



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**April 24, 2017, 12:00 p.m.
Board Office**

Committee Members in Attendance: Trustee Johns (Co-chair)
Trustee Bellina

Regrets: Trustee Helgesen (Co-chair)
Trustee Whalen

Board/District Staff in Attendance: Trustee Ayling
Trustee Blumhagen
Trustee Brown
Chairperson Lento
Trustee McPhee
Superintendent of Schools, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Student Learning/Aboriginal Education, J. Tichauer
Director of Student Learning and Innovation, D. Casault
District Principal of Technology and Informative Learning, J. Roberts
District Principal/Student Services, D. Verbeurgt
Recorder, Sandy Gronlund

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-chair Johns acknowledged that we are on the traditional lands of the Ktunaxa people.

The public Finance/Operations/Personnel Committee meeting of April 24, 2017 was called to order at 11:52 a.m. by Co-Chair Trustee Johns.

1.2 Approval of the Agenda

Additions: **4.3.1 Audit Tender**

The agenda of the public Finance/Operations/Personnel Committee meeting of April 24, 2017 is approved as amended.

1.3 Approval of the Minutes

No meeting in March.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

3. DELEGATIONS/PRESENTATIONS

4. NEW BUSINESS

4.1 Budget Update

Mr. Norum reported the budget is a work in process.

- More work on composition to be done
- Elementary schools require 9 additional classrooms
- Secondary schools to be determined
- 10.4 FTE more Elementary teaching staff to date
- 13 FTE more Secondary teaching staff to date
- Cost per FTE Teacher with benefits is \$103,000/year

Mr. Norum and Superintendent Hauptman explained where they are at meeting the requirements with class size and composition.

4.2 Flashing Lights (Schools)

A letter was distributed on behalf of Trustee Whalen from a parent/member of the Steeples school PAC regarding the possibility of installing flashing lights at all Cranbrook schools especially Steeples school.

Trustee Alying shared that the City of Cranbrook and Regional District would make the final decision. Trustees would like to see flashing lights at every school.

RECOMMENDATION A

M/S that Mr. Norum research the cost of installing flashing lights at each of the SD 5 Schools in partnership with the Municipalities and Regional District of East Kootenay.

Superintendent Hauptman would like to delay looking into this for a future date as Mr. Norum is working on budget and class size composition.

4.3 Finance Report

4.3.1 Audit Tender

The Audit tender will close noon on April 28, 2017. The contract will be for a three-year period commencing 2017 year. The Auditor General will be involved with the 2019 school year Audit along with the company awarded this tender.

4.4 IEP Letter

Discussion regarding this letter was held at the Student Services Committee meeting.

RECOMMENDATION B

M/S that the Board defer the presentation by the Student Services Coordinators to the September Committee meeting.

4.5 Mileage Compensation Increase

As part of the teachers' collective agreement, beginning May 1, 2017, the mileage rate will increase to .53/km. Mr. Norum asked the Trustees to consider the same increase across the District.

RECOMMENDATION C

M/S that the Board approve the mileage rate of .53/km across the District effective July 1, 2017.

5. ITEMS FOR INFORMATION

5.1 District Occupational Health and Safety Advisory Committee

5.1.1 Minutes January 26, 2017

6. QUESTION PERIOD

7. ADJOURNMENT

The public Finance/Operations/Personnel Committee meeting of April 24, 2017 adjourned at 12:25 p.m.

8. LATE ITEMS