



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)

**August 30, 2021, 12:30 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Johns (remotely)
Co-Chair Trustee Kitt (remotely)
Trustee Bellina (remotely)

Regrets: Trustee Damstrom

Board/District Staff in Attendance: Trustee Ayling
Chairperson Lento
Trustee McPhee
Trustee Turner
Trustee Whalen (remotely)
Superintendent Yardley
Secretary Treasurer Rice
Director of Instruction & Human Resources Reimer
Director of Instruction & Innovation Casault
Director of Student Learning & Aboriginal Education Tichauer
Executive Assistant, (Recorder) Gronlund

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The public Finance/Operations/Personnel Committee meeting of August 30, 2021 was called to order at 11:32 a.m. by Co-chair Trustee Kitt.

1.2 Approval of the Agenda

Additions: **5.3 Select Standing Committee Presentation**

Moved/Seconded by Johns/Bellina:

THAT the agenda of the public Finance/Operations/Personnel Committee meeting of August 30, 2021, be approved as amended.

1.3 Approval of the Minutes

Approval of the minutes of May 31, 2021.

Moved/Seconded by Johns/Bellina:

THAT the minutes of the public Finance/Operations/Personnel Committee meeting of May 31, 2021 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Long Range Facility Plan/School Life Cycle Funding

Secretary Treasurer Rice advised the Board that the process for the Long Range Facility Plan has not started. The process of seeking a service provider is underway. The plan is to have the service provider selected and working on this plan in the Fall.

The emphasis will be the Cranbrook area with school life cycle funding included in the Long Range Facility Plan along with site acquisitions and site development to name a few.

This item will move to in-camera to discuss service providers further.

3. PRESENTATIONS

Nil.

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Health and Safety

Secretary Treasurer Rice delivered an in depth review of the new safety protocols for the school start up.

Highlights included:

- Daily health checks will continue to be required.
- Daily deep clean in schools will take place once per day. This direction came from BC Centre for Disease Control (BCCDC), Provincial Health Officer, and WorkSafe BC.
- COVID-19 cases will continue to be directed by Public Health.
- District employees do not have the authority to enquire if anyone is vaccinated or not.
- Local regional case counts are being monitored and our Interior Health officer could overwrite any protocols we have in place if required.
- Provincial vaccination cards do not apply within our brick and mortar schools. We are waiting for confirmation if vaccination cards are required by establishments when students and staff are on a school event outside of the brick and mortar schools.
- The facility rentals of our schools will be on hold until early October where we can assess how September goes and see how our environment does.

4.2.1 September Start Up

Superintendent Yardley noted that there will be a one page document outlining the new COVID-19 protocols communicated to staff, parents and students before the start of school.

The district has been informed by Interior Health that they will be holding vaccination clinics in some of our schools this Fall. These clinics will be held through out the province where the vaccination rates are lower. We are waiting for clarification as to whether these clinics are open to staff and students only or to the whole community. We will communicate the clinic schedule to the parents once this information is available.

Chair Lento expressed that communication is the key. Superintendent Yardley will keep the Board informed of any updates.

The schools will no longer have a steady supply of masks for every staff and student. There will be some available for the those who forget their masks. This information will be provided to parents.

The Board will accept written submissions only from anti mask groups wanting to make a presentation to the Board.

5. NEW BUSINESS

5.1 2021-22 Board and Committee Meeting Schedule - Locations Update

RECOMMENDATION A

Moved/Seconded by Johns/Bellina:

THAT the Board approve the meeting locations in the 2021-22 Board and Committee Meeting Schedule.

5.2 Update to 2021-2022 School Calendar

Secretary Treasurer informed the Board that the new National Day for Truth and Reconciliation Statutory Holiday on September 30th, 2021 was added to the 2021-2022 approved school calendar.

5.3 Select Standing Committee Presentation

Trustee Johns will be presenting on August 31, 2021 to the Select Standing Committee. A copy of the presentation has been submitted to the committee and to the Board.

6. ACTION ITEMS FOR FUTURE MEETINGS

6.1 Jaffray - Ministry of Transportation (safe crossing on Hwy 3)

6.2 Staff Travel Summary Report Review

6.4 Innes Avenue Development

This item will be included in the Long Range Facility Plan this Fall.

6.5 School Site Acquisition

This item will be included in the Long Range Facility Plan this Fall.

7. CORRESPONDENCE (File Folder)

7.1 District Occupational Health and Safety Advisory Committee Minutes

7.2 Travel Summary Report

7.3 Trustee Professional Development

7.4 Monthly Finance Report

8. ADJOURNMENT

Moved/Seconded by Johns/Bellina:

THAT the public Finance/Operations/Personnel Committee meeting of August 30, 2021 adjourned at 12:16 p.m.