



The Board of Education of  
School District No.5 (Southeast Kootenay)  
**AGENDA - REGULAR PUBLIC MEETING**

December 14, 2021, 3:00 p.m.  
Kootenay Learning Campus - Fernie

**Pages**

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

**1.2. Greeting**

I want to acknowledge that we have gathered here in the Homelands of the Ktunaxa people.

**1.3. Chairperson's Opening Remarks and Recognitions**

**1.4. Opening Round**

**1.5. Election of Chairperson and Approval of Agenda**

Policy 7 Board Operations

2.4 The Secretary-Treasurer shall call for nominations for Board Chairperson (seconding is not necessary) and conduct a vote by ballot in which that person receiving a clear majority shall be elected Board Chairperson for the ensuing year. If no person receives a clear majority (five or more votes) further ballots shall be taken until the same is achieved or, if, after a second ballot, a tie shall occur, the election shall be decided by drawing of lots. A vote by ballot will not be required if only one candidate is nominated for the position of Board Chairperson.

2.5 The Chairperson so elected shall assume the chair for the remainder of the meeting.

**1.5.1. Election of Chairperson**

**1.5.2. Election of BCPSEA Representative**

**1.5.3. Election of BCPSEA Alternate Representative**

**1.5.4. Election of BCSTA Representative**

**1.5.5. Election of BCSTA Alternate Representative**

<b>1.6.</b>	<b>2022 Standing Committee Representatives</b>	<b>5</b>
<b>1.7.</b>	<b>Approval of the Minutes</b>	<b>9</b>
	THAT the minutes of the regular public meeting of the Board of Education of November 9, 2021 be approved as [circulated/amended].	
<b>1.8.</b>	<b>Receipt of Records of Closed Meetings</b>	<b>17</b>
	THAT the Board accept the closed records of the in-camera meeting of the Board of Education of [date].	
<b>1.9.</b>	<b>Business Arising from Previous Minutes</b>	
	<b>1.9.1. Select Standing Committee</b>	<b>18</b>

**2. RECEIVING OF DELEGATIONS/PRESENTATIONS**

<b>2.1.</b>	<b>Bachelor of Science Nursing (BSN) COTR Practicum Students in Schools</b>	
	Candis Spiers RN, BN, MN BSN Faculty College of the Rockies	

**3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

<b>3.1.</b>	<b>Advocacy/Education Committee</b>	<b>25</b>
	<b>RECOMMENDATION A</b>	
	THAT School District 5 submit an expression of interest in becoming a Provincial Online Learning School.	
	THAT the Board accept the report of the Advocacy/Education Committee.	
<b>3.2.</b>	<b>Policy Committee</b>	<b>31</b>
	THAT the Board accept the report of the Policy Committee.	
<b>3.3.</b>	<b>Student Services Committee</b>	<b>33</b>
	THAT the Board accept the report of the Student Services Committee.	
<b>3.4.</b>	<b>Finance/Operations/Personnel Committee</b>	<b>37</b>
	<b>RECOMMENDATION A</b>	
	THAT the grant amount for Legacy of Learning increase to cover the yearly rental for the room at the Union Labour building at 105 9 <sup>th</sup> Ave S to safely store school district artifacts.	

THAT the Board accept the report of the Finance/Operations/Personnel Committee.

**3.5. BCSTA /Provincial Council**

THAT the Board accept the report of the BCSTA/Provincial Council.

**3.6. Communications/Media Committee**

THAT the Board accept the report of the Communications/Media Committee.

**3.7. Mount Baker Secondary School Replacement Committee**

THAT the Board accept the report of the Mount Baker Secondary School Replacement Committee.

**3.8. Key City Theatre**

THAT the Board accept the report of the Key City Theatre.

**3.9. Legacy of Learning**

THAT the Board accept the Legacy of Learning report.

**3.10. French Advisory Committee**

THAT the Board accept the French Advisory Committee report.

**3.11. Trustee Reports/Bouquets**

40

**4. SECRETARY TREASURER'S REPORT TO THE BOARD**

Reporting on (finances/budget, capital projects, facilities, operations/maintenance/transportation)

**4.1. Updates**

**4.1.1. Financial Disclosure Statement - 2021**

Trustees to complete and submit to the Secretary Treasurer between January 1-15, 2022.

**4.2. Recommendations**

**4.2.1. Statement of Financial Information Report (SOFI)**

THAT the Board approve the School District Statement of Financial Information report, fiscal year ended June 30, 2021, be submitted to the Minister of Education and to make the report available to the public.

**4.2.2. 2022-2023 School Calendar**

41

THAT the Secretary Treasurer's report be accepted as presented.

**5. SUPERINTENDENT'S REPORT TO THE BOARD**

43

The Pathway's report can be found on the School District's website at [www.sd5.bc.ca](http://www.sd5.bc.ca).

**5.1. Updates**

**5.2. Recommendations**

THAT the Superintendent's Report to the Board of Education be accepted as presented.

**6. CHAIRPERSON'S REPORT**

**6.1. Updates**

**6.2. Recommendations**

**7. NEW BUSINESS**

**7.1. Business Arising from Delegations**

**7.2. Trustee Technology**

61

**8. CLOSING ROUND**

**9. ITEMS FOR INFORMATION/CORRESPONDENCE**

**9.1. Upcoming Events:**

BCPSEA AGM January 27-28, 2022

BCSTA Provincial Council Meeting February 11, 2022

BCSTA AGM April 21-24, 2022

**9.2. FOIPPA Amendments 2021**

63

**10. QUESTION PERIOD**

**11. ADJOURNMENT**

THAT the December 14, 2021 regular public meeting of the Board of Education adjourn at [time].

*What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?*



## **FRIENDLY REMINDERS**

- Trustees wear two hats, their constituency hat (Cranbrook, Elkford, South Country, Sparwood, Fernie) and their Board hat. All voting at the Board table requires Trustees to wear their Board hat.
- As always, it is governance by majority and Trustees agree to respect the decision of the majority.
- Attending Board and Committee meetings regularly requires a commitment of time, effort and energy.
- Trustees have the responsibility, power and obligation of someone else's money (taxpayers) that requires complete trust, good faith and total honesty.
- Trustees must hold high expectations of themselves before they can hold them for others.
- Differences among Trustees on issues are not only to be respected but encouraged.
- Trustees should agree or disagree with motions – not with people.
- Standing and Ad Hoc Committees of the Board recommend or advise the Board.
- Asking questions will challenge the status quo. The better the questions we ask, the better the answers we will get.
- Direct, Indirect or Potential Land, Legal or Personnel matters must not be reacted to on Social Media. The appropriate forum as always is to get clarification at In Camera sessions.
- How Trustees choose to represent themselves through Social Media as a Public Trustee is important to the Board, the Corporation and the District.
- All School District meeting agendas (Board, Committee, District, School, PAC) should have the following thought prior to Adjournment:

**“What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?”**

**2022 VICE CHAIRPERSON**

**BOARD OF TRUSTEES  
SCHOOL DISTRICT 5 SOUTHEAST KOOTENAY**

January	
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	

**SCHOOL DISTRICT 5 SOUTHEAST KOOTENAY  
TRUSTEES  
2022 SCHOOL ASSIGNMENT**

---

<b>CRANBROOK</b>	Amy Woodlands	Trina Ayling
	TM Roberts	Trina Ayling
	Highlands	Chris Johns
	Mount Baker	Chris Johns
	Pinewood	Doug McPhee
	Alternate Programs (KES/KDS)	Doug McPhee
	Parkland	Doug McPhee
	Gordon Terrace	Wendy Turner
	Kootenay Orchards	Wendy Turner
	Laurie	Patricia Whalen
	Steeple	Patricia Whalen
<b>FERNIE</b>	Isabella Dicken	Frank Lento
	Fernie Secondary	Frank Lento
	Kootenay Discovery: DL	Frank Lento
	Fernie Learning Campus	Frank Lento
<b>SOUTH COUNTRY</b>	Jaffray Elem. Jr. Secondary	Krista Damstrom
<b>SPARWOOD</b>	Frank J. Mitchell	Bev Bellina
	Sparwood Secondary	Bev Bellina
<b>ELKFORD</b>	Rocky Mountain	Kathryn Kitt
	Elkford Secondary	Kathryn Kitt

\*The Chairperson will attempt to visit all schools.



**The Board of Education of  
School District No.5 (Southeast Kootenay)**

**MINUTES - REGULAR PUBLIC MEETING**

**November 9, 2021, 3:00 p.m.  
Cranbrook Board Office**

**Present:** Chairperson Frank Lento  
Trustee Trina Ayling  
Trustee Bev Bellina (remotely)  
Trustee Krista Damstrom  
Trustee Chris Johns  
Trustee Kathryn Kitt  
Trustee Doug McPhee  
Trustee Wendy Turner

**Regrets:** Trustee Patricia Whalen

**Staff Present:** Superintendent Silke Yardley  
Secretary Treasurer Nick Taylor  
Director of Instruction/Human Resources Brent Reimer  
Director of Student Learning and Aboriginal Education Jason Tichauer  
Director of Student Learning and Innovation Diane Casault (remotely)  
District Principal/Student Services Darcy Verbeurgt  
District Principal of Transformative Learning Jennifer Roberts  
Executive Assistant (recorder) Sandy Gronlund

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Chair Lento called the November 9, 2021 regular public meeting of the Board of Education to order at 3:04 p.m.

**1.2 Greeting**

Chair Lento acknowledged that we have gathered here in the Homelands of the Ktunaxa people.

**1.3 Chairperson's Opening Remarks and Recognitions**

- Sent condolences on behalf of the Board to the families of the following former district members:
  - Judy Beaulac was a former teacher at Pinewood Elementary and TM Roberts Elementary Schools

- Ron Fowler was a former teacher of many years at Mount Baker Secondary School
- Marie Carignan was a former custodian, teaching assistant and then administration assistant at Fernie Secondary School
- Welcomed Laura Jackson to the meeting as a delegate today
- Congratulated Carol Johns, retired teacher in the district who recently received the BCTF Life Membership Award
- Chair Lento indicated that four individuals in our district have received this award to date and that a roll of honour plaque be placed in the Board room paying tribute to the individuals
- Other recipients include Muriel Baxter in 1964 and Bill Fite in 2009
- The third recipient is Trustee Chris Johns in 2009
- This marks the only husband and wife recipients
- Chair Lento unveiled a plaque on the “Honourary wall” in the Boardroom in honour of Carol and Chris Johns, along with Muriel Baxter and Bill Fite

**1.4 Opening Round**

Members of the Board, District Management and local Union Presidents shared reflections of gratitude.

**1.5 Consideration and Approval of Agenda**

**MOTION R-21-171**

Moved/Seconded by Kitt/Bellina:

THAT the agenda for the regular public meeting of the Board of Education of November 9, 2021 be approved as circulated.

**CARRIED UNANIMOUSLY**

**1.6 Approval of the Minutes**

Minutes of the Public meeting of the Board of Education of October 12, 2021.

**MOTION R-21-172**

Moved/Seconded by McPhee/Johns:

THAT the minutes of the regular public meeting of the Board of Education of October 12, 2021 be approved as circulated.

**CARRIED UNANIMOUSLY**

**1.7 Receipt of Records of Closed Meetings**

**MOTION R-21-173**

Moved/Seconded by Kitt/Johns:

THAT the Board accept the closed records of the in-camera meeting of the Board of Education of October 12, 2021.

**CARRIED UNANIMOUSLY**

## **1.8 Business Arising from Previous Minutes**

### **1.8.1 Return of School Artifacts Update**

Trustee Johns along with Operations Manager Tank and Derryl White, volunteer Historian at the Columbia Basin Institute of Regional History, met to discuss a suitable place to store school artifacts. They were able to find a suitable room, requiring shelving, at the Union Labour building at 105 9<sup>th</sup> Ave S.

### **1.8.2 Employee Recognition and Class Acts**

The Board of Education authorized the addition of a webpage to be added to the SD5 website that recognizes School District 5 employees and honours those who have passed on. Discussion on the term “class”.

### **1.8.3 Cranbrook History Center**

Trustee Johns, with the participation of a couple trustees, were able to supply the information Keith Powell from the Cranbrook History Center was looking for.

## **2. RECEIVING OF DELEGATIONS/PRESENTATIONS**

### **2.1 Laura Jackson - Sparwood Bussing**

Chair Lento introduced Laura Jackson, parent in Sparwood. He thanked her for the hard copy of the presentation she provided and for her educational passion.

Laura provided an overview of bussing changes:

- lower Sparwood bussing concerns
- impacts on children and increased safety risk
- conclusion asking that the bussing changes in Lower Sparwood be reconsidered

Chair Lento thanked Laura for her presentation and provided the trustees a chance to ask any questions.

Chair Lento explained the process of the Board’s consideration on this matter. The Board will discuss the matter at an in camera session and Secretary Treasurer Taylor will communicate the outcome to Laura.

## **3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

### **3.1 Advocacy/Education Committee**

Co-chair Trustee Bellina reviewed the minutes of the October 25, 2021 meeting of the Advocacy/Education Committee.

#### **MOTION R-21-174**

Moved/Seconded by Bellina/Johns:

THAT the Board accept the report of the Advocacy/Education Committee.

**CARRIED UNANIMOUSLY**

**3.2 Policy Committee**

Co-chair Trustee Turner reviewed the minutes of the October 25, 2021 meeting of the Policy Committee.

**MOTION R-21-175**

Moved/Seconded by Turner/McPhee:

THAT the Board accept the report of the Policy Committee.

**CARRIED UNANIMOUSLY**

**3.3 Student Services Committee**

Co-chair Trustee Damstrom reviewed the minutes of the October 25, 2021 meeting of the Student Services Committee.

**MOTION R-21-176**

Moved/Seconded by Damstrom/McPhee:

THAT the adequacy of our contract offers for Speech Language Pathology teachers be researched in a global setting.

**CARRIED UNANIMOUSLY**

**MOTION R-21-177**

Moved/Seconded by Damstrom/Ayling:

THAT the Board accept the report of the Student Services Committee.

**CARRIED UNANIMOUSLY**

**3.4 Finance/Operations/Personnel Committee**

Co-chair Trustee Johns reviewed the minutes of the October 25, 2021 meeting of the Finance/Operations/Personnel Committee.

**MOTION R-21-178**

Moved/Seconded by Johns/Bellina:

THAT the Board purchase a wreath from each of our SD5 communities as a donation to the Veterans on Remembrance Day as done in the past years.

**CARRIED UNANIMOUSLY**

**MOTION R-21-179**

Moved/Seconded by Johns/Kitt:

THAT the Board of Education approve Christmas donations to the Cranbrook and Fernie Salvation Army and the Jaffray, Sparwood and Elkford food banks, in lieu of holiday treats for staff at the SD5 worksites. The amounts will reflect the FTE of students in our school sites.

**CARRIED UNANIMOUSLY**

**MOTION R-21-180**

Moved/Seconded by Johns/McPhee:

THAT the Board accept the report of the Finance/Operations/Personnel Committee.

**CARRIED UNANIMOUSLY**

**3.5 BCSTA /Provincial Council**

Trustee Bellina provided a brief verbal report.

**MOTION R-21-181**

Moved/Seconded by Bellina/Kitt:

THAT the Board accept the report of the BCSTA/Provincial Council.

**CARRIED UNANIMOUSLY**

**3.6 Communications/Media Committee**

Trustee Ayling reported sending the following communication:

- Letter to Minister Whiteside re: Teacher Regulation Board
- Letter to Minister Whiteside re: Safe Routes to Schools
- Letter to BCSTA Stephanie Higginson re: School Life Cycle Funding

**MOTION R-21-182**

Moved/Seconded by

THAT the Board accept the report of the Communications/Media Committee.

**CARRIED UNANIMOUSLY**

**3.7 Mount Baker Secondary School (MBSS) Replacement Committee**

Trustee Johns is awaiting the Long Range Facility Plan report from Stantec before moving forward with plans for MBSS.

**MOTION R-21-183**

Moved/Seconded by Johns/Kitt:

THAT the Board accept the report of the Mount Baker Secondary School Replacement Committee.

**CARRIED UNANIMOUSLY**

**3.8 Key City Theatre**

Trustee Turner reported:

- School District 5 has a new representative on the Key City Theatre Board of Directors, former teacher Sue Leonard.
- Thank you to Trustee McPhee for his support on her first term on the Board of Directors.
- Colin James has agreed to do an additional performance to accommodate attendees.
- Passed around "Our year in review 2020-2021" complete with renovation projects.
- Mourning the loss of Rose Stevens.

**MOTION R-21-184**

Moved/Seconded by Turner/McPhee:

THAT the Board accept the report of the Key City Theatre.

**CARRIED UNANIMOUSLY**

**3.9 Legacy of Learning**

Trustee Johns reviewed a summary of the work completed and ongoing. He thanked Chair Lento and Andrea Graham for the tour of the Kootenay Learning Campus and now has a good idea where to best display the donated TV screen.

**MOTION R-21-185**

Moved/Seconded by Johns/Kitt:

THAT the Board accept the Legacy of Learning report.

**CARRIED UNANIMOUSLY**

**3.10 French Advisory Committee**

No report as Trustee Whalen was absent.

**3.11 Trustee Reports**

Trustees reported on their activities for the month.

**4. SECRETARY TREASURER'S REPORT TO THE BOARD**

**4.1 Updates**

Toured the Key City Theatre and expressed that the renovations look great.

**4.2 Recommendations**

**4.2.1 2021-22 Amended Capital Plan Bylaw No. 2021-22-CPSD5-03**

The Board consented to hear three readings of the amended Annual Five-Year Capital Plan Submission for Capital Plan Bylaw No. 2021/22-CPSD05-03.

**MOTION R-21-186**

Moved/Seconded by Turner/Johns:

THAT the Board approve first reading of the amended Annual Five-Year Capital Plan Submission for Capital Plan Bylaw No. 2021/22-CPSD05-03, to accommodate the additional funds being provided as supplementary funding associated with the electric bus purchase.

**CARRIED UNANIMOUSLY**

**MOTION R-21-187**

Moved/Seconded by McPhee/Kitt:

THAT the Board approve second reading of the amended Annual Five-Year Capital Plan Submission for Capital Plan Bylaw No. 2021/22-CPSD05-03.

**CARRIED UNANIMOUSLY**

**MOTION R-21-188**

Moved/Seconded by Damstrom/Ayling:

THAT the Board approve third reading of the amended Annual Five-Year Capital Plan Submission for Capital Plan Bylaw No. 2021/22-CPSD05-03.

**CARRIED UNANIMOUSLY**

**MOTION R-21-189**

Moved/Seconded by Johns/Ayling:

THAT the Secretary Treasurer's report be accepted as presented.

**CARRIED UNANIMOUSLY**

**5. SUPERINTENDENT'S REPORT TO THE BOARD**

The Pathway's report can be found on the School District's website at [www.sd5.bc.ca](http://www.sd5.bc.ca).

**5.1 Updates**

- Director Tichauer provided a review of how overnight school field trips are being conducted during COVID-19.
- The Directors and District Principals each reported on their departments.

**5.2 Recommendations**

Nil.

**MOTION R-21-190**

Moved/Seconded by Johns/McPhee:

THAT the Superintendent's Report to the Board of Education be accepted as presented.

**CARRIED UNANIMOUSLY**

**6. CHAIRPERSON'S REPORT**

**6.1 Updates**

**6.1.1 Dr. Sloan's call**

Dr. Sloan sincerely appreciated the letter from the Board expressing gratitude to him for his support and counsel.

**6.1.2 BCSTA Board Chairs/Superintendents/Secretary Treasurers Meetings**

Chair Lento reported on the Partner Liaison meetings he attended in Vancouver October 14-15, 2021.

- A theme that resonated for him was the racism of low expectations.
- A phrase that resonated dealt with data. We should be focused on quality data and accurate data of convenience.

**6.1.3 BCSTA Board Chairs/Kootenay Boundary Branch (KBB)/Parent Advisory Council (PAC) Meetings**

- PAC meeting in Fernie – Homestay in Fernie increased from \$800 to \$1300 per month.
- Mandatory vaccine policy still in the fact finding stage.

**6.2 Recommendations**

Nil.

**7. NEW BUSINESS**

**7.1 Business Arising from Delegations**

**MOTION R-21-190**

Moved/Seconded by Turner/Kitt:

THAT the Board accept the Sparwood Bussing delegation presentation from Laura Jackson and that in the opinion of the Board the public interest requires consideration in camera.

**CARRIED UNANIMOUSLY**

**8. CLOSING ROUND**

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

**9. ITEMS FOR INFORMATION/CORRESPONDENCE**

Nil.

**10. QUESTION PERIOD**

Nil.

**11. ADJOURNMENT**

**MOTION R-21-191**

Moved/Seconded by Johns/McPhee:

THAT the November 9, 2021 regular public meeting of the Board of Education adjourn at 4:31 p.m.

**CARRIED UNANIMOUSLY**

*What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?*

---

Frank Lento, Chairperson

---

Nick Taylor, Secretary Treasurer



#### 1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

##### **In-camera Meetings:**

November 9, 2021

- Finance/Operations/Personnel Committee report
  - Exempt Compensation
  - Teacher Bargaining Update
  
- BCPSEA Representative Report
  
- Secretary Treasurer's Report
  - Personnel
  - Land
  - Long Range Facility Plan
  
- Superintendent's Report
  - Staffing Update

A handwritten signature in black ink, appearing to read 'Nick Taylor'.

Nick Taylor  
Secretary Treasurer



# K-12 EDUCATION

## CAPITAL FUNDING

Several school districts and associations recommended increasing capital funding for K-12 education. The BC School Trustees Association noted that school districts are not funded for numerous capital items, including IT infrastructure, portables, classroom furniture, retrofits, or administrative or maintenance facilities. School District No. 41 (Burnaby) referred to a 2020 BC School Trustees Association report, which indicated that the routine capital program totaled \$204 million; however, the estimated cost of repairs and maintenance recommended by building system engineers was more than double that at \$441 million. School District No. 5 (Southeast Kootenay) highlighted the need to address aging infrastructure, noting that the cost of maintenance increases as schools age, pointing to maintenance challenges with Mount Baker Secondary which is over 70 years old. Similarly, School District No. 60 (Peace River North) shared that 78 percent of their buildings received a poor or critical rating upon assessment. Two school districts emphasized the need to decrease the environmental impact of schools; School District No. 42 (Maple Ridge-Pitt Meadows) stated that significant investments in retrofitting schools need to be made to achieve greenhouse gas emission reduction goals.

Some school districts focused on funding for maintenance and recommended increasing the Annual Facility Grant. School District No. 71 (Comox Valley) noted that the increased cost of building supplies due to the pandemic has put pressure on Annual Facility Grant resources. They also stated that the grant remains a fixed amount and is not dependent on the age of a school and level of maintenance required. Other school districts including School District No. 57 (Prince George) cited buildings in poor condition and aging infrastructure as rationale for increasing the grant. School District No. 42 (Maple Ridge-Pitt Meadows) explained that not completing necessary facility renovations at the time of seismic upgrading is inefficient and will add to the overall cost if completed separately.

The Committee also heard about the need for capital funding related to COVID-19. School District No. 41 (Burnaby) emphasized the importance of ventilation for infection prevention and exposure control and noted that funding is needed for many older classrooms and classrooms that are not connected to ventilation systems. Similarly, the BC Teachers' Federation stated that improving air quality in BC schools would have an immediate impact in reducing the total number of cases of COVID-19 as well as long-term benefits in decreasing transmission of other common respiratory viruses such as influenza.

With respect to capital funding policy, two school districts remarked on the requirement to have school districts contribute up to 50 percent of the total cost of capital projects for new space. School District No. 43 (Coquitlam) stated that this practice redirects funds away from student needs to capital projects which is cross-purpose to successful education. School District No. 73 (Kamloops-Thompson) noted that due to rapid growth, they have exceeded capacity and are obliged to make decisions about students being taught in portables or moving students outside of their neighbourhoods. School District No. 41 (Burnaby) also remarked on the needs of growing districts and recommended providing additional funding to acquire and setup necessary portable classrooms to accommodate student enrolment growth when districts can demonstrate no alternative solution exists.

Three submissions made recommendations related to funding for seismic upgrades. The BC Confederation of Parent Advisory Councils cited a September 2021 Ministry of Education report which stated that only 38 percent of schools have had the seismic mitigation process completed, while School District No. 38 (Richmond) noted that 37 of their schools were identified as having at least one high-risk building section needing to be addressed.

## DISTRIBUTED LEARNING AND INDEPENDENT SCHOOLS

The Committee heard a presentation from Self Design Learning Foundation regarding their independent online school which they state is the largest school of record for students with special needs in BC. They note that in 2020, the Ministry of Education decreased the per student funding amount to independent online schools which has negatively impacted all online students, and especially students with special needs. Further, they state that the Ministry has proposed additional funding changes to provincial online education which has created a high level of uncertainty for families with children with special needs who require a high level of care and continuity. They recommended maintaining funding and ensuring that the proposed changes to online education do not disrupt the continuity and support provided to students.

With respect to private schools, the BC Humanist Association recommended phasing out funds currently spent on funding private education and using that funding to support innovation and students with special needs within the public school system. According to the association, private school funding increases have outpaced increases for public school funding. The BC Teachers' Federation and Canadian Union of Public Employees British Columbia focused specifically on elite private schools, noting that these schools, in addition to receiving funding growth, also benefit from tax breaks for both schools and parents.

## OPERATIONAL FUNDING

Some organizations called for general or overall increases to operational funding. School District No. 36 (Surrey) noted a growing reliance on portables for which there currently is no additional funding allocated to school districts. They advocated for a modified funding model or a specific grant to cover the cost of acquiring, moving, operating, and maintaining portables for those districts without sufficient school capacity to accommodate all students appropriately. First Call: Child and Youth Advocacy Society spoke to the need for increased investment to restore lost programming and address the inequities created by relying on parent fundraising. School District No. 71 (Comox Valley) noted the need for resources to develop and operationalize strategic plans to meet the Ministry of Education's goals in the Framework for Enhancing Student Learning as many districts do not have robust data collection tools for measuring outcomes. Other recommendations

cited the need for increased funding to address the cost of implementing the new curriculum, inflationary pressures, and enrolment growth.

With respect to the funding formula, the BC Teachers' Federation noted that the current model for funding public education is based on enrolment which they stated has led to some austerity budgets and inadequate funding. They proposed a funding model that follows from the vision for what public education should be, and that is firmly connected to the identified needs of students. School District No. 60 (Peace River North) referred to changes in the calculation of transportation funding, noting that it resulted in an immediate funding reduction of \$541,000 to their district, and recommended that this change be reviewed and addressed. Some organizations advocated for actions stemming from the Funding Model Review Panel Report with respect to reserves and the annual budget process.

A few submissions remarked on the shortfall in international student tuition due to the COVID-19 pandemic; for example, School District No. 41 (Burnaby) explained that the pandemic resulted in a 45 percent decrease in international education students attending their schools, representing approximately \$10 million in tuition grants. Recommendations in this area related to funding and supports for affected school districts.

The Committee also heard about other funding needs stemming from the COVID-19 pandemic. Many school districts noted the need for funding for health and safety measures, enhanced cleaning requirements, and learning recovery. With respect to health and safety, Canadian Union of Public Employees British Columbia described the increased demand on custodial workers and stated that understaffing and overwork in this area is a health and safety issue for all staff and students. Similarly, the Institute for Public Education BC stated that school districts should be funded to meet the higher expectations of cleaning from this past year. Some submissions, including First Call: Child and Youth Advocacy Society, also noted the need for funding to respond to student needs resulting from their experiences in the pandemic.

Two school districts called for funding related to compensation, noting that salary and benefits account for a very high percentage of operating costs. School District No. 71 (Comox Valley) shared that staffing is expensive and a long-term, committed cost that requires sustained funding, and explained that districts are reluctant to increase staffing when the funding is unpredictable. School District No. 43 (Coquitlam) explained

that the basic student grant is usually increased to cover teacher and support staff wage increases; however, it has not provided for benefit cost increases, salary increments for administrators and professional managers, or inflationary costs for supplies and services.

Regarding student transportation, recommendations highlighted the environmental impact of diesel buses and personal vehicles used to drive students to and from school. For Our Kids explained that the average diesel school bus emits 20 tonnes of greenhouse gases each year and that diesel buses produce pollutions that are harmful to children and bus drivers. They advocated for electric school buses to comprise 100 percent of new school bus purchases. School District No. 23 (Central Okanagan) stated that they spend an extra \$3.1 million per year on student transportation beyond the \$1 million they charge riders in busing fees. Further, they noted that adding to the number of personal vehicles driving to and from schools would be discriminatory to some families. They advocated for increased funding for the transportation of students.

Some organizations and districts advocated for funding related to programming and curriculum. The BC Teachers' Federation made two recommendations in this area, noting the need for resources to integrate Indigenous ways of knowing across the curriculum as well as resources for professional learning and planning time for teachers. Similarly, School District No. 43 (Coquitlam) explained that implementing the new curriculum requires an increased commitment to staffing at the district level to provide classroom teachers with resources, support, and modern technology. Comox Valley Families for Public Education highlighted the need for education regarding consent, noting that the BC curriculum has no mandatory sexual health education curriculum regarding consent for students in grades 11 and 12 and that the sexual health curriculum is taught through physical education which is not mandatory after grade 10.

Some organizations highlighted the need for funding related to reconciliation and supporting Indigenous learners. School District No. 39 (Vancouver) noted that while significant improvements in outcomes for Indigenous students is evident over the last several years, additional support is essential to continue this pivotal work. Further, they explained that many Indigenous learners who live on reserve attended school virtually last year and require support for the transition back to in-person learning. They advocated for funding to identify and amplify best practices in strategies and pedagogy to service Indigenous

learners. Canadian Union of Public Employees British Columbia called for funding to implement Article 14 of the United Nations Declaration on the Rights of Indigenous Peoples regarding education, particularly with respect to expanding and adding Indigenous language learning opportunities for Indigenous and non-Indigenous students.

## **RECRUITMENT AND RETENTION**

The Committee heard that teacher recruitment and retention is a chronic challenge in BC and that more than 20,000 teachers will be needed over the current decade. School District No. 39 (Vancouver) explained that competition between districts as well as with other jurisdictions across Canada leads to challenges in adequately staffing roles to offer programs in French language instruction, tech studies, and special education. They advocated for funding for post-secondary institutions to increase their student intake for teacher training programs.

Recommendations related to compensation called for consistent and predictable funding and flexibility at the local level. School District No. 60 (Peace River North) noted that there are restrictions that make it impossible to adequately compensate existing district staff based on performance which exacerbates recruitment and retention issues. School District No. 46 (Sunshine Coast) stated that salary increases for non-union staff are linked to provincially negotiated union wage increases but are not funded which creates a structural deficit resulting in resources being removed from the classroom.

With regard to staff supports, the BC Teachers' Federation referred to a survey which indicated that 40 percent of teachers were more likely to leave education in the next two years than they were before the pandemic. Similarly, the BC Principals' and Vice-Principals' Association explained that the mental health and wellness of their members is deteriorating, and long-term disability claims have been increasing. They also pointed to the need for leadership support and development throughout principals' careers.

## **STUDENTS WITH SPECIAL NEEDS**

Several organizations advocated for increased funding to support students with special needs with some highlighting inclusive education, as well as the need for counsellors, speech and language pathologists, and additional education assistants. With respect to inclusive education, the Down Syndrome Society of British Columbia stated that learners in inclusive education

settings tend to perform better than those in segregated settings. Similarly, Inclusion BC cited research which indicates that diverse and inclusive classrooms benefit all learners; however, they noted that many families of diverse learners are, or are considering, pulling their children from neighbourhood schools because their educational needs are not being met. School District No. 5 (Southeast Kootenay) shared that approximately 14 percent of their student population is identified as having diverse abilities and require additional support to meet their needs and graduate with confidence and purpose.

With respect to the funding model for students with special needs, some recommendations called for needs-based funding while others called for resources for high-cost/low incidence students. BCEdAccess Society stated that the school district or independent school authority is free to use their discretion regarding how to spend funding for students with special needs and as a result, the per-student allocation or supplemental amount may fail to impact the student(s) in question. The BC Teachers' Federation noted that school districts disproportionately spend more money on inclusive education than they take in as they only get about 65 percent of what is needed. They added that about half of students with an identified need have a "high incidence" designation, which is accompanied by no additional funding. School District No. 41 (Burnaby) described a significant increase in the total number of students with disabilities and diverse abilities over the past number of years, especially in the Special Needs Funding Supplement Level 2 Category. They noted that the supplemental funding provided for students in Level 2 does not cover the cost of what the district pays to support these students in the learning environment. Regarding severe learning disabilities, Dyslexia BC explained that the funding category J was taken away in 2002; they recommend bringing this category back, stating a prevalence model is unlikely to include Dyslexia in Ministry of Education funding levels.

Many organizations made recommendations related to identification and assessments, highlighting long waitlists and the need for early identification. The BC Confederation of Parent Advisory Councils noted that waitlists of three and four years for assessment are common and as a result, many parents opt to have their children assessed privately which creates further inequity in the public education system. Similarly, Cindy Dalgish noted that long waitlists for assessments within the education system impede students' ability to get the support they need in a timely fashion. Dyslexia BC recommended early screening

in kindergarten so that reading remediation can be done as soon as possible; they explain that it takes four times longer to remediate dyslexia if you wait until grade 3 or 4 to start. Both Inclusion BC and BCEdAccess Society suggested a targeted fund to increase the number of educational assessments, thereby reducing waitlists.

There were also a few organizations and individuals who made recommendations specific to education assistants. Canadian Union of Public Employees British Columbia stated that education assistants and aboriginal education assistants can help students make emotional connections to their education to improve their learning outcome; however, insufficient hours are a concern as shifts generally range from just four to six hours per day. BCEdAccess Society explained that there is no professional body governing education assistants in BC and no standardized program requirements in their certification. They added that without standards of practice, it is difficult to assign the role of professional to education assistants. They also discussed the importance of continuity and challenges when a child's relationship with an education assistant abruptly ends, and the emotional and intellectual energy needed to express the student's needs to a new person.

## VULNERABLE STUDENTS

The Committee received a number of recommendations with respect to school food programs. Several organizations called for the expansion of school meal programs for low-income students, with many recommending a universal school program and some making recommendations related to specific nutrition programs including those run by the Breakfast Club of Canada and Backpack Buddies. The BC Agriculture in the Classroom Foundation highlighted the BC School Fruit and Vegetable Nutritional Program created in partnership with the ministries of Health, Agriculture, Fisheries and Food, and Education through which fruits, vegetables, and milk, supplied by over 1,000 BC farmers, are delivered to classrooms a total of 24 weeks in the school year. School District No. 46 (Sunshine Coast) noted that for many vulnerable students, time at school presents their only access to healthy meals. Similarly, the BC Teachers' Federation cited the most recent household food security dataset published by Statistics Canada which indicated that less than 70 percent of single-parent families in BC were food secure. The BC Chapter of the Coalition for Healthy School Food stated that Canada remains the only G7 nation without a national school food program and made several recommendations

related to a task force, a school meal program coordinator, and pilot programs. The BC Alliance for Healthy Living stated that a universal healthy school food program could help increase fruit and vegetable consumption amongst children, reducing risk for numerous chronic diseases. The Institute for Public Education BC advocated for funding to be expanded and guaranteed through provincial initiatives, rather than a patchwork of programs.

The need for mental health and student supports was another key theme. Several submissions highlighted the impact of the pandemic on student mental health and the need for counsellors and other supports. CUPE 728 Surrey School District Support Staff stated that the pandemic has both triggered mental health conditions and made existing conditions worse. Similarly, School District No. 71 (Comox Valley) noted that 50 percent of families in the district report needing access to mental health services for their children. Both School District No. 36 (Surrey) and School District No. 43 (Coquitlam) stated that CommunityLink and Equity of Opportunity funding are insufficient and allocated inequitably across districts. The BC Confederation of Parent Advisory Councils noted that the new normal will require more funding for learning recovery, acceleration programs, school health and safety, student mental health and well-being, and connectivity and support to teachers. The Surrey Teachers' Association advocated for investment in counsellors for children and teenagers as providing students with the supports they need at a time when they are receptive to learning results in savings for society over the course of their lifetime.

School District No. 57 (Prince George) remarked on the number of students living in poverty and the impact on their readiness for full participation in their learning. They advocated for a provincial poverty reduction strategy to address the needs of vulnerable students and families. School District No. 43 (Coquitlam) explained that a decrease in in-class instruction time due to the pandemic has been detrimental for many students, both socially and academically, particularly those who are most vulnerable and recommended funding to address learning loss.

## CONCLUSIONS

The Committee reflected on the large volume of input related to capital funding for K-12 education which highlighted difficulties associated with capacity and new builds, and addressing aging infrastructure. They also discussed the implications of districts needing to make capital contributions, and capital expenses

such as portables coming out of operating budgets, and how this impacts their ability to fund classroom expenses, transportation, staffing, and other operational expenses. They recognized that the province has areas of rapid growth where capacity is a real challenge, and discussed the need for innovative long-term capital solutions, such as modular construction, that would allow flexibility to respond to population changes and help to move away from portables. The Committee additionally considered how work can be done with municipalities to better respond to areas of population growth. Further, Members noted that capital funding needs to be proactive and responsive and reflected on presentations which highlighted the need for transparency in funding and decision processes. Members also recognized the importance of IT infrastructure investments both to prepare for another possible shift to online learning in the future and to provide education on the use of technology and to reflect a modern curriculum.

With respect to operational funding, the Committee again emphasized the importance of a proactive funding formula that anticipates future needs and population changes while also addressing a range of challenges highlighted by submissions. They discussed how current policies that do not take into consideration the cost of maintaining older buildings puts pressure on school districts that have declining or stagnant enrolment. Members also remarked on the challenge of student transportation in many communities and noted that investments in public transportation can help address this issue (see Transportation and Transit). They also discussed the environmental impact associated with diesel buses and the use of personal vehicles to drive students to and from schools.

Committee Members noted many benefits related to online and distributed learning for families in rural BC who may live three or four hours away from schools and for students, including those with special needs, who may learn better in such an environment. They discussed how distributed learning models could be better supported and further explored as part of a dynamic education system.

The Committee acknowledged that recruitment and retention is a significant issue and reflected on the many submissions that highlighted the toll of the pandemic on teachers and staff as well as the need for work-life balance. Members noted that the teaching profession has evolved over time, increasing in complexity and with new pressures. They also discussed challenges related to the high cost of housing which impact teachers' ability to live in the communities in which they work.

They considered ways to support and attract teachers from other countries, including supporting the Provincial Nominee Program and reducing barriers for individuals educated outside of Canada.

Committee Members acknowledged the number of presentations and recommendations which emphasized the importance of supports for students with special needs, including the need for inclusion, and to address challenges with respect to identification and long waitlists for assessments. They recognized that funding to support students with special needs is a significant issue in BC and were supportive of recommendations to increase these supports and improve early identification and assessment.

With respect to vulnerable students, the Committee emphasized the importance of school food programs, especially given the

link between nutrition and education outcomes. They noted that food programs can help to reduce stigma for students in need and encourage socialization and interactions between students and staff. Further, they discussed how these programs are largely volunteer driven and that there are gaps with respect to funding and coordination, resulting in a patchwork of programs across the province. Committee Members also noted that the COVID-19 pandemic has affected student mental health and led to an increase in eating disorders, depression, and anxiety for many as well as issues related to retention and support for guidance counsellors who are overwhelmed. Committee Members also acknowledged the interrelation between students with special needs and vulnerable students, noting that many students fall into both categories.

## RECOMMENDATIONS

The Committee recommends to the Legislative Assembly that the provincial government:

### Capital Funding

107. Re-examine capital funding with a view to being more forward-looking and responsive, addressing inequities and gaps with respect to provincial funding for IT and maintenance, and reviewing policies regarding district contributions and portable construction.
108. Prioritize methods to fast-track construction of new schools and additions, including exploring the use of modular construction and prioritizing means to lower the environmental impact of new and existing schools.

### Operational Funding

109. Review the operational funding formula for K-12 education to ensure it is proactive and transparent, based on the identified needs of school districts, with appropriate consideration for anticipated population changes, equitable distribution of resources, supports to deliver the new curriculum and reconciliation initiatives, increased health and safety measures, and student transportation.

### Distributed Learning and Independent Schools

110. Recognize online and distributed learning programs as integral to the K-12 education system and re-examine funding to ensure these programs continue to meet the needs of all learners, particularly children and families in rural and remote areas and children and youth with special needs.

### Recruitment and Retention

111. Explore creative measures to recruit and retain teachers, including providing incentives, providing relief to teachers in school districts with high housing costs, addressing work-life balance challenges, and reducing barriers for immigrants and internationally educated teachers.

### **Students with Special Needs**

112. Increase supports for students with special needs, including providing supports and training to staff to support inclusion and improving early identification and assessment.

### **Vulnerable Students**

113. Support the expansion, coordination, and sustainability of school meal programs, such as the BC School Fruit and Vegetable Nutritional Program, and encourage collaboration with BC agricultural producers.
114. Increase funding for mental health supports in schools, including student-focused resources, wrap-around services, and personnel.



**The Board of Education of  
School District No.5 (Southeast Kootenay)**

**Minutes - Advocacy/Education Committee**

**November 22, 2021, 9:30 a.m.  
Cranbrook Board Office**

Committee Members  
In Attendance:

Co-Chair, Trustee Bev Bellina (remotely)  
Co-Chair, Trustee Patricia Whalen (remotely)  
Trustee Wendy Turner  
Trustee Trina Ayling

Regrets:

Board/District Staff in  
Attendance:

Chairperson Frank Lento  
Trustee Doug McPhee  
Trustee Kathryn Kitt (remotely)  
Trustee Krista Damstrom  
Trustee Chris Johns  
Superintendent Silke Yardley  
Secretary Treasurer Nick Taylor  
Director Student Learning & Aboriginal Education Jason  
Tichauer  
Director Student Learning & Innovation Diane Casault  
District Principal of Transformative Learning Jennifer  
Roberts  
Executive Assistant (Recorder) Gail Rousseau

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

I want to acknowledge that we have gathered here in the Homelands of the Ktunaxa people.

The Advocacy/Education Committee Meeting of November 22, 2021 was called to order at 9:32 a.m. by Co-Chair Bellina.

## **1.2 Approval of Agenda**

Addition: 5.1 – Provincial Online Learning – Expression of Interest – Jason Tichauer

Moved/Seconded by Whalen/Turner:

THAT the agenda of the Advocacy/Education Committee meeting of November 22, 2021 is approved as amended.

## **1.3 Approval of Minutes**

Moved/Seconded by Ayling/Turner:

THAT the minutes of the Advocacy/Education Committee meeting of October 25, 2021 be approved as circulated.

## **2. BUSINESS ARISING FROM PREVIOUS MEETING**

### **2.1 Equity in Action meeting update - Jason Tichauer**

Director Tichauer gave a brief update of the meeting held last week. The Equity in Action “toolkit” is, in essence, a student-by-student action plan for Indigenous learners. A more fulsome presentation with data sets will be presented at a future committee meeting. We are now getting groups together to do this work with representatives from different communities.

Questions/Comments:

- Trustee McPhee asked if this was public knowledge; no not at this time; a report will be given to the Ministry at the end of the Equity Scan process; Equity in Action - we need to be prepared that we can explain to the public what this means
- will do our best to look at performance gaps across the system
- discussion about how this will merge nicely with the Framework for Enhancing Student Learning and our Enhancement Agreement

## **3. PRESENTATIONS**

## **4. REPORTS**

### **4.1 DSAC Report**

Trustee Bellina reported that the next DSAC meeting will be on November 29, 2021 on TEAMS.

### **4.2 DPAC Report**

Trustee Turner reported:

- many PACs very involved in fundraisers and hot lunches as well as working on outdoor spaces for place-based education

- PACs looking for benches, accessible playground equipment; one group looking for a speaker to present to a school on communication
- SOGI 123 parent presentation is confirmed for January 19 online
- Mt. Baker Secondary School looking for new ways to engage students
- French Federal Funding– schools can apply to have performers come into the schools; it was communicated to schools 2 weeks ago
- Trustee Kitt attended PAC 101 recently and asked Trustee Turner to pass on her appreciation for a very helpful presentation

#### **4.3 Framework for Enhancing Student Learning (FESL) (Items determined by Superintendent)**

##### **4.3.1 FESL Project - Jennifer Roberts**

District Principal Jennifer Roberts presented her Digital Citizenship Framework for Enhancing Student Learning (FESL) Project. Highlights included:

- goal to move student learning forward, make sure students understand what being a good digital citizen is and that they have the skills to become one
- align with the FESL in all four areas - Literacy, Numeracy, Social and Emotional Development, and Careers/Graduation
- looking at Grade 4s this year; administered survey to see where they are at right now; look again at data at end of project to see how they have progressed; we are inconsistent across district as we don't have baseline
- will follow up next year with Grade 5s followed by Grade 6s the next year
- teachers, administrators, and district all work together
- collaboration between Grade 4 teachers, teacher librarians and the district librarian; using train the trainer model
- 3 half day sessions – 22 people in the project; outlined structure both in Cranbrook and the Elk Valley; met on TEAMS to collaborate and debrief after; everyone felt they had a voice; next session Dec. 2; check in January on TEAMS and then another session in March
- numerous professional learning sessions being offered across the district supported by Transformative Learning Team

Questions/comments:

- focus on critical thinking and mental health in addition to digital citizenship; digital literacy will focus on the critical thinking piece
- Trustees are welcome to attend next session on December 2<sup>nd</sup> (Jennifer confirming date)
- age-appropriate devices and programs so important at the middle school level
- consider going back to manual keyboard training
- digital and mental health pieces will come in the scope and sequence
- would like to see yearly messages for parents about online safety

#### **4.3.2 District Assessments - Diane Casault**

Director Casault outlined the various district assessments for Literacy, Numeracy and Human and Social Development which is the data we will collect as a district for our Framework for Enhancing Student Learning. We will be looking at a common numeracy assessment this year and for the first time and we will be looking at MDI for the human and social development goal focusing on Grades 5 and 8.

#### **4.3.3 Grade 2 FESL Project - Written report by Erin Jones**

Superintendent Yardley gave an update on the Grade 2 Balanced Literacy Project that Erin Jones, Literacy Coordinator, presented on a couple of weeks ago. A survey was done with attendees which provided great feedback and options for moving forward. Grade 2 teachers will be required to share a benchmark this year with the district so we can continue the process with Grade 3s next year. Erin working with Jen Kelly through POPEY which has been a great experience.

#### **4.4 Child Care Update - Nick Taylor/Silke Yardley**

Secretary-Treasurer Taylor indicated that an application has been sent to the Ministry for twenty-four early childcare spaces at Grasmere school. They will get back to us in March of 2022. Thank you to Director Diane Casault and Manager of Facilities Joe Tank for all their work on the application.

Superintendent Yardley mentioned a survey has been sent to Jaffray parents to see what the need is for before and after school care. It will go out again this week to try and capture additional responses. We will present back to the Board and then look at next steps.

### **5. NEW BUSINESS**

#### **5.1 Provincial Online Learning School – Expression of Interest**

Information was received from the Ministry of Education for districts who are currently providing online learning to have the ability to express interest in becoming one of the Provincial Online Learning Schools (POLS). The application must be submitted by December 17. At this point we perceive there is no downside in applying. There will be an information session coming up and a few other opportunities to gather more information.

***Recommendation A – Moved/Seconded by Ayling/Turner that School District 5 submit an expression of interest in becoming a Provincial Online Learning School.***

**6. ACTION ITEMS FOR FUTURE MEETINGS**

**7. CORRESPONDENCE**

**7.1 Option for attending BCSTA AGM virtually**

Receive and file.

**7.1.1 SD 43**

Receive and file.

**7.2 Mandatory Vaccines for Staff**

**7.2.1 SD 23**

Receive and file.

**7.3 Funding for Electric Buses**

**7.3.1 SD 69**

Receive and file.

**7.4 BCTC New Teacher Survey**

**7.4.1 BCTC to Education Partners**

Receive and file.

**7.5 Climate Education Reform BC**

**7.5.1 BCSTA to CERBC Team**

Receive and file.

**7.6 2030 Clean BC**

**7.6.1 SD 63**

Receive and file.

**7.7 Budget Considerations**

**7.7.1 SD 52**

Receive and file.

**7.8 Provincial Teacher Shortage**

**7.8.1 BCSTA**

Receive and file.

**8. ADJOURNMENT**

Moved/Seconded by Ayling/Bellina:

THAT the Advocacy/Education Committee meeting adjourn at 10:36 a.m.

Have we continued to enhance high standards, noble expectations, elevated commitments and quality performances to support student achievement?



**The Board of Education of  
School District No.5 (Southeast Kootenay)**

**MINUTES - POLICY MEETING**

**November 22, 2021, 11:30 a.m.  
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Wendy Turner  
Co-Chair Trustee Trina Ayling  
Trustee Patricia Whalen (remotely)  
Trustee Doug McPhee

Board/District Staff in Attendance: Chairperson Frank Lento  
Trustee Bev Bellina (remotely)  
Trustee Krista Damstrom  
Trustee Chris Johns  
Trustee Kathryn Kitt (remotely)  
Superintendent Silke Yardley  
Secretary Treasurer Nick Taylor  
Director of Student Learning and Aboriginal Education, Jason Tichauer  
Director of Student Learning and Innovation, Diane Casault  
Executive Assistant (Recorder) Jane Nixon

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The Policy Committee meeting of November 22, 2021 was called to order at 11:31 a.m. by Co-Chair Trustee Turner.

**1.2 Approval of the Agenda**

Moved/Seconded by McPhee/Ayling:

THAT the agenda for the Policy Committee meeting of November 22, 2021 be approved as circulated.

**1.3 Approval of the Minutes**

Moved/Seconded by Whalen/McPhee:

THAT the minutes of the Policy Committee meeting of October 25, 2021 be approved as circulated.

**2. BUSINESS ARISING FROM PREVIOUS MEETING**

**3. PRESENTATIONS**

**4. REPORTS**

**5. NEW BUSINESS**

**6. ACTION ITEMS FOR FUTURE MEETINGS**

Brief discussion regarding Policies and Administrative Procedures to be reviewed at the January 24, 2022, Policy Committee meeting. These items will be added to the January 24 Policy Committee Meeting agenda.

**7. CORRESPONDENCE**

**8. ADJOURNMENT**

Moved/Seconded by Whalen/McPhee:

THAT the Policy Committee meeting adjourn at 11:42 a.m.

**Have we channelled our data driven policies in directions that are positive, productive and equitable through our employees and students?**



**The Board of Education of  
School District No.5 (Southeast Kootenay)**

**MINUTES - STUDENT SERVICES MEETING**

**November 22, 2021, 10:30 a.m.  
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Krista Damstrom  
Co-Chair Trustee Doug McPhee  
Trustee Chris Johns  
Trustee Kathryn Kitt (remotely)

Board/District Staff in Attendance: Chairperson Frank Lento  
Trustee Trina Ayling  
Trustee Bev Bellina (remotely)  
Trustee Wendy Turner  
Trustee Patricia Whalen (remotely)  
Superintendent Silke Yardley  
Secretary Treasurer Nick Taylor  
Director of Student Learning and Innovation Diane Casault  
District Principal of Student Services Darcy Verbeurgt  
Executive Assistant (recorder) Laurel Giesbrecht

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The Student Services Committee meeting of November 22, 2021 was called to order at 11:45 a.m. by Co-Chair Trustee McPhee.

**1.2 Approval of the Agenda**

Moved/Seconded by Johns/Damstrom:

THAT the agenda for the Student Services Meeting of November 22, 2021 be approved as circulated.

**1.3 Approval of the Minutes**

Moved/Seconded by Johns/Kitt:

THAT the minutes of the Student Services meeting of October 25, 2021 be approved as circulated.

## 2. BUSINESS ARISING FROM PREVIOUS MINUTES

### 2.1 Speech Language Pathologist contract adequacy review

Moved to in-camera.

### 2.2 1701 Update

Designation	Description	Designation Count	Level Count
A	Physically Dependent	12	12
C	Mod to Profound Intellectual Disability	31	331
D	Chronic Health Physical Disability	80	
E	Vision Impairment	3	
F	Hearing Impairment	12	
G	Autism Spectrum Disorder	205	
H	Intensive Behaviour Support/Serious Mental Illness	215	215
K	Mild Intellectual Disability	44	341
P	Gifted	3	
Q	Learning Disability	185	
R	Moderate Behaviour Support/Mental Illness	109	
<b>Total</b>		<b>899</b>	<b>899</b>

Category A - Physically dependent students require Education Supports at all times for all daily activities including mobility.

Category G - Autism Spectrum. This continues to increase as kids become less socially interactive and less communicative. Not all with autism have a designation. Autism is a spectrum ranging from the non-verbal student requiring a communication device with repetitive behaviour, social interaction is nearly zero to the student on the far end of the spectrum where they like order. We need to see some impact of autism on the student's education. Interior Health Children's Assessment Network (IHCAN) must do the assessment through the paediatrician. Diagnosis must happen with a multi-disciplinary team.

Category H – The highest count ever in our district at 215. Recent additions include kids with significant trauma. There is an uptick in kids with mental illness overall. More kids are holding trauma and coming to school with it. A variety of groups are saying this is our new normal.

Our district has always been held under a microscope over the number of kids we have in Category H according to provincial standards. Mental Health will be our next pandemic caused by financial and social strain. Grant funding for mental health has been doubled for this year though this remains very small. Within Ministry of Education,

we haven't heard much around where they are going with their approach and being more inclusive and identifying these students without labelling. Somewhat being financially backed. We need to advocate strongly in the direction, or we could be in a tough situation in the future. School District's are taking on more of a mental health role.

Services that communities offer are not enough. Services in place include Counseling, Aboriginal Education Workers (ABED), Youth Care Worker's (YCW) and connections with outside agencies. It's becoming more common place to make sure that we have enough support staff around them in school that understand how to work with kids while coping through trauma. More kids were in harms-way in their homes during the past year. We have been able to hire more staff to address these needs.

The BC teachers Federation state School Districts spend disproportionately more than what is budgeted. Trustee Johns would like this report in writing, and for the next board meeting.

### **2.3 Education Assistant (EA) numbers and placements**

Compliments of HR:

- EA with positions – 184
- EA on medical leave – 11 (5 unfilled)
- EA Currently in Budget – 169
  - Filled by certified EAs – 121
  - Filled by uncertified EAs – 38
- EA positions unfilled (but staffed with casual staff) – 10
  - Out for round 1 = 4
  - Out for round 2 = 5
  - Out for round 3 = 1
- Community difficulty – Cranbrook
- Hardest to fill – Social Emotional Learning Centre

At 168 EA's it is the highest number we have ever had. We have 2 levels: certified and uncertified. Outside the school level budget, there are 5 Speech Language Assistants (SLA's). These staffing difficulties were also reflected in the Select Standing Committee report last Spring by Trustee Johns.

### **2.4 Progress with Behaviour Services**

Behaviour Support Services Teacher is on a full time leave for two weeks. She has redone the menu of supports. It shows options on what she can offer to schools and classroom in different areas. The menu helps give schools an idea of what she can help with. Several kids on her radar that are trickling in for support. Hot spots are SES, TMRES and FJMES where they seem to need more support.

### **2.5 Progress with Social Emotional Learning Centre program**

The SELC teacher has been preparing at Highlands Elementary School (HES). She is learning how to use supports housed in the SELC room there. The SELC YCW started there in November. We are still looking for an EA for the program - we may need to hire another uncertified EA to be trained to help out here. The SELC program at HES has been running for 3-4 weeks now and will continue up to Winter Break.

The program is coordinated between the SSC, BRT, and the SELC teacher, with oversight by the District Principal of Student Services. A small committee comprised of Speech Language Pathologist (SLP), Behaviour Resource Teacher (BRT), Itinerant staff, SELC teacher and Student Services Coordinator (SSC). A decision will be made in late November. The schools will be informed as to where the team will be starting. We are looking at TMRES or SES in terms of needing support in the winter months. We will have a meeting with those schools to discuss supports to put in place.

SELC works with classrooms and larger groups of students applying tiered level of supports. BRT works more closely with small groups. 6 weeks is a good time for the targeted portion of the program. The teacher keeps in touch after the program and if things start to bubble up at the prior school, the SELC Teacher will reconnect to consult.

**3. PRESENTATIONS**

**4. REPORTS**

**4.1 School Psychologist Staffing recommendation**

Moved to In-Camera

**5. NEW BUSINESS**

**6. ACTION ITEMS FOR FUTURE MEETINGS**

**7. CORRESPONDENCE**

**8. ADJOURNMENT**

Moved/Seconded by Johns/Damstrom:

THAT the Student Services Committee meeting was adjourned at 11:20 a.m.

*Have we effectively addressed the needs of our most vulnerable students and their families?*



**The Board of Education of  
School District No.5 (Southeast Kootenay)**

**MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**November 22, 2021, 12:30 p.m.  
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Chris Johns  
Co-Chair Trustee Kathryn Kitt (remotely)  
Trustee Bev Bellina (remotely)  
Trustee Krista Damstrom

Board/District Staff in Attendance: Trustee Trina Ayling  
Chairperson Frank Lento  
Trustee Doug McPhee  
Trustee Turner  
Trustee Patricia Whalen (remotely)  
Superintendent Silke Yardley  
Secretary Treasurer Nick Taylor  
Director of Instruction and Human Resources Brent Reimer  
Director of Student Learning and Innovation Diane Casault  
Director of Student Learning and Aboriginal Education Jason Tichauer  
District Principal of Transformative Learning Jennifer Roberts  
District Principal of Student Services Darcy Verbeurgt  
Executive Assistant, (recorder) Sandy Gronlund

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The public Finance/Operations/Personnel Committee meeting of November 22, 2021 was called to order at 11:57 p.m. by Co-Chair Trustee Johns.

**1.2 Approval of the Agenda**

Moved/Seconded by Damstrom/Bellina:

THAT the agenda of the public Finance/Operations/Personnel Committee meeting of November 22, 2021 be approved as circulated.

**1.3 Approval of the Minutes**

Approval of the minutes from October 25, 2021.

Moved/Seconded by Bellina/Damstrom:

THAT the minutes of the public Finance/Operations/Personnel Committee meeting of October 25, 2021 be approved as circulated.

## **2. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **2.1 Meeting with Mark Fercho, CAO of the City of Cranbrook**

Secretary Treasurer Taylor and Superintendent Yardley met with the CAO of the City of Cranbrook, Mark Fercho to discuss communication between the city and the school district on future developments. Mr. Fercho and Secretary Treasurer Taylor will meet monthly to keep in touch on any updates.

## **3. PRESENTATIONS**

Nil.

## **4. REPORTS**

### **4.1 Secretary Treasurer**

#### **4.1.1 Health and Safety**

- no new updates regarding COVID-19
- update in how exposure notices are routed before they are posted to the Interior Health webpage
- waiting for information regarding the roll out for age 5-11 students for vaccinations

#### **4.1.2 2021-22 Budget Update**

- budget for this year is trending in line with past years
- custodial time higher due to COVID-19 protocols

##### **4.1.2.1 Legacy of Learning - Storage of Artifacts**

#### **RECOMMENDATION A**

Moved /Seconded by Damstrom/Bellina:

THAT the grant amount for Legacy of Learning increase to cover the yearly rental for the room at the Union Labour building at 105 9<sup>th</sup> Ave S to safely store school district artifacts.

Clarification is required of what is classified as an artifact.

### **4.2 Superintendent**

Executive Assistant Gail Rousseau is retiring December 31, 2021. An internal/external posting will be going out in the next couple of days for an executive assistant to the Superintendent and Director of Student Learning and Aboriginal Education.

## **5. NEW BUSINESS**

Nil.

**6. ACTION ITEMS FOR FUTURE MEETINGS**

**6.1 Staff Travel Summary Report Review**

**7. CORRESPONDENCE**

**7.1 District Occupational Health and Safety Committee Minutes**

**7.2 Finance Report**

**7.3 Trustee Professional Development**

**7.4 Staff Travel Summary**

**8. ADJOURNMENT**

Moved/Seconded by Damstrom/Bellina:

THAT the public Finance/Operations/Personnel Committee meeting of November 22, 2021 adjourned at 12:16 p.m.

*What services and resources did we provide to which students at what cost and resulting in what benefits?*

## **TRUSTEE REPORTS**

### **Trustee Bellina for November & December 2021**

November 9<sup>th</sup> - Board of Education Meetings  
November 10<sup>th</sup> - Remembrance Day Service FJMES  
November 11<sup>th</sup> - Laying of SD5 Wreath at the Cenotaph in Sparwood  
November 18<sup>th</sup> - Sparwood Early Years Committee Meeting  
November 22<sup>nd</sup> - Board Committee Day  
November 25<sup>th</sup> - Worked at Sparwood Early Years Display - Tree Lighting  
November 26<sup>th</sup> - Working Session Teams  
November 30<sup>th</sup> - DSAC Meeting  
December 2-4<sup>th</sup> - BCSTA Academy  
December 6<sup>th</sup> - Sparwood Library Board Meeting  
December 14<sup>th</sup> - Board of Education Meetings

---

### **Trustee Turner for November 2021**

November 1<sup>st</sup> - Kootenay Orchard PAC  
November 3<sup>rd</sup> - CDTA Executive  
November 9<sup>th</sup> - SD5 Board Meeting, KCT Orientation  
November 10<sup>th</sup> - Gordon Terrace PAC, DPAC  
November 16<sup>th</sup> - Metis Flag Raising MBSS  
November 22<sup>nd</sup> - SD5 Committee Meetings  
November 25<sup>th</sup> - KCT Board Meeting (SD5 Rep.)  
November 26<sup>th</sup> - Board Working Session  
November 30<sup>th</sup> - Board Working Session



# School District 5

## 2022-2023 Annual School Calendar

July 2022						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	



School Breaks



Professional Development Days



Stat Holidays



Administrative Day



Second Semester

## Local School Calendar (School District No.5, Southeast Kootenay)

From the School Act, sections 87.01 and 87.02 and the new  
School Calendar Regulation

Days in Session	180
Days of Instruction	173
Non-Instructional Professional Development Days	6
Administrative Day	1
First Day of School	Tuesday, September 6, 2022
National Day for Truth and Reconciliation	Friday, September 30, 2022
Thanksgiving Day	Monday, October 10, 2022
Remembrance Day	Friday, November 11, 2022
Christmas vacation period	Monday, December 19, 2022 - Monday, January 2, 2023
Schools reopen after Christmas vacation	Tuesday, January 3, 2023
First day of second semester	Monday, January 30, 2023
Family Day	Monday, February 20, 2023
Spring vacation period	Monday, March 20, 2023 to Friday, March 31, 2023
Schools reopen after Spring vacation	Monday, April 3, 2023
Good Friday	Friday, April 7, 2023
Easter Monday	Monday, April 10, 2023
Victoria Day	Monday, May 22, 2023
Last day of school for students	Thursday, June 29, 2023
Administrative Day	Friday, June 30, 2023
Minimum Hours of instruction (Kindergarten)	853 hrs
Minimum Hours of instruction (Elementary)	878 hrs
Minimum Hours of instruction (Secondary)	952 hrs
Minimum Hours of instruction per day (Elementary)	5 hrs 5 min
Minimum Hours of instruction per day (Secondary)	5 hrs 31 min

Professional Development Days	Who Attends	School Breaks	
		Semester 1	Semester 2
September 23 – District Day – Indigenous	For all contractual employees		
October 21 – Provincial Specialist Teachers' Association	Youth Care Worker mini conference Clerical Pro-D Day	November 25	February 17
February 3 – School Based	Education Assistant mini-conference Clerical Pro-D Day	December 19- January 2	March 20-31
April 17 – Regional Specialist Teachers' Association	Teacher led CUPE staff on approval of the principal	January 27	April 28
May 5 – School Based	CUPE staff on approval of the principal		May 19
June 2 – School Based	CUPE staff on approval of the principal		June 16

# SOUTHEAST KOOTENAY PATHWAYS TO LEARNING



Pinewood students from Mrs. Morrison's and Mrs. Williamson's classes at St. Mary's Lake for Wilderness Wednesday

**December, 2021**





## School District 5 (Southeast Kootenay)

### PATHWAYS TO LEARNING

Vision	Mission	Values
<b>Students love to learn here, staff love to work here, families love to gather here</b>	<b>Our students will graduate with dignity, purpose and options</b>	<b>Respect, Vision, Fairness, Collaboration, Integrity, Inclusion</b>

#### Engaging All Learners

**Goal:** To inspire all learning partners to create and contribute to an engaging, personalized educational experience for our learners.

- Provide a safe, supportive environment that fosters continued growth in a rapidly changing environment
- Honour all pathways to graduation
- Acknowledge deeper learning opportunities based on individual strengths and abilities

#### Advocacy

**Goal:** Advocate for specific needs in our District and for public education in general.

- Encourage governments to fully fund public education
- Advance the replacement of aging schools through Ministry and community partnerships
- Provide a forum for the development and celebration of innovative practices



#### Effective Communication

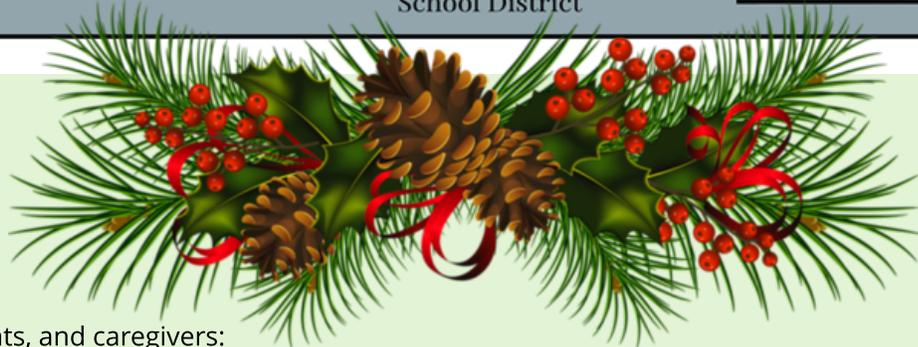
**Goal:** Continue to foster two-way, ethical communication between the District and all learners, students, staff, parents and community in a timely, concise and inclusive manner.

- Ensure information is current
- Provide user-friendly platforms
- Create opportunities for meaningful dialogue

#### Inclusive Partnerships

**Goal:** Cultivate opportunities for shared community awareness, engagement and resources to enhance student learning.

- Engage community participation in providing meaningful student learning opportunities
- Promote educational partnerships that enhance student learning and are beneficial to the community
- Advance active community engagement in real-world learning opportunities for students



December 14, 2021

Dear students, staff, parents, and caregivers:

It is hard to believe that we are almost at the Christmas break. My hope for you is to have a well-deserved, restful holiday with your family and your friends and take some time for yourself and for each other. Go skiing, hike up a mountain, swim in the local pool, skate with your kids, snuggle with your children or loved ones on the couch and enjoy what the season has to offer you.

As we go into our second school year where it feels as if things are still flipped upside down at times, I am so proud of all of you who contribute each and every day to learning, to teaching, to caring and supporting each other and our students/children.

There are times where I can feel and hear your stress: please know, I hear you, and I appreciate you.

When I get the chance to go into a classroom and talk to our students, when they show me their crazy hats on crazy hat day, when they show me their printing or their artwork they are proud of, when I see all our wonderful staff supporting our students, it makes me proud and humbled to be your team leader.

Take care of yourself. Have a very Merry Christmas and all the best for 2022!

Silke

Please continue to send in your pictures to our district email at [SD5mailing@sd5.bc.ca](mailto:SD5mailing@sd5.bc.ca) of all the good things happening! We love posting thing about students, and schools!

**The Rainbow Connection**

Professional Learning in School District 5

Story Workshop January 6	Project of Heart January 21
Shifting the Balance--Book Study January 17	Take Action for Reconciliation January 21
FESL Project with Dr. Louie January 18	Reimagining Math Seminar January 29
Resources to Teach & Learn for Sustainable Future January 20	Teach Mental Health Literacy Ongoing Registration

Have you checked out the [Rainbow of Learning](#) lately? Not sure how to use the Rainbow of Learning? Instructions [here](#).

# Engaging All Learners

Rocky Mountain Elementary and Elkford Secondary School joined together with Nasu?kin Joe Pierre, Numa ka•kin (drummers), and Metis Elders for a Blessing of the Stones ceremony. Staff and students got to participate and learn the meaning of these stone circles. We all enjoyed the beat of the drum and the sound of the singers. The sun was shining and the beautiful view of the mountains enhanced this amazing experience. Our school community is thankful they came to Elkford to share their culture and bless our stones.



Jennifer Roberts, District Principal of Transformative Learning, presented her Framework for Enhancing Student Learning Project to the Board of Education at the Advocacy/Education Committee in November.

Jennifer's project was on Digital Citizenship. Great job Jennifer!



Swimming Programs have started again on Tuesdays and Wednesdays in Cranbrook at Western Financial Place. Kids worked on gross motor and socialization skills while learning to swim. We have approximately 80 kids over the two days participating in this project. It's going swimmingly well. All are happy to be participating.

Vision	Mission	Values
Students love to learn here, staff love to work here, families love to gather here.	Our students will graduate with dignity, purpose and options.	Respect, Vision, Fairness, Collaboration, Integrity, Inclusion

# Engaging All Learners

## Mandt Training

We wrapped up our first phase of Mandt training for the calendar year. For the physical skills training, we had a little help from some special guests. The in-person training was a welcome and refreshing experience after having only virtual sessions last year.



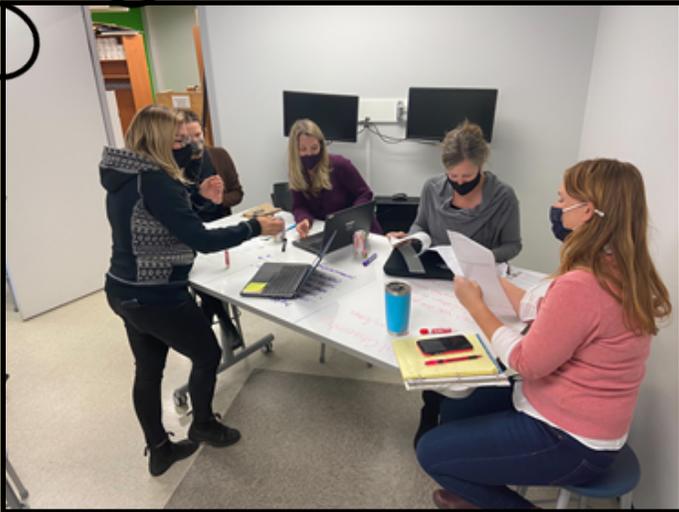
## Student Services Teachers (SSTs) & Itinerants met at the Jaffray Hall, November 3rd, 2021

All student services teachers and itinerants met on November 3rd and shared updates from district student services specialty areas. A presentation around the pandemic and the learning gap we are experiencing was received and discussed and self-care strategies were demonstrated and practiced. The Framework for Enhancing Student Learning was presented and the role of the SST was discussed along with school based team positive practices. New assessment protocols were also shared. A celebration of the 2020 Special Education Audit was held as this was the first time that we have been able to gather as a student services team. We discussed the successes that were pointed out by the audit team. Congratulations were given to the SSTs and Itinerant staff that were so instrumental in our success. We ate pizza and then had cake.

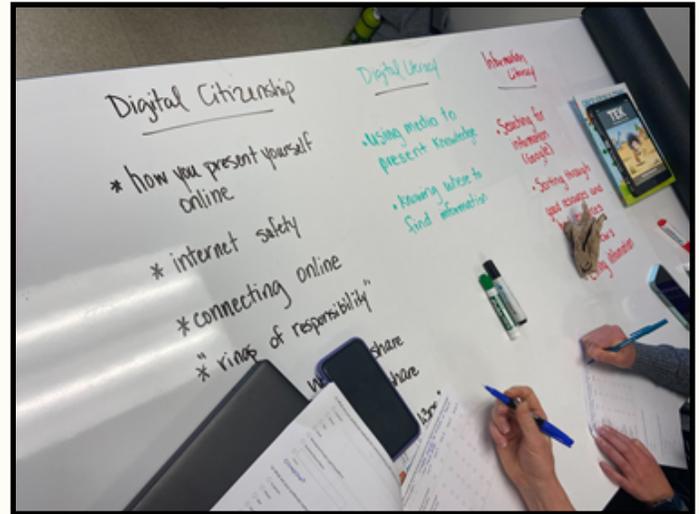


Vision	Mission	Values
Students love to learn here, staff love to work here, families love to gather here.	Our students will graduate with dignity, purpose and options.	Respect, Vision, Fairness, Collaboration, Integrity, Inclusion

# Engaging All Learners



Teachers from multiple Schools in Cranbrook and the Elk Valley got together for their second meeting on December 1 to continue with the Framework for Enhancing Student Learning sessions surrounding the topic of Digital Literacy. They continued to explore the diversity of this topic and the resources that will help students build social and technical skills when working with digital mediums. The goal of the project is building and following digital literacy skills of these grade 4 students over the next few years.

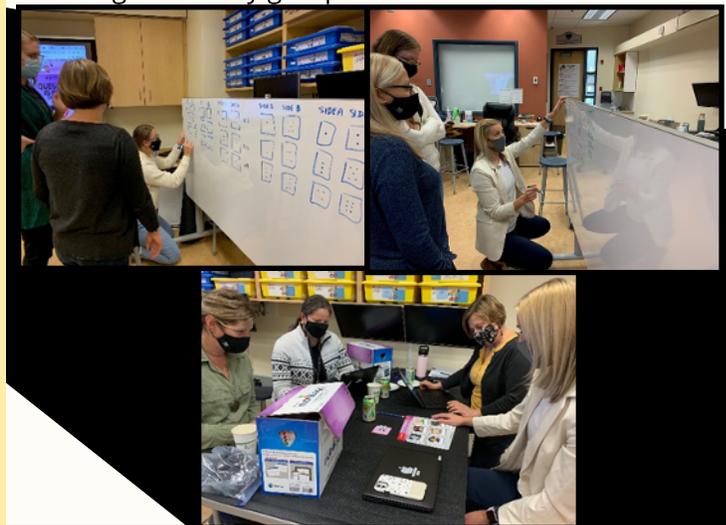


Teachers from across the district met in Fernie for a day to explore the Thinking Classrooms book written by Peter Liljedahl. They played with multiple problems then discussed and tried out the three main qualities of the Thinking Classroom Philosophy: rich numeracy tasks, random grouping, and vertical non-permanent surfaces (i.e. whiteboards).

You can find many of the rich tasks in the [Portal on the Numeracy page](#).

Teachers from Rocky Mountain Elementary and Jaffray Elementary Junior Secondary school participated in a live webinar with a presenter from Pearson Education at the Design Lab in Fernie. The presentation was the second in a series that gave an in-depth tour of the online platform called **Mathology.ca** and corresponding print resources.

The goal of the session was to create a math unit plan using these new resources available to teachers participating in this Framework for Enhancing Student Learning Numeracy group.

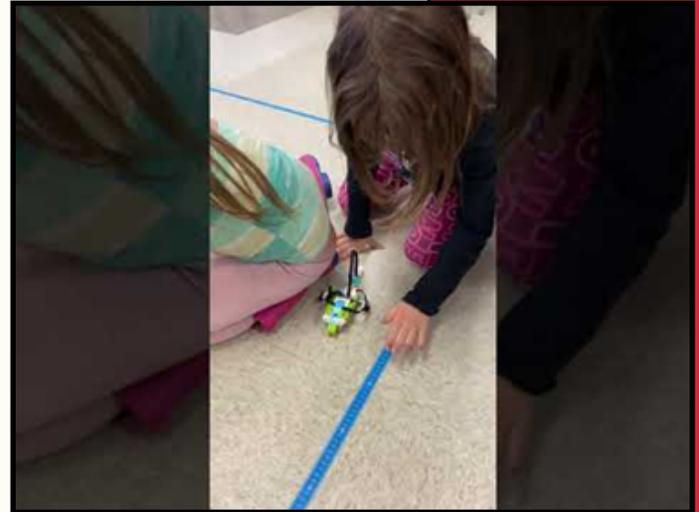


Vision	Mission	Values
Students love to learn here, staff love to work here, families love to gather here.	Our students will graduate with dignity, purpose and options.	Respect, Vision, Fairness, Collaboration, Integrity, Inclusion

# Engaging All Learners

## Artificially Intelligent Frogs

The Lego frog challenge has always been a popular design challenge at the Cranbrook Design Lab. In the past, the students have learned how to build and code the frogs, but now they are learning to make their frogs smart. Students from Mrs. Enns' class made their frogs smarter by adding different sensors so they could react like real frogs. Once coded, their frogs participated in a real frog race that had students smacking the ground behind their "botphibians" to make them leap. See it in action here [Botphibian Race](#).



## Géographique Nationale

Mme Ashley's class built some custom animals. They were able to choose a template from the Lego Wedo sets and then were encouraged to creatively customize their designs. Then they created a short narrative and had their animals square off in front of the green screen to make a National Geographic style movie. Check out the reel [here](#).

## Immersing Ourselves in the Past with Virtual Reality

Students from Ms. Davies' Socials classes at Fernie Secondary School took some time to reflect and learn about the past using virtual reality. On the days leading up to November 11, students "visited" Anne Frank's house in Amsterdam. Students "picked up and held" various objects in the home to learn about the significance of that object. For example, students were able to "hold" Anne's diary in their hands and stand in Anne's bedroom. After the experience, Mrs. Froehler explained that Anne lived in hiding for about two years. One student exclaimed, "Two years!?" By using virtual reality, students were able to glimpse into Anne's life and to see things through her perspective by stepping into The Secret Annex. To see a non-virtual reality view of The Secret Annex, go to



<https://www.annefrank.org/en/anne-frank/secret-annex/>

**Stop Motion in Action-** Students in Ms. Gibson's class at Fernie Secondary School (FSS) worked diligently to create sets and props for their stop motion movies. Students learned how to take photos using a stop motion app and then import these films into iMovie. Some students used the Garage Band app to create music for their mini movies. This was a highly motivated group of students, and their ideas, sets, props, and filming were unique and well done. Great work FSS students!



Vision	Mission	Values
Students love to learn here, staff love to work here, families love to gather here.	Our students will graduate with dignity, purpose and options.	Respect, Vision, Fairness, Collaboration, Integrity, Inclusion

# Engaging All Learners



## Story Studio

During Story Studio, students from Steeples got the opportunity to explore Story telling technologies throughout history. They painted on the walls, carved clay tablets, made pictographs, wrote on papyrus, printed on wooden blocks, and “wove” tapestries.



## Animal Inquiry

After starting an Animal Inquiry, students put on their fact-finding hats and used online resources to find out more about their animal.

Each student created a picture collage to represent their learning and use as a title page for their handmade books.

## Multi model Literacy Learning at its finest

Students at Gordon Terrace Elementary and Highlands Elementary are using Ozobots to code CVC words. All students were engaged!

## Literacy Series

Our District Literacy Support Teacher, Erin Jones, hosted the first and second parts of a 3-part series on Grade 2 Literacy. Each day was well attended with representatives from each elementary school.



Vision	Mission	Values
Students love to learn here, staff love to work here, families love to gather here.	Our students will graduate with dignity, purpose and options.	Respect, Vision, Fairness, Collaboration, Integrity, Inclusion

# Inclusive Partnerships

School District 5 proudly recognizes Southeast Kootenay employee recipients of the "British Columbia Teachers' Federation Honourary Life Membership".

Chris Johns - 2009

Carol Johns - 2020



## CalmConnect

20 Teachers and Counsellors in our District are part of a pilot project with CalmConnect. CalmConnect is a powerful program that helps everyone calm their body and mind. It can be used before learning activities, bedtime and anytime someone is nervous or feeling anxious. CalmConnect helps transition between subjects, activities, and daytime routines.



## Backpack Buddies

We received our first delivery from Backpack Buddies during the last week of November. 102 food bundles, plus apples, were delivered to the schools who will distribute these packages to students who need food supports for the weekend.



Human Resources (HR) update - HR continues with postings for many of our CUPE support jobs as it is difficult to fill some of the trades positions. Teacher bargaining continues in both Cranbrook and Fernie.

## CalmConnect

### Through Pain and to Wellness: Community Based Suicide Prevention Workshop with Thira Consulting

During the week of October 25th, 5 of our Counsellors and 4 Aboriginal Education Support Workers participated in this workshop with Darien Thira. The workshop was held at the Chief Joseph Centre in Cranbrook, and was a joint collaboration between SD5 and Ktunaxa Kinbasket Child and Family Services. The training identified the deep wounds of colonialization for Indigenous people, suicidality and assessment rooted in anti-colonial perspectives, and wellness planning using strengths-based approaches.

### Vision

Students love to learn here, staff love to work here, families love to gather here.

### Mission

Our students will graduate with dignity, purpose and options.

### Values

Respect, Vision, Fairness, Collaboration, Integrity, Inclusion

# Inclusive Partnerships

## Changing Results for Young Children

The Changing Results for Young Children group met again in November. These Kindergarten teachers, Community Early Years coordinators and StrongStart facilitators share such a passion for children. We are thankful that they are a part of this project and our District.

This same group of participants also joined the Story Workshop: New Possibilities for Young Writers. The Story Workshop will be held as a 3-part series hosted by the Burnaby School District.



Mount Baker Secondary School Metis Flag Raising Ceremony - November 16, 2021  
Metis Flag Raising Video

## IT4K12 Virtual Conference

The IT4K12 Conference was hosted virtually again this year. It was an excellent two-day conference with a plethora of IT related and educational technology themed sessions focused on technology and moving forward together. Two of our Helping Teachers of Transformative Learning presented at this conference. Both sessions were very well received by the attendees.

Kim Froehler presented on the topic of Using Digital Escape Rooms to Promote Student Motivation and Collaboration.

Ryan McKenzie presented on Making Machines Smarter: The Foundations of AI for the Classroom.

[Have you checked out CBEEN's Resources?](#)



RESOURCES FOR ALL EDUCATORS



Outdoor Learning Store



Climate Change Resources



C2C Network



NAEE

Vision	Mission	Values
Students love to learn here, staff love to work here, families love to gather here.	Our students will graduate with dignity, purpose and options.	Respect, Vision, Fairness, Collaboration, Integrity, Inclusion

# Inclusive Partnerships



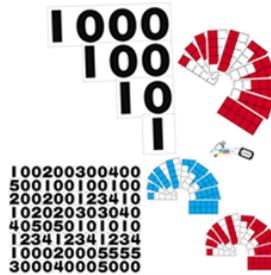
## Thank you Just Liquid

The Compass Program at Laurie Middle School received a generous donation of winter gear from Just Liquid in Cranbrook. What an amazing and purposeful donation to the program!

## Accessible Math

The District Resource Centre has been working with the Numeracy Group to explore ways to make learning math fun and remove barriers that impede our students. Here are some resources on loan for you to use in your classroom.

### Power of 10 Kit



### Scholastic Math Place Manipulatives Kit



Teacher Reference: "Mathematical Mindsets" Jo Boaler (find the Google book review [here](#))

## The Great Outdoors!

Outdoor lessons lead to increased engagement in the classroom! ([research article](#) from 2018 Journal of Educational Psychology). This is just one of the benefits of outdoor education and the District Resource Centre is here to help you get your class outside.

## Outdoor Adventure Backpacks



## Juggling Kit(QR code to how to Juggle for kids)



Teacher Reference Books such as "Dirty Teaching" by Juliet Robertson (find the google review [here](#))



Sean Reker is working on his wood box as part of his grade 8 shop class at Elkford Secondary School. Woodworking is a good class because it lowers stress while also promoting more movement of your body. It boosts mood and mental sharpness and reduces anxiety and stress. Woodworking is good to utilize math and communication skills. The hands-on part of woodworking can improve cardiovascular health and fine motor skills. Woodwork trains the student to hone a creative skillset that can be used later in life.

Vision	Mission	Values
Students love to learn here, staff love to work here, families love to gather here.	Our students will graduate with dignity, purpose and options.	Respect, Vision, Fairness, Collaboration, Integrity, Inclusion

# Ministry of Education Update

As part of the Province's ongoing work to combat the surge in youth vaping, the Youth Advisory Council for Anti-Vaping and the Minister of Health created the [BC Lung Toolkit](#) with new classroom presentations for Grades 5-7 and 8-10, and a [video](#). These resources are intended to support school administrators, educators and parents in talking to children and youth about the risks of vaping.



**Summer Program to Learn French in Quebec:** The Explore program (formerly the Summer Language Bursary Program) is an intensive French language program for students ages 13 and up, with any skill level in French. All meals, lodging and instructional fees are covered through the program. Secondary students can receive four French elective credits to put towards their Dogwood Diploma. Those interested in this opportunity must apply on the [Explore website](#) by February 15, 2022. Please contact [Marc.Labelle@gov.bc.ca](mailto:Marc.Labelle@gov.bc.ca) if you have any questions.

**COVID-19 Vaccination for Children Ages 5-11:** COVID-19 vaccination is now authorized by Health Canada for children five and older. Getting young people vaccinated helps protect them and the people around them. Principals are expected to support families to receive trusted information about vaccines by printing the [BCCDC COVID-19 Vaccination for children 5-11 years old resource](#) and distributing it to families of students aged 5-11. Please also see this week's [COVID-19 update](#) for more information and resources on this topic.



[Students teaming up with BC Lions to end racism in schools](#)



[Joint statement on Health Canada approval of COVID-19 pediatric vaccine](#)

[Legislation strengthens transparency, modernizes local election financing](#)

[New act protects important services from disruption](#)

Vision	Mission	Values
Students love to learn here, staff love to work here, families love to gather here.	Our students will graduate with dignity, purpose and options.	Respect, Vision, Fairness, Collaboration, Integrity, Inclusion

# Schools



Elkford Secondary School Pumpkin Carving



This is inspired by Jaqueline Hurley's "war poppy" art. Created by Ms. Dureski's grade 5/6 class and Mr. Pettifor's grade 6 class at Rocky Mountain Elementary School.



Highlands Elementary School singing their Remembrance Day song, We Are One.



Remembrance Day Art at Isabella Dicken Elementary



## RISE TO THE SUMMIT

'Celtic Character Award' celebrates the culture of ESS, while supporting students in developing the character it takes to be successful and happy individuals at school and in the world.

**RESPECT** - ha#kaxuma#ti#

**INTEGRITY** - emakki

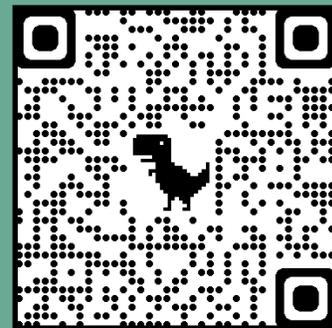
**STRENGTH** - emakqa

**EMPATHY** - haki#wiki#in



Made with PosterMyWall.com

To learn more about this program at Elkford Secondary School please check out the QR Code



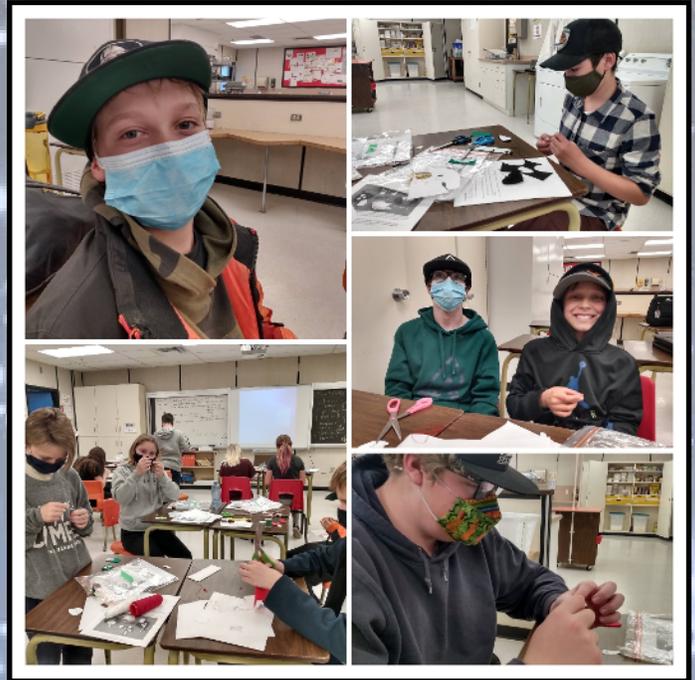
Vision	Mission	Values
Students love to learn here, staff love to work here, families love to gather here.	Our students will graduate with dignity, purpose and options.	Respect, Vision, Fairness, Collaboration, Integrity, Inclusion

# Schools

Drop Everything and Read in forts at Frank J. Mitchell Elementary School



Fire Chiefs for the day at Isabella Dicken Elementary School



Mrs. Wenda's Home Ec. 7 class at Elkford Secondary School during their kitchen lab and finishing the sewing project.



Mrs. Wenda's senior foods class was challenged to make savory and sweet perogies - look at the great results!

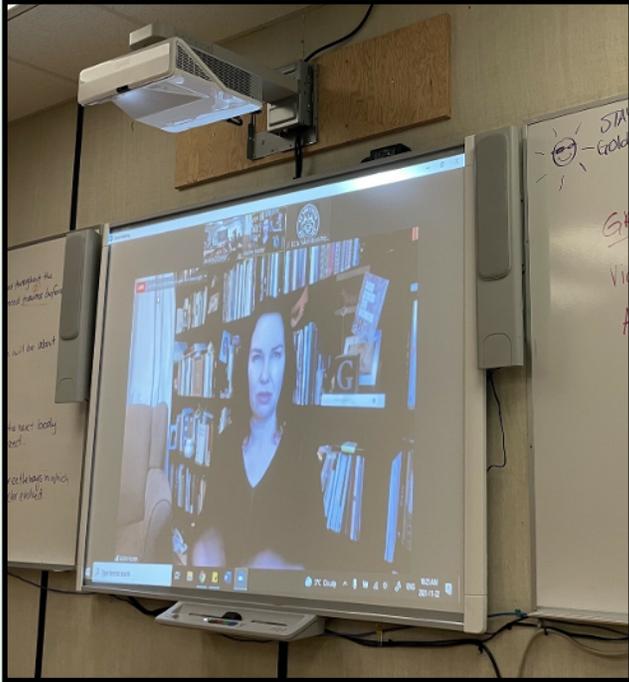
Crazy hair day at Highlands Elementary School!



Grinch Day/Dress like a Who at Highlands Elementary

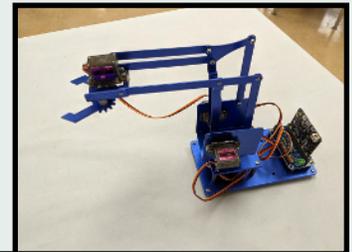
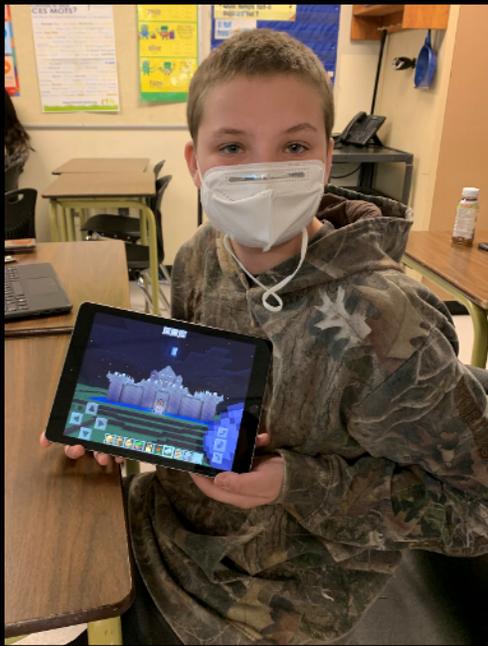
Vision	Mission	Values
Students love to learn here, staff love to work here, families love to gather here.	Our students will graduate with dignity, purpose and options.	Respect, Vision, Fairness, Collaboration, Integrity, Inclusion

# Schools



Earlier this month, the Grade 11 English class at Elkford Secondary School was fortunate to have a video conference with Canadian author Aislinn Hunter, who is a BC/Yukon Prize Author. Aislinn has several books published and one that has been transformed into a film. She talked to the students about her writing process and then did some writing exercises with the students focusing on adding details when creating characters and setting. It was a valuable experience!

Social Studies 8 students have been using technology to explore castles and learn about attack and defense methods during the Middle Ages. They completed a digital breakout room, used virtual reality, and are now designing castles with MinecraftEdu.



Canadian kids playing their favorite sport at Highlands Elementary School



In Mr. Roszell's senior computer class at Elkford Secondary School students were working on building some robotic arms this week. Next week we will be programming them to have a contest to see which team can pick up the most objects in a given time!

Vision	Mission	Values
Students love to learn here, staff love to work here, families love to gather here.	Our students will graduate with dignity, purpose and options.	Respect, Vision, Fairness, Collaboration, Integrity, Inclusion

# Schools



Here are some pics of Ms. Chiasson's grade 4/5 class using the wild spaces around the school! With Frank J. Mitchell Elementary School being a Wild school our classes spend time learning outdoors everyday!



Equine Therapy sessions at Amy Woodland Elementary School have now come to an end. It was a very successful project! The kids attending mastered self-control and emotional regulation around the horses and were able to end the session by riding the horses. Our equine therapist, Emily, was phenomenal in supporting the students!

Thank you so much to the District for supporting this!

Check out these pictures!

<https://photos.app.goo.gl/QQXXR1RKXyvf2rFA>



The snow is here! Mr. Sanford and Mr. Preston's PE 7 class at Elkford Secondary School succeeded in building the world's largest snowman. It required a team of highly skilled fabricators and one rubber chicken. Students built ramps and coordinated lifts to move pieces into position. Students have the option of going outside every Monday, Tuesday, and Friday, regardless of the weather. We encourage students to come prepared with boots and warm clothes since they will be out for the entire period.

Vision	Mission	Values
Students love to learn here, staff love to work here, families love to gather here.	Our students will graduate with dignity, purpose and options.	Respect, Vision, Fairness, Collaboration, Integrity, Inclusion

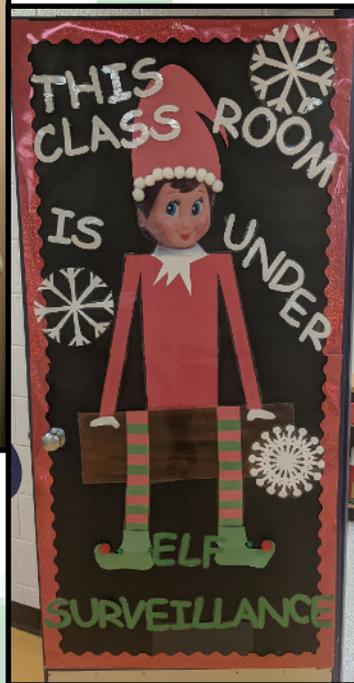
# Schools



Look at how nicely Donny Nelson decorated his bus! Our lucky students were treated to this festive transportation on the way to gymnastics. We have the best bus drivers in School District 5.



Kindergarten class at Pinewood Elementary School and their classroom door!



**Rigamajig in the classroom at Isabella Dicken Elementary School** - Rigamajig Basic Builder is a large-scale, loose parts wooden building kit that inspires STEM/STEAM learning, innovation, creativity, and problem-solving skills through collaborative hands-on, and open-ended play.

Vision	Mission	Values
Students love to learn here, staff love to work here, families love to gather here.	Our students will graduate with dignity, purpose and options.	Respect, Vision, Fairness, Collaboration, Integrity, Inclusion

06-Dec-21

School Name	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Jaffray Elem-Jr Secondary	23	17	20	17	26	16	18	29	16	18	15	0	0	215
Isabella Dicken Elementary	81	74	92	72	73	62	74	0	0	0	0	0	0	528
Frank J Mitchell Elementary	64	54	66	50	52	60	49	0	0	0	0	0	0	395
Rocky Mountain Elementary	27	33	43	44	36	43	42	0	0	0	0	0	0	268
Mount Baker Secondary	0	0	0	0	0	0	0	0	0	0	251	256	218	725
Laurie Middle School	0	0	0	0	0	0	0	125	128	136	1	0	0	390
Amy Woodland Elementary	37	34	34	42	38	44	46	0	0	0	0	0	0	275
T M Roberts Elementary	47	50	50	47	47	52	60	0	0	0	0	0	0	353
Gordon Terrace Elementary	34	34	38	37	36	43	47	0	0	0	0	0	0	269
Highlands Elementary	15	32	32	27	30	40	38	0	0	0	0	0	0	214
Pinewood Elem - Cranbrook	22	14	20	15	15	17	28	0	0	0	0	0	0	131
Steeples Elementary	32	27	30	26	19	30	29	0	0	0	0	0	0	193
Kootenay Orchards	35	41	24	29	36	22	31	0	0	0	0	0	0	218
Kootenay Learning Campus	0	0	0	0	0	0	0	0	0	0	0	2	96	98
Parkland Middle School	0	0	0	0	0	0	0	159	154	134	0	0	0	447
Elkford Secondary	0	0	0	0	0	0	0	33	40	33	36	29	23	194
Fernie Secondary	0	0	0	0	0	0	0	70	71	74	69	79	67	430
Sparwood Secondary	0	0	0	0	0	0	0	47	62	45	53	35	36	278
Kootenay Educational	0	0	0	0	0	0	0	0	0	0	20	35	49	104
Kootenay Discovery School	7	8	5	6	5	4	5	5	12	23	17	9	60	166
<b>Total</b>	<b>424</b>	<b>418</b>	<b>454</b>	<b>412</b>	<b>413</b>	<b>433</b>	<b>467</b>	<b>468</b>	<b>483</b>	<b>463</b>	<b>462</b>	<b>445</b>	<b>549</b>	<b>5891</b>



# Trustee Technology Application

Name: \_\_\_\_\_

This technology offer is provided to trustees at the beginning of the 4 year term of office.

If you choose option #2 the technology department will order and set up your laptop. You will be contacted by the technology department when your laptop is ready.

## **Choice # 1**

Provide own technology (laptop)

\$20 per month x 48 months

## **Choice # 2**

District provided technology

Del Laptop

If you have any error messages or broken components on your district laptop, please call the Help Desk at 250 417.5387.

All laptops are to be returned to the Secretary Treasurer's office at the end of your term.

Due to Privacy and Licensing of hardware and software owned by School District 5, laptops cannot be purchased at the end of your term.

\_\_\_\_\_  
Trustee Signature

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
Nick Taylor  
Secretary Treasurer

\_\_\_\_\_  
Date

## Summary of Trustee Technology Applications

Trustee 2018-22	Choice #1 Reimbursement	Comments	Choice #2 Del Laptop	2021 (outstanding reimbursements)
Ayling, Trina	X	New Laptop Oct 29, 18 (returned laptop Apr 19/19)		12 mo. X \$20 = \$220
Bellina, Bev	X			12 mo. X \$20 = \$220
Damstrom, Krista			X	
Johns, Chris			X	
Kitt, Kathryn			X	
Lento, Frank			X	
McPhee, Doug	X			12 mo. X \$20 = \$220
Turner, Wendy	X	Ret'd laptop Mar 2021		9 mo. X \$20 = \$180
Whalen, Patricia		New Laptop on Feb 12/19 - broken laptop was returned Feb 5/19	X	

**From:** [Sandy Gronlund](#)  
**To:** [Sandy Gronlund](#)  
**Subject:** FW: FOIPPA Amendments 2021  
**Date:** Monday, November 29, 2021 04:29:00 PM

---

**From:** CITZ Deputy Minister, CITZ:EX <[CITZDeputyMinister@gov.bc.ca](mailto:CITZDeputyMinister@gov.bc.ca)>  
**Sent:** Monday, November 29, 2021 11:13:15 AM  
**Cc:** IMIT Policy CITZ:EX <[IM.ITpolicy@gov.bc.ca](mailto:IM.ITpolicy@gov.bc.ca)>  
**Subject:** FOIPPA Amendments 2021

**CAUTION:** This email originated from outside of School District 5. Please do not share information, click links or open attachments unless you recognize the sender email address and know the content is safe.

Good Morning:

I am pleased to let you know that government has recently passed amendments to B.C.'s *Freedom of Information and Privacy Act* (FOIPPA). Apart from some minor changes in 2019, the Act has not been updated since 2011 and technology and peoples' expectations have changed substantially since that time, especially during the COVID-19 pandemic.

With royal assent on November 25, these amendments will help B.C. keep pace with new technology, ensure timely access to information, strengthen privacy protections and improve services for people in B.C.

Highlights of the amendments include:

- Updated data-residency provisions so public bodies can use modern tools while continuing to protect the personal information people entrust to us.
- Enhanced public-sector privacy protections and increased accountability by implementing mandatory privacy breach reporting and increasing penalties for offences.
- Introduction of an application fee for non-personal FOI requests.
- Demonstration of the Province's commitment to diversity, inclusion, reconciliation and equity by increasing information sharing with Indigenous peoples, adding Indigenous cultural protections and replacing non-inclusive language.

We have also developed some resource materials to support public bodies to understand the changes which can be found [here](#).

We are hosting information sessions for public bodies' executive leaders, and more detailed sessions for privacy and information management practitioners in early December to provide an overview of the changes, implementation requirements and where to find support resources. Please visit [www.gov.bc.ca/privacytraining](http://www.gov.bc.ca/privacytraining) for more information and to register.

If you have any questions in advance of the sessions, please contact [IM.ITPolicy@gov.bc.ca](mailto:IM.ITPolicy@gov.bc.ca)

Thank you for your support on this important update to B.C.'s information and privacy protection legislation.

Sincerely,

Shauna Brouwer

Deputy Minister

Ministry of Citizens' Services

## 2021 AMENDMENTS OVERVIEW

### Background

Introduced in 1993, *Freedom of Information and Protection of Privacy Act* (FOIPPA) balances government's accountability to the public through access to information with a person's right to information privacy. There are over 2,900 public bodies covered by FOIPPA including government ministries, agencies, boards commissions, Crown corporations, municipalities, post-secondary institutions, school boards, health authorities, and self-governing bodies of professions.

### Amendments Highlights

On November 25<sup>th</sup>, the [Freedom of Information and Protection of Privacy Amendment Act](#) received royal assent. Most amendments take effect right away, however, select amendments will come into force at a later date to give public bodies more time to develop implementation plans, and some amendments will be further detailed in regulation or ministerial directions. All amendments are anticipated to come into force within one year.

Highlights include:

- Updating FOIPPA's data-residency provisions.
- Requiring public bodies to have a privacy management program.
- Implementing mandatory privacy breach reporting.
- Increasing penalties for offences and adding new offences for evading FOI.
- Introducing an application fee for non-personal FOI requests.
- Enabling more information sharing with Indigenous peoples.
- Adding Indigenous cultural protections.

### More information

Guidance materials are under development and training opportunities are available to support public bodies' understanding of the changes as they work through implementation in their organizations.

- Information sessions are being held for ministries and the broader public sector through December 2021 and into 2022. Check [www.gov.bc.ca/privacytraining](http://www.gov.bc.ca/privacytraining) for updates.
- For questions about the 2021 amendments, please contact [IM.ITPolicy@gov.bc.ca](mailto:IM.ITPolicy@gov.bc.ca).
- For more general privacy related questions, please contact [privacy.helpline@gov.bc.ca](mailto:privacy.helpline@gov.bc.ca).