



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**December 13, 2022, 3:00 p.m.
Cranbrook Board Office**

Present: Trustee Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Irene Bischler
Trustee Alysha Clarke
Trustee Chris Johns
Trustee Sarah Madsen (remotely)

Regrets: Trustee Nicole Heckendorf
Trustee Wendy Turner

Staff Present: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Aboriginal Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault
District Principal Student Services Darcy Verbeurgt
District Principal of Transformative Learning Jennifer Roberts (remotely)
Executive Assistant (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson McPhee called the December 13, 2022 regular public meeting of the Board of Education to order at 3:06 p.m.

1.2 Greeting

Chairperson McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa people.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee acknowledged the schools and staff for staying positive and working throughout the stress of the ongoing influenza season.

1.4 Opening Round

Members of the Board, District Management, District Staff and the local Union President shared a reflection of gratitude.

1.5 Consideration and Approval of Agenda

Additions:

1.8.4 Area Standards Letter

MOTION R-22-161

Moved/Seconded by Bellina/Johns:

THAT the agenda for the regular public meeting of the Board of Education of December 13, 2022 be approved as amended.

CARRIED UNANIMOUSLY

1.6 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of October 11, 2022

Minutes of the Inaugural meeting of the Board of Education of November 8, 2022

MOTION R-22-162

Moved/Seconded by Ayling/Johns:

THAT the minutes of the regular public meeting of the Board of Education of October 11, 2022 be approved as circulated.

CARRIED UNANIMOUSLY

MOTION R-22-163

Moved/Seconded by Ayling/Bischler:

THAT the minutes of the regular public meeting of the Board of Education of November 8, 2022 be approved as circulated.

CARRIED UNANIMOUSLY

1.7 Receipt of Records of Closed Meetings

MOTION R-22-164

Moved/Seconded by Bellina/Ayling:

THAT the Board accept the closed records of the in-camera meeting of the Board of Education of October 11, 20 and 24, 2022.

CARRIED UNANIMOUSLY

1.8 Business Arising from Previous Minutes

1.8.1 2022/2023 Annual School Calendar (Revised)

Stakeholder feedback was reviewed by Superintendent Johnson on the revision to the 2022-2023 Approved Calendar.

MOTION R-22-165

Moved/Seconded by Madsen/Johns:

THAT the Board accept the 2022-2023 calendar with revisions.

1.8.2 Mount Baker Secondary School Replacement

No update.

1.8.3 Trades Funding

Secretary Treasurer Taylor reported that no response has been received as of the meeting date.

1.8.4 Area Standards Letter

The Area Standards/Indigenous Spaces letter was drafted by Trustee Ayling on November 2, 2022 (Motion R-22-154). The motion was passed by the previous Board of Education; however the letter was not sent prior to the inaugural meeting. Due to the change in board configuration and provincial cabinet, it was decided that the previous letter be amended prior to sending.

MOTION R-22-166

Moved/Seconded by Johns/Bischler:

THAT the Board of Education send the amended Area Standards/Indigenous Spaces letter to the new Minister of Education and Child Care, Honourable David Eby, which reflects the new Board configuration.

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

Nil

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 Advocacy/Education Committee

Co-chair Trustee Bellina reviewed the minutes of the October 24, 2022 meeting of the Advocacy/Education Committee.

MOTION R-22-167

Moved/Seconded by Bellina/Clarke:

THAT the Board accept the report of the Advocacy/Education Committee.

CARRIED UNANIMOUSLY

3.2 Policy Committee

Co-chair Trustee Ayling reviewed the minutes of the October 24, 2022 meeting of the Policy Committee.

MOTION R-22-168

Moved/Seconded by Ayling/Bellina:

THAT the Board accept the report of the Policy Committee.

CARRIED UNANIMOUSLY

3.3 Student Services Committee

Co-chair Trustee McPhee reviewed the minutes of the October 24, 2022 meeting of the Student Services Committee.

MOTION R-22-169

Moved/Seconded by McPhee/Johns:

THAT the Board accept the report of the Student Services Committee.

CARRIED UNANIMOUSLY

3.4 Finance/Operations/Personnel Committee

Co-chair Trustee Johns reviewed the minutes of the October 24, 2022 meeting of the Finance/Operations/Personnel Committee.

MOTION R-22-170

Moved/Seconded by Johns/Bellina:

THAT the Board of Education approve Christmas donations to the Cranbrook and Fernie Salvation Army and the Jaffray, Sparwood and Elkford food banks, in lieu of holiday gifts for staff at the District worksites. The amounts will reflect the full-time equivalent (FTE) of district students in each community.

CARRIED UNANIMOUSLY

MOTION R-22-171

Moved/Seconded by Johns/Bischler:

THAT the Board purchase large wreaths for the Remembrance Day ceremonies in the communities of Elkford, Sparwood, Fernie and Cranbrook.

CARRIED UNANIMOUSLY

MOTION R-22-172

Moved/Seconded by Johns/Bellina:

THAT the Board accept the report of the Finance/Operations/Personnel Committee.

CARRIED UNANIMOUSLY

3.5 BCSTA Provincial Council

Trustee Bellina reported on the BCSTA Provincial Council.

MOTION R-22-173

Moved/Seconded by Bellina/Ayling:

THAT the Board accept the report of the BCSTA/Provincial Council.

CARRIED UNANIMOUSLY

3.6 Communications/Media Committee

Trustee Ayling

MOTION R-22-174

Moved/Seconded by Ayling/Clarke:

THAT the Board accept the report of the Communications/Media Committee.

CARRIED UNANIMOUSLY

3.7 Mount Baker Secondary School Replacement Committee

Trustee Johns will provide an update at the January meeting

MOTION R-22-175

Moved/Seconded by Johns/Bischler:

THAT the Board accept the report of the Mount Baker Secondary School Replacement Committee.

CARRIED UNANIMOUSLY

3.8 Key City Theatre

MOTION R-22-176

Moved/Seconded by Johns/Clarke:

THAT the Board accept the report of the Key City Theatre.

CARRIED UNANIMOUSLY

3.9 Legacy of Learning

Trustee Johns provided a link to the Basin Record.

[The Basin Record – Columbia Basin Institute of Regional History](#)

He also reviewed the following report from the Legacy of Learning:

- Have assembled a new digital loop for the Fernie Learning Campus
- Have created a new digital loop for board office
- Have begun selection of large new photos to rotate the boardroom display

MOTION R-22-177

Moved/Seconded by Johns/Bischler:

THAT the Board accept the Legacy of Learning report.

CARRIED UNANIMOUSLY

3.10 French Immersion Update

Nil

3.11 Trustee Reports/Bouquets

Trustees reported on their activities for the month.

- Trustee Bellina welcomed the new trustees.
- Trustee Ayling acknowledged the TM Roberts Elementary seasonal concert.
- Trustee Johns acknowledged various concerts and assemblies at schools in the District (Highlands Elementary and Mount Baker Secondary).
- Trustee Bischler will be attending concerts at Steeples Elementary, Amy Woodland Elementary and Gordon Terrace Elementary.
- Chairperson McPhee will be attending the pancake breakfast at Steeples on December 16.

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

4.1.1 Jaffray Speed Zone Information

No further update at this time.

4.1.2 Student and Family Affordability Fund

Secretary Treasurer Taylor reported that the District has gathered stakeholder feedback. Funds are being distributed to families in need through different means including grocery gift cards. Concerns have been expressed on how schools will continue with providing funds to families in need on an ongoing basis.

4.2 Recommendations

4.2.1 Statement of Financial Information (SOFI)

MOTION R-22-178

Moved/Seconded by Ayling/Clarke:

THAT the Board of Education approve the School District No. 5 (Southeast Kootenay) Statement of Financial Information (SOFI) report of June 30, 2022 and submit to the Ministry of Education and Child Care.

CARRIED UNANIMOUSLY

MOTION R-22-179

Moved/Seconded by Bischler/Ayling:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED UNANIMOUSLY

5. SUPERINTENDENT'S REPORT TO THE BOARD

The Framework for Enhancing Student Learning report can be found on the School District's website at www.sd5.bc.ca.

5.1 Updates

5.1.1 School Staffing Update

Superintendent Johnson updated on activities in the District:

- Twenty school administrators registered for trauma informed practice training
- Ongoing MANDT training
- Street Data sessions

5.2 Recommendations

MOTION R-22-180

Moved/Seconded by Clarke/Madsen:

THAT the Superintendent's Report be presented as presented.

CARRIED UNANIMOUSLY

6. CHAIRPERSON'S REPORT

6.1 Updates

Nil

6.2 Recommendations

Nil

7. NEW BUSINESS

7.1 Business Arising from Delegations

Nil

8. CLOSING ROUND

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

9. ITEMS FOR INFORMATION/CORRESPONDENCE

9.1 Estate of Clarence Vincent Betts

9.2 December 19-30 - Winter Break

9.3 Next Reading of the Current Budget

9.4 Key Dates for 2023-2024 Budget

9.5 Next 1701 Data Collection

9.6 Exempt Salary Increments

9.7 Next Meeting for Collective Bargaining

10. QUESTION PERIOD

Nil

11. ADJOURNMENT

MOTION R-22-181

Moved/Seconded by Johns/Clarke:

THAT the December 13, 2022 regular public meeting of the Board of Education adjourn at 4:03 p.m.

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?

Doug McPhee, Chairperson

Nick Taylor, Secretary Treasurer