

**SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY) AND
THE CROWSNEST PASS SCHOOL DIVISION**

**CANADIAN INSTITUTE OF MINING AND METALLURGY
CROWSNEST BRANCH TRADES SCHOLARSHIP**

REGULATIONS

1. GENERAL INFORMATION:

- 1.1. The Scholarship fund was established by the Canadian Institute of Mining and Metallurgy in the amount of \$ 1,000.00 each year being transferred from the Canadian Institute Mining and Metallurgy original Scholarship fund.
- 1.2 All monies shall be held in a trust fund and shall be administered by School District No. 5 (Southeast Kootenay).
- 1.3 The Superintendent of Schools' designate and Secretary-Treasurer's designate of School District No. 5 (Southeast Kootenay), along with a Canadian Institute of Mining and Metallurgy designate shall be the official Trustees.
- 1.4 The Superintendent of Schools' designate and Secretary-Treasurer's designate of School District No. 5 (Southeast Kootenay) will be official signing officials.
- 1.5 The official Trustees in interest-bearing securities shall invest the capital amount, and the trust fund interest shall be used to provide one scholarship of \$1000.00 annually.
- 1.6 The official Trustees shall provide a yearly financial statement by October 31st, to:
 - 1.6.1 Canadian Institute of Mining and Metallurgy, District 6 Office, Vancouver, B.C., District 5, P.O. Box 3000, Sparwood, B.C. V0B 2G0

- 1.6.2 The Board of School Trustees, School District No. 5 (Southeast Kootenay)
- 1.6.3 The Crowsnest Pass School District
- 1.7 The Canadian Institute of Mining and Metallurgy Scholarship Selection Committee shall consist of:
 - 1.7.1 The Superintendent of Schools' designate, who shall be the Chairperson.
 - 1.7.2 The Secretary-Treasurer's designate of School District No. 5 (Southeast Kootenay)
 - 1.7.3 The Crowsnest Pass School District Representative.
 - 1.7.4 One National Canadian Institute Mining and Metallurgy Representative (the Branch Chairman designate)
- 1.8 The Scholarship Committee shall decide annually on the recipient of the award.

2. SCHOLARSHIP FUND

The Canadian Institute of Mining and Metallurgy Trades Scholarship Fund is to be funded from the existing Canadian Institute of Mining and Metallurgy funds by the transfer of \$1,000.00 annually.

3. ELIGIBILITY

Bursaries shall be awarded to a student who:

- 3.1 Is graduating from Fernie, Sparwood, Elkford or the Crowsnest Pass.
- 3.2 Plans to enter a recognized post-secondary institution in the Trades field of which will include but are not limited to: mechanics, welding, electrician, etc.
- 3.3 Meets minimum established academic standards.

4. BASIS OF AWARD

4.1 Awards shall be made on the basis of:

4.1.1 Grade points being awarded for letter grade on the following system:

“A”	equals	4.0
“B”	equals	3.0
“C+”	equals	2.5
“C”	equals	2.0
“P”	equals	1.0

4.1.2 Communications 11 grade point to be two (2) grades lower than English 11 so they are equivalent:

“A”	equals	“C+”
“B”	equals	“C”
“C”	equals	“C-“

4.2 An interview, if deemed necessary by the Scholarship Selection Committee.

5. APPLICATIONS

5.1 Candidates for the award must make application prior to May 1, upon an application form available from each of the secondary schools.

5.2 The Principal of the Secondary School shall be responsible for supplying the final or estimated final letter grades for the subjects required for graduation.

5.3 Applications will be re-screened by the Secondary School Administration prior to submission to the Canadian Institute of Mining and Metallurgy Scholarship Committee.

6. PROCEDURES FOR AWARDS

6.1 The winner of the award shall receive a letter from the Superintendent of School’s designate indicating that he/she has won the award.

- 6.2 The letter shall be presented by the recipient to the post-secondary institution, which shall be requested to verify the enrollment in the first year of a Trades Program.
- 6.3 No monies shall be paid until this verification is received by the Superintendent of Schools' designate.
- 6.4 Upon receipt of the verification, the signing officers shall issue a cheque to the post-secondary institution for credit to the recipient's account.
- 6.5 The official Trustees shall keep a record of all Scholarship winners.

7. DEFERMENT

There will be no deferment on the part of the recipient of the Scholarship.

8. TERMINATION OF THE SCHOLARSHIP

The Scholarship may be terminated at the request of one or more of the parties.