lands of the Ktunaxa people**

**Agenda:** Approved as amended

**Minutes:** December 2015 meeting minutes approved as circulated

**Superintendent Report:** Attached and presented by Lynn Hauptman

Highlights included;

- I. Much work being done on newly revised curriculum. First non-instructional day on January 16 – tremendous day! Overall good feedback from the day; well attended by teachers, EA's, college students, support workers - great team effort. Planning for the next day in April.
- II. Family Literacy Night – All schools are invited – CBAL hosting – big thanks to them.

- III. Syrian Refugee – meeting with a couple of local groups. One family is confirmed to come, sponsored by a group of families – hopes that they will be here by the end of the year. Another group is hoping to host a number of families.
- IV. Budget time – wrapped up amended annual budget from last year, and setting up new budget for this year.
- V. Science Fair – March 4 and 5. March 5 is a day for younger students.

**Trustee Report:** Attached as Presented by Trina Ayling

**Business from previous Minutes:**

- 8.1 Draft DPAC letters – for approval
  - I. Support for the three recommendations of the Select Standing Committee - **Approved by consensus**
  - II. Requesting letter of support from BCCPAC re; recommendations - **Approved by consensus**

**New business:**

- 9.1 Request for a parent information night re: New Curriculum – Highlands PAC - Laurel
  - I. discussion around a parent question and answer night, as there are lots of questions and concerns coming from parents. How best to address them?
  - II. Shelley and Lynn will bring this idea to the table when they attend their meeting later this month – any feedback from the Committee will be provided at our March meeting.
- 9.2 PAC Constitutions and Bylaws – With Bill 11 effectively removing School Planning Councils and their roles, all PACs will require an update to reflect this change.
  - I. The Chair has created a draft form of the Constitution and Bylaws, and will send to each PAC group for updates and edits. An explanation of why and how will be provided. This is a time consuming process, but these forms will hopefully make things far easier and more efficient
  - II. The Chair has also been working on the draft form of a PAC Procedures Manual. Each group can use this as a reference for dealing with different situations – provides guiding principles. The draft manual is complete except for the financial piece. The manual

will be sent out as is - if groups would like to see the financial piece completed, please provide feedback to the Chair.

9.3 BCCPAC Spring Conference and AGM - April 28th Coast Capri in Kelowna. This is a one day conference and two day AGM. In hopes to expand their network of parent volunteers and involvement within BCCPAC, they are promoting "Bring a Newbie".

I. What do we want to do about the AGM? There is reimbursement money for two flights for this event, but there is still costs involved (approx. \$1000-\$1200 per delegate). Sending a third person could see an addition of approximately \$1500. We need to send a minimum of one delegate for voting purposes.

Discussion around the need to train DPAC member(s) for future AGM's. Do we want to send two delegates or do we want to save some money in hopes of a fall educational conference for any parent to attend? Nobody coming forward at this time. Let the Chair know ASAP if you are interested in attending.

**Motion:** The Chair to attend the BCCPAC Spring Conference and AGM as District Proxy voter.

**Moved By:** Sarah - Pinewood Elementary

**Carried**

**Correspondence:**

- 10.1 Letters from the Board;
- i. re; Replacement of Mount Baker
  - ii. re; Renewed-revised funding
  - iii. re; Select Standing Committee on Finance and Government Services

**Motion:** To receive and file

**Moved By:** Sarah - Pinewood Elementary

**Carried**

Feedback; Yes, everyone is enjoying reading the letters from the Board, they will continue as part of the agenda. Letters can also be found on the District website.

10.2 Parent Advocacy Network re; The Terms and Conditions of the Long Range Facilities Plan and Seismic Safety for Vancouver's Public School Children

- I. Brought to our attention to show what other Districts are going through. Schools in Vancouver need to be at 95% utilization rate to help offset Seismic Upgrade costs.

**Motion:** To receive and file

**Moved By:** Sarah - Pinewood Elementary

Question re; School replacement list in the District:

- Currently Mt Baker, Amy Woodland, FJ Mitchell and Isabel Dickens on the Five Year Capital plan
- The Ministry of Education priorities for school replacements are: those that are in rapidly expanding Districts, and those that need seismic upgrades.

- 10.3 Reimbursement of PST for PAC related items (list of specific items will be provided). The Chair will send an email with details, and how to apply.

**Notes:**

Teacher Magazine has a critical conversation on the newly revised curriculum. An FAQ document on the revised curriculum for parents was previously sent to PAC Chairs.

**Next Meeting:** Wednesday, March 9th, 2016

**Meeting adjourned:** 8:03 pm

Julie Botterill, DPAC Secretary  
2016-02-25 - Formatting of rough notes only