



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**April 10, 2018, 3:00 p.m.
Board Office**

Present: Chairperson Lento
Trustee Ayling
Trustee Bellina - phone
Trustee Blumhagen – left meeting at 5:20 p.m.
Trustee Brown
Trustee Johns
Trustee McPhee
Trustee Whalen – left meeting at 3:50 p.m.

Regrets: Trustee Helgesen

Staff Present: Secretary Treasurer, R. Norum
Director of Instruction/Student Learning, D. Casault
Director of Instruction/Human Resources, B. Reimer
District Principal/Transformative Learning and Technology, J. Roberts
District Principal/Student Services, D. Verbeurgt
Recorder, Sandy Gronlund

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson Lento acknowledged that we are on the traditional lands of the Ktunaxa people and called the April 10, 2018 regular public meeting of the Board of Education to order at 3:15 p.m.

1.2 Consideration and Approval of Agenda

Additions: 5.4 BMO Credit Limit Increase
5.5 Meeting Technology

MOTION-R-18-56

M/S that the agenda for the regular public meeting of the Board of Education of April 10, 2018 be approved as amended.

CARRIED

1.3 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of March 13, 2018.

MOTION-R-18-57

M/S that the minutes of the regular public meeting of the Board of Education of March 13, 2018 be approved as circulated.

CARRIED

1.4 Receipt of Records of Closed Meetings

MOTION-R-18-58

M/S to accept the closed records of the in-camera meeting of the Board of Education of March 13, 2018.

CARRIED

1.5 Business Arising from Previous Minutes

1.5.1 Election Bylaw (Update)

Mr. Norum distributed the Elections Bylaw with a couple of additions from the BCSTA.

MOTION-R-18-59

To allow three readings of the Trustee Election Bylaw 2018, as amended.

CARRIED UNANIMOUSLY

MOTION-R-18-60

M/S read a first time the Trustee Election Bylaw 2018, as amended.

CARRIED

MOTION-R-18-61

M/S read a second time the Trustee Election Bylaw 2018, as amended.

CARRIED

MOTION-R-18-62

M/S read a third time the Trustee Election Bylaw 2018, as amended.

CARRIED

1.5.2 Financial Health Policies

Mr. Norum distributed a draft Policy – Audit Committee Chairperson Lento would like to have the Board review the Policy.

MOTION-R-18-63

M/S that the Board refer the Terms of Reference Audit Committee and Financial Health Toolkit to the April Finance Operations/Personnel Committee meeting.

CARRIED

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

No meeting in March.

2.2 Policy Committee

No meeting in March.

2.3 Student Services Committee

No meeting in March.

2.4 Finance/Operations/Personnel Committee

No meeting in March.

2.5 BCSTA /Provincial Council

Trustee Bellina and Trustee Ayling will be attending the BCSTA AGM April 26-28th, 2018 in Vancouver.

MOTION-R-18-64

M/S to accept the report of the BCSTA/Provincial Council.

CARRIED

2.6 Communications/Media Committee

Trustee Ayling reported:

Letter of March 14, 2018 sent to Hon. Fleming regarding Isabella Dicken Elementary School replacement.

MOTION-R-18-65

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.7 Mt. Baker / Key City Theatre Replacement Committee

Trustee Johns reported:

A meeting was held today with Trustee Johns, Galen Olstead, Rob Norum, and Joe Tank, to discuss the planning and financing for the repairs to the Key City Theatre and the Mount Baker School Music and Drama room. Another meeting is scheduled for further planning on April 17th.

MOTION-R-18-66

M/S to accept the report of the Mt. Baker/Key City Theatre Replacement Committee.

CARRIED

2.8 Legacy of Learning

No report.

MOTION-R-18-67

M/S to accept the Legacy of Learning report.

CARRIED

2.9 Trustee Reports

Trustees reported on their activities for the month.

Trustee Blumhagen attended the Alumni Game at Jaffray School. There were many activities for the kids and it was a great community event.

Trustee Ayling – Attended the Columbia Institute High Ground Conference March 23rd, 2018.

Trustee Johns – The Rainbow Sidewalk will be painted at the Board Office once the sand is removed from the parking lot. He would like to see a rainbow crosswalk from Mount Baker School to Safeway.

Trustee McPhee attended a conference “**Organizing Against Racism and Hate**” (OARH).

Trustee Brown – attended various early childhood meeting.

Trustee Whalen – attended PAC meetings at both Laurie and Steeples School and Steeples School’s PAC meetings. Parents are happy to hear flashing lights will be installed at the crosswalk at Steeples School.
Trustee Bellina – attended the Trustee Working Sessions via phone over Spring Break.

3. SUPERINTENDENT'S REPORT TO THE BOARD

The District Management team gave verbal updates for their departments. The “Superintendents Report” can be viewed on the SD5 website.

Enrolment Report – attached to the Agenda

Trustee Johns would like an update on SOGI from Mr. Tichauer and asked for recommendations from the Science Fair Committee on how the Science Fair can be supported further.

MOTION-R-18-68

M/S that the April 10, 2018 Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

4. CHAIRPERSON'S REPORT

Chairperson Lento will be attending the Regional Meeting in Nelson on April 30, 2018.

5. NEW BUSINESS

5.1 Capital Announcement and Bylaw

Mr. Norum reviewed the four Capital Projects approved by the Ministry of Education.

- Elkford Secondary School – Dust Collection Upgrade
- Rocky Mountain Elementary School – HVAC
- Amy Woodland Elementary School – Roof Replacement
- One School Bus Replacement

MOTION-R-18-69

M/S that the Board allow three readings of the 2018/19 Capital Plan in the amount of \$1,002,355.

CARRIED UNANIMOUSLY

MOTION-R-18-70

M/S read a first time the 2018/19 Capital Plan in the amount of \$1,002,355

CARRIED

MOTION-R-18-71

M/S read a second time the 2018/19 Capital Plan in the amount of \$1,002,355

CARRIED

MOTION-R-18-72

M/S read a third time the 2018/19 Capital Plan in the amount of \$1,002,355

CARRIED

5.2 Playground Announcement

Mr. Norum distributed the March 9, 2018 letter from the Ministry of Education introducing the Playground Equipment Program (PEP) Capital Program.

We have the opportunity to submit our top three playgrounds in need of playground equipment. The following three school playgrounds were chosen as having the highest need:

1. Isabella Dicken Elementary School - \$105,000
2. Amy Woodland Elementary School - Requires some replacement \$90,000
3. Gordon Terrace Elementary School - Requires upgrade \$90,000

MOTION-R-18-73

M/S that the Board submit to the Ministry of Education the School District 5 Playground Equipment Program Project request.

CARRIED

5.3 Ministry of Education Budget/Funding

Mr. Norum distributed a letter of March 14, 2018 from the Ministry of Education "Estimated Operating Grants for 2018/19" and reviewed the adjustments made to the Operating Grant Formula. Mr. Norum is happy with the increases that total approximately \$800,000.

5.4 BMO Credit Limit Increase

Mr. Norum reported that the new Employee Purchasing Card program has been well received by the employees. The program eliminates the need for employees to use their own money and be reimbursed, which cuts down on data entry for Accounts Payable.

MOTION-R-18-74

M/S that the Board approve an increase of \$100,000 to the MasterCard for Staff Purchasing limit, up from \$300,000 to \$400,000.

CARRIED

Trustee Bellina asked if there were any rewards to the District for using the MasterCard Purchasing Card. Mr. Norum replied the rebate was ¼ percent.

5.5 Meeting Technology

The Board would like to see more options with meeting communication technology in the Cranbrook Board room to accommodate people unable to attend meetings physically.

MOTION-R-18-75

M/S that the Board request administration provide an extensive report on the technology in the District used for communicating with staff and stakeholders across the province.

CARRIED

6. TRUSTEE BOUQUETS

Trustee McPhee – thanked Mr. Norum for taking steps to help ensure the new Portables are delivered in time to be ready for September start up and thanked Mr. Reimer for taking on the Superintendent roll temporarily.

Trustee Brown - thanked Mrs. Gronlund for the lunch set up

Trustee Bellina - thanked Mr. Norum for Budget work

Trustee Blumhagen – thanked Deb Therrien for her work as DPAC President

Trustee Ayling – appreciated meeting Tara McKee, our new DPAC president

Trustee Johns – thanked everyone involved in the events set up for RSA day

7. ITEMS FOR INFORMATION/CORRESPONDENCE

Nil

8. QUESTION PERIOD

Nil

9. LATE ITEMS

Nil

10. ADJOURNMENT

MOTION-R-18-76

M/S that the April 10, 2018 regular public meeting of the Board of Education adjourn at 4:50 p.m.

CARRIED

Frank Lento, Chairperson

Rob Norum, Secretary Treasurer