



The Board of Education of
School District No.5 (Southeast Kootenay)
AGENDA - REGULAR PUBLIC MEETING

April 14, 2020, 2:15 p.m.

Meeting via Zoom

Pages

1. COMMENCEMENT OF MEETING

1.1 Call to Order

I want to acknowledge that we have gathered here in the Homelands of the Ktunaxa people.

1.2 Consideration and Approval of Agenda

M/S that the agenda for the regular public meeting of the Board of Education of April 14, 2020 be approved as [circulated / amended].

1.3 Approval of the Minutes

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M/S that the minutes of the regular public meeting of the Board of Education of March 10, 2020 be approved as [circulated/amended].

1.4 Receipt of Records of Closed Meetings

11

M/S to accept the closed records of the in-camera meeting of the Board of Education of March 10, 2020.

1.5 Business Arising from Previous Minutes

1.6 Receiving of Delegations/Presentations

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

No meeting in March.

2.2 Policy Committee

No meeting in March.

2.3 Student Services Committee

No meeting in March.

2.4 Finance/Operations/Personnel Committee

No meeting in March.

2.5 BCSTA /Provincial Council

M/S to accept the report of the BCSTA/Provincial Council.

2.6 Communications/Media Committee

M/S to accept the report of the Communications/Media Committee.

2.7 Mount Baker Secondary School Replacement Committee

M/S to accept the report of the Mount Baker Secondary School Replacement Committee.

2.8 Key City Theatre

Trustee McPhee

M/S to accept the report of the Key City Theatre.

2.9 Legacy of Learning

M/S to accept the Legacy of Learning report.

2.10 French Advisory

Trustee Whalen

M/S to accept the French Advisory report.

2.11 Trustee Reports

3. SECRETARY TREASURER'S REPORT TO THE BOARD

Reporting on (finances/budget, capital projects, facilities, operations/maintenance/transportation)

3.1 Ministry Guiding Principle No. 1

Ensure a healthy and safe environment for all students, families and employees.

3.2 Budget Update

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3.3 Draft 2020-21 Regular Public, In-camera and Committee Meeting Dates

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M/S that the April 14, 2020 Secretary Treasurer's report be accepted as presented.

4. SUPERINTENDENT'S REPORT TO THE BOARD

4.1 Ministry Guiding Principle No. 2

Provide the services needed to support children of our essential workers.

4.2 Ministry Guiding Principle No. 3

Support vulnerable students who may need special assistance.

4.3 Ministry Guiding Principle No. 4

Provide continuity of educational opportunities for all students.

M/S that the April 14, 2020 Superintendent's Report to the Board of Education be accepted as presented.

5. CHAIRPERSON'S REPORT

6. NEW BUSINESS

6.1 DPAC Meetings

6.2 Business Arising from Delegations

7. TRUSTEE BOUQUETS

8. ITEMS FOR INFORMATION/CORRESPONDENCE

9. QUESTION PERIOD

10. LATE ITEMS

11. ADJOURNMENT

M/S that the April 14, 2020 regular public meeting of the Board of Education adjourn at [time].



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - REGULAR PUBLIC MEETING

**March 10, 2020, 3:00 p.m.
Kootenay Learning Campus - Fernie**

Present:

Chairperson Lento
Trustee Ayling
Trustee Bellina – by zoom
Trustee Damstrom
Trustee Johns
Trustee Kitt – by zoom
Trustee McPhee
Trustee Turner
Trustee Whalen

Staff Present

Superintendent, S. Yardley
Secretary Treasurer, A. Rice
Director of Instruction/Human Resources, B. Reimer
Director of Student Learning/Aboriginal Education, J. Tichauer
Director of Instruction/Student Learning and Innovation, D. Casault
District Principal/Student Services, D. Verbeurgt
District Principal/Transformative Learning, J. Roberts
Executive Assistant, (recorder) Sandy Gronlund

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson Lento called the March 10, 2020 regular public meeting of the Board of Education to order at 3:27 p.m. and acknowledged that we have gathered here in the Homelands of the Ktunaxa people.

Chair Lento expressed his appreciation for the tour at Isabella Dicken Elementary School this morning for trustees.

1.2 Consideration and Approval of Agenda

Additions: **1.6 2020-21 Budget Input – Jaffray**

MOTION-R-20-35

M/S that the agenda for the regular public meeting of the Board of Education of March 10, 2020 be approved as amended.

CARRIED

1.3 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of February 11, 2020.

MOTION-R-20-36

M/S that the minutes of the regular public meeting of the Board of Education of February 11, 2020 be approved as circulated.

CARRIED

1.4 Receipt of Records of Closed Meetings

MOTION-R-20-37

M/S to accept the closed records of the in-camera meeting of the Board of Education of February 11th and 25th, 2020.

CARRIED

1.5 Business Arising from Previous Minutes

Nil.

1.6 Receiving of Delegations/Presentations

Trustee Damstrom shared the 20/21 budget input from the Jaffray School shop class.

With the ever growing demand for technology in the work place, it would be a great benefit to the students to learn to work with equipment they may one day be using in the work place. The following equipment would benefit the growing number of students in the shop classes at Jaffray School.

- New table saw as currently there is only one table saw so it creates a line up of students waiting to use it.
- Computer Numerical Control Machinery which is used in all parts of industry and manufacturing.
- A new pass thru drum sander to replace the older sander that does not sand the boards evenly and would be very beneficial in the students finished products.

MOTION-R-20-38

M/S that the Board approve forwarding the Jaffray School Shop budget input to the Secretary Treasurer for consideration in the 2020-21 budget.

CARRIED

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

Co-chair Trustee Whalen reviewed the minutes of the February 24, 2020 meeting of the Advocacy/Education Committee.

MOTION-R-20-39

M/S that the Board accept the report of the Advocacy/Education Committee.

CARRIED

2.2 Policy Committee

Co-chair Trustee Turner reviewed the minutes of the February 24, 2020 meeting of the Policy Committee.

MOTION-R-20-40

M/S that the Board accept the report of the Policy Committee.

CARRIED

2.3 Student Services Committee

Co-chair Trustee McPhee reviewed the minutes of the February 24, 2020 meeting of the Student Services Committee.

MOTION-R-20-41

M/S that the Board accept the report of the Student Services Committee.

CARRIED

2.4 Finance/Operations/Personnel Committee

Co-chair Trustee Kitt reviewed the minutes of the February 24, 2020 meeting of the Finance/Operations/Personnel Committee.

MOTION-R-20-42

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

CARRIED

2.5 BCSTA /Provincial Council

Trustee Bellina attended the BCSTA Provincial Council in February and has distributed her report to the trustees.

MOTION-R-20-43

M/S to accept the report of the BCSTA/Provincial Council.

CARRIED

2.6 Communications/Media Committee

Trustee Ayling has nothing new to report.

MOTION-R-20-44

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.7 Mount Baker Secondary School Replacement Committee

Trustee Johns, Secretary Treasurer Rice and Operations Manager Mr. Tank have met to review the Assessment report completed on MBSS and are working to determine how to move forward with the replacement of MBSS. There will be more to report at the next Board meeting

MOTION-R-20-45

M/S to accept the report of the Mount Baker Secondary School Replacement Committee.

CARRIED

2.8 Key City Theatre

Trustee McPhee reported that the committee met and have been discussing grants. The next meeting is scheduled later in March.

Trustee Johns would like to see more School District 5 staff supporting the Key City Theatre events. He was happy to see there was approximately 80 people in attendance at the recent vaping presentation at the Key City Theatre.

MOTION-R-20-46

M/S to accept the report of the Key City Theatre.

CARRIED

2.9 Legacy of Learning

Trustee Johns and Anna Majkowski have a meeting scheduled in Jaffray to look at the possibility of displaying historical items at the Jaffray Community Hall. He has not received any further information from School District No. 6 regarding their interest in becoming a partner with Legacy of Learning. Trustee Kitt will look into whether the District of Elkford is interested in a display.

MOTION-R-20-47

M/S to accept the Legacy of Learning report.

CARRIED

2.10 French Advisory

Trustee Whalen updated the Board on the French Advisory committee meeting she attended.

Trustee Bellina thanked Trustee Whalen for her report.

MOTION-R-20-48

M/S to accept the French Advisory report.

CARRIED

2.11 Trustee Reports

Trustees reported on their activities for the month:

- Trustee McPhee enjoyed the presentation by Sarah Common, Hives for Humanity. Sarah is a community support worker and beekeeper; she is passionate about fostering vibrant, healthy communities.
- Trustee Johns attended the vaping presentation, the science fair, the job fair, International Women's day at the clock tower, and the PAC meetings at Highlands Elementary School and Mount Baker Secondary School.
- Trustee Bellina attended the DSAC meeting in February at the Kootenay Learning Campus in Fernie and really enjoyed that time with the students. She attended the Provincial Council in Vancouver on February 24, 2020 and attended the elections for the Sparwood Library board and was elected for another 2 years on the Board.

3. SECRETARY TREASURER'S REPORT TO THE BOARD

3.1 Budget Update

Secretary Treasurer Rice reported that we are well into the budget process. He and the district management met with the administrators of each school looking at their enrollment for next year and the Baragar forecast of enrollment. The funding announcement from the Ministry of Education will come this Friday. There will be a session with the Board soon to discuss the 2020-21 budget.

We have received approval from the Ministry of Education for the following minor capital projects in the district:

- The Elkford Secondary School roof replacement, which is actually the bus garage roof.
- Key City Theatre phase 3 and 4; mechanical and electrical upgrades.
- School bus replacement.

MOTION-R-20-49

M/S that the Board write a joint media release with the Key City Theatre Society (KCTS) regarding the minor Capital funding for upgrades to the Key City Theatre.

CARRIED

MOTION-R-20-50

M/S that at the in-camera meeting, the Board gave consent for – and carried - the three readings of the (minor) Capital Bylaw No. 2020/21-CPSD05-01 in the amount of \$1,587,903 on the 10th of March 2020.

CARRIED

This approval allows Secretary Treasurer Rice and the Chair to move forward with the tender process.

3.2 District Basketball Fundraiser

Trustee Kitt is involved in the organization of an east (Elk Valley) and west (Mount Baker Secondary School) basketball game in the district as a fundraiser. The game is expected to take place in the next six weeks. Chair Lento is looking forward to seeing students from the communities in the Elk Valley come together to make up a basketball team and play the MBSS Wild team.

Chair Lento sent his congratulations to the Fernie Secondary School Basketball team for their participation at the Provincials with a heart breaking loss in the semi finals.

3.3 Elk Valley - Bussing Review Terms of Reference (Mar 3/20)

Secretary Treasurer Rice gave an update on the bus review currently underway for the Elk Valley and South Country. The first meeting for the bus review committee was February 26, 2020 and the next one is tomorrow. This committee consists of four parents, two trustees, operation manager, transportation coordinator and the principals from Jaffray, Isabella and Rocky Mountain Schools.

The committee reviewed the "Terms of Reference" and made the following additions to the deliverables:

1. standardization of policy and processes
2. options for timely communication with parents

MOTION-R-20-51

M/S that the Board approve the Elk Valley Bussing Review Terms of Reference (TOR), as amended.

CARRIED

MOTION-R-20-52

M/S that the March 10, 2020 Secretary Treasurer's report be accepted as presented.

CARRIED

4. SUPERINTENDENT'S REPORT TO THE BOARD

The "Pathways to Learning" report can be found on the School District's website at www.sd5.bc.ca

Each district manager gave an update on their departments.

Superintendent Yardley announced that if you are traveling over spring break to check the Ministry of Health websites for the latest on the Corona Virus.

MOTION-R-20-53

M/S that the March 10, 2020 Superintendent's report be accepted as presented.

CARRIED

5. CHAIRPERSON'S REPORT

Honorary members of the BCTF should have a prominent place in our Board office as significant contributors to learning in our communities, districts and province.

Chair Lento expressed his interest in having Duane Piece present to the students in our district. He was very impressed with his presentation on youth and parents.

MOTION-R-20-54

M/S that the Board approve the use of up to \$1500 from Chairperson Lento's professional development funds to provide professional development for students.

CARRIED

6. NEW BUSINESS

6.1 Business Arising from Delegations

Nil

7. TRUSTEE BOUQUETS

Trustee McPhee was impressed with the TM Roberts science fair.

Trustee Johns thanked the Bridge Bistro in Fernie for lunch today.

Trustee Whalen thanked the staff and students at Isabella Dicken Elementary School (IDES) for the tour of their school and for the skit they put on.

Chair Lento also enjoyed the IDES students tour.

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 2020-02-26 Letter to Boards from Hon. Fleming

9. QUESTION PERIOD

Nil.

10. LATE ITEMS

Nil.

11. ADJOURNMENT

MOTION-R-20-55

M/S that the March 10, 2020 regular public meeting of the Board of Education adjourn at 4:35 p.m.

CARRIED

Frank Lento, Chairperson

Alan Rice, Secretary Treasurer



1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

In-camera Meeting March 10, 2020

- Finance/Operations/Personnel Committee report
 - Exempt Compensation
- BCPSEA Representative Report
- Superintendent's Report
 - Staffing Update
 - Pandemic Update

A handwritten signature in black ink, appearing to read 'Alan Rice'. The signature is fluid and cursive.

Alan Rice
Secretary Treasurer

Operating Budget by Program

G.L. Period Range: 202001 End Date: JULY 31, 2019 To 202010 End Date: APRIL 30, 2020

Program	Current	Year to Date	Budget	Balance	Percent
1 Instruction					
Program 02 Regular Instruction	47,392.22	23,181,138.36	35,953,440	12,772,301	35.52
Program 03 Career Preparation	289.56	98,372.76	182,144	83,770	45.99
Program 07 Library Services	417.33	759,131.56	1,177,493	418,364	35.53
Program 08 Counselling	266.09	669,629.74	1,124,701	455,071	40.46
Program 10 Special Education	287.29	7,821,230.91	11,750,690	3,929,460	33.44
Program 30 English Language Learning	372.54	100,459.47	152,900	52,440	34.30
Program 31 Aboriginal Education	1,470.26	931,369.72	1,592,635	661,269	41.52
Program 41 Administration	0.00	3,287,065.23	4,823,611	1,536,551	31.85
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Total For 1 Instruction	50,495.29	36,848,397.75	56,757,614	19,909,226	35.08
4 District Administration					
Program 11 Educational Administration	0.00	389,026.21	572,222	183,197	32.02
Program 40 School District Govt	-575.26	197,163.41	264,410	67,246	25.43
Program 41 Administration	895.47	1,077,622.33	1,437,188	359,566	25.02
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Total For 4 District Administration	320.21	1,663,811.95	2,273,820	610,009	26.83
5 Operations & Maintenance					
Program 41 Administration	0.00	253,543.74	352,383	98,840	28.05
Program 50 Maintenance Operations	28,321.18	3,577,619.63	4,891,280	1,313,664	26.86
Program 52 Maintenance Of Grounds	14,146.53	229,580.59	359,986	130,405	36.23
Program 56 Utilities	303.20	907,160.18	1,273,604	366,443	28.77
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Total For 5 Operations & Maintenance	42,770.91	4,967,904.14	6,877,253	1,909,352	27.76
7 Transportation & Housing					
Program 41 Administration	0.00	47,583.43	72,964	25,382	34.79
Program 70 Student Transportation	10,735.01	1,337,196.54	1,782,528	445,334	24.98
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Total For 7 Transportation & Housing	10,735.01	1,384,779.97	1,855,492	470,716	25.37
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Grand Total	104,321.42	44,864,893.81	67,764,179	22,899,303	33.79



Meetings of the Board of Education of School District 5 Southeast Kootenay

REGULAR PUBLIC, REGULAR IN-CAMERA AND STANDING COMMITTEES

2020-2021

<u>2020</u>	August 31	9:30 a.m.	Committee Meetings	Cranbrook
	September 15 September 28	1:00 & 3:00 p.m.	Board Meetings* Committee Meetings	Cranbrook Cranbrook
	October 13 October 26	1:00 & 3:00 p.m.	Board Meetings* Committee Meetings	Sparwood Cranbrook
	November 10 November 23	1:00 & 3:00 p.m.	Board Meetings* Committee Meetings	Cranbrook Cranbrook
	December 8	1:00 & 3:00 p.m.	Board Meetings*	Cranbrook
<u>2021</u>	January 12 January 25	1:00 & 3:00 p.m.	Board Meetings* Committee Meetings	Jaffray Cranbrook
	February 9 February 22	1:00 & 3:00 p.m.	Board Meetings* Committee Meetings	Cranbrook Cranbrook
	March 9	1:00 & 3:00 p.m.	Board Meetings*	Fernie-KLC
	April 13 April 27(Tues)	1:00 & 3:00 p.m.	Board Meetings* Committee Meetings	Cranbrook Cranbrook
	May 11 May 31	1:00 & 3:00 p.m.	Board Meetings* Committee Meetings	Elkford Cranbrook
	June 15	1:00 & 3:00 p.m.	Board Meetings*	Cranbrook

***In-camera Board meetings will begin at 1:00 p.m.**

***Public Board meetings will begin at 3:00 p.m.**

Other special public or in-camera meetings will be at the call of the Chair as per the Procedural Bylaws. The location of each meeting is to be determined by the Chairperson.

Committee Meeting Schedule – Cranbrook School Board Office

9:30 – 10:30 a.m.	Advocacy/Education
10:30 – 11:30 a.m.	Student Services
11:30 – 12:30 p.m.	Policy
12:30 – 1:00 p.m.	Public Finance/Operations/Personnel
1:00 – 1:30 p.m.	Lunch
1:30 – 2:30 p.m.	In-camera Finance/Operations/Personnel