



The Board of Education of
School District No.5 (Southeast Kootenay)
AGENDA - REGULAR PUBLIC MEETING

April 8, 2014, 5:00 p.m.
Board Office

Pages

1. COMMENCEMENT OF MEETING

1.1 Call to Order

1.2 Consideration and Approval of Agenda

M/S that the agenda for the regular public meeting of the Board of Education of April 8, 2014 be approved as [circulated / amended].

1.3 Approval of the Minutes

4

M/S that the minutes of the regular public meeting of the Board of Education of March 11, 2014 be approved as [circulated/amended].

1.4 Receipt of Records of Closed Meetings

11

M/S to accept the closed records of the in-camera meeting of the Board of Education of March 11, 2014.

1.5 Business Arising from Previous Minutes

1.5.1 My Education BC

1.6 Receiving of Delegations/Presentations

1.6.1 Mount Baker Choir

Evan Bueckert - trip to Vienna

1.6.2 Jennifer Westcott - Child and Youth Mental Health

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

12

M/S that the Board accept the report of the Advocacy/Education Committee.

2.2	Policy Committee	
	M/S that the Board accept the report of the Policy Committee.	
2.3	Finance/Operations/Personnel Committee	17
	Recommendation A	
	That the Board of Education write a letter to the Ministry regarding Community Link Funding and including past correspondence.	
	M/S that the Board accept the report of the Finance/Operations/Personnel Committee.	
2.4	Student Services Committee	20
	M/S that the Board accept the report of the Student Services Committee.	
2.5	Communications/Media Committee	23
	M/S to accept the report of the Communications/Media Committee.	
2.6	Mt. Baker Secondary School Building Replacement Committee	
	M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.	
2.7	Legacy of Learning	
	M/S to accept the Legacy of Learning report.	
2.8	Trustee Reports	24
3.	SUPERINTENDENT'S REPORT TO THE BOARD	25
	M/S that the April 8, 2014 Superintendent's Report to the Board of Education be accepted as presented.	
4.	CHAIRPERSON'S REPORT	
5.	NEW BUSINESS	
5.1	Business Arising from Delegations	
5.2	Budget Bylaw	
5.3	AFG Bylaw	29
6.	TRUSTEE BOUQUETS	
7.	ITEMS FOR INFORMATION/CORRESPONDENCE	

8. QUESTION PERIOD

9. ADJOURNMENT

M/S that the April 8, 2014 regular public meeting of the Board of Education adjourn at [time].

10. LATE ITEMS



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**March 11, 2014, 5:00 p.m.
Fernie Secondary School**

Present: Chairperson Lento
Trustee Ayling
Trustee Bellina
Trustee Brown
Trustee Damstrom
Trustee Helgesen
Trustee Johns
Trustee Whalen
L. Hauptman, Superintendent of Schools
R. Norum, Secretary Treasurer
B. Reimer, Director of Instruction/Human Resources
D. Casault, Director of Instruction/Student Learning
D. Verbeurgt, District Principal/Student Services
Gail Rousseau, Executive Assistant (Recorder)
Corinne Burns, Executive Assistant (Recorder)

Regrets: Trustee Besanger

1. COMMENCEMENT OF MEETING

1.1. Call to Order

Chairperson Lento called the March 11, 2014 regular public meeting of the Board of Education to order at 4:57 p.m.

Welcome to Corinne Burns, Executive Assistant to the Secretary Treasurer
Acknowledge Josh Dueck, Silver medal at Paralympic
Salute Gail Brown, Woman of the Year!

1.2. Consideration and Approval of Agenda

Additions: Item 5.3 Budget Presentation BCPVPA
Item 5.4 Capital Project Bylaw No. 126684 Carbon Neutral Capital
Program

Deletions:

MOTION R- 14-39

M/S that the agenda for the regular public meeting of the Board of Education of March 11, 2014 be approved as amended.

CARRIED

1.3. Approval of the Minutes

Minutes of the Public meeting of the Board of Education of February 11, 2014.

MOTION R- 14-40

M/S that the minutes of the regular public meeting of the Board of Education of February 11, 2014 be approved as circulated.

CARRIED

1.4. Receipt of Records of Closed Meetings

MOTION R- 14-41

M/S to accept the closed records of the in-camera meeting of the Board of Education of February 11, 2014.

CARRIED

1.5. Business Arising from Previous Minutes

Nil

1.6. Receiving of Delegations/Presentations

1.6.1. District Learning Centre

Diane Casault introduced ladies from the Distributed Learning Program run out of KDS at KOES and FLC in Fernie – Andrea Graham, Donna Cameron, Miriam Saville.

- Distributed Learning School for students K – 12
- 60 different grade 10-12 courses
- Accommodate students that travel, sports etc.
- This is a way for parents to be the teacher to the student and we provide the support and curriculum
- Teacher responsible for approx. 20 different courses
- Emphasis is on flexible pacing.
- Offer courses to students that have not graduated and students wanting to upgrade.
- Find them on Learn Now BC
- All courses meet all learning outcomes in the irp's.
- Eases timetabling, improves graduation rate.
- Blended learning: The new Model is about blending both worlds online and traditional combine both.

Discussion Included:

- Can provide computers etc. Come in and work through the course.
- Statistics show that numbers are growing. 5 years ago much smaller, every year growing 2008-9, 60 FTE and latest 102 FTE
- Funding is available for internet. Activities as groups are ongoing.

1.6.2. Budget Presentation - BCPVPA

Scott Holt presented the following information to the board, with Shelly Green, president of the BCPVPA in attendance

- Administration ratio to student 300-1, 350-1 for Secondary
- Funding has not changed in 13-15 years
- The time that they are giving to teachers, support workers and students is down.
- Safety and Education Leadership is neglected
- PVP, there is not enough time to put in the proper effort to survive, could be more effective with more time.

Discussion Included:

- Board supportive of the Administration in the District.
- Curriculum implementation? Assist those staff members that need help with the new curriculum.
- BCPVPA advocates to the Ministry.
- The BCPVPA was hoping the board could look into their hearts to see what needed to be done.
- Board would like options from Senior Staff.

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1. Advocacy/Education Committee

Co-chair Trustee Whalen reviewed the minutes of the February 24, 2014 meeting of the Advocacy/Education Committee.

MOTION R- 14- 42

M/S that the Board write a letter of support for the Columbia Basin Environmental Education Network (CBEEN).

CARRIED

MOTION R- 14- 43

M/S that the Board write an urgent, open letter to the Premier and Minister of Education requesting that:

1. Government directs BCPSEA and its appointed negotiator to immediately begin genuine, good-faith bargaining with the BCTF.
2. Government assure all school boards that government will take full financial responsibility for any costs arising from grievances, arbitrations and legal actions against boards that are now not in compliance with the Collective Agreements with teachers due to the recent ruling of the BC Supreme Court.
3. Government provides adequate funding to districts to enable them to be in compliance with the Collective Agreements that are now back in effect.
4. Government restore education funding to a level that enables school districts to restore all service levels to the equivalent of those provided in 2002, adjusted for enrolment and inflation.

5. Government make sincere efforts to bargain and resolution for any retroactive claims for board non-compliance with CAs due to Bill 2, 28, 27 or 22. **CARRIED**

MOTION R- 14- 44

M/S that the Board accept the report of the Advocacy/Education Committee. **CARRIED**

2.2. Policy Committee

Co-chair Trustee Damstrom reviewed the minutes of the February 24, 2014 meeting of the Policy Committee.

MOTION R- 14- 45

M/S that the Board of Education approve the revised policy 3.15 French Immersion. **CARRIED**

MOTION R- 14- 46

M/S that the Board accept the report of the Policy Committee **CARRIED**

2.3. Finance/Operations/Personnel Committee

Co-chair Trustee Johns reviewed the minutes of the February 24, 2014 meeting of the Finance/Operations/Personnel Committee.

MOTION R- 14- 47

M/S that the Board accept the report of the Finance/Operations/Personnel Committee. **CARRIED**

2.4. Student Services Committee

Co-chair Trustee Johns reviewed the minutes of the February 24, 2014 meeting of the Student Services Committee.

Policy 3.10 to be referred to the next Policy Committee Meeting.

MOTION R- 14- 48

M/S that the Board accept the report of the Student Services Committee. **CARRIED**

2.5. Communications/Media Committee

Trustee Ayling reported media releases:

Key City Theatre partnership
Woman of the year
Years of service
Jason Tichauer, Director of Student Learning and Aboriginal Education.

MOTION R- 14- 49

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.6. Mt. Baker Secondary School Building Replacement Committee
Trustee Johns

Meeting Feb 1, 2014 with chair RDEK and MP David Wilks; replacing theater with new one that would be rebuilt with new school. Presentation will be April 4th.

MOTION R- 14- 50

M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.

CARRIED

2.7. Legacy of Learning

Trustee Johns reported that we have uncovered a photo of the high school girl's hockey team in 1928. Team is with Wilson Cup. He presented a few more hockey photos mentioning that these old cups must still be out there somewhere.

He is also working with the Secretary Treasurer to bring history photos into the board rooms.

MOTION R- 14- 51

M/S to accept the Legacy of Learning report.

CARRIED

2.8. Trustee Reports

Trustees reported on their activities for the month.

3. SUPERINTENDENT'S REPORT TO THE BOARD

Superintendent Hauptman's report of March 11, 2014 included:

Superintendent's Activities -

School visits

Professional development opportunities

Regional Science Fair Apr 11 and 12th at the College of the Rockies, Cranbrook Campus

Finance/Operations Updates

Update from Director of Instruction/Student Learning

Update from District Principal/Student Services

Update from Director of Instruction/Human Resources

Update from Director of Instruction/Aboriginal Education

Important Dates for Trustees

Enrolment Report

Discussion included:

- Kootenay Regional Skills Canada. Superintendent Hauptman and Trustee Johns and Ayling attended. Ask Brian Conrad and Paul Knipe for a report.

Motion R- 14- 52

M/S that the Board ratify the appointment of Jason Tichauer as the Director of Student Learning and Aboriginal Education.

CARRIED

MOTION R- 14- 53

M/S that the March 11, 2014 Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

4. CHAIRPERSON'S REPORT

Chairperson Lento provided a verbal report including a response to the letter written to the RCMP. Passed onto Trustee Whalen for the Advocacy Committee.

MOTION R- 14- 54

M/S to accept the chairperson's report of March 11, 2014.

CARRIED

5. NEW BUSINESS

5.1. Business Arising from Delegations

Trustee Helgesen would like to see the PVP ratios on enrollment for each school.

5.2. Tech Plan Update

Mr. Norum distributed and reviewed hand out, explaining implementation in regards to the Technology Acquisition Plan. Any surplus; would be nice to dedicate it to the Tech program. 3 year replacement suggested by IBM. 5 year plan is more feasible.

Reviewing software licenses we pay for. Smart boards need yearly updates.

Scholantis -

Websites ready to go March 31, 2014

Good idea to do an in-service at the Committee meeting on Apr. 1, 2014 for trustees.

5.3. Capital Project Bylaw

- Approval for recomissioning.
- Will we get a report to see what we are going to spend the money on?
- Hire a firm to run tests on heating and air conditioning. Make sure they are running together, not against. Will it be by tender?
- Would be nice to see if it pays off when done.
- Paid out \$240,000, getting back \$160,000
- Are we committed to \$40,000? If tender is low we can put in less.
- We could realize 4-6% savings. Is it worth spending money to make less back?
- Request was submitted and chosen as the best choice that meets the needs of the district.

MOTION R- 14- 55

M/S to allow three readings of Capital Project Bylaw No. 126687, Carbon Neutral Capital Program

CARRIED UNANIMOUSLY

MOTION R- 14- 56

M/S read a first time the 11th day of March, 2014.

CARRIED

MOTION R- 14- 57

M/S read a second time the 11th day of March, 2014.

CARRIED

MOTION R- 14- 58

M/S read a third time, passed and adopted, the 11th day of March, 2014

CARRIED

6. TRUSTEE BOUQUETS

- Trustees thanked presenters.
- Fernie Secondary School for hosting the board meeting and dinner.
- Mount Baker for Pro-D day, organizers Karen Kettenacker and Brian Conrad, Kootenay Regional Skills Canada

7. ITEMS FOR INFORMATION/CORRESPONDENCE

7.1. 2014/2015 Budget Presentation

8. QUESTION PERIOD

Kate Noakes – Does our Board have a position on the regionalization of school boards? Bill Bennett chairing core review. Board has no position at this time.

10. LATE ITEMS

10.1. Capital Project Bylaw

Frank Lento, Chairperson

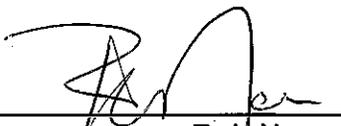
Rob Norum, Secretary Treasurer



1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

In-camera Meeting March 11, 2014

- Finance/Operations/Personnel Committee report
 - Technology Plan
 - BCeSIS
- BCPSEA Representative Report
- Superintendent's Report – legal and personnel issues
- Supreme Court Decision



Rob Norum
Secretary Treasurer



**The Board of Education of
School District No.5 (Southeast Kootenay)
Minutes - Advocacy/Education Committee**

**April 1, 2014, 9:00 a.m.
Board Office**

Committee Members
in Attendance: Co-Chair Trustee Bellina
Trustee Brown
Trustee Johns

Regrets: Co-Chair Trustee Whalen

Board/District Staff in
Attendance: Trustee Ayling
Trustee Besanger
Trustee Helgesen
Trustee Lento
Lynn Hauptman, Superintendent
Doug McPhee, Director of Instruction
Gail Rousseau, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Advocacy/Education Committee Meeting of April 1, 2014 was called to order at 9:06 a.m. by Trustee Brown.

1.2. Approval of Agenda

Additions: Item 4.3 Strategic Directions
Item 4.4 Health Accord

ADV-2014-05

M/S that the agenda of the Advocacy/Education Committee meeting of April 1, 2014 is approved as amended.

CARRIED

1.3. Approval of Minutes

Item 1.1 - Co-Chair Johns should read Trustee Johns.

ADV-2014-06

M/S that the minutes of the Advocacy/Education Committee meeting of February 24, 2014 be approved as amended.

CARRIED

2. PRESENTATIONS

nil

3. ITEMS FORWARDED FROM PREVIOUS MEETING

3.1. Letter from the RCMP (in response to our letter dated January 9, 2014)

Chairperson Lento mentioned that he received a letter from the RCMP in response to our letter dated January 9, 2014 which outlined our concerns for traffic safety around district schools. The letter summarized areas requiring attention/improvement which was agreed upon at a meeting with the City of Cranbrook.

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1. DSAC Report

There has not been a meeting since Trustee Bellina's last report of February 26. A Web Ex conference with a few DSAC students is currently being piloted for later this week.

4.2. DPAC Report

Trustee Ayling highlighted the last DPAC meeting:

- piloted Web Ex Conferencing System
- DPAC has agreed to sign a joint letter to parents re social media
- discussed Sec. 177 of School Act regarding definition of harassment
- 10 parents attended a Food Safe course in Cranbrook - all 10 passed
- Crystal Oleson will continue as Treasurer; looking at amending current bylaw to extend chair in her position
- DPAC providing CBEEN with a letter of support and \$250 donation
- parent survey results will be presented by Debbie Therrien at the next Advocacy/Education committee meeting
- sending information to parents through Principals is fine
- Legacy of Learning presenting in April

4.3. Strategic Directions

Trustee Johns handed out a draft document on strategic directions for the Board. He asked the Superintendent to give Trustees a summary of the document and for Trustees to review the document and bring comments back to the next Advocacy/Education Committee meeting. He emphasized that this

should not be a huge make-work project but rather a statement of what is right now.

Superintendent Hauptman reviewed the draft which included focus areas such as Our Students, Our Staff, Our Community & Engagement and Our Environmental Stewardship. Some of the Directions are still ongoing and some have been completed or just about completed.

A discussion included:

- values to be developed - Trustees to come back to next meeting with details of what they think the Values should be
- may want to consider including direction with the ARTS programs
- conversation needs to happen about "Our Staff" section
- working with senior citizen groups under our community and engagement - might want to include this
- this is a Board document and will help orientate new trustees elected in the fall
- this is a document that can be easily revised year to year; living document

4.4. Health Accord

The current Health Accord expired yesterday and federal health cuts will cost provinces 36 billion over in services over the next 10 years. This is going to affect our students. Trustee Ayling is suggesting we send a letter to the Federal Government expressing our concerns over yesterday's announcement. Trustee Ayling will draft the letter for discussion at the next Advocacy/Education Committee for approval at the May board meeting.

5. BCSTA LETTERS

5.1. Thank you to BCSTA

Receive and file.

5.2. BCSC Ruling & Appeal

5.2.1. SD82

Receive and file.

5.2.2. SD41

Receive and file.

5.2.3. BCSTA

Receive and file.

5.3. State of Public Education

5.3.1. SD72

Receive and file.

5.4. Funding/Bargaining

5.4.1. SD46

Receive and file.

5.4.2. SD20

Receive and file.

5.5. Stability for Students Action Plan

5.5.1. SD28

Receive and file.

5.5.2. SD22

Receive and file.

5.5.3. SD68

Receive and file.

5.6. Communication

5.6.1. SD38

Receive and file.

5.7. Select Standing Committee on Finance & Government Services

5.7.1. SD8

This letter will be referred to the next Advocacy/Education Committee meeting. Trustee Johns will research the recommendations of the Select Standing Committee on Finance and Government services with respect to the 2014 provincial budget. We may want to refer this to the Finance/Operations/Personnel meeting later that day depending on research as it pertains to the budget process i.e., rising costs for boards, cost pressures, etc. resulting in less funding available for students.

Trustee Ayling will draft a letter regarding the inadequate funding for Community Links.

6. ADJOURNMENT

The Advocacy/Education Committee meeting was adjourned at 9:47 a.m.



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**April 1, 2014, 12:30 p.m.
Board Office**

Committee Co-Chair Trustee Helgesen
Members in Co-Chair Trustee Johns
Attendance: Trustee Bellina (by teleconference)

Regrets: Trustee Whalen

Board/District Staff Trustee Ayling
in Attendance: Trustee Besanger
Trustee Brown
Chairperson Lento
Secretary Treasurer, R. Norum,
Superintendent, L. Hauptman,
Director of Instruction, B. Reimer,
Director of Student Learning, J. Tichauer,
Recorder, C. Burns

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The public Finance/Operations/Personnel Committee meeting of April 1, 2014 was called to order at 11:55 am by Co-chair Trustee Curtis Helgesen

1.2. Approval of the Agenda

Motion FOP –P 2014-5

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of April 1, 2014 be approved as circulated.

CARRIED

1.3. Approval of the Minutes

Motion FOP –P 2014-6

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of February 24, 2014 be approved as circulated.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Mr. Norum has no update on the ballot counting machine. He will contact the City of Cranbrook.

4. NEW BUSINESS

4.1. Funding Announcement

Mr. Norum distributed documents that were received from the Ministry of Education.

- Allocation \$6900 per student, no change from last year.
- What to do about holdback monies?
- Estimate what we will get back.
- Include in our budget, risky?
- We received \$300,000 more than last year; this is due to other factors, not more per student.
- Annual facility grant is increased; this will fund the PL Network.
- PL Network must be upgraded.
- Enrollment is up slightly, however secondary will decline over next few years.
- Mr. Norum expects to bring a balanced budget to the board with no catastrophic changes.

Discussion:

- Mr. Norum mentioned that most of the handouts can be found on the Ministry Website.
- Should the Board become more active in advocating for our students?
- This is our year to have our meetings with Ministry and their staff, perfect opportunity.

Recommendation A

That the Board of Education write a letter to the Ministry regarding Community Link Funding and including past correspondence.

5. ITEMS FOR INFORMATION

5.1. Safety Report

No formal report.

New Department Breakdown

- Health and Safety - Mr. Brent Reimer, staff
- School Safety Coordinator - Mr. Jason Tichauer
- Building Safety - Mr. Joe Tank

6. QUESTION PERIOD

7. ADJOURNMENT

The public Finance/Operations/Personnel Committee meeting of April 1, 2014 adjourned at 12:25 pm.



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - STUDENT SERVICES MEETING**

**April 1, 2014, 11:00 a.m.
Board Office**

Committee Members
in Attendance: Co-Chair Trustee Besanger
Co-Chair Trustee Johns
Trustee Ayling

Regrets: Trustee Whalen

Board/District Staff in
Attendance: Trustee Bellina
Trustee Brown
Trustee Helgesen
Chairperson Lento
L. Hauptman, Superintendent of Schools
D. Verbeurgt, District Principal/Student Services
J. Tichauer, Director of Student Learning/Aboriginal Education
J. Paetz, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Student Services Committee meeting of April 1, 2014 was called to order at 10:55 a.m. by Co-Chair Besanger.

1.2. Approval of the Agenda

SS-2014-05

M/S that the agenda for the Student Services Meeting of April 1, 2014 be approved with the following addition:

3.2 Presentation by Janice Reid

CARRIED

1.3. Approval of the Minutes

SS-2014-06

M/S that the minutes of the Student Services meeting of February 24, 2014 be approved as circulated.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1. Website - Early, Middle and Late Intervention Services

Discussion included:

- website has been updated to show resources at all levels
- greater focus on resources in the early years (K-3) as research shows that support and resources at this level have the greatest benefit for students
- resources include literacy, as well as numeracy and social/emotional learning (whole child)
- services/resources are applied as soon as it is determined what a child needs

3. CORRESPONDENCE AND/OR NEW ITEMS

3.1. Caseload and Workload on Student Service Teachers

Discussion included:

- continue to review/resolve issues raised in the CFTA survey in 2012
- new 8 session training has been designed for new Student Service Teachers (Mr. Verbeurgt, Ms. Lindsay-Tadey, Miss Steele and Mrs. Anderson work together to help them understand the cultural and climate, what needs to be done and when, instructional support planning tools, planning EA schedules, supporting staff/parents, websites, IEP writing, etc.)
- feedback from teachers has been remarkable
- Could the survey be done again to see how we are improving the system? (Survey was conducted by the CFTA so we would have to check with them.)
- Trustees would like a report back to this committee (possibly a joint statement from CFTA and district) showing what issues from the CFTA survey have been resolved or continue to be worked on
- Trustee Brown is still hearing that some students do not attend school full days (These situations tend to be complex - a lot of work is done with these families. Students not attending full days are usually a cooperative agreement between parents and the school and are quite often a safety issue for the student and/or others.)
- roles and responsibilities of classroom teachers, Student Service Teachers and Education Assistants
- all Student Service teachers and Education Assistants have a copy of a document which outlines their roles/responsibilities (on website under Staff Resources (a link will be put on the Parent Resources site as well).
- an additional 25% will be added to LIF for next year (approx. \$800,000)
- Ministry Press Release regarding this additional funding does not mention teachers
- continue to work with teachers on an inclusion philosophy
- large responsibility to supervise and schedule Education Assistants (additional Education Assistants hired quite often requires additional time for Student Service Teacher)
- new IEPs are dated after September 30th (last year's carries over through the fall) to allow time students to settle and review
- trying to reduce unnecessary paperwork for Student Service Teachers
- hard to keep people in positions if FTE is not full time
- try to provide training opportunities to ensure they have the knowledge and skills required for the position
- satisfied people tend to stay in the job

- have completed exit interviews to learn about reasons for departure
- talk to our long term Student Service Teachers to see what the key things are that they really like about the job
- be proactive in the recruitment of existing classroom staff

3.2. Janice Reid Presentation

Janice Reid is doing a presentation on the RSA Day – Working collaboratively to improve education for students with an Autism Spectrum Disorder.

Trustee Johns requested she do a presentation to this committee at the April 28th meeting. This request first came up from Trustee Whalen about six weeks ago. (Ms. Reid only works with early year children up to six years of age.)

Superintendent suggested a presentation from our school and district staff about the services we provide (for school age students on the Autism Spectrum), would make sense. Trustee Besanger asked for this to be added to the May committee meeting.

5. ADJOURNMENT

The Student Services meeting was adjourned at 11:45 a.m.

Communications Committee Report

Published Media release(s):

KCT MBSS Partnership

Gail Brown's Award

Retirement of Director of Instruction/Aboriginal Education & Exec. Secretary

Jason Tichauer New Director of Instruction/Aboriginal Education

Media release(s) for distribution:

Media Releases in the works:

Education funding recommendations from All Party Select Standing Committee on Finance tied to SD5 upcoming budget process

Media-Related Activities:

Gail Brown's Award on The Drive 102.9 and in the Townsman

KCT Partnership in the Townsman & E-Know Online News

Board Bids Farewell –E-Know Online News

Request from Townsman for copy of Letter sent to Minister was accomodated

Trustee Report

- DPAC mtg –Mar 12
- Thinking Like a Community Session –Mar 14
- Social Planning –Mar 17
- Welcoming and Inclusive Communities Session –Mar 31
- Youth Survey Launch –Mar 31
- Committee Day –April 1
- SD5/KCT/City presentation to RDEK –April 4
- RSA Day –April 7



School District No. 5
From the Office of the Superintendent

To: Trustees
From: Lynn Hauptman
Date: April 8, 2014
Re: Monthly Report to the Board

Purpose of this Report:

As the Board's Chief Executive Officer, the Superintendent of Schools is accountable for the day-to-day operations of the school district and for ensuring that the Board is aware of how the school district is doing in all areas of its operations.

Superintendent's Activities

School Organization

During the first week of March, school planning meetings were held with all principals. Considering the best enrolment information we have for each school along with the latest budget announcements from the Ministry of Education, preliminary decisions have been made regarding the staffing needs of each school. Brent Reimer and the Human Resources Department will begin the staffing process shortly so that we ensure the greatest stability possible for our schools in preparation for the 2014-2015 school year.

Learning Improvement Funds have been increased this year by 25% to \$795,136. This funding will be utilized in consultation and collaboration with schools and the Cranbrook/Fernie Teachers Association through conversations and recommendations on how to best meet the needs of students and reduce teacher workload.

ERASE Student Advisory and Student Voice

Nineteen BC students have been selected for the Provincial ERASE Student Advisory and will advise the Minister of Education and the Premier on bullying and other student safety issues, and will lead work on areas that they identify. Three interested students applied to be a part of this provincial committee. One student was too young and the other two students were not chosen. However, we salute their initiative.

The Student Advisory will have adult subject matter experts available to advise and guide them. The first area to explore will be on social media, and specifically provincial guidelines to help

use it ethically and responsibly. The Student Advisory group will be seeking input from all districts so our DSAC will still have an opportunity to be involved.

Meanwhile, 5 students attended the Provincial Student Voice Conference held April 4 & 5 in Vancouver. Students from Elkford and Fernie along with Keith Regular, Principal of Elkford Secondary School and Gail Rousseau, Executive Assistant attended the conference. Agenda items included a Question and Answer with the Minister of Education, Financial Literacy, Digital Citizen, A Deeper Understanding, Destination Imagination, Scholarships/Applications, and Life Beyond High School; Stories from the Field. Approximately 300 students participated from around the Province.

BC CASE Meetings

Darcy Verbeugt, Nadine Steele, Maggie Lindsay-Tadey and I attended this year's BC CASE Meeting in Vancouver. The theme this year was "A Culture of Collective Responsibility". Teams from each district were encouraged to attend.

BC CASE's goal has been to help develop the realization that 'we' need to build a shared understanding of the problems we face, and complementary solutions that help develop great schools, and better outcomes for students.

The theme of this conference is to enhance our Culture of Collective Responsibility in providing the best schooling experience we can for all our children. We work together to enable our students to walk across the Graduation Stage with dignity and plan for the future. Our team's work is to help develop a shared understanding of the learning continuum, and as a system maximize our efforts to effect positive change.

International Choral Federation and Cranbrook School Choirs

On Saturday, April 12th, 2014 the International Choral Federation (ICF) will be performing two concerts in Cranbrook at the Alliance Church at 2:30 and 7:00 pm. The exciting news is that the local "guest choir" will be our very own student choirs from Cranbrook schools. ICF is made up of choirs from Leavenworth, Yakima, and Wenatchee in Washington, and Naramata, Trail and the Bisset Singers from Cranbrook, BC. The ICF concerts moves to each community every year and it is up to the local community to choose a feature guest. The Bisset Singers felt that this would be a fabulous opportunity for our students to perform with an adult mass choice and they have been most appreciative of the music teachers and administrators' support of this endeavor. The International Choral Festival has real potential to be a special memory in the students' lives.

SD5 Sports Teams

The 2013-2014 school year has been another successful year for our teams. A considerable number of staff members and community volunteers continue to support our students in their athletic pursuits and I extend sincere appreciation for the time and expertise which is dedicated

to enable our students to learn and grow from this involvement. Congratulations to all of our student athletes!

Finance/Operations Updates:

- Funding announcement from the Ministry of Education
- Meeting with staff following spring break
- Preparing Budget materials for Board review

Update from the Director of Instruction/Human Resources

Staffing processes for the coming school year are under way with final budgetary decisions being made in the next few weeks. Any necessary district initiated transfers of continuing teaching staff to meet budgetary requirements will occur after final decisions are determined. In addition, continuing teacher initiated transfer requests will be considered prior to the post and fill process for next year's available teaching positions.

CUPE staffing processes will begin in the latter part of May and will continue through the summer as required.

We continue to advertise for TTOC positions on going and for the next school year. TTOC applicants with specialties in French Immersion, Student Services, Industrial Education and Counselling will be given special consideration.

Update from the District Principal of Student Services

Along with several alternate education staff and principals from SD5, Darcy Verbeurgt attended the Alternate Education Conference in Vancouver. They came back with affirmations that we are doing many things right in our programs. We also picked up a couple of ideas to work on.

Darcy also attended a POPEI (Provincial Outreach Program – Early Intervention) directors meeting in February. In its infancy, we are expecting a great network of sharing to develop across the province to improve early intervention in the Primary years.

Several planning meetings, website development and spring break occupied much of March. Darcy will be attending a mental health promotion and prevention meeting in Fernie, as well as a collaborative session focusing on the improvement of mental illness services in the East Kootenys. The Regional Science Fair is on April 11 and 12 at the College of the Rockies.

Important Dates for Trustees:

Minister Fassbender's visit – April 22
Committee Meetings – April 28 – Cranbrook
BCSTA AGM – April 24-27

School District 5 Enrolment - April, 2014

School	Student Funded FTE Feb.01.14	Student FTE Apr.8.14	Difference
Amy Woodland Elementary	247	252	5
Elkford Elem/Secondary	162.75	161.25	-1.5
Fernie Secondary	295	295	0
Frank J. Mitchell Elementary	344	346	2
Gordon Terrace Elementary	282	282	0
Highlands Elementary	241	244	3
Isabella Dicken Elementary	349	350	1
Jaffray Elem. Junior Secondary	169	169	0
Kootenay Discovery School	32.12	10	(22)
Kootenay Educational Services	59	64.25	5.25
Kootenay Orchards Elementary	229	227	(2)
Laurie Middle	302	299	-3
Mount Baker Secondary	862.25	857	(5)
Parkland Middle	467.76	470.75	2.99
Pinewood Elementary	113	113	0
Rocky Mountain Elementary	233	236	3
Sparwood Secondary	249.62	247.125	(2)
Steeples Elementary	142	136	-6
T.M. Roberts Elementary	357	354	(3)
Total District	5136.5	5113	-23

**CAPITAL PROJECT BYLAW – PROJECT NO. 126739
ANNUAL FACILITY GRANT**

A BYLAW by the Board of Education of School District No. 5 (Southeast Kootenay) (hereinafter called the "Board") to adopt a Capital Project.

WHEREAS in accordance with provisions of the *School Act*, the Minister of Education (hereinafter called the "Minister") has approved a capital plan of the Board.

NOW THEREFORE the Board agrees to the following:

- a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement (where required);
- b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The capital project of the Board approved by the Minister and specifying a maximum expenditure of \$1,124,996 for Project No.126739 is hereby adopted.
- 2. This bylaw may be cited as "School District No. 5 (Southeast Kootenay) Capital Project Bylaw 126739".

READ A FIRST TIME the 8th day of April, 2014.

READ A SECOND TIME the 8th day of April, 2014.

READ A THIRD TIME, PASSED and ADOPTED the ___ day of _____ 2014.

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 5 (Southeast Kootenay) Capital Project Bylaw 126739, adopted by the Board the ___ day of _____, 2014.

Secretary Treasurer