



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)

**August 29, 2022, 1:00 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Chris Johns
Co-Chair Trustee Kathryn Kitt (remotely)
Trustee Bev Bellina (remotely)
Trustee Krista Damstrom

Board/District Staff in Attendance: Trustee Trina Ayling
Chairperson Frank Lento
Trustee Doug McPhee
Trustee Patricia Whalen
Secretary Treasurer Nick Taylor
Superintendent Viveka Johnson
Director of Instruction and Human Resources Brent Reimer
Director of Student Learning and Innovation Diane Casault
Director of Student Learning and Aboriginal Education Jason Tichauer
Executive Assistant (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The public Finance/Operations/Personnel Committee meeting of August 29, 2022 was called to order at 11:01 a.m. by Co-Chair Trustee Johns.

1.2 Approval of the Agenda

Moved/Seconded by Damstrom/Bellina:

THAT the agenda of the public Finance/Operations/Personnel Committee meeting of August 29, 2022 be approved as circulated.

1.3 Approval of the Minutes

Approval of the minutes from May 30, 2022

Moved/Seconded by Kitt/Damstrom:

THAT the minutes of the public Finance/Operations/Personnel Committee meeting of May 30, 2022 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Review Board and Committee Schedule

Review and discussion on upcoming Board of Education and Standing Committee meeting schedules and locations.

RECOMMENDATION A:

Moved/Seconded by: Bellina/Damstrom:

THAT the location of the Board of Education meetings on October 11, 2022 be amended to Cranbrook;

and further,

THAT the location of the Committee meetings on October 24, 2022 be amended to Cranbrook.

3. PRESENTATIONS

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Health and Safety

Secretary Treasurer Taylor reported that there were no significant updates to COVID-19 measures. Wearing of masks will continue to be optional for students, staff and visitors in School District No. 5 facilities.

Discussion regarding ventilation and the purchase of the new portable air purifiers and filters for classrooms and other areas in schools. Secretary Treasurer Taylor also advised the Committee that funds had been put aside to replace filters in all of the units as required.

Board of Education Chairperson Lento expressed appreciation to custodial and operations staff for back-to-school preparation of facilities.

4.2 Superintendent

Nil

4.3 Budget 2023 Consultation Report

Co-Chair Johns expressed appreciation to Secretary Treasurer Taylor, District Principal Verbeurgt and Executive Assistant Nixon for assistance in preparation for the presentation to the Select Standing Committee in June. He also reviewed Recommendations 159-175 and advised the Committee that the full list of Select Standing Committee Recommendations were available to the Committee upon request.

5. NEW BUSINESS

Nil

6. ACTION ITEMS FOR FUTURE MEETINGS

6.1 Staff Travel Summary Report Review

7. CORRESPONDENCE

7.1 District Occupational Health and Safety Committee Minutes

Minutes from the District Occupational Health and Safety Committee were reviewed.

The District Occupational Health and Safety Committee will be working with Occupational Health and Safety on Level 1, 2 and 3 Risk Assessment training.

7.2 Finance Report

Secretary Treasurer Taylor reviewed the Operating Budget by Program report submitted to the Committee.

7.3 Trustee Professional Development

Secretary Treasurer Taylor explained Professional Development allocation for Trustees submitted to the Committee.

7.4 Staff Travel Summary

Discussion regarding Staff Travel Summary submitted to the Committee.

7.5 Jaffray Speed Zone Letter

Trustee Damstrom reported that the Regional District of East Kootenay (RDEK) is looking to reduce the speed zone through Jaffray from 70 km/hour to 60 km.

Secretary Treasurer Taylor further advised that an email was received on July 15, 2022 from the Department of Transportation. This email will be included in the agenda for Board of Education Public meeting on September 13, 2022.

RECOMMENDATION B:

Moved/Seconded by: Johns/Damstrom:

THAT Secretary Treasurer Taylor follow up with the RDEK on the correspondence of May 18, 2022 regarding the Speed Reduction on Highway 3, Jaffray.

8. ADJOURNMENT

Moved/Seconded by Damstrom/Kitt

THAT the public Finance/Operations/Personnel Committee meeting of August 29, 2022 be adjourned at 11:24 a.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?