



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING**

**December 8, 2015, 3:30 p.m.  
Board Office**

Present:

- Chairperson Lento
- Trustee Ayling
- Trustee Bellina
- Trustee Blumhagen
- Trustee Brown
- Trustee Helgesen (by telephone)
- Trustee Johns
- Trustee McPhee
- Trustee Whalen
- Superintendent of Schools, L. Hauptman
- Secretary Treasurer, R. Norum
- Director of Instruction/Human Resources, B. Reimer
- Director of Student Learning and Innovation, D. Casault
- Director of Student Learning and Aboriginal Education, J. Tichauer,
- District Principal/Student Services, D. Verbeurgt
- District Principal of Technology and Informative Information, J. Roberts
- Recorder, Corinne Burns

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Chairperson Lento called the December 8, 2015 regular public meeting of the Board of Education to order at 3:36 p.m.

**1.2 Consideration and Approval of Agenda**

Additions: 5.6 Letter to the Ministry for Curriculum Funding Professional Day

**MOTION R-15-169**

M/S that the agenda for the regular public meeting of the Board of Education of December 8, 2015 be approved as amended.

**CARRIED**

Secretary Treasurer assumed the position of Chair.

**1.3 Election of Chairperson and Representatives**

**1.3.1 Election of Chairperson**

Secretary Treasurer Rob Norum called for nominations for the position of Chairperson of the Board of Education. Trustee Johns nominated Trustee Lento. Trustee Lento accepted.

Secretary Treasurer Norum made a final call for nominations.

Secretary Treasurer Norum declared Trustee Lento elected by acclamation as the Chairperson of the Board of Education until December 2016.

**MOTION R-15-170**

M/S that the position of Vice-chair be rotated monthly through all Trustees.

**CARRIED**

**1.3.2 Election of BCPSEA Representatives**

Secretary Treasurer Norum called for nominations for the position of BCPSEA Representative. Trustee Helgesen nominated Trustee Bellina. Trustee Bellina accepted.

Secretary Treasurer Norum made a final call for nominations.

Secretary Treasurer Norum declared Trustee Bellina elected by acclamation as the BCPSEA Representative until December 2016.

**1.3.3 Election of BCPSEA Alternate Representatives**

Secretary Treasurer Norum called for nominations for the position of BCPSEA Alternate Representative. Trustee Bellina nominated Trustee Helgesen. Trustee Helgesen accepted.

Secretary Treasurer Norum made a final call for nominations.

Secretary Treasurer Norum declared Trustee Helgesen elected by acclamation as the BCPSEA Alternate Representative until December 2016.

**1.3.4 Elections of BCSTA Representative**

Secretary Treasurer Norum called for nominations for the position of BCSTA Representative. Trustee Helgesen nominated Trustee Bellina. Trustee Bellina accepted.

Secretary Treasurer Norum made a final call for nominations.

Secretary Treasurer Norum declared Trustee Bellina elected by acclamation as the BCSTA Representative until December 2016.

### **1.3.5 Election of BCSTA Alternate Representative**

Secretary Treasurer Norum called for nominations for the position of BCSTA Alternate Representative. Trustee Bellina nominated Trustee Blumhagen.

Trustee Blumhagen declined.

Trustee Bellina nominated Trustee Brown.

Trustee Brown accepted.

Secretary Treasurer Norum made a final call for nominations.

Secretary Treasurer Norum declared Trustee Brown elected by acclamation as the BCSTA Alternate Representative until December 2016.

Chairperson Lento resumed chairing the meeting.

### **1.4 Approval of the Minutes**

Minutes of the Public meeting of the Board of Education of November 10, 2015.

#### **MOTION R-15-171**

M/S that the minutes of the regular public meeting of the Board of Education of November 10, 2015 be approved as circulated.

**CARRIED**

### **1.5 Receipt of Records of Closed Meetings**

#### **MOTION R-15-172**

M/S to accept the closed records of the in-camera meeting of the Board of Education of November 10, 2015.

**CARRIED**

### **1.6 Business Arising from Previous Minutes**

#### **1.6.1 Calendar**

Due to the new curriculum starting next year the Ministry has approved the addition of two non-instructional days to the 2015-2016 Calendar. This amended calendar has been posted for 30 days on the website and placed in the District newsletter.

#### **MOTION R-15-173**

M/S that the Board of Education approve the amended 2015-2016 school calendar including the 2 non-instructional days approved by the Ministry of Education .

**CARRIED**

### **1.7 Receiving of Delegations/Presentations**

#### **1.7.1 Sexuality & Gender Differentiating - Robin Hansom**

Superintendent Hauptman introduced Robin Hansom who has traveled from Elkford to speak on Sexuality and Gender Differentiating. Robin is

an Elkford Secondary student and wanted to share some of her story with the Board of Education.

Key point were:

- when people think sex they think gender.
- first thing announced to the world is male or female.
- pink or blue.
- not everyone falls into this.
- as a student it is difficult to teach your peers.

Discussion included:

- share the knowledge that you can be anything.
- bathrooms and change rooms that are gender neutral.
- discussions with our teaching staff.

Superintendent Hauptman thanked Robin for sharing her story and reported that this topic is growing within the schools and there has been discussion with the PVP's regarding Sexuality & Gender Differentiating.

### **1.7.2 Buddy Benches**

Ms. Casault introduced Jeremy and Jessica Marusyk from First Call Contracting. Mr. Marusyk explained they would like to donate Buddy Benches to all the schools. The family feels this is a way to give back to schools and to help prevent bullying. Companies along with theirs that have already signed up to help with this project include:

- Rona
- Salvador Concrete
- Fab Rite

Mr. Marusyk mentioned that they would like to see the students from the schools get involved with the finishing of the benches.

The Board discussed sending a thank you to all those involved once the project is complete.

Ms. Casault introduced Michelle Sartorel, principal of Gordon Terrace Elementary School. Ms. Sartorel reported Gordon Terrace has been the recipient of a Buddy Bench thanks to Mr. Knipe's adaptive technology class at MBSS. She explained that it has been a wonderful addition to the school yard and she personally has witnessed the benefits. These benefits include:

- a place for students to go when feeling left out.
- a place for students to go when needing a friend.
- a place to go when being bullied, lets other students know they need support.
- a bench were students can look out for each other.

Ms. Sartorel told the Board it is the responsibility as educators to make everyone own a piece of wanting to make the world a better place. She and her staff have been using literature in the classrooms to pass this message along to their students.

Discussion included:

- Jaffray and Kootenay Orchard schools also have Buddy Benches.

On behalf of the Board Mr. Lento thanked Mr. and Mrs. Marusyk for their generous donations of the Buddy Benches to the schools and Ms. Sartorel for her work with the Buddy Benches.

Trustee Helgesen left the meeting at 4:25 p.m.

## **2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

### **2.1 Advocacy/Education Committee**

Co-chair Trustee Blumhagen reviewed the minutes of the November 23, 2015 meeting of the Advocacy/Education Committee.

#### **MOTION R-15-174**

M/S that the Board accept the report of the Advocacy/Education Committee.

**CARRIED**

### **2.2 Policy Committee**

Co-chair Trustee Brown reviewed the minutes of the November 23, 2015 meeting of the Policy Committee.

#### **MOTION R-15-175**

M/S that the Draft Policy Advertising be sent to the Board of Education for approval.

**CARRIED**

#### **MOTION R-15-176**

M/S that the Draft Policy Social Media be sent to the Board of Education for approval.

**CARRIED**

#### **MOTION R-15-177**

M/S that the revised Policy 7.1 Acceptable Use of Information and Communication Technology (ICT) and Technology Services, with changes noted today, be sent to the Board of Education for approval.

**CARRIED**

#### **MOTION R-15-178**

M/S that the Board accept the report of the Policy Committee.

**CARRIED**

### **2.3 Finance/Operations/Personnel Committee**

Co-chair Trustee Bellina reviewed the minutes of the November 23, 2015 meeting of the Finance/Operations/Personnel Committee.

#### **MOTION R-15-179**

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

**CARRIED**

### **2.5 Communications/Media Committee**

Trustee Ayling distributed her Communication/Media Report which also included information from the Chamber of Commerce luncheon.

**MOTION R-15-180**

M/S to accept the report of the Communications/Media Committee.

**CARRIED**

**2.6 Mt. Baker / Key City Theatre Replacement Committee**

Trustee Johns reported he and Galen Olstead, Managing Director of the Key City Theatre met with the Columbia Basin Trust's nonprofit Advisory Committee to help with ideas in refurbishing of the Key City Theatre. The committee is reviewing our process for next year. This is a positive initiative. Trustee Johns will share this information once they receive the report.

**MOTION R-15-181**

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

**CARRIED**

**2.7 Legacy of Learning**

Trustee Johns reported he is continuing to work with the City of Cranbrook regarding the plaque for the Muriel Baxter site. He is hoping that somehow the original sign from Muriel Baxter Elementary can be incorporated into the design. A new display in the lobby of the Board Office will be up soon.

**MOTION R-15-182**

M/S to accept the Legacy of Learning report.

**CARRIED**

**2.8 Trustee Reports**

Trustees reported they found the key note speaker at the Winter Academy very interesting. Trustees attended various breakout sessions.

**3. SUPERINTENDENT'S REPORT TO THE BOARD**

Superintendent Hauptman's report of December 8, 2015 included:

- Mass Choir
- Provincial Rural Advisory Committee
- BCSSA Conference

Superintendent Hauptman reported the Mass Choir was a huge success which along with wonderful singing raised \$567.60 for the food bank. Superintendent Hauptman reported 2 presentations from School District No. 5 were made at the BCSSA conference.

- Christine McKee and Michelle Sauerborn were asked to present the KNOOK project.
- Michelle Sartorel and Karen Deibert presented "Learning Through the Arts".

She was very proud of the response from this presentation. She has also met with the Kootenay Ice to continue plans for the February 10, 2016 Mid-Day Game. Plans

are underway to try and make it possible for as many students as possible to attend this game.

- Finance/Operations Updates  
Mr. Norum reported he is still waiting for the funding announcement, working on facility leases and LMS fire recovery.
- Update from Director of Student Learning and Innovation  
Ms. Casault reported she has been working on Collaborative Inquiry projects which include:
  - Project Based Learning
  - Carole FullertonTrustee Bellina reported they witness the students doing live announcements with the smart boards at the tour of HES today, amazing!  
Trustee Brown reported that she has been told by many that the staff appreciate all the work and training Ms. Casault has put into My Education. They truly do appreciate her support.
- Update from Director of Instruction/Safety/Aboriginal Education  
Mr. Tichauer reported on two partnerships
  1. Signing a Memorandum of Understanding between School District No. 5, the City of Cranbrook and the Justice Society.
  2. The Ktunaxa nation will be doing a cross cultural camp where they will host you for a day of tours, cultural activities and art.
- Update from District Principal/Student Services  
Mr. Verbeurgt reported the Community LINK report for the 2014-15 school year has been submitted. So far this school year schools have received \$6156.00 in financial contributions from service clubs for meals programs.
- Update from Director of Instruction/Human Resources  
Mr. Reimer reported he along with Kayley Wasylowich and Viveka Johnson attended a job fair at the UVIC campus. They met some very good prospects and are hoping they will be able to help us out in the coming years. He has been working on a 3 year calendar hoping to bring a draft to the Board in January. He met last week with the Health and Safety Committee. He thanked CFTA and CUPE for their involvement.
- Update from District Principal of Technology  
Ms. Roberts reported the conversion in Elkford is complete. The Hour of Code focus is this week and 7 schools are participating.
- Important Dates for Trustees  
BCSTA AGM April 14-17  
Graduations
  - SSS – June 4
  - ESS – June 23
  - FSS – June 24
  - MBSS – June 24
- Enrolment Report

Discussion included:

Chairperson Lento commented that it is nice to hear all the exciting things going on in the District with the Superintendent and her team.

**MOTION R-15-183**

M/S that the December 8, 2015 Superintendent's Report to the Board of Education be accepted as presented.

**CARRIED**

**4. CHAIRPERSON'S REPORT**

Chairperson Lento reported the City of Fernie Leisure Services Advisory Board has asked if he would sit as representation from School District No. 5 on their Board.

**MOTION R-15-184**

M/S that Trustee Lento be appointed to the Fernie Leisure Services Advisory Board as per their letter of request for representation by the School District No.5 Board.

**CARRIED**

**5. NEW BUSINESS**

**5.1 Business Arising from Delegations**

Nil

**5.2 Capital Bylaw**

**MOTION R-15-185**

M/S that the Board allow three readings of Capital Project Bylaw – Project No. 127052 – Laurie Middle School- Fire.

**CARRIED UNANIMOUSLY**

**MOTION R-15-186**

M/S read a first time the 8<sup>th</sup> day of December, 2015.

**CARRIED**

**MOTION R-15-187**

M/S read a second time the 8<sup>th</sup> day of December, 2015.

**CARRIED**

**MOTION R-15-188**

M/S read a third time, passed and adopted the 8<sup>th</sup> day of December, 2015.

**CARRIED**

**5.3 Christmas Donations - Salvation Army**

**MOTION R-15-189**

M/S that the Board donate to the Salvation Army's Christmas Hamper program in the amount of \$1000 in Cranbrook and \$700 in Fernie. This represents a donation of \$100 on behalf of each of the School District No. 5 (Southeast Kootenay) schools in lieu of a gift to the staff of each school.

**CARRIED**

**5.4 SOFI Report**

**MOTION R-15-190**

M/S that the Board approve the School District Statement of Financial Information, Fiscal Year Ended June 30, 2015 to submit the report to the Minister of Education and to make the report available to the public.

**CARRIED**

**5.5 2016 Standing Committee Representatives**

It was suggested that 2016 Standing Committee Representatives be left as is until the new year. If anyone would like to make a request please send to Chairperson Lento.

**5.6 Letter to the Ministry for Curriculum Funding Professional Day**

**MOTION R-15-191**

M/S that the Board of Education write a letter to the Ministry of Education requesting that they fund for all staff, including part-time, the two additional non-instructional days that have been added to the 2015/16 school calendar to prepare for the new curriculum.

**CARRIED**

**6. TRUSTEE BOUQUETS**

Trustees thanked the DPAC for the wonderful Christmas Basket and Highlands for the tour of their school.

Trustee Bellina thanked Robin Hansom for her presentation.

Trustee Brown thanked Superintendent Hauptman, Mr. Norum and Ms. Burns for getting Mr. Del Negro to Cranbrook so quickly.

Trustee Whalen thanked Trustee Blumhagen for organizing ugly sweater day.

**7. ITEMS FOR INFORMATION/CORRESPONDENCE**

Nil

**8. QUESTION PERIOD**

CFTA, DPAC, PVP's wished the Board a Merry Christmas.

**9. ADJOURNMENT**

**MOTION R-15-192**

M/S that the December 8, 2015 regular public meeting of the Board of Education adjourn at 5:20 p.m.

**CARRIED**

**10. LATE ITEMS**

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Frank Lento, Chairperson

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Rob Norum, Secretary Treasurer