



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - STUDENT SERVICES MEETING**

**August 28, 2023, 1:30 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Trina Ayling
Co-Chair Trustee Sarah Madsen
Trustee Alysha Clarke
Trustee Chris Johns

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Bev Bellina
Trustee Irene Bischler
Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Student Learning and Innovation Diane Casault
Director of Student Learning and Aboriginal Education Jason Tichauer
District Principal of Student Services Darcy Verbeurgt
District Principal Early Learning and Child Care Laura-Lee Phillips
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Ayling called the Student Services Committee meeting of August 28, 2023, to order at 2:12 p.m.

1.2 Approval of the Agenda

Moved/Seconded by Johns/Clarke:

THAT the agenda for the Student Services Committee meeting of August 28, 2023, be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by Clarke/Johns:

THAT the minutes of the Student Services Committee meeting of May 29, 2023, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. PRESENTATIONS

Nil

4. REPORTS

Nil

5. NEW BUSINESS

Nil

6. ACTION ITEMS FOR FUTURE MEETINGS

- District Principal of Student Services Verbeurgt to provide preliminary 1701 numbers (designations) for September 30, 2023 at next committee meeting
- The development of an in-district response training program to replace Mandt. (This will be an ongoing agenda item under Business Arising.)
- Speech Language Pathologist update (ongoing)

7. CORRESPONDENCE

Nil

8. ADJOURNMENT

Moved/Seconded by Johns/Madsen:

THAT the August 28, 2023, Student Services Committee meeting adjourn at 2:47 p.m.

Have we effectively addressed the needs of our most vulnerable students and their families?