



The Board of Education of
School District No.5 (Southeast Kootenay)
AGENDA - REGULAR PUBLIC MEETING

December 8, 2015, 3:30 p.m.

Board Office

Pages

1. COMMENCEMENT OF MEETING

1.1 Call to Order

I would like to acknowledge that we are on the traditional lands of the Ktunaxa people.

1.2 Consideration and Approval of Agenda

M/S that the agenda for the regular public meeting of the Board of Education of [date] be approved as [circulated / amended].

1.3 Election of Chairperson and Representatives

1.3.1 Election of Chairperson

1.3.2 Election of BCPSEA Representatives

1.3.3 Election of BCPSEA Alternate Representatives

1.3.4 Elections of BCSTA Representative

1.3.5 Election of BCSTA Alternate Representative

1.4 Approval of the Minutes

4

M/S that the minutes of the regular public meeting of the Board of Education of [date] be approved as [circulated/amended].

1.5 Receipt of Records of Closed Meetings

12

M/S to accept the closed records of the in-camera meeting of the Board of Education of [date].

1.6 Business Arising from Previous Minutes

1.6.1 Calendar

1.7 Receiving of Delegations/Presentations

1.7.1 Sexuality & Gender Differentiating - Robin Hansom

1.7.2 Buddy Benches

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee 13

M/S that the Board accept the report of the Advocacy/Education Committee.

2.2 Policy Committee 18

Recommendation A

M/S that the Draft Policy Advertising be sent to the Board of Education for approval.

Recommendation B

M/S that the Draft Policy Social Media be sent to the Board of Education for approval.

Recommendation C

M/S that the revised Policy 7.1 Acceptable Use of Information and Communication Technology (ICT) and Technology Services, with changes noted today, be sent the Board of Education for approval.

M/S that the Board accept the report of the Policy Committee.

2.3 Finance/Operations/Personnel Committee 27

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

2.4 Student Services Committee

M/S that the Board accept the report of the Student Services Committee.

2.5 Communications/Media Committee

M/S to accept the report of the Communications/Media Committee.

2.6 Mt. Baker / Key City Theatre Replacement Committee

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

2.7 Legacy of Learning

M/S to accept the Legacy of Learning report.

2.8 Trustee Reports

3. SUPERINTENDENT'S REPORT TO THE BOARD 29

M/S that the [date] Superintendent's Report to the Board of Education be accepted as presented.

4. CHAIRPERSON'S REPORT

5. NEW BUSINESS

5.1 Business Arising from Delegations

5.2 Capital Bylaw 35

5.3 Christmas Donations - Salvation Army

M/S that the Board Donate to the Salvation Army's Christmas Hamper program in the amount of \$1000 in Cranbrook and \$700 in Fernie. This represents a donation of \$100 on behalf of each of the SD5 schools in lieu of a gift to the staff of each school.

5.4 SOFI Report

M/S that the Board approve the School District Statement of Financial Information, Fiscal Year Ended June 30, 2015 to submit the report to the Minister of Education and to make the report available to the public.

5.5 2016 Standing Committee Representatives 36

Advocacy/Education Committee

Policy Committee

Finance/Operations/Personnel Committee

6. TRUSTEE BOUQUETS

7. ITEMS FOR INFORMATION/CORRESPONDENCE

8. QUESTION PERIOD

9. ADJOURNMENT

M/S that the [date] regular public meeting of the Board of Education adjourn at [time].

10. LATE ITEMS



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**November 10, 2015, 3:30 p.m.
Board Office**

Present: Chairperson Lento
Trustee Ayling
Trustee Bellina
Trustee Blumhagen
Trustee Brown
Trustee Helgesen
Trustee Johns
Trustee McPhee
Trustee Whalen
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Student Services and Aboriginal Education, J. Tichauer
District Principal of Student Services, D. Verbeurgt
District Principal of Technology and Transformative Learning, Jen Roberts
Recorder, Corinne Burns

Regrets: Superintendent of Schools, L. Hauptman

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson Lento called the November 10, 2015 regular public meeting of the Board of Education to order at 3:33 p.m.
Chairperson Lento acknowledged that we are on the traditional lands of the Ktunaxa people.

1.2 Consideration and Approval of Agenda

MOTION R-15-136

M/S that the agenda for the regular public meeting of the Board of Education of November 10, 2015 be approved as circulated.

CARRIED

1.3 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of October 13, 2015.

MOTION R-15-137

M/S that the minutes of the regular public meeting of the Board of Education of October 13, 2015 be approved as circulated.

CARRIED

1.4 Receipt of Records of Closed Meetings

MOTION R-15-138

M/S to accept the closed records of the in-camera meeting of the Board of Education of October 13, 2015.

CARRIED

1.5 Business Arising from Previous Minutes

Mr. Reimer reported that he has spoken with Anita Palmer at the Fernie Campus of the College of the Rockies regarding the need for Education Assistants. As she suggested to him he has also followed up with a letter.

1.6 Receiving of Delegations/Presentations

1.6.1 DSAC - Blue Lake, Vice Principal Mike Kelly

Vice Principal Mike Kelly reported to the Board he attended the DSAC trip to Blue Lake with DSAC students from all Middle and Secondary Schools. Key points were:

- vision to increase authentic participation in DSAC.
- appreciate the importance of service, students are crew not passengers.
- team building.

Student feedback points were:

- hands on learning
- life skills
- more one on one help in classrooms

Students are asked to provide a service to their schools and another service outside.

Discussion included:

- what are/or could be SD No.5 Trustees roles.
- funding
- providing a list of outside opportunities students could look at.
- presentations to PAC explaining what DSAC is about may help people understand.

Chairperson Lento suggested DSAC discussion continue on committee day and thanked Trustee Bellina and Gail Rousseau for their participation with DSAC.

1.6.2 Growth Plan - T.M. Roberts School

Principal Brenda Tyson, Vice Principal Carlene Lochrie and Ms. Dot Galvin presented to the Board TMRES's Growth Plan. Ms. Tyson reported they focused on two subjects

1. What does reading mean to me?
2. Social-Emotional Connectedness

Ms. Tyson shared a power point presentation. The highlights are as follows:

- why children think it is important to know how to read.
- staff combining valuable information from different conferences.

Reading programs in the school are:

- Sound Connections
- one on one reading programs

- Red Cedar readers
- “Green” Cedar readers (coming soon)
- collaborative inquiry project

Social-Emotional programs are:

- leadership
- Physical Literacy
- buddy classes
- blended grades

Staff are doing surveys to see if they are building that sense of wanting to be there.

Discussion included:

- all of these programs fit with the new curriculum.
- seeing positive results from the reading program.

Chairperson Lento thanked the ladies for their dedication to the growth plan and the students.

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

Co-chair Trustee Blumhagen reviewed the minutes of the October 26, 2015 meeting of the Advocacy/Education Committee.

MOTION R-15-139

M/S that the Board develop an ad hoc committee to discuss Dress Code/Sports Attire.

CARRIED

Discussion included:

Trustee Blumhagen, Brown and Whalen along with Mr. Tichauer will form this committee.

MOTION R-15-140

M/S that the Board tentatively approve the Field Trip to Nicaragua for Jaffray Elementary Junior Secondary School in April, 2016

CARRIED

MOTION R-15-141

M/S that the Board accept the report of the Advocacy/Education Committee.

CARRIED

2.2 Policy Committee

Co-chair Trustee Brown reviewed the minutes of the October 26, 2015 meeting of the Policy Committee.

MOTION R-15-142

M/S that the Board allow three readings of revising Policy 1.2 Procedural Bylaw for the Public Board Meeting opening to acknowledge that we are on the traditional lands of the Ktunaxa people.

CARRIED UNANIMOUSLY

MOTION R-15-143

M/S read a first time the 10th day of November, 2015.

CARRIED

MOTION R-15-144

M/S read a second time the 10th day of November, 2015.

CARRIED

MOTION R-15-145

M/S read a third time, passed and adopted the 10th day of November, 2015.

CARRIED

MOTION R-15-146

M/S that the revised Policy 1.2 Procedural Bylaw be sent to the Board of Education for approval.

CARRIED

MOTION R-15-147

M/S that the Board accept the report of the Policy Committee.

2.3 Finance/Operations/Personnel Committee

Co-chair Trustee Bellina reviewed the minutes of the October 26, 2015 meeting of the Finance/Operations/Personnel Committee.

The Board recommended submitting our Capital Plan with our same top four priority schools

MOTION R-15-148

M/S that the Board of Education (Southeast Kootenay) approve the Capital Plan as outlined in the attached summary.

CARRIED

MOTION R-15-149

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

CARRIED

2.4 Communications/Media Committee

Trustee Ayling reported there was one media release submitted for the hiring of the District Principal Technology and Transformative Learning.

MOTION R-15-150

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.5 Mt. Baker / Key City Theatre Replacement Committee

Trustee Johns reported the Key City Theatre has decided not to rebuild. They will refurbish the existing building. He reported the Key City Theatre is a key partner with School District No. 5 and considers the Key City Theatre part of the Neighborhood Learning Centre.

MOTION R-15-151

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

CARRIED

2.6 Legacy of Learning

Trustee Johns distributed information regarding erecting a plaque at the site of the new off leash dog park in honour of Muriel Baxter. This information will be presented to the city in hopes of cost sharing.

MOTION R-15-152

M/S that the board discuss a cost-sharing partnership with the City of Cranbrook to install a Muriel Baxter Elementary School plaque at the school site in honour of Muriel Baxter.

CARRIED

MOTION R-15-153

M/S to accept the Legacy of Learning report.

CARRIED

2.7 Trustee Reports

Trustees reported on their activities for the month.

3. SUPERINTENDENT'S REPORT TO THE BOARD

Superintendent Hauptman's attached report of November 10, 2015 is included:

- Superintendent's Activities
 - Remembrance Day
 - World Food Day, raised over \$12,000
 - Terry Fox Run, raised over \$11,000
- Finance/Operations Updates

Mr. Norum reported he is waiting for the final 1701 report from the Ministry. He continues to work on bus route adjustments.
- Update from Director of Instruction/Safety/Aboriginal Education

Mr. Tichauer reported the Ministry has published provincially, the Going Forward: Aboriginal Worldviews and Perspectives in the Classroom document that SD No.5 staff spent valuable time and input on.

Update from District Principal/Student Services
Mr. Verbeugt reported it has been a busy year and he is thrilled to see his staff excited about all the staff development opportunities that are available this year.
- Update from Director of Instruction/Human Resources

Mr. Reimer reported he along with Kayley Wasylowich and Viveka Johnson will be attending a recruitment fair in Victoria. He is looking to recruit French Immersion, math, and science teachers as well as counsellors.
- Update from Director of Technology and Transformative Learning

Ms. Roberts reported My Education is down for conversion. Elkford Secondary School conversion has been moved to the week of November 16, 2015.

Important Dates for Trustees
Trustee Academy, November 26-28
BCSTA AGM April 14-17
Graduations
SSS – June 4
EDD – June 23
FSS – June 24
MBSS – June 24

- Enrolment Report

MOTION R-15-154

M/S that the November 10, 2015 Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

4. CHAIRPERSON'S REPORT

Chairperson Lento reported he was pleased to attend the Deputy Minister's presentation in Richmond.

5. NEW BUSINESS

5.1 Business Arising from Delegations

Trustees would like to discuss DSAC opportunities at the November committee meeting.

5.2 Minor Capital Bylaw

MOTION R-15-155

M/S that the Board allow three readings of Capital Project Bylaw – Project No. 126927 – Laurie Middle School.

CARRIED UNANIMOUSLY

MOTION R-15-156

M/S read a first time the 10th day of November, 2015.

CARRIED

MOTION R-15-157

M/S read a second time the 10th day of November, 2015.

CARRIED

MOTION R-15-158

M/S read a third time, passed and adopted the 10th day of November, 2015.

CARRIED

MOTION R-15-159

M/S that the Board allow three readings of Capital Project Bylaw – Project No. 126928 – Mount Baker Secondary.

CARRIED UNANIMOUSLY

MOTION R-15-160

M/S read a first time the 10th day of November, 2015.

CARRIED

MOTION R-15-161

M/S read a second time the 10th day of November, 2015.

CARRIED

MOTION R-15-162

M/S read a third time, passed and adopted the 10th day of November, 2015.

CARRIED

MOTION R-15-163

M/S that the Board allow three readings of Capital Project Bylaw – Project No. 126991 – Various Elementary Schools.

CARRIED UNANIMOUSLY

MOTION R-15-164

M/S read a first time the 10th day of November, 2015.

CARRIED

MOTION R-15-165

M/S read a second time the 10th day of November, 2015.

CARRIED

MOTION R-15-166

M/S read a third time, passed and adopted the 10th day of November, 2015.

CARRIED

5.3 Amended School Calendar

Mr. Reimer reported due to the new curriculum starting next year the Ministry has approved the addition of two professional days to be added to the 2015/16 school calendar. The proposed dates are January 18, 2015 and April 29, 2015. This time will allow staff to prepare for the new curriculum.

MOTION R-15-167

M/S that the Board approve as amended the 2015/2016 Annual School Calendar as amended and hold over for thirty days' public input.

CARRIED

5.4 Dress Code

This item was discussed under Advocacy/Education Committee.

6. TRUSTEE BOUQUETS

Trustee Johns presented Chairperson Lento and Mr. Verbeurgt with t-shirts from Astronaut Abby.

Trustee Bellina thanked the schools for their Remembrance Day Ceremonies.

Trustee Ayling thanked Trustees for helping out with meetings that she was unable to attend.

Trustee McPhee thanked all the schools that participated in World Food Drive.

Chairperson Lento thanked a certain teacher at IDES who invited him to read to her class and also included his wife.

Trustee Brown thanked the CFTA for the information on the new curriculum.

7. ITEMS FOR INFORMATION/CORRESPONDENCE

7.1 Snow Removal Tender

7.2 Key City Theatre

8. QUESTION PERIOD

It was suggested that a refugee plan for the proposed Syrian refugees would be a good idea.

Ms. Balfour asked the Board to consider allowing the Education Assistants to participate on the additional professional days added to our school calendar. The information on the new curriculum will benefit them as well. Chairperson Lento advised the Board will take a serious look at the request.

Mr. Reimer handed out the stats for the class sizes.

9. ADJOURNMENT

M/S that the November 10, 2015 regular public meeting of the Board of Education adjourn at 5:00 p.m.

CARRIED

10. LATE ITEMS

Frank Lento, Chairperson


Rob Norum, Secretary Treasurer



1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

In-camera Meeting November 10, 2015

- Finance/Operations/Personnel Committee report
 - Exempt Compensation
- BCPSEA Representative Report
- Superintendent's Report
 - LIF



Robert G. Norum
Secretary Treasurer



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - ADVOCACY/EDUCATION
COMMITTEE MEETING**

November 23, 2015 9:00 a.m.

Board Office

Committee Members
In Attendance:

Trustee Blumhagen, Co-Chair
Trustee Bellina
Trustee Whalen (via phone)
Trustee Ayling

Regrets:

nil

Board/District Staff in
Attendance:

Trustee Brown
Trustee McPhee
Trustee Johns
Chairperson Lento (late)
Lynn Hauptman, Superintendent
Darcy Verbeurgt, District Principal
Jennifer Roberts, District Principal (Acting)
Brent Reimer, Director of Instruction
Gail Rousseau, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The Advocacy/Education Committee meeting of November 23, 2015 was called to order at 9:05 a.m. by Co-Chair Blumhagen.

1.2 Approval of Agenda

ADV-15-13

The Agenda of the Advocacy/Education Committee meeting of November 23, 2015 is approved as circulated.

1.3 Approval of Minutes

ADV-15-14

The Minutes of the Advocacy/Education Committee meeting of October 26, 2015 are approved as circulated.

2. PRESENTATIONS

2.1 School Growth Plan – Parkland Middle School

Scott Holt presented Parkland Middle School's Growth Plan. Highlights included:

- Included teachers in discussion; very powerful
- Who are we? What do we Know? Dreams? Action Plan, Support Structures and Communication were major themes along with supporting all learners
- Continue innovative pedagogical practices
- Focus on differentiated learning
- Celebrating success – more of a school spirit model
- Community night for parents see works of students' displays in the spring
- Number of teachers feel supported to branch into different areas of passions
- Supporting transition from elementary to middle to high school
- Initiatives to support at-risk learners
- Collaboration and inquiry teams
- Innovation and community – give students opportunity to communicate to each other without texting
- Focusing on aboriginal content in curriculum
- Student self-assessment focus; school-wide informal report card (interim reports)

2.2 School Growth Plan – Highlands Elementary School

Steve Rogers presented Highlands Elementary School's Growth Plan. Highlights included:

- focus on Aboriginal learning
- PAC very involved in school's focus
- Student led initiatives around school
- Spiral of inquiry approach – as a staff they are asking what is going on for their learners? What are successes and challenges?
- Working on those students who are not yet meeting or approaching in their rubrics for numeracy literacy and social responsibility
- Personal identity – working on helping students feel valued
- How are we looking at embedding all aboriginal components through all parts of curriculum in authentic and meaningful ways?
- Finding out what local cultural resources are available
- Staff want to work on 3 things: new curriculum, MyEducationBC; Numeracy
- Staff feel that they need to move forward and become better educated in how to develop a students' understanding of their ethnicity and how to integrate more of the First Nation curriculum in all of our curriculum strands; - involve aboriginal education support workers, Joe Pierre and the Elders
- Looking at professional development funds and projects to support goals
- Library will have aboriginal education resource center

Comments/Questions:

- Enables all students to have different viewpoint as well as understand aboriginal viewpoint and their contribution in terms of Canadian history
- Is staff and students experiencing the aboriginal space at the college?
- Intent to have as many parents' input as possible on school growth plan

- Continual focus on student safety in many facets

3. ITEMS FORWARDED FROM PREVIOUS MEETING

3.1 Response to the Long Form Registry Letter - Trina Ayling/Chris Johns

Trustee Ayling reported that the Board will be watching for the new statistics to be released to ensure SD5 receives our fair share of funding once the long form census is reinstated.

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1 DSAC Report

Trustee Bellina gave background information of DSAC's role as a Board Committee and had a discussion as to what the expectations were for DSAC in the future.

Comments/Questions:

- Needs to be more student driven; ask the students what role they want to play; DSAC needs to have a structure that works for them
- Would prefer face to face meetings through video conferencing; Board would need to invest in new form of videoconferencing
- a lot of what DSAC is doing schools are already doing
- Board definitely wants to see DSAC continue
- Very big time commitment for Mike Kelly and Gail Rousseau
- need to make it easier for the students to participate
- students need to be part of the new curriculum discussions
- Lots of logistics issues need to be sorted out
- include them in discussions about policy and the newly designed curriculum
- suggestion to revisit idea of student trustee on board committees
- suggestion to look at operating along the same lines as a 4H club
- organize a closed Facebook page for students
- use wide-angle camera for Webex communication
- possibility of having a parent DSAC representative at each school
- need to have a staff member in each school responsible for DSAC

Action Item: to brainstorm ideas with Trustee Bellina, Superintendent Hauptman, Director of Student Learning, Jason Tichauer, Vice-Principal, Mike Kelly and Executive Assistant, Gail Rousseau on the future role of DSAC and bring back to a future Advocacy/Education Committee meeting.

4.1.1 Information from Gail Brown

There are leadership opportunities available in all communities for students to engage in. The list should be created, updated as new opportunities arise and shared with students.

4.2 DPAC Report

Trustee Johns reported:

- still experiencing difficulties with the DSAC website

- passing of bylaw amendment that would acknowledge Ktunaxa greeting at future DPAC meetings
- involvement and knowledge of parents on two issues: (1) - needs budget and (2) the revised curriculum
- need to empower the parent community
- DPAC Chair should be part of new curriculum committee
- new pamphlet on Ministry website - document full of links
- First meeting has taken place last week with two Union Co-Chairs, Pro-D representatives and District Management
- Next meeting scheduled for December 9 and a further planning meeting on January 7

4.3 Student Services

A draft policy on the Restraint and Seclusion guidelines will be available at the Policy Committee meeting in January.

4.4 Strategic Planning

The committee will be meeting soon. An update will be brought forward to a future meeting.

4.5 School Inquiry Questions

Page 8 – summary – celebrate number and focus of questions

4.6 Community Representation on City of Cranbrook Wellness and Heritage Committee

Trustee McPhee will continue to be the Board representative on the City of Cranbrook- Wellness and Heritage Committee.

5. BCSTA LETTERS

5.1 SD72 Safety for School Children

Receive and file.

5.2 SD43 – Budget 2016

Receive and file.

5.3 SD 23 – My Education BC Performance

Receive and file.

5.4 SD23 – Fines for Fail to Stop for a School Bus

Receive and file.

5.5 SD8 – Welcome Letter to Ministry of Education

Receive and file.

6. ADJOURNMENT

The Advocacy/Education Committee meeting of November 23, 2015 was adjourned at 10:26 a.m.



**The Board of Education of
School District No.5 (Southeast Kootenay)
Minutes – Policy Committee**

**November 23, 2015, 10:30 a.m.
Board Office**

**Committee Members
In Attendance:**

**Co-Chair Trustee Brown (Chair)
Trustee Ayling
Trustee McPhee**

Regrets:

Trustee Helgesen

**Board/District Staff in
Attendance:**

**Trustee Bellina
Trustee Blumhagen
Chairperson Lento
Trustee Whalen (by phone)
Lynn Hauptman, Superintendent
Diane Casault, Director of Student Learning/Innovation
Darcy Verbeurgt, District Principal/Student Services
Jennifer Roberts, District Principal of Technology
Dan Noble, Vice Principal, Mt. Baker Secondary
Janice Paetz, Executive Assistant (Recorder)**

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Policy Committee meeting of November 23, 2015 was called to order at 10:36 a.m. by Co-Chair Brown.

1.2. Approval of the Agenda

POL-2015-13

M/S that the agenda for the Policy Committee meeting of November 23, 2015 be approved as circulated.

1.3. Approval of the Minutes

POL-2015-14

M/S that the minutes of the Policy Committee meeting of October 26, 2015 be approved as circulated.

2. POLICIES PASSED BY THE BOARD SINCE LAST MEETING

Policy 1.2 Procedural Bylaw

3. BUSINESS ARISING FROM PREVIOUS MEETING

5.1 Draft Policy Advertising

Feedback from partner groups was reviewed. Discussion included:

- advertising policy vs sponsorship/partnership policies
- options for recognizing sponsorships/partnerships (i.e. on website) vs logos printed on sport uniforms, time clocks, etc.
- shopping days/evenings in schools
- community events advertised in school newsletters/emails
- BC School Sports currently has a ban on businesses advertising on school uniforms, which is different than a business buying schools uniforms and putting their logo on them as that is then a sponsorship, not advertising
- sponsorship/partnership policies are still in development and are completely separate from the advertising policy
- need to find respectful ways to acknowledge sponsorships/partnerships without it becoming too commercial.

Recommendation A

“M/S that the Draft Policy Advertising be sent to the Board of Education for approval.”

5.2 Draft Policy – Social Media

Feedback from partner groups was reviewed. Discussion included:

- How do we enforce accountability?
- policy is a starting point – the best we can do is to set policy, provide training to educate and inform people so they understand it
- training includes educating staff on changing their passwords regularly, especially when taking laptops home
- extreme caution should be used when expressing any type of personal opinions/views regarding school district business on social media.

Recommendation B

“M/S that the Draft Policy Social Media be sent to the Board of Education for approval.”

5.3 Revised Policy 7.1 Acceptable Use of Information and Communication Technology (ICT) and Technology Services

Feedback from partner groups was reviewed. Discussion included:

- student profiles, iCloud and FOIPPA regulations
- currently lots of work being done on reviewing programs currently being used, new portal system, and ensuring data is stored on servers located within Canada

- insert 'District ICT' throughout policy and regulations
- will review comment regarding grammar

Recommendation C

“M/S that the revised Policy 7.1 Acceptable Use of Information and Communication Technology (ICT) and Technology Services, with changes noted today, be sent to the Board of Education for approval.”

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1 Policy 3.43 Legacy of Learning – Draft Regulations

- Brief discussion ensued.
- Still need to flush out regulations i.e. what does the process look like at the end of each school year.
- Comments will be brought back to the January meeting.

5. INFORMATION ITEMS

Nil

6. ADJOURNMENT

The meeting adjourned at 11:21 a.m.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)

DRAFT POLICY

ADVERTISING

SECTION

Schools, as educational institutions with a “captive” clientele, must not become vehicles for the circulation of materials intended primarily for commercial gain, nor for exploitation of students and their families by commercial, political, religious, cultural or other non-school interests. Therefore, the promotion of sales or support by canvassing, advertising, or by other means, on the part of any person, firm or organization on school premises is not appropriate.

Canvassing, advertising, selling or offering to sell goods, services or merchandise to staff, students or parents requires prior approval by the Principal or the Superintendent of Schools.

Related By-laws, Policies, Contracts and Regulations:

[Sections 8, 17, 20, 22, 65, 85 School Act](#)

[Freedom of Information and Protection of Privacy Act](#)

Section 1.3 – Appeal Procedure B

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)

REGULATIONS

**EMPLOYEE ACCEPTABLE USE OF
INFORMATION AND COMMUNICATION
TECHNOLOGY (ICT) AND
TECHNOLOGY SERVICES**

SECTION 7.1Ra

1. It is the responsibility of all SD5 employees, including trustees, using the District's ICT and technology services to keep their passwords confidential to protect themselves, their data and School District data. Accounts or personal information must never be shared or distributed to others.
2. All employees, including trustees, must never use another person's account.
3. District ICT and technology services must be used in a legal, ethical, responsible and professional manner. (For example, distributing obscene, abusive, racist, threatening, unsolicited e-mail messages, or sexual, harassing and/or bullying messages or material is unacceptable).
4. District ICT and technology services are the property of the School District and are subject to provisions under the Freedom of Information and Protection of Privacy Act.
5. Non-work related use of District ICT and technology services must not interfere with the performance of an employee's employment responsibilities.
6. The use of District ICT and technology services during non-scheduled hours of work for personal reasons must be in accordance with these Regulations and must not incur additional cost to the School District, whether through the consumption of computer cycles, labour costs, printers, paper, storage media or other resources.
7. District ICT and technology services use may be monitored without warning and inappropriate usage may be cause for cancellation of privileges and/or disciplinary action up to and including dismissal.
8. All employees, including trustees, are responsible to ensure they have reviewed these Regulations prior to making use of School District ICT and technology services.

Name: _____ Signature: _____ Date: _____

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)

REGULATIONS

**STUDENT ACCEPTABLE USE OF INFORMATION
AND COMMUNICATION TECHNOLOGY
(ICT) AND TECHNOLOGY SERVICES**

SECTION 7.1Rb

1. It is the responsibility of all students using the District's ICT and technology services to keep their passwords confidential to protect themselves, their data and School District data. Accounts or personal information must never be shared or distributed to others.
2. Students must never use another person's accounts.
3. District ICT and technology services must be used in a legal, ethical, responsible and educational manner. (For example, distributing obscene, abusive, racist, threatening, unsolicited e-mail messages, or sexual, harassing and/or bullying messages or material is unacceptable).
4. Parental written consent is required for students to access District ICT and technology services.
5. Students will be given access to District ICT and technology services once they have signed an ICT Student Use Agreement and are aware of the Student Code of Conduct.
6. Failure to comply with these Regulations may result in disciplinary action up to and including suspension.

Illegal acts committed on or through district electronic communications systems may be reported to legal authorities. Illegal acts may include but not be restricted to hacking into systems or deleting files to which the student does not have access privileges, introducing viruses or downloading or copying copyrighted material.

Expectations for Students Using Information and Communication Technology

The following are expectations for students accessing District ICT:

Inappropriate material: I will inform school staff if I come across any site, material information or situations that make me feel uneasy or uncomfortable, or that I believe may contain inappropriate material. I will not respond to a message sent to me that makes me feel uneasy or uncomfortable. I will not post, send or download inappropriate material.

Respect for other people's personal information: I will not post personal information about other people. Personal information may include, but not limited to, full names, school locations, interests, extracurricular activities, occupations, home or business addresses or phone numbers.

Posting student's own information: I will not post my personal information anywhere, including my homepage, if I have one, through District ICT. I may however post school projects and work as approved by my teacher.

School and District Code of Conduct apply: As a student, I understand that all of the rules of expected conduct, appropriate language, fair and respectful comments and responsible behaviour of a School District 5 student and the consequences for breaking those rules apply to my use of District ICT. I agree that:

- I will not do anything illegal;
- I will not breach my responsibilities as a student under the Student Acceptable Use of District ICT;
- I will not break any regulations regarding student conduct established by the District or my school;
- I will use appropriate language and any statements of opinion that I make will be respectful, fair and not malicious;
- I will not engage in any financial transactions;
- I will not cause any damage or losses to any person or equipment in using District ICT.

Responsible Use of the Resources: I agree to use my time effectively, in posting and using services such as browsing and downloading files. I agree to keep my password secret.

Plagiarism: I agree that I will not copy information and claim it as my own.

Copyright: In the event that I wish to copy any copyrighted work, if I do not already have legal permission to copy that work, I will ask the original author for written permission to use the graphics or any copyrighted works, including, but not limited to, works of art, compositions, text, symbols, sayings, cartoons, excerpts, and quotations. I agree that I will give written credit for sources of information for my work. [Copyright Laws in Canada](#)

THE BOARD OF EDUCATION SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)

POLICY

ACCEPTABLE USE OF INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) AND TECHNOLOGY SERVICES

SECTION 7.1

The Board of Education believes in the benefits that ICT can bring to support teaching, learning and daily operating activities. District ICT and technology services supplied by the Board of Education will be used in an appropriate manner. This includes, but is not limited to computers, laptops, tablets, personal digital assistants and other personal technologies, use of the internet, intranet and electronic based services, in essence, any device whether it be District-supplied or personal that connects to the District's network. All School Board staff, students, trustees, parents, school councils and other select individuals who are given access to the District ICT and technology services are required to know and abide by this Policy in order to ensure that District ICT is being used in a safe and responsible manner. The use of personal devices on non-District networks, when used in the school learning environment, is also subject to this Policy and Regulations.

All users are responsible for ensuring that they use the District ICT resources in an appropriate manner in accordance with School Board Policies and procedures. School District ICT and technology services must be utilized in a legal, ethical, responsible and professional manner consistent with the educational, informational and recreational purposes for which they are provided. Access to District ICT resources is a privilege, not a right, and may be withdrawn if individuals do not comply with the School Board's Policy and Regulations governing the acceptable use of District ICT.

Related By-laws, Policies, Contracts and Regulations:

[Freedom of Information and Protection of Privacy Act](#)

Section 7.2 - Social Media Use

Student Code of Conduct

[Ministry of Education, Teacher Regulation Branch](#)

[Copyright Laws in Canada](#)

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)

DRAFT POLICY

SOCIAL MEDIA USE

SECTION

The Board of Education welcomes the responsible use of social media technologies and other forms of electronic communication to support learning and for School District business and communication purposes. This Policy and Regulations have been developed to provide all employees, as well as Trustees, with guidelines to understand the impact of social media and electronic communication and their appropriate uses in order to ensure professional communication standards and to mitigate both the School District's employees', as well as Trustees', exposure to risk.

The Board of Education recognizes the open nature of social media which is often used for both personal and professional purposes. However, professionalism remains of utmost importance. It may not always be clear when one is speaking on behalf of the District, sharing facts, or sharing personal/professional opinions. It is important to remember that we are subject to the same laws, policies, and expectations when interacting online as we would in-person.

This Policy is designed to clarify all employees', as well as Trustees', responsibilities when posting material online and exchanging electronic communications with students, parents and co-workers. This Policy and its Regulations apply to social media use and other electronic communications by all employees, as well as Trustees, whether during the work day or at other times, on the District network or from outside the District network and on District devices or personal devices. All employees, as well as Trustees, should be aware that there is not an expectation of privacy in social media use and electronic communications. Social media and electronic communications are subject to review by the Board of Education as reasonably required, including to investigate complaints of inappropriate use. Breach of this Policy and Regulations may result in disciplinary action up to and including termination.

Related By-laws, Policies, Contracts and Regulations:

[Freedom of Information and Protection of Privacy Act](#)

Section 7.1 – Acceptable Use of Information and Communication Technology and Technology Services

[Ministry of Education, Teacher Regulation Branch](#)

[Copyright Laws in Canada](#)

[Letter from the Superintendent on Social Media](#)



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**November 23, 2015, 11:30 a.m.
Board Office**

Committee Members Co-Chair Bellina
in Attendance: Trustee Johns

Board/District Staff in Attendance: Trustee Ayling
Trustee Blumhagen
Trustee Brown
Chairperson Lento
Trustee McPhee
Superintendent of Schools, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Student Learning, D. Casault
District Principal/Student Services, D. Verbeurgt
District Principal of Technology and Informative Learning, J. Roberts
Recorder, Corinne Burns

Regrets: Trustee Helgesen
Trustee Whalen

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The public Finance/Operations/Personnel Committee meeting of November 23, 2015 was called to order at 11:31a.m. by Co-chair Trustee Bellina.

1.2 Approval of the Agenda

MOTION FOP-P-11

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of November 23, 2015 be approved as circulated.

CARRIED

1.3 Approval of the Minutes

MOTION FOP-P-12

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of October 26, 2015 be approved as circulated.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Mr. Norum reported the early estimations of the damage at LMS from the fire is approximately \$750,000. The repairs will likely go to tender. A temporary noon hour supervisor has been added to MBSS as students from LMS are going to MBSS for their P.E. class during MBSS's lunch hour. Bussing has been set up to provide assistance to LMS in transporting students to alternate facilities for their P.E. and extracurricular sports. At this time all he knows of the individual charged with setting the fire is what has been in the news. Hoping to have a report from Paulson Contracting in the next few days.

The shop safety recommendations continue to be implemented.

3. DELEGATIONS/PRESENTATIONS

Nil

4. NEW BUSINESS

Nil

5. ITEMS FOR INFORMATION

5.1 Safety Report

Mr. Norum reported this report will be something the new Safety Committee will review and bring recommendations to the Board.

Discussion included:

- minutes from the Safety Committee meetings should come to Trustees.
- Trustees are responsible for the safety of the School District employees.
- work orders referring to safety issued should not be sent to the safety committee.
- RCMP have advised they go over access plans of each school. Not sure if this has happened this year.
- RCMP should go over the plans with principals. Superintendent Hauptman will check with principals.
- serious incidents at schools should be reported to Trustees.
- Trustees cannot sit on the Safety Committee as Trustees will receive the recommendations.

5.2 Finance Report

Mr. Norum reported he is waiting for the funding announcement from the Ministry.

6. QUESTION PERIOD

The acknowledgement that we are on traditional lands of the Ktunaxa people will be removed from the committee agenda. It will remain on the monthly Board agenda.

7. ADJOURNMENT

The public Finance/Operations/Personnel Committee meeting of November 23, 2015 adjourned at 12:01 p.m.

8. LATE ITEMS



SD 5 Superintendent's News

Christmas in the Kootenays

The sounds of Christmas are echoing in the hallways of our schools as classes ready their performances for Christmas concerts or plan special events for the season. I would like to extend a very special thank you to our teachers, school staff, parents and district operations staff who make these events memorable.

Once again, the Mass Choir of the Cranbrook schools is busy preparing for the 35th Annual performance at the Alliance Church. Yes, you read that correctly – it has been 35 years that our Cranbrook music/band teachers have been creating this magical evening. I have the honour of being the MC at this event and I know it will be another outstanding evening thanks to the incredible efforts of these people. I never cease to be amazed at the talent and efforts of these educators who manage to bring approximately 400 children together on stage to make beautiful music together. Once again, Patti Radies of Amy Woodlands School has provided me with impeccable notes so that I will do the Choir proud (although I still managed to mess them up my first year!) The other conductors include Larry Dureski (HES/GTES), Kim Lutz (KO), Martha Meeks (PES), Nancy Dyck (SES), Carla Erichsen (TMRES) and guest conductor this year – Evan Bueckert (MBSS). Thank you to all school staff and volunteers that make this evening possible. What a wonderful way to herald in the Christmas season.

The Board Chair and I are also sending out a message to our staff, our unions and our DPAC wishing them a joyous holiday season. We understand people may or may not celebrate in the same way but typically this break gives people an opportunity to connect with family and friends. We also know that it gives all of our staff a much needed time for relaxation! Merry Christmas, Happy Holidays and a Happy New Year!



Kootenay Ice Mid-Day Game – February 10, 2016

Preparations have begun to bring as many SD5 students, staff and parents to a Kootenay Ice mid-day game on February 10, 2016 at Western Financial Place. It is our hope that many schools will take part in this educational and fun event! Stay tuned for more information.

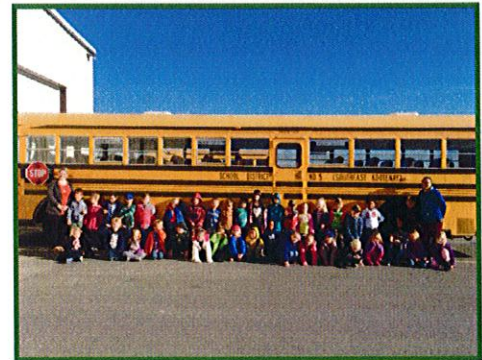
Remembrance Day Assemblies

Every year, our schools go above and beyond to create Remembrance Day Assemblies that are both informative and inspiring. Each school or school community tries to find ways to educate the students about the importance of remembering our past veterans and the work they did on our behalf and for present day soldiers who carry out peace-keeping duties in various parts of the world. These assemblies are always executed with such care and attention to detail and involve the work of many people. Every year I hear people remarking about the respect that is shown by our students during these assemblies no matter if they are in Kindergarten or Grade 12. Thank you to our staff and students for creating these exemplary learning and commemorative assemblies. Thank you also to our senior staff and trustees who attend these ceremonies throughout our school district.



Kindergarten/Grade 1 School Bus Safety Program

Every year for the last six years, Ray White (retired bus driver) takes approximately 400 students in Kindergarten/Grade 1 through the School Bus Safety Program in Cranbrook. This year, a record was set whereby 417 students went through the program! The students learn protocol about the safety while riding a school bus which benefits both the drivers and the students! The kids love this Program. Thank you to Ray White and Christine Portsmouth for their dedication and time for this very worthwhile Program!



Planning for the K – 12 Renewed/Revised Curriculum

We are currently in the process of planning for our implementation of the renewed/revised curriculum with a particular focus on the K – 9 section as the full implementation begins next September. We held an initial planning session with Diane Casault, Jason Tichauer, Erin Hay, Shelley Balfour and Christina Smith (co-presidents CFTA) and Carol Johns, Colette Grasdahl, Janet Kuijt and Patrice Oscienny (co-chairs of the Professional Development Committee). A second planning session is planned for December 9th with this group to finalize work for our larger committee that will involve teacher representatives from all schools along with administrator representatives on January 7th. This larger group will be instrumental in organizing the two additional Non-Instructional days for our entire district all focused on implementation. In my visits around the district, there is already a great deal of work that has already happened in preparation for full implementation. An exciting time in the history of BC Education!

Successful Growing Innovation Grants

Last week, Diane Casault and I attended the Provincial Rural Advisory Committee Meeting and were very happy to report about our TWO successful applicants for a Growing Innovation Grant.

Sparwood Secondary has received a subsequent grant to continue their work creating an interdisciplinary event designed to foster community across the student body while achieving learning outcomes in creative ways. On my recent visit there, it was evident that this year's Medieval May celebration will be the culminating activity in a year-long project that already incorporates many aspects of the newly revised/renewed curriculum. Students are fully engaged in a variety of activities across the subject areas in preparation for the celebratory event. This year's fair hopes to draw in more community and elementary school participation.

The second project is a new application entitled: **The Rocky Mountain Elementary and Elkford Secondary School Greenhouse Project**. Students at the two schools will collaborate in creating and maintaining a greenhouse and garden and will be investigating how students come to engage healthy food choices, how school culture transforms and how relations amongst the schools improve as the result. Of particular interest will be the inclusion of learning more about indigenous ways of utilizing local plants.

Connecting with Local Seniors Initiative at Sparwood Secondary School

This school's Spartans Leadership group is busy preparing an exciting initiative that partners with Lilac Terrace and other seniors from the community of Sparwood. Plans are underway to create a dinner and games night this spring in which the student leaders will serve dinner and play games with seniors from the community. The students will also engage in inquiry about the history of Sparwood from the seniors. The goal of the project is to engage student leaders to work creatively with local seniors. The group is already fundraising to pay for the dinner, planning the agenda and menu and collaborating with Deborah Friesen from Lilac Terrace. The students are also planning on collaborating with other students to create a documentary of the evening. What a great example of student leadership in action!

**Important Dates for Trustees: Schools Xmas Band/
Concerts (see attached)**



British Columbia School Superintendent's Confer- ence

At the BCSSA Conference in November, our school district was selected to present not one but TWO break-out sessions to the attendees. We had two great examples linking to environmental or place-based/consciousness learning that were also excellent examples of the revised BC Curriculum. I had the honour of introducing both projects. On the first day the SD 5 presentation was by Karen Deibert from Parkland Middle School and Michelle Sartorel from Gordon Terrace Elementary School who shared "Engaging and Leading 21st Century Learners through the Arts". This program involved Karen working with students and teachers from elementary feeder schools showing the value of learning through the arts that connects students' learning to their core subjects and core competencies. Karen and Michelle shared amazing examples of how students have an opportunity to gain knowledge and work in multiple intelligences thereby gaining greater understanding of their own personal learning strengths and styles. The second presentation ("The KNOOK Project: Connected to Nature in a Digital World" by Mardelle Sauerborn and Christine McKie of Frank J Mitchell Elementary School) shared how this project started in Mardelle's kindergarten room is spreading throughout the school and community. This is an ongoing inquiry, focusing on re-imagining student access to learning in outdoor spaces. Embedded in this project is an exploration of the role technology plays in providing students with powerful tools and platforms from which they can articulate and transform their personal learning. Both teams absolutely knocked it out of the park!

KNOOKS?

Kids

Need

Outdoor

Opportunities for

Knowledge of

Stewardship

Finance/Operations Updates:

The major theme this past month was staff illness and various leaves. The flu at times created a 50% attendance at the Board office. We are awaiting the final funding announcement for 2015/16, working on facility leases, LMS fire recovery and moving forward with 3 capital projects that need to be completed by the spring.



Update from Director of Student Learning and Aboriginal Education

Aboriginal Education

The writing team for the new Enhancement Agreement is well under way! The group has met four times and is busy formulating plans to involve various stakeholder groups in the process.

Career Education Conference

SD5 was able to support a team of teachers and principals to attend the CES conference this past week in Vancouver. This was an important opportunity as the Ministry was showcasing its new Career Exploration curriculum and many district were able to show how they support programs which fit into this new applied skill curriculum area. SD5 was well represented, with our Elementary Skills Training program (tinker time!) and our Introduction to Construction 9 program.

Safe Schools Coordinator

The provincial safe school coordinator meeting was held this past month in Richmond. A fair chunk of the day was spent on issues of safety and acceptance of LGBTQ2S+ students, with an examination of the startling statistics associated with substance use and suicide rates. As well, we have secured dates for level 4 'Train the Trainer' for Violence Threat Risk Assessments (V/TRAs). The dates will be April 20/21, and we will be sending a team to Nelson in SD8.

Update from Director of Student Learning and Innovation

Collaborative Inquiry Projects:

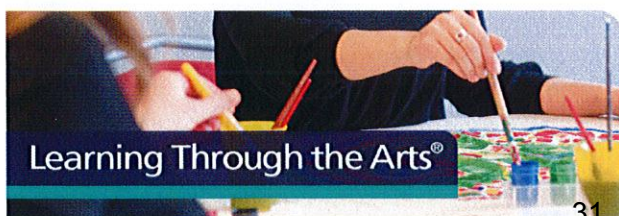
Teams of teacher-learners working together to improve practice and student achievement.



We currently have 38 Learning Rounds in progress. Areas of sharing/learning include:

- Developing Cross-curricular competencies and Project Base Learning and the revised Curriculum
 - Differentiated Instruction as it pertains to Curricular Competencies
 - Carole Fullerton Making Sense of Math/Math Games
 - Continued exploration of the Mind Up curriculum and the effects on self-regulation
 - Sound Grading Practices
 - Implementation of The Daily Five and its effect on student achievement
- Learning Through the Arts

The list is quite impressive with the financial support exceeding \$90,000. The learning rounds will be summarized at the beginning of June and plans for a spring sharing forum is under construction. It should also be noted that other projects focusing on the trades (Maker Day, Tinker Time, Yes 2 It etc.) will be supported with the Ed Plan dollars.



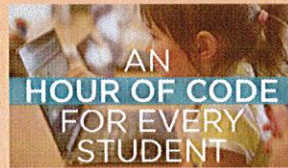
Update from the District Principal of Technology

The IBM conversion at Elkford Secondary School is now complete. Thank-you to the technology team for making this transition smooth and seamless for the staff and students. Jaffray Elementary/Secondary School is scheduled for conversion the week of Nov 30- December 4.

The training process has started with teachers in our district on how to set up a class website, a class/school blog as well as how to share documents in the portal. The next step will be training on e-portfolios! It is tremendous to see teachers and administrators excited to implement these new tools in their classrooms and schools.

What is the Hour of Code?

The Hour of Code is an annual international event held during Computer Science Week. This year, it will be held from December 7 to 13, 2015. The idea behind the Hour of Code is to introduce computer programming to students and provide the framework and opportunity for problem solving and critical thinking skills. Learning to code will be happening in several of our schools throughout the district in the format of one-hour tutorials introducing the basics of computer programming online. To learn more about what our students will be experiencing visit <https://code.org/>



Update from the Director of Instruction/ Human Resources

Human Resources to date has filled 149 teaching and 145 CUPE positions for the current school year.

Education Fund positions have all been posted and filled and those supports will be in place for the remainder of the 2015-16 school year.

Human Resources attended a career fair in Victoria November 21, 2015 in an attempt to recruit for hard to fill positions and TTOCs for our communities. We spoke with over 30 interested teachers and interviewed 9 of them in a 4.5 hour window. Some of these teachers were still in the last year of their studies and we will look forward to processing their application once graduation for them has occurred.



Update from the District Principal/Student Services

The CommunityLINK report for the 2014-15 school year has been submitted to the Ministry of Children and Families. It is through this funding we are able to employ eleven Youth Care Workers and continued to serve the needs of students who are vulnerable socially, emotionally and require food at school.

So far in 2015-16, we have received \$6,156 in financial contribution from service clubs to accompany the \$17,700 the District provides to school for the meals programs. Many YCWs also apply for financial support grants and have made relationships with food vendors in the five communities to augment the school meals program further. Many thanks to our YCWs.

Separate whole District meetings with YCWs and School Counsellors have helped to further identify their roles on School Based Teams and in supporting students to access curriculum and attain success.

The two Student Services Coordinators and a consultant from Special Education Technology BC have provided four days of training for all grade 7 students in the District along with their English Language Arts teachers. These students and teachers will learn how to use a web application called Firefly and software called Kurzweil 3000 to improve student access to written text. The programs read text from the web, textbooks, novels, and more to help those students who comprehend better from hearing information. Students commented on the writing planning tools within the program and how they could use them to organize their thoughts. Attending teachers talked with each other about ways this technology could change their approach to teaching. Altogether 408 grade 7 students and 17 English Language Arts teachers and a handful of Student Services Teachers became very excited about the possibilities of such a program. SD5 subscribes to a license for every student K-12 and has unlimited adult licenses as a result. Thanks to the coordinators.

World Diabetes Awareness Day was recognized on Saturday Nov 14th in our District our email campaign which presented the Canadian Charter for Diabetes and was loaded with resources to be used with students, staff and parents. Of course, Darcy did not miss an opportunity to connect diabetes to what we should be doing around promoting healthy schools.



School District 5 Enrolment - December 8, 2015

School	Student Funded FTE Oct. 2.15	Student FTE Dec. 1.15	Difference
Amy Woodland Elementary	265	263	-2
Elkford Elem/Secondary	187	185	-2
Fernie Secondary	308.3	317	9
Frank J. Mitchell Elementary	342	341	-1
Gordon Terrace Elementary	264	266	2
Highlands Elementary	267	267	0
Isabella Dicken Elementary	403	408	5
Jaffray Elem. Junior Secondary	176.6	175	-2
Kootenay Discovery School	24.5	81	57
Kootenay Educational Services	98.8	108	9
Kootenay Orchards Elementary	232	232	0
Laurie Middle	346.5	349	3
Mount Baker Secondary	845.6	831	-15
Parkland Middle	458.6	465	6
Pinewood Elementary	109	112	3
Rocky Mountain Elementary	238	242	4
Sparwood Secondary	255.6	253	-3
Steeple Elementary	161	161	0
T.M. Roberts Elementary	367	368	1
Total District	5349.5	5424	75

SCHOOL DISTRICT NO. 5 (Southeast Kootenay)

CHRISTMAS CONCERTS 2015

SCHOOL	DATE	TIME	EVENT	LOCATION
JEJSS	DECEMBER 16	1:00PM	"IS SANTA SMARTER THAN A JAFFRAY STUDENT" XMAS CONCERT	JEJSS
IDES	DECEMBER 10 DECEMBER 17	7:00PM 1:15PM & 7:00 PM	GRADE 6 BAND CONCERT CONCERT	FSS IDES
FJMES	DECEMBER 17	1:00PM & 6:30PM	HOW THE GRINCH STOLE CHRISTMAS	FJMES
RMES	DECEMBER 15	1:00PM & 6:30PM	CONCERT	RMES
AWES	DECEMBER 15	1:00PM	XMAS CONCERT	GYM
TMRES	DECEMBER 16 DECEMBER 18 DECEMBER 17 DECEMBER 18	9:00AM, 10:45AM, 1:00PM 11:00AM	XMAS CONCERT BAND CONCERT STAFF POT LUCK LUNCHEON PAC PANCAKE BREAKFAST	TMRES TMRES TMRES TMRES
GTES	DECEMBER 14 DECEMBER 17	7:00PM 9:00 REHEARSAL 1:30 PM	BAND CONCERT WITH HES XMAS CONCERT	GTES GYM GTES GYM
HES	DECEMBER 16	7:00PM	XMAS CONCERT	KCT
PES	DECEMBER 17	1:30 PM	XMAS CONCERT	GYM
SES	DECEMBER 16	1:30PM	XMAS CONCERT	SES
KOES	DECEMBER 17	1:15PM & 6:30PM	XMAS CONCERT	GYM
MBSS	DECEMBER 9	7:30PM	MUSIC CONCERT	KCT
FSS	DECEMBER 10	7:00PM	BAND CONCERT	FSS
SSS			NO EVENTS	
LMS	DECEMBER 17	7:00PM	BAND CONCERT	KCT
PMS	NOVEMBER 30	7:00PM	BAND CONCERT	KCT
ESS	DECEMBER 2	7:00PM	BAND CONCERT	ESS

**CAPITAL PROJECT BYLAW – PROJECT NO. 155491
LAURIE MIDDLE SCHOOL - Fire**

A BYLAW by the Board of Education of School District No. 5 (Southeast Kootenay) (hereinafter called the "Board") to adopt a Capital Project.

WHEREAS in accordance with provisions of the *School Act*, the Minister of Education (hereinafter called the "Minister") has approved a capital plan of the Board.

NOW THEREFORE the Board agrees to the following:

- a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement (where required);
- b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The capital project of the Board approved by the Minister and specifying a maximum expenditure of \$750,000 for Project No. **155491** is hereby adopted.
- 2. This bylaw may be cited as "School District No. 5 (Southeast Kootenay) Capital Project Bylaw 155491".

READ A FIRST TIME the 8th day of December, 2015.

READ A SECOND TIME the 8th day of December, 2015.

READ A THIRD TIME, PASSED and ADOPTED the 8^h day of December, 2015.

Chairperson of the Board

Corporate Seal

Secretary Treasurer

I HEREBY CERTIFY this to be true and original School District No. 5 (Southeast Kootenay) Capital Project Bylaw 155491, adopted by the Board the 8th day of December, 2015.

Secretary Treasurer

SCHOOL DISTRICT 5 SOUTHEAST KOOTENAY

2015 TRUSTEE STANDING COMMITTEES

POLICY COMMITTEE	Gail Brown (Co-chair) Trina Ayling (Co-chair) Doug McPhee Curtis Helgesen	Diane Casault
FINANCE/OPERATIONS/PERSONNEL COMMITTEE	Curtis Helgesen (Co-chair) Bev Bellina (Co-Chair) Patricia Whalen Chris Johns	Rob Norum
ADVOCACY/EDUCATION COMMITTEE	Patricia Whalen (Co-chair) Jacqueline Blumhagen (Co-chair) Trina Ayling Bev Bellina	Jason Tichauer
SPECIAL EDUCATION STUDENT SERVICES COMMITTEE	Chris Johns (Co-chair) Doug McPhee (Co-chair) Gail Brown Jacqueline Blumhagen	Darcy Verbeurgt

The Board Chair will attend as many meetings as possible.

The Superintendent will be ex-officio Administrative Representative for all Committees.

The Chairperson will be ex-officio Trustee Representative for all Committees.

AD HOC	TRUSTEE REPS	ALTERNATE
Aboriginal Council on Education	Trina Ayling	Gail Brown
B.C.P.S.E.A.	Curtis Helgesen	Bev Bellina
B.C.S.T.A. Provincial Council	Bev Bellina	Jacqueline Blumhagen
Chamber of Commerce (Cranbrook)	Chris Johns	
CFTA Grievances	Frank Lento	Doug McPhee
Communications/Media Committee	Trina Ayling	Lynn/Rob
Cranbrook in Motion	Patricia Whalen	Doug McPhee
Safe Communities Cranbrook	Patricia Whalen/Gail Brown	
Cranbrook Wellness & Heritage	Chris Johns	
CUPE Bargaining Support Team	Bev Bellina	
CUPE Grievances	Chris Johns	Trina Ayling
DPAC	Trina Ayling	
DSAC	Bev Bellina	Jacqueline Blumhagen
Early Years Committee (Cranbrook)	Gail Brown	
Early Years Committee (Elkford)	Curtis Helgesen	
Early Years Committee (Fernie)	Frank Lento	
Early Years Committee (Sparwood)	Bev Bellina	
Humanity Network	Trina Ayling	Bev Bellina
Fernie Leisure Services	Frank Lento	
French Language	Gail Brown	
Key City Theatre	Chris Johns	Trina Ayling
MBSS Building Replacement	Chris Johns	Cranbrook Trustees
Legacy of Learning	Chris Johns	
Technology	Doug McPhee	Patricia Whalen
Trustee Self Evaluation	Frank Lento/Patricia Whalen	
Trustee Term Plan	Frank Lento/Trustees	

Reminders:

- ❖ The purpose of all meetings is to help students.
- ❖ Trustees are encouraged to keep abreast of what's happening in our schools and look for opportunities to lend a helping hand.
- ❖ Committees must not take on the role of the Board. (Just as the Board must not act like a Committee.)
- ❖ The public's perception of our actions will be just as important as the action itself.
- ❖ Trustees and Committee members should agree or disagree with motions or ideas – not with people.
- ❖ Committees recommend or advise.

2014 VICE CHAIRPERSON

**BOARD OF TRUSTEES
SCHOOL DISTRICT 5 SOUTHEAST KOOTENAY**

January	Trustee Ayling
February	Trustee Bellina
March	Trustee Blumhagen
April	Trustee Johns
May	Trustee McPhee
June	Trustee Brown
July	Trustee Helgesen
August	Trustee Whalen
September	Trustee Ayling
October	Trustee Bellina
November	Trustee Blumhagen
December	Trustee Johns