



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**April 23, 2018, 12:30 p.m.  
Board Office**

Committee Members in Attendance:	Trustee Helgesen (Co-chair) Trustee Johns (Co-chair) Trustee Bellina - phone
Board/District Staff in Attendance:	Trustee Brown Chairperson Lento Trustee McPhee Trustee Whalen Superintendent of Schools, L. Hauptman Secretary Treasurer, R. Norum Director of Instruction/Human Resources, B. Reimer Director of Student Learning/Aboriginal Education, J. Tichauer Director of Student Learning and Innovation, D. Casault District Principal/Student Services, D. Verbeurgt District Principal/Technology, J. Roberts Sandy Gronlund, Executive Assistant (Recorder)
Regrets:	Trustee Ayling Trustee Blumhagen

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Co-Chair Trustee Helgesen call the public Finance/Operations/Personnel Committee meeting of April 23, 2018 to order at 12:40 p.m.

**1.2 Approval of the Agenda**

The agenda of the public Finance/Operations/Personnel Committee meeting of April 23, 2018 was approved as circulated.

**1.3 Approval of the Minutes**

The Minutes of the Finance/Operations/Personnel Committee Meeting of February 26, 2018 was approved as circulated.

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**3. DELEGATIONS/PRESENTATIONS**

Nil

**4. NEW BUSINESS**

**4.1 Board Meeting Dates 2018-2019**

**RECOMMENDATION A**

M/S that the Board receive the Board Meeting Dates for 2018-19.

With the Election on October 20, 2018, notification of new Trustees may not be received in time for the October 29<sup>th</sup> Committee meeting. A decision will be made regarding the October Committee meeting closer to that time.

**5. ITEMS FOR INFORMATION**

**5.1 Financial Report**

Mr. Norum reviewed the Financial Report "Operating Budget by Program" as at April 16, 2018 with the Board. The expenditures are all within budget except the Maintenance of Grounds program which shows a deficit. This deficit is from the large amount of snow removal done over winter. We still have the sweeping and sand removal to complete.

Mr. Norum will let the Board know the cost for the sweeping and sand removal.

**5.2 Budget - March 14, 2018 Announcement**

The "Estimated Operating Grants" for 2018/19 indicates the basic allocation per student is up \$122. The other grants listed are also up from last year's rate.

Mr. Norum would like to see the Classroom Enhancement fund be included in the Operating Grants in the future along with the Transportation Grant.

The cost of repairing the Drama and Music room at Mount Baker Secondary School at the same time the Key City Theatre repairs is almost \$400,000. Mr. Norum has asked the Ministry of Education to cover this cost but was denied as funds have already been allocated elsewhere and there are no more funds available.

**RECOMMENDATION B**

M/S that the Board write a letter to the Ministry of Education to petition for the \$382,250 estimated cost for repairs to the Mount Baker Secondary School Drama and Music rooms and bring to the May 8, 2018 Board meeting.

The Columbia Basin Trust, the City of Cranbrook, and School District 5 are funding the Phase 1 repairs to the Key City Theatre. The Board would like to be on record stating that repairs to Mount Baker Secondary Drama/Music rooms are in need of repairs.

The 2018/19 Budget is in a \$300,000 deficit right now but Mr. Norum is confident he will be able to balance the budget.

**5.3 Estimated Operating Grants - 18/19**

Mr. Norum distributed the "Overview of the 2018/19 Operating Grant Allocation Formula" to the Board. This document covers how the Grants in the District are allocated.

The estimated allocations are adjusted after each enrolment count, September 30<sup>th</sup>, February and May.

**6. QUESTION PERIOD**

Nil

**7. LATE ITEMS**

Nil

**8. ADJOURNMENT**

The public Finance/Operations/Personnel Committee meeting of April 23, 2018 adjourned at 1:05 p.m.