



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - POLICY MEETING**

**August 30, 2021, 11:30 a.m.  
Cranbrook Board Office**

Committee Members in  
Attendance:

Co-Chair Trustee Turner  
Co-Chair Trustee Ayling  
Trustee Whalen (remotely)  
Trustee McPhee

Board/District Staff in  
Attendance:

Chairperson Lento  
Trustee Bellina (remotely)  
Trustee Johns (remotely)  
Trustee Kitt (remotely)  
Superintendent Yardley  
Secretary Treasurer Rice  
Director of Student Learning and Aboriginal Education Tichauer  
Director of Student Learning and Innovation Casault

Executive Assistant (Recorder) Nixon

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The Policy Committee meeting of August 30, 2021 was called to order at 10:46 a.m. by Co-Chair Trustee Turner.

**1.2 Approval of the Agenda**

Moved/Seconded by Ayling/McPhee:

THAT the agenda for the Policy Committee meeting of August 30, 2021 be approved as amended.

Addition:

**5.2** Order of Business at all Regular Meetings [Policy 7 – Board Operations](#)  
(Sec. 3.6)

### **1.3 Approval of the Minutes**

Moved/Seconded by McPhee/Whalen:

THAT the minutes of the Policy Committee meeting of May 31, 2021, be approved as circulated.

## **2. BUSINESS ARISING FROM PREVIOUS MEETING**

## **3. PRESENTATIONS**

## **4. REPORTS**

## **5. NEW BUSINESS**

### **5.1 Board Annual Work Plan**

The Board reviewed [Policy 2 Appendix A – The Board Annual Work Plan](#) for Regular Board Meeting Agenda Items.

Chairperson Lento suggested that following the Sloan Model, the Board needs to review the Board Annual Work Plan in a separate half (0.5) day session. He asked that Superintendent Yardley select a date to do this review.

Superintendent Yardley will meet with the Board on September 23, 2021, from 12:30-4:00 to review the Board Annual Work Plan.

### **5.2 Order of Business at all Regular Meetings**

Chairperson Lento reviewed the order of business at all regular board meetings as described in [Policy 7 – Board Operations](#) (Sec. 3.6):

1. Commencement of Meeting
2. Call to Order
3. Greeting
4. Chairperson's Opening Remarks and Recognitions
5. Opening Round
6. Consideration and Approval of the Agenda
7. Approval of the Minutes
8. Receipt of Records of Closed Meetings
9. Receiving of Delegations/Presentations
10. Committee Reports/Trustee Representative Reports
11. Secretary Treasurer's Report to the Board
12. Superintendent's Report to the Board
13. Chairperson's Report
14. New Business
15. Closing Round
16. Items for Information/Correspondence
17. Question Period
18. Late Items
19. Adjournment

Chairperson Lento explained the Opening Round (Agenda Item 5) as an expression of gratitude by each Trustee and District Management staff. Trustees and District Management are requested to limit to just one expression of gratitude. The Closing Round is a final opportunity for Trustees and District Management to make a comment about the meeting.

Opening and Closing Rounds will not be part of the formal Minutes.

The Opening and Closing Rounds will go in the direction of left to right from the Chairperson as suggested by Co-Chair Trustee McPhee. Directions and information will be provided to Trustees and District Management that are present in the meeting remotely. Every individual will have an opportunity to pass.

Director Tichauer also added that the Opening (Agenda Item 5) and Closing Rounds (Agenda Item 15) are not debate points but rather are items of reflection.

Trustee bouquets will still be a part of the regular board meetings and will be presented in Trustee Representative Reports (Agenda Item 10).

Question Period (Agenda Item 17) will not be open to chatrooms for individuals on Teams or Zoom (or any remote meeting platform).

Director Tichauer will invite Bonnie Harvey or Don Sam to the September 14 Board Meeting. One of these individuals from the Nation will give the Greeting (Agenda Item 3).

**6. ACTION ITEMS FOR FUTURE MEETINGS**

**7. CORRESPONDENCE**

**8. ADJOURNMENT**

Moved/Seconded by McPhee/Ayling:

THAT the meeting be adjourned at 11:13 a.m.