



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING**

**Date:** April 12, 2016, 3:00 p.m.  
**Location:** Cranbrook Board Office

**Present:** Chairperson Lento  
Trustee Ayling  
Trustee Bellina  
Trustee Blumhagen  
Trustee Brown  
Trustee Johns  
Trustee McPhee  
Trustee Whalen  
Superintendent of Schools, L. Hauptman  
Secretary Treasurer, R. Norum  
Director of Instruction/Human Resources, B. Reimer  
Director of Instruction/Student Learning, D. Casault  
Director of Student Learning and Aboriginal Education, Jason Tichauer  
District Principal Technology and Informative Information, J. Roberts  
Recorder, Sandy Gronlund

**Regrets:** Trustee Helgesen

**Excused at 3:40 pm** Trustee Brown, Trustee McPhee, and Trustee Whalen

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

I would like to acknowledgement that we are on the traditional lands of the Ktunaxa people.

Chairperson Lento called the April 12, 2016 regular public meeting of the Board of Education to order at 3:04 p.m.

**1.2 Consideration and Approval of Agenda**

Additions: 5.3 Capital Project Bylaw  
5.5 BCSTA AGM

**MOTION R-16-46**

M/S that the agenda for the regular public meeting of the Board of Education of April 12, 2016 be approved as amended.

**CARRIED**

**1.3 Approval of the Minutes**

Minutes of the Public meeting of the Board of Education of March 8, 2016.

**MOTION R-16-47**

M/S that the minutes of the regular public meeting of the Board of Education of March 8, 2016 be approved as circulated.

**CARRIED**

**1.4 Receipt of Records of Closed Meetings**

**MOTION R-16-48**

M/S to accept the closed records of the in-camera meeting of the Board of Education of March 8, 2016.

**CARRIED**

**1.5 Business Arising from Previous Minutes**

Nil

**1.6 Receiving of Delegations/Presentations**

**1.6.1 Pinewood Elementary School Growth Plan**

Superintendent Hauptman introduced Karen Giles, Principal of Pinewood School who presented a plan based on all areas of reading and literacy.

Mrs. Giles presented a Show and Tell with props - thinking of what should stay and what should change.

- Map with some detours on where they were going
- Timetabling needs, e.g. targeted buddy system
- Looked at all resources available to them
- Put together a collaborative Inquiry project e.g. Worked together and supported each other
- Writing portion
- Read and Run activity
- Newsletter – Literacy and some student writing is shared

April is Poetry Month – Pinewood students will be sharing their poem to others the last Wednesday in April.

Mrs. Giles thanked her dedicated staff.

Trustee Bellina appreciated the props.

Superintendent Hauptman thanked her for her leadership.

Chairperson Lento thanked Mrs. Giles for a great job done.

**2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**2.1 Advocacy/Education Committee**

There was no Advocacy/Education Committee Meeting in March.

**2.2 Policy Committee**

There was no Policy Committee Meeting in March.

**2.3 Finance/Operations/Personnel Committee**

There was no Finance/Operations/Personnel Committee Meeting in March.

**2.4 BCSTA /Provincial Council**  
Reported on what will be covered at the AGM in Vancouver April 14<sup>th</sup>-17<sup>th</sup>

**2.5 Communications/Media Committee**  
Trustee Ayling and Trustee Whalen reported on the Columbia Institute Conference they attended in Vancouver April 1<sup>st</sup> & 2<sup>nd</sup>.  
Media Release and letters were sent. There was a wide range of coverage on the letter of provincial budget and the Long form consensus.  
Reported on the Chamber Meeting of March 30, 2016.

**MOTION R-16-49**

M/S to accept the report of the Communications/Media Committee.

**CARRIED**

**2.6 Mt. Baker / Key City Theatre Replacement Committee**  
Trustee Johns reported:  
The Key City Theatre Steering committee met with the Board on April 4<sup>th</sup> in regards to the replacement/refurbishing of the Theatre.  
Meeting coming up with the Mayor of Cranbrook and the new CAO.

**MOTION R-16-50**

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee

**CARRIED**

**2.7 Legacy of Learning**  
Trustee Johns reported on the great display at MBSS at the RSA Day.  
A plaque representing the former Muriel Baxter School is being made for display at the new Dog Park.

**MOTION R-16-51**

M/S to accept the Legacy of Learning report.

**CARRIED**

**2.8 Trustee Reports**  
Trustees reported on their activities for the month.

**3. SUPERINTENDENT'S REPORT TO THE BOARD**

Superintendent Hauptman's report of April 2016 included:  
Superintendent Hauptman shared how much she enjoyed the events at the various schools she was able to attend before and after the Spring Break.

- School Organization
- Learning Improvement funds/Education fund
- Party Program at the COTR May 17<sup>th</sup>-19<sup>th</sup>. Thanked everyone that makes this possible.
- MBSS Drama production of Mary Poppins at Key City May 5<sup>th</sup>- 8<sup>th</sup>

Finance/Operations Updates

Mr. Norum reported that April is a busy month with budgets and staffing for 16/17.

- Review of funding announcement
- Review of the administrative savings requirement
- The Finance department will complete the budget building process

Director of Instruction/Student Learning Updates

- Ready Set Learn events will be happening in the schools this month.

District Principal Technology and Informative Information Updates:

- All BC school districts are getting converted over to NGN (Next Generation Network)
- Currently piloting portal with DSAC students
- Training on the Portal SD5 Staff ongoing

Director of Student Learning and Aboriginal Education Updates

- Facilitated a large DSAC meeting.
- Meeting showed the wonderful things of which the students are capable of
- Level 1 and 2 VTRA (Violent Threat Risk Assessment)

Update from Director of Instruction/Human Resources

- Staffing and final decisions are begin made
- Interviewing will begin for TTOCs and Casual Secretaries
- Teacher Mentoring meetings are happening

Important Dates for Trustees:

- BCSTA AGM April 14<sup>th</sup>-17<sup>th</sup>
- BCPSEA Regional Meeting May 18<sup>th</sup>

Graduations

SSS	June 4
ESS	June 23
FSS	June 24
MBSS	June 24

- Enrolment Report

Discussion included:

- Hour of Code is being taught in a number of classes at schools
- Teachers can access these resources on the Web
- Trustee Johns suggested having a presentation at an Advocacy meeting in the near future

**MOTION R-16-52**

M/S that the April 2016 Superintendent's Report to the Board of Education be accepted as presented.

**CARRIED**

**4. CHAIRPERSON'S REPORT**  
NIL

**5. NEW BUSINESS**

**5.1 Business Arising from Delegations**  
Nil

- 5.2 Committee Member Rep for the Cranbrook Poverty Reduction Committee**  
Superintendent asked for the potential for a member. Trustee Whalen is happy to stand on the Cranbrook Poverty Reduction Committee.

**MOTION R-16-53**

M/S that Trustee Whalen stand as a member on the Cranbrook Poverty Reduction Committee.

**CARRIED**

- 5.3 Budget 2016/17**

**MOTION R-16-54**

M/S that the Board allow three readings\* of the Annual Facility Grant (AFG) Bylaw Project No. 127062, in the amount of \$1,087,130.

**UNANIMOUS**

**MOTION R-16-55**

M/S read a first time, of the Annual Facility Grant (AFG) Bylaw Project No. 127062, in the amount of \$1,087,130.

**CARRIED**

**MOTION R-16-56**

M/S read a second time, of the Annual Facility Grant (AFG) Bylaw Project No. 127062, in the amount of \$1,087,130.

**CARRIED**

**MOTION R-16-57**

M/S read a third and final time, passed and adopted the 12<sup>th</sup> day of April 2016.

**CARRIED**

- 5.4 Water Quality Update**

As requested by the Ministry of Education, water in the SD5 Schools have been tested for levels of lead. One School is slightly above recommended. Steps are being taken to take care of this.

- 5.5 BCSTA AGM**

**MOTION R-16-58**

That the Board submit a late motion at the BC School Trustees' Association (BCSTA) 2016 AGM That BCSTA immediately withdraw from the Co-Governance Relationship Memorandum of Understanding (MOU) between the BC Ministry of Education and the BCSTA until such time as the BCSTA –following due process of consultation and input from all member Boards for the purpose of modifying the current MOU

**CARRIED**

Trustee Mcphee is running for Director on the BCSTA Board of Directors.

**MOTION R-16-59**

M/S that the Board provide campaign funding up to the amount of \$500 to cover Trustee McPhees campaign for Directorship on the BCSTA Board of Directors.

**CARRIED**

**6. TRUSTEE BOUQUETS**

Trustee Ayling and Trustee Whalen thanked Frank for funding the Columbia Institute Conference from his pro-d funds.

Trustees thanked Mrs. Giles and Staff of Pinewood for the tour of their school

Trustee Johns thanked all the people involved in putting on the RSA Day

Trustees thanked the staff for the work on the Exempt Compensation and their patience

Trustee Bellina acknowledged a good job to Sandy Gronlund in her new position

Thanks to Trustee Ayling for her Media and Communication work and her work on the late motion to the BCSTA AGM

Thanks to Chairman Lento for his work on his proposals

**7. ITEMS FOR INFORMATION/CORRESPONDENCE**

**7.1 BCSTA AGM April 14<sup>th</sup>–17<sup>th</sup> in Vancouver**

**7.2 Ministry of Education Visit to School District 5 on April 18, 2016**

Superintendent Hauptman discussed the itinerary

**7.3 Cranbrook in Motion Committee**

Council of Cranbrook in Motion will not require recruitment for 2016. The Council thanked Trustees Whalen and McPhee for their dedication to the Committee in 2015.

**8. QUESTION PERIOD**

Nil

**9. ADJOURNMENT**

**MOTION R-16-60**

M/S that the April 12, 2016 regular public meeting of the Board of Education adjourn at 3:55 pm. .

**CARRIED**

**10. LATE ITEMS**

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Frank Lento, Chairperson

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Rob Norum, Secretary Treasurer