



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**April 9, 2024, 3:00 p.m.
Cranbrook Board Office**

Present: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Irene Bischler
Trustee Alysha Clarke
Trustee Nicole Heckendorf
Trustee Chris Johns
Trustee Sarah Madsen (remotely)
Trustee Wendy Turner (remotely)

Regrets: Trustee Bev Bellina

Staff Present: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault
Operations Manager Joe Tank
District Principal Student Services Darcy Verbeurgt
District Principal Early Learning and Child Care Laura-Lee Phillips
District Vice Principal Human Resources and Health & Safety Jaslene Atwal
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson McPhee called the April 9, 2024, regular public meeting of the Board of Education to order at 3:07 p.m.

1.2 Greeting

Chairperson McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa People.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee extended condolences to the families of Maria Anne DeKolver and John Formenti.

Chairperson McPhee recognized the Frank J Mitchell Elementary School Reading Room.

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents shared a reflection of gratitude.

1.5 Consideration and Approval of Agenda

MOTION R-24-053

Moved/Seconded by Johns/Turner:

THAT the agenda for the regular public meeting of the Board of Education of April 9, 2024, be approved as circulated.

CARRIED UNANIMOUSLY

1.6 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of March 12, 2024

MOTION R-24-054

Moved/Seconded by Johns/Ayling:

THAT the minutes of the regular public meeting of the Board of Education of March 12, 2024, be approved as circulated.

CARRIED UNANIMOUSLY

1.7 Receipt of Records of Closed Meetings

MOTION R-24-055

Moved/Seconded by Heckendorf/Clarke:

THAT the Board accept the closed records of the in-camera meetings of the Board of Education of March 12, 2024.

CARRIED UNANIMOUSLY

1.8 Business Arising from Previous Minutes

Nil

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 Advocacy Education Committee

No meeting in March

3.2 Policy Committee

No meeting in March

3.3 Student Services Committee

No meeting in March

3.4 Finance Operations Personnel Committee

No meeting in March

3.5 BCSTA /Provincial Council

No report for March

3.6 Communications Media Committee

No report for March

3.7 Mount Baker Secondary School Replacement Committee

No report for March.

Trustee Johns reminded the public that BCSTA dignitaries will be visiting Mount Baker Secondary School and touring Cranbrook on April 29, 2024.

MOTION R-24-056

Moved/Seconded by Johns/Bischler:

THAT the report of the Mount Baker Secondary School Replacement Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.8 Key City Theatre

Trustee Ayling provided a report included in the agenda package.

MOTION R-24-057

Moved/Seconded by Ayling/Johns:

THAT the report of the Key City Theatre Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.9 Legacy of Learning

Trustee Johns reviewed the report included in the agenda package.

MOTION R-24-058

Moved/Seconded by Johns/Bischler:

THAT the Board accept the Legacy of Learning report.

CARRIED UNANIMOUSLY

3.10 French Immersion Update

No report for March

3.11 Traffic Safety Committee

No report for March

3.12 Trustee Reports/Bouquets

Trustees reported on their activities for the month.

- Trustee Clarke acknowledged the new district-wide reading assessment.
- Trustee Heckendorf acknowledged a Physical Education teacher at Fernie Secondary.
- Trustee Ayling and Johns acknowledged the work of the executive assistant and receptionist at the Cranbrook Board Office.

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

4.1.1 Student and Family Affordability Fund

Secretary Treasurer Taylor reported that the District will receive targeted funds of \$150,000. These funds will be available immediately.

4.2 Recommendations

MOTION R-24-059

Moved/Seconded by Heckendorf/Clarke:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED UNANIMOUSLY

5. SUPERINTENDENT'S REPORT TO THE BOARD

The Framework for Enhancing Student Learning report can be found on the School District's website at www.sd5.bc.ca.

5.1 Updates

5.1.1 Child Care

District Principal Phillips provided the following update:

- New Spaces Funding news expected to be released in the upcoming weeks
- Status of licencing of child care spaces in Fernie Learning Centre
- Ready, Set, Learn events in both Cranbrook and the Elk Valley
- Kindergarten orientation days in both Cranbrook and the Elk Valley

5.1.2 Framework for Enhancing Student Learning (FESL)

Superintendent Johnson provided an update on the FESL meeting held in Fernie on April 5, 2024.

5.1.3 Strategic Planning Process

Superintendent Johnson will continue strategic planning work with the Board of Education. The next working session is on May 9, 2024.

5.2 Recommendations

MOTION R-24-060

Moved/Seconded by Johns/Ayling:

THAT the Superintendent's Report be accepted as presented.

CARRIED UNANIMOUSLY

6. CHAIRPERSON'S REPORT

6.1 Updates

The Capital Plan Bylaw was approved and passed in three readings on April 9, 2024, as reported by Chairperson McPhee.

The Board of Education will be reviewing the 2024/2025 Budget during the month of April with Secretary Treasurer Taylor and Superintendent Johnson. The scheduled working sessions are April 11 and 25, 2024. An additional session has been scheduled for May 10, 2024, if required.

6.2 Recommendations

MOTION R-24-061

Moved/Seconded by McPhee/Heckendorf:

THAT the Chairperson's report be accepted as presented.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Letter from Saanich Board Chair, Tim Dunford

The letter from the Saanich Board Chair will be sent to the Finance Operations Committee for review.

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 April 11 Budget Meeting

8.2 April 19 School Not in Session

8.3 April 18-21 BCSTA AGM

8.4 April 22 RSA Day

8.5 April 23 Committee Meetings

8.6 April 25 Budget Meeting

8.7 April 29 BCSTA Visit to District

8.8 Fernie Bylaw No. 2507 (Information Only)

8.9 Transportation of Independent School Students (Information Only)

9. QUESTION PERIOD

Public concern over the spraying the spongy moths in British Columbia. This item will be forwarded to the Advocacy Education meeting on April 23, 2024.

The issue of capacity on school buses was discussed with respect to the transportation of independent school students.

10. CLOSING ROUND

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

11. ADJOURNMENT

MOTION R-24-062

Moved/Seconded by Bischler/Heckendorf:

THAT the April 9, 2024, regular public meeting of the Board of Education adjourn at 4:15 p.m.

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?

Doug McPhee, Chairperson

Nick Taylor, Secretary Treasurer