



The Board of Education of  
School District No.5 (Southeast Kootenay)  
**AGENDA - REGULAR PUBLIC MEETING**

April 10, 2018, 3:00 p.m.  
Board Office

**Pages**

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

I would like to acknowledge that we are on the traditional lands of the Ktunaxa people.

**1.2 Consideration and Approval of Agenda**

M/S that the agenda for the regular public meeting of the Board of Education of April 10, 2018 be approved as [circulated / amended].

**1.3 Approval of the Minutes**

4

M/S that the minutes of the regular public meeting of the Board of Education of March 13, 2018 be approved as [circulated/amended].

**1.4 Receipt of Records of Closed Meetings**

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M/S to accept the closed records of the in-camera meeting of the Board of Education of March 13, 2018.

**1.5 Business Arising from Previous Minutes**

**1.5.1 Election Bylaw (Update)**

**1.5.2 Financial Health Policies**

12

**1.6 Receiving of Delegations/Presentations**

**2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**2.1 Advocacy/Education Committee**

No meeting in March.

<b>2.2</b>	<b>Policy Committee</b>	
	No meeting in March.	
<b>2.3</b>	<b>Student Service Committee</b>	
	No meeting in March.	
<b>2.4</b>	<b>Finance/Operations/Personnel Committee</b>	
	No meeting in March.	
<b>2.5</b>	<b>BCSTA /Provincial Council</b>	<b>14</b>
	BCSTA - Information Attached	
<b>2.6</b>	<b>Communications/Media Committee</b>	
	M/S to accept the report of the Communications/Media Committee.	
<b>2.7</b>	<b>Mt. Baker / Key City Theatre Replacement Committee</b>	
	M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.	
<b>2.8</b>	<b>Legacy of Learning</b>	
	M/S to accept the Legacy of Learning report.	
<b>2.9</b>	<b>Trustee Reports</b>	<b>15</b>
<b>3.</b>	<b>SUPERINTENDENT'S REPORT TO THE BOARD</b>	<b>16</b>
	M/S that the April 10, 2018 Superintendent's Report to the Board of Education be accepted as presented.	
<b>4.</b>	<b>CHAIRPERSON'S REPORT</b>	
<b>5.</b>	<b>NEW BUSINESS</b>	
<b>5.1</b>	<b>Capital Announcement and Bylaw</b>	<b>24</b>
	M/S that the Board allow three readings of the 2018/19 Capital Plan in the amount of \$1,002,355.	
<b>5.2</b>	<b>Playground Announcement</b>	<b>27</b>
<b>5.3</b>	<b>Ministry of Education Budget/Funding</b>	<b>29</b>
<b>6.</b>	<b>TRUSTEE BOUQUETS</b>	

**7. ITEMS FOR INFORMATION/CORRESPONDENCE**

2018 Graduation Ceremonies:

Sparwood Secondary - May 26

Elkford Secondary - June 28

Fernie Secondary - June 29

Mount Baker Secondary - June 28

**8. QUESTION PERIOD**

**9. LATE ITEMS**

**10. ADJOURNMENT**

M/S that the April 10, 2018 regular public meeting of the Board of Education adjourn at [time].



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING**

**March 13, 2018, 3:00 p.m.  
Fernie Learning Center**

Present: Chairperson Lento  
Trustee Ayling  
Trustee Bellina - phone  
Trustee Helgesen  
Trustee Johns  
Trustee McPhee

Regrets: Trustee Brown  
Trustee Blumhagen  
Trustee Whalen

Staff Present: Secretary Treasurer, R. Norum  
Director of Instruction/Student Learning, D. Casault  
Director of Instruction/Human Resources, B. Reimer  
Director of Student Learning/Aboriginal Education, J. Tichauer  
District Principal/Student Services, D. Verbeurgt  
Recorder, Sandy Gronlund

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Chairperson Lento acknowledge that we are on the traditional lands of the Ktunaxa people and called the March 13, 2018 regular public meeting of the Board of Education to order at 3:00 p.m.

**1.2 Consideration and Approval of Agenda**

**MOTION-R-18-34**

M/S that the agenda for the regular public meeting of the Board of Education of March 13, 2018 be approved as circulated.

**CARRIED**

**1.3 Approval of the Minutes**

Minutes of the Public meeting of the Board of Education of February 13, 2018.

**MOTION-R-18-35**

M/S that the minutes of the regular public meeting of the Board of Education of February 13, 2018 be approved as circulated.

**CARRIED**

#### **1.4 Receipt of Records of Closed Meetings**

##### **MOTION-R-18-36**

M/S to accept the closed records of the in-camera meeting of the Board of Education of February 13, 2018.

**CARRIED**

#### **1.5 Business Arising from Previous Minutes**

##### **1.5.1 Financial Health Tool Kit**

Mr. Norum distributed binders to the Board and District Admin with information on terms of reference for School District Audit committees, Taxpayer Accountability, Accumulated Operating Surplus and Financial Statements.

Chairperson Lento would like a one-page guideline of how the information will be applied.

##### **1.5.2 Dawson's Path**

Mr. Norum reviewed the information attached to the Agenda regarding the February 13, 2018 Motion.

- The Regional District of East Kootenay (RDEK) inspects Dawson's path in Jaffray twice a year and sprays the weeds as required.
- The RDEK will not be paving this path, nor do they plow the snow off.

##### **1.5.3 Crosswalk Request on Hwy 3 by Tie Lake Road**

Mr. Norum distributed a letter to the Board that he has sent to Alex Crawford at the BC Transportation and Highways regarding the February 13, 2018 Motion asking for a crosswalk to be installed on Hwy 3 in Jaffray by Tie Lake Road.

#### **1.6 Receiving of Delegations/Presentations**

##### **1.6.1 Isabella Dicken School PAC - Input for 2018/19 Budget**

Tanya Malcolm introduced herself as a mom, community organizer, a PAC and DPAC member and a basketball coach.

She had her presentation distributed to the Board and presented the "Three Big Ideas" to the Board over the phone.

1. Waste Management - Invest in Waste Stations at all the Schools.
  - Diverts waste from landfills
  - Create leaders in waste literacy
  - Raises money for PACs from refundable items
  - Schools will be serving the citizens who will be our future in solving the challenges of waste management.

2. Technology Development - Invest in Tech Learning Opportunities
  - BC Tech Sector generates \$26 million for our region
  - Technology Literacy is the future
  - Cultivates Innovation
  - Generates local knowledge base
  - We need industry leaders coming out of our schools
  
3. Student Athletes – Invest in Athletic Development
  - Physical literacy leads to personal wellness and academic success
  - Student Athletes build school spirit and community connections
  - Current athletic transportation does not foster athletic or academic success
  - Parents paying sport fees stifles competitive greatness

**1.6.2 Jaffray School PAC - Input for 2018/19 Budget**

Attached to the Agenda is an email outlining the requests from the Jaffray PAC.

The PAC would like to see more Arts and Music programs.

- The Arts programs would round out their school curriculum.
- Promote a school where students with different skills and gifts can thrive.
- Create an inclusive neighborhood school.

**MOTION-R-18-37**

M/S that the Jaffray School PAC email input for the 2018/19 Budget be received and included in the budget presentation package.

**CARRIED**

**2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**2.1 Advocacy/Education Committee**

Co-chair Trustee McPhee reviewed the minutes of the February 26, 2018 meeting of the Advocacy/Education Committee.

**MOTION-R-18-38**

M/S that the Board accept the report of the Advocacy/Education Committee.

**CARRIED**

Chairperson Lento would like a summary outline for parents on what the new credit system entails. Mr. Tichauer replied that he is currently working on this.

Blue Lake - Involve student leaders to participate in a meaningful way.

## **2.2 Policy Committee**

Co-chair Trustee McPhee reviewed the minutes of the February 26, 2018 meeting of the Policy Committee.

### **MOTION-R-18-39**

M/S that Mr. Norum contacts the Ministry of Education to gather busing information and strategies to refer back to the Policy Committee Meeting in April.  
**CARRIED**

### **MOTION-R-18-40**

M/S that the Board refer the revised Policy 5.4 Student Eligibility for Bus Service to the Policy Committee April.  
**CARRIED**

Mr. Norum spoke to the Ministry of Education and they do not have walk limits. The Districts are to determine the limits and forward any proposals to the Ministry of Education as extra routes would be a cost to the Ministry of Education.

### **MOTION-R-18-41**

M/S that the Board accept the report of the Policy Committee.  
**CARRIED**

## **2.3 Student Service Committee**

Co-chair Trustee McPhee reviewed the minutes of the February 26, 2018 meeting of the Student Service Committee.

Trustee McPhee thanked Mr. Verbeurgt for his presentation at the meeting.

### **MOTION-R-18-42**

M/S that the Board accept the report of the Student Service Committee.  
**CARRIED**

## **2.4 Finance/Operations/Personnel Committee**

Co-chair Trustee Helgesen reviewed the minutes of the February 26, 2018 meeting of the Finance/Operations/Personnel Committee.

Trustee Johns appreciated the removal of the snow piles at the Board Office to make room for more parking.

### **MOTION-R-18-43**

M/S that the Board refer the Financial Health Tool Kit item to the March 13, 2018 Public Board Meeting.  
**CARRIED**

### **MOTION-R-18-44**

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.  
**CARRIED**

## **2.5 BCSTA /Provincial Council**

**2.6 Communications/Media Committee**

Trustee Ayling – no report

Chairperson Lento distributed a draft letter to the Board in response to Hon. Fleming’s letter of January 30, 2018 regarding Isabella Dicken Elementary School.

**MOTION-R-18-45**

M/S that the Board approve the letter of March 14, 2018 drafted Chairperson Lento in response to Hon. Fleming’s letter of January 30, 2018 re: the Annual Five Year Capital Plan and Isabella Dicken Elementary School.

**CARRIED**

**MOTION-R-18-46**

M/S to accept the report of the Communications/Media Committee.

**CARRIED**

**2.7 Mt. Baker / Key City Theatre Replacement Committee**

Trustee Johns is happy to have received the first payment from the Columbia Basin Trust Grant towards the repairs to the Key City Theatre and appreciates their support.

Support will also come from School District 5, the City of Cranbrook and the Regional District of East Kootenay.

**MOTION-R-18-47**

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

**CARRIED**

**2.8 Legacy of Learning**

Trustee Johns has no report

**MOTION-R-18-48**

M/S to accept the Legacy of Learning report.

**CARRIED**

**2.9 Trustee Reports**

Trustees reported on their activities for the month.

Trustee Johns thanked everyone involved with the Science Fair especially Darcy Verbeurgt. The show was enjoyable and well done.

Trustee Bellina – Enjoyed the MBSS Braille Challenge and asked if we could have a presentation in the future.

Trustee McPhee attended Concours D’Art Oratoire at TM Roberts Elementary and was very impressed with the French spoken.



**3. SUPERINTENDENT'S REPORT TO THE BOARD**

The District Management team gave verbal updates for their departments. The "Superintendents Report" can be viewed on the SD5 website.

- Enrolment Report – attached to the Agenda

**MOTION-R-18-49**

M/S that the March 2018 Superintendent's Report to the Board of Education be accepted as presented.

**CARRIED**

**4. CHAIRPERSON'S REPORT**

**MOTION-R-18-50**

M/S that the Board write a letter to the Minister of Education indicating their profound disappointment in the process of the lack of trustee representation in the K-12 Public Education review.

**CARRIED**

**5. NEW BUSINESS**

**5.1 2018 Elections Bylaw**

Mr. Norum reported on the election bylaw.

- Each jurisdiction will look after the Trustee Elections in October 2018.

**MOTION-R-18-51**

To allow three readings of the Election Bylaw subject to the BCSTA input.

**CARRIED UNANIMOUSLY**

**MOTION-R-18-52**

M/S read a first time the 13<sup>th</sup> day of March 2018.

**CARRIED**

**MOTION-R-18-53**

M/S read a second time the 13<sup>th</sup> day of March 2018.

**CARRIED**

**MOTION-R-18-54**

M/S read a third time, passed and adopted, the 13<sup>th</sup> day of March 2018.

**CARRIED**

**6. TRUSTEE BOUQUETS**

Trustee Bellina is thankful for the Board Meeting set up and everyone for their reports on the Science Fair.

Trustee McPhee is thankful for the Key City Theatre roof funding and also to all the staff for their hard work throughout the year.

**7. ITEMS FOR INFORMATION/CORRESPONDENCE**

**7.1 Key City Theatre Capital Grant (CBT)**

- The signed Contribution Agreement has been received in regards to the approved grant funding from Columbia Basin Trust.
- It is now time to begin organizing the work.

**8. QUESTION PERIOD**

**9. LATE ITEMS**

**10. ADJOURNMENT**

**MOTION-R-18-55**

M/S that the March 13, 2018 regular public meeting of the Board of Education adjourn at 4:13 p.m.

**CARRIED**

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Frank Lento, Chairperson

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Rob Norum, Secretary Treasurer



#### **1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS**

##### **In-camera Meeting March 13, 2018**

- Finance/Operations/Personnel Committee report
  - Exempt Compensation
  - Kootenay Learning Campus – C.A. Budget
  - Portables
  - Personnel
- BCPSEA Representative Report
- Superintendent's Report
  - Staffing Update

  
\_\_\_\_\_  
Robert G. Norum  
Secretary Treasurer

# SCHOOL DISTRICT #5 SOUTHEAST KOOTENAY

POLICY # \_\_\_\_\_

## Accumulated Operating Surplus

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### Rationale

Accumulated operating surplus represents the extent to which operating revenues from all previous years exceeds operating expenditures from all previous years. Conversely, when operating expenditures from all previous years exceed operating revenues from all previous years an accumulated operating deficit results. When an accumulated deficit occurs, it means future revenues are necessary to pay for past expenditures. School Districts in British Columbia are not permitted to budget for or incur expenditures that result in an accumulated operating deficit.

Accumulated operating surplus allows a School District to budget for expenditures in excess of revenues in a given year and serves to reduce financial risk that can result from financial forecasting uncertainty and unforeseen circumstances.

### Policy Statement

The Board of Education is responsible for ensuring the district is protected financially from forecasting risk and unforeseen circumstances that could negatively affect resources available for the education of students.

Southeast Kootenay School District's accumulated operating surplus will serve as a contingency reserve for the risks associated with unexpected increases in expenses and/or decreases in revenues related to major emergent operating issues, one-time costs and intermittent projects.

**Statutory Reference:** School Act and related Ministerial Orders

## BOARD REGULATION

## Accumulated Operating Surplus

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The Board will attempt to maintain a contingency reserve of 3.5 percent of annual operating expenses. Excess funds above the desired target may be considered for allocation through the budget process.

When use of the contingency reserve reduces the balance below what is determined to be sufficient, the Board of Education will adopt strategies for replenishing the contingency reserve within an appropriate timeframe.

Accumulated Operating surplus should not be transferred to Local Capital without supporting detail of what these funds will be spent on in the capital projects. This will normally occur during the budget process or through approval by Board motion.

Operating surplus funds may be internally restricted. Amounts should not be internally restricted that will not likely be spent within 3 years. The Board will provide information in the Notes to the Financial Statements identifying internally restricted surpluses, as well as details of the restrictions placed on these funds.

The projected Operating Surplus balance should be reported to the Board when presenting the annual Preliminary and Amended budgets.

SD#	SD Name	Headcount	Ballot Threshold	AGM 2018	Votes	AGM 2017	Votes	AGM 2016	Votes
87	Stikine	189		1	vote	1	vote	1	vote
49	Central Coast	234	1 to 249 pupils	1	vote	1	vote	1	vote
92	Nisga'a	376		2	votes	2	votes	2	votes
10	Arrow Lakes	443		2	votes	2	votes	2	votes
84	Vancouver Island West	477		2	votes	2	votes	2	votes
50	Haida Gwaii	517		2	votes				
81	Fort Nelson	722		2	votes	2	votes	2	votes
19	Revelstoke	965	250 to 999 pupils	2	votes	2	votes	2	votes
74	Gold Trail	1,129		3	votes	3	votes	3	votes
51	Boundary	1,287		3	votes	3	votes	3	votes
85	Vancouver Island North	1,345		3	votes	3	votes	3	votes
78	Fraser-Cascade	1,642		3	votes	3	votes	3	votes
64	Gulf Islands	1,747		3	votes	3	votes	3	votes
52	Prince Rupert	1,977	1,000 to 1,999 pupils	3	votes	3	votes	4	votes
54	Bulkley Valley	2,025		4	votes	4	votes	4	
47	Powell River	2,196		4	votes	4	votes	4	votes
53	Okanagan Similkameen	2,399		4	votes	4	votes	4	votes
58	Nicola-Similkameen	2,426		4	votes	4	votes	4	votes
28	Quesnel	2,970		4	votes	4	votes	4	votes
46	Sunshine Coast	3,134		4	votes	4	votes	4	votes
06	Rocky Mountain	3,237		4	votes	4	votes	4	votes
59	Peace River South	3,470		4	votes	4	votes	4	votes
70	Alberni	3,758		4	votes	4	votes	4	votes
20	Kootenay-Columbia	3,838		4	votes	4	votes	4	votes
82	Coast Mountains	4,176		4	votes	4	votes	4	votes
91	Nechako Lakes	4,384		4	votes	4	votes	4	votes
69	Qualicum	4,393		4	votes	4	votes	4	votes
27	Cariboo-Chilcotin	4,672		4	votes	4	votes	4	votes
48	Sea to Sky	5,010		4	votes	4	votes	4	votes
08	Kootenay Lakes	5,083		4	votes	4	votes	4	votes
72	Campbell River	5,321		4	votes	4	votes	4	votes
05	Southeast Kootenay	5,485		4	votes	4	votes	4	votes
67	Okanagan Skaha	5,755	2,000 to 5,999 pupils	4	votes	4	votes	4	votes
93	Conseil Scolaire Francophone	6,121		6	votes	6	votes	4	votes
83	North Okanagan-Shuswap	6,142		6	votes	6	votes	4	votes
75	Mission	6,152		6	votes	6	votes	6	votes
60	Peace River North	6,208		6	votes	6	votes	6	votes
40	New Westminster	6,749		6	votes	6	votes	6	votes
45	West Vancouver	6,804		6	votes	6	votes	6	votes
79	Cowichan Valley	7,833		6	votes	6	votes	6	votes
63	Saanich	7,962		6	votes	6	votes	6	votes
22	Vernon	8,529		6	votes	6	votes	6	votes
71	Comox Valley	9,159		6	votes	6	votes	6	votes
62	Sooke	11,236	6,000 to 11,999 pupils	6	votes	6	votes	6	votes
57	Prince George	13,002		8	votes	8	votes	8	votes
33	Chilliwack	13,881		8	votes	8	votes	8	votes
68	Nanaimo-Ladysmith	14,274		8	votes	8	votes	8	votes
42	Maple Ridge-Pitt Meadows	14,290		8	votes	8	votes	8	votes
73	Kamloops/Thompson	14,415		8	votes	8	votes	8	votes
37	Delta	15,591		8	votes	8	votes	8	votes
44	North Vancouver	15,727	12,000 to 17,999 pupils	8	votes	8	votes	8	votes
61	Greater Victoria	19,086		10	votes	10	votes	10	votes
34	Abbotsford	19,251		10	votes	10	votes	10	votes
38	Richmond	19,897		10	votes	10	votes	10	votes
35	Langley	20,384		10	votes	10	votes	10	votes
23	Central Okanagan	21,934	18,000 to 23,999 pupils	10	votes	10	votes	10	votes
41	Burnaby	24,281	24,000 to 29,999 pupils	12	votes	12	votes	12	votes
43	Coquitlam	30,837	30,000 to 35,999 pupils	14	votes	14	votes	14	votes
N/A			36,000 to 47,999 pupils (15 votes)						
39	Vancouver	51,157	48,000 to 59,999 pupils	16	votes	16	votes	16	votes
36	Surrey	70,887	60,000 to 71,999 pupils	17	votes	17	votes	17	votes
N/A			72,000 to 83,999 pupils (18 votes)						
N/A			>=84,000 (19 votes)						
	<b>Total</b>	<b>548,571</b>	<b>Pupils</b>	<b>339</b>	<b>Votes</b>	<b>313</b>	<b>Votes</b>	<b>336</b>	<b>Votes</b>

## **TRUSTEE BELLINA REPORT - Feb & Mar 2018**

- February 13th - BCSTA Conference Call  
Board of Education Monthly Meeting
- February 16-17th - BCSTA Provincial Council
- (February 17-20 - layover in Richmond - unable to land in Cranbrook)
- February 20th - unable to attend DSAC Meeting (on flight from Vancouver)
- February 21st - unable to attend SSS PAC - sick on return from PC
- February 26th - Committee Meetings (via conference call)
- March 5th - Board Working Session (via conference call)  
FJMES PAC meeting  
Sparwood Library Board Meeting
- March 15th - Sparwood Early Years Meeting
- March 22nd - Board Working Session
- March 27th - Board Working Session





SOUTHEAST KOOTENAY  
School District 5  
Superintendent's News



***April, 2018***



# Superintendent's Activities - Lynn Hauptman

## Science Fair

I had the honour of being part of the opening of the Regional Science Fair on Friday, March 9th at the College of the Rockies. This year's theme "Human Impact on the Environment" obviously really resonated with students as there were many very interesting and inspiring displays. A big congratulations to all of our students who were part of this year's fair during British Columbia's Science Fair Month. There were even examples from work done by first year students at College of the Rockies on the Joseph Creek Project in which many of our schools are also participating.

I would be remiss if I didn't also extend our gratitude to the Science Fair Committee, the judges, the sponsors and, of course, the parents who have all supported the students through this journey to get to the Regional Fair.

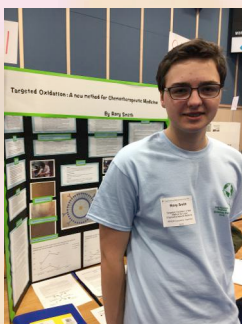
Congratulations to Mount Baker student Rory Smith who once again went away with top honours for the second year in a row. Here are a complete list of winners:

**Rory Smith - Mt. Baker**

**Tanner Eckersley - Parkland Middle**

**Paul Alexander Chong - Parkland Middle**

**Isaac Meulenbeld - Kootenay Discovery School**



## Mount Baker Choir News

Evan Bueckert, Band and Choir Teacher from Mount Baker Secondary School recently shared this great news about the recent trip to the Jazz Festival in Moscow, Idaho:

"I am proud to share with you that two of our musical ensembles, the Mount Baker Vocal Jazz and Jazz Band have returned from their performances and adjudications at the 2018 Lionel Hampton Jazz Festival in Moscow, Idaho. Both of the groups received tremendous responses from audiences at every venue.

When the competition was done, the Mount Baker groups received a U.S. All-State grading of "Excellent", with many of their performance and skill elements marked as "Superior". Also, their final total mark was only three percent below the highest awarded mark in the festival!

One of the judges, Great Yasinitsky, Director of Jazz Studies at Washington State University summed up his critique by saying: "There's something special in that water up there in British Columbia..."

Our students behaved professionally both on and off the stage and made our school, community (and province) proud."

We are indeed very proud of our teacher Evan, and his students. Bravo!!



## School Organization

In the latter part of February and beginning of March, we held our school planning meetings with all principals and vice-principals. This yearly event is the beginning of the building of the budget for the following school year. We verify enrollment projections, create class scenarios with each of our schools, and then determine the various levels of support that are necessary. This is the second year of the return of the class size and composition language. The funding announcement for our school district was released just prior to Spring Break so our budget building will now move forward. Brent Reimer and the Human Resources Department will begin the staffing process shortly so that we ensure the greatest stability possible for our schools in preparation for the 2018 -19 school year.



**SD5 Sports Teams** The 2017-2018 school year has been another great year for our teams. A huge shout-out to our staff members and community volunteers who put in countless hours to support our students in their athletic endeavours. The work they do enables our students to learn and grow. Congratulations to all of our school teams and individual athletes!

## Terry Fox Foundation News

Another great year for the Terry Fox Run with 13 schools participating and raising \$11,303.55! Way to go team! Please remember to sign up for the 2018 event!

# Education Update

Ministry of Education



**Canadian 24-Hour Movement Guidelines for Children and Youth.** Do you know how much a kid should sweat, step, sleep and sit? Check this out!

<https://www.participation.com/en-ca/thought-leadership/benefits-and-guidelines/0-4>



**SOGI 1 2 3 Parent Videos:** ARC Foundation, the BC Ministry of Education and BCCPAC are in the process of finalizing the SOGI 1 2 3 Parent Videos and accompanying presentation tools. The goal is to launch the videos by the end of March.

### Funding supports better learning environments for B.C. students

Students throughout British Columbia will benefit from safer, more efficient and comfortable schools, thanks to \$198 million in maintenance funding for school districts.

“Students deserve to learn in schools that are well maintained and operating the way they should. That’s why we’ve boosted funding to these programs by more than \$20 million over last year,” said Education Minister Rob Fleming. “We are supporting B.C. schools with this funding, so students, teachers and school district staff can focus their energy to where it matters most – in the classroom.”

Under the School Enhancement Program, all school districts will receive a portion of this year’s \$65-million investment. The program is funding 176 separate projects that upgrade a wide range of building systems. For example, schools might receive mechanical upgrades to improve the heating, cooling and ventilation of classrooms, or safety upgrades to fire alarm and sprinkler systems.

### Province recruiting teachers internationally to support B.C.’s French language students

Recruiting French-speaking teachers is the key goal of a delegation of British Columbia’s education leaders who are taking part in a mission to France, Belgium and the Netherlands, from April 3 - 6, 2018.

The mission’s intent is to build on current efforts to recruit French-language teachers to help address the shortage in B.C. The delegation will be working with representatives from the French and Belgian education sectors to discuss opportunities for students in French-speaking teacher training programs wishing to become teachers, and for existing teachers, to work in B.C.

The delegation will include Rob Fleming, Minister of Education; Scott MacDonald, deputy minister of education; Suzanne Hoffman, Vancouver School Board superintendent and Glen Hansman, president of the B.C. Teachers’ Federation (BCTF).

Government is already taking action by investing to create 37 additional spaces in French teacher-education programs at the University of British Columbia (UBC) and Simon Fraser University (SFU) over the next two years. Intake for these seats begins in fall 2018. Government is also providing SFU and UBC with \$180,000 to support programs that will help recruit and retain students to French teaching programs.

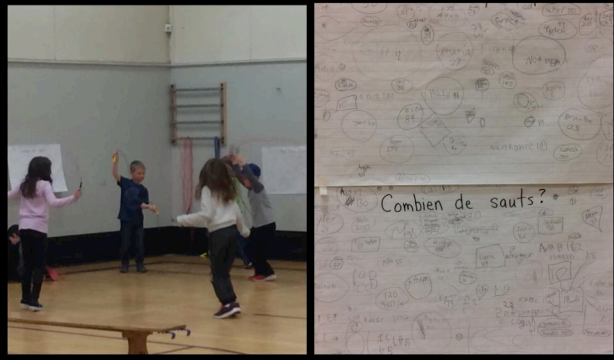
**Important Dates for Trustees:**  
**Committee Meetings - April 23**  
**BCSTA - April 26-29**



# NEWS FROM SCHOOLS



Gordon Terrace students developing life-long skills in environmental stewardship each time they go out on nature walks!



Jump Rope for Heart at T.M. Roberts Elementary School



Mega Maker Day at JEJSS!

Mr. Bartraw's Grade 4/5 class studied residential school using the novel Fatty Legs. The students expressed their thoughts on residential schools and bullying creating a bulletin board.



FIND YOUR FIT

Work BC at FSS



Steeple's Elementary StrongStart Program saw 32 kids in one day!



Find Your Fit - Work BC Day Fernie Secondary, Sparwood Secondary and Isabella Dicken Elementary students



## NEWS FROM THE SECRETARY-TREASURER, DIRECTORS, DISTRICT PRINCIPALS

### Update from the Secretary-Treasurer: Rob Norum

Funding announcement is under review and we are also completing the budget building process.

Portables have been ordered for new classrooms.

Our main Financial/Payroll/ HR system is now web based and after a few bugs worked out, we are up and operating.

Our Continuing Education Center renovation is proceeding to the tender stage once all the documentation is prepared.



### Update from the Director of Human Resources: Brent Reimer

Staffing processes for the coming school year are under way with final budgetary decisions being made in the next few weeks. Any necessary district initiated transfers or layoffs of continuing teaching staff, to meet budgetary requirements, will occur after final decisions are determined. In addition, continuing teacher initiated transfer requests will be considered prior to the post and fill process for next year's available teaching positions.

CUPE staffing processes will begin in the middle part of May and will continue through the summer as required.

We are currently advertising for TTOC positions for the next school year. TTOC applicants with specialties in French Immersion, Student Services and Counselling will be given special consideration.

### Update from the Director of Student Learning and Aboriginal Education: Jason Tichauer

#### Aboriginal Education

We have received our 2017 Aboriginal Education 'How Are We Doing' Report. This report is a provincial report on all aspects of Aboriginal Student success in British Columbia. Our academic results are excellent. We have a 6 year completion rate for Aboriginal Students that is higher than our rate for all students. This has been a multi-year trend of increased success for Indigenous learners. This is significant, as our overall self-identified Aboriginal Student population is also up, to well over 15% of our total student population.

Within the Report, we still have a number of performance goals that we will strive to improve on to meet the goals of our Enhancement Agreement. Primarily, we are tracking data to determine school connectedness for our learners. Our satisfaction survey results in the Report indicate to us that we need to continue to track this as a performance indicator in terms of that goal in the Enhancement Agreement.

#### Framework for Enhancing Student Achievement

We will be bringing together a committee this month to continue the process of developing our Framework for Enhancing Student Achievement. This important Ministry requirement has enabled many districts to focus their collective efforts on raising the achievement of their students. Our hope is that this Framework, within the Board's Strategic Plan, will set guidelines to help all learning meet their personal learning goals.

Dovetailing into this work is the work that our Secondary Schools have started to incorporate the new Graduation program into school timetables for next year. The Career Education component is now a necessary driver to housing those personal learning goals and will be culminated by a 'capstone' project where the student's academic success and career plans will be presented. More details to come!



**Aboriginal Report 2012/13 - 2016/17**  
**How Are We Doing?**

*Unmasked Data*  
NOT FOR DISTRIBUTION

**School District 005**  
**Southeast Kootenay**

940 Industrial Rd #1  
Cranbrook, BC, V1C 4C6  
Phone: 250 426-4201

## Update from the District Principal Student Services: Darcy Verbeurgt

April 2nd marks World Autism Awareness Day. One in sixty-four people worldwide are diagnosed on the Autism Spectrum Disorder (ASD). One in thirty-eight children and youth are diagnosed with ASD in the Southeast Kootenay District student population.

Adults usually refer to students with a diagnosis as a student on the autism spectrum or as a student with ASD. There is a small group of youth and adults that prefer to be referred to as autistic. Autistic youth and adults believe they are simply a neuro-type with unique skills and abilities. It is respectful to understand how each person with an ASD diagnosis wishes to be referred to when talking about their diagnosis.

The hallmark characteristics in this spectrum are difficulties or differences with communication and social skills, and repetitive behaviors. There are other factors that can affect a child's or youth's functioning in their home, school and community. Some of these factors often include intellectual deficits, mental illness, sensory sensitivities, learning disabilities, and vision impairments.

The spectrum of autism is wide and diverse. There is a saying that if you have met a student with autism, you have met one student with autism.

Given this wide and diverse spectrum, there are a variety of therapies and strategies to help students on the spectrum navigate and interact in the world most of us find straight forward. There are also approaches that are primarily behavioral and others that are developmental. A team approach that considers the student's profile, their development, their environment, and the attitudes, knowledge and skills of those who support the student, is necessary to build a unique program for each student.



**Noel Bullock, French teacher at SSS took 21 students on an exchange trip to Trois Riviers, Quebec from Feb. 9-16. Here are a few pictures. The students from Trois Riviers will be here in Sparwood in April.**





## Hackergal Sessions

The next Hackergal Hackathon will be on Wednesday, May 2. Girls in the Elk Valley and Cranbrook will work together over this day to first learn how to use a game development platform and then create a functioning game. Exposing our students to coding and the rush of a hackathon is sure to inspire them! We are anticipating very strong participation in both the Elk Valley and Cranbrook.



### RSA Day

Fairchance Learning, in partnership with Microsoft, will be providing professional development, compliments of Microsoft, to districts across Canada. We are very fortunate to host Dustin Jez and Derek Tangredi from Ontario to provide workshops at our RSA Day. Mr. Jez will be presenting "Minecraft: Education Edition" and "Micro: bit Unbox Learning: Makerspace and STEM Learning with ADST". Mr. Tangredi will be presenting "Personalize Learning with Microsoft 0365 and Mobile Apps" and "O365 Collaboration Tools: OneNote and Teams". Our own, Ryan McKenzie and Kim Froehler will also be presenting sessions at the RSA Day including "How to Host a Hackathon", "Introduction to Office 365", "Creating Interactive Storybooks with Scratch Jr" and Scholantis Portal and Portfolios for Teachers".

### WONDERLAB Project

On March 13, Jennifer Roberts took part in a project hosted by the Ministry of Education Services and Technology Division in Langley, BC. The WonderLab project involved stakeholders from BC including educators, school administrators, librarians, indigenous school representatives, community and technology partners. The project followed a service design methodology, working directly with intended end-users (i.e. educators, learners and community members) to design a service for BC's education system that supports connection, collaboration, exploration, and knowledge-sharing. Through facilitator-led activities, early-stage concepts of what the WonderLab service could be, were formulated. These concepts will then be developed into prototypes for user-testing in future months followed by a proposal for funding to bring this to fruition. Tera Merkel and Adrienne Demers also attended the WonderLab project in Kamloops at the beginning of March.

#### The Five Design Challenges at the WonderLab workshop were:

How might we enable educators and students to collaborate with others both within and outside their school/district to learn from one another?

1. How might we enable opportunities for place-based learning both locally and in the broader community?
2. How can we enable educators to grow their capability and confidence in delivering inquiry based learning techniques effectively to students with diverse needs?
3. How might we help educators integrate both the big ideas of ADST (the why) and the instructional strategies necessary to adopt ADST (the how) in their practice?
4. How might we help students develop the capacity to drive their own learning experiences?
5. How might we help students develop the capacity to drive their own learning experiences?



### Take Me Outside Week

The Spring Take Me Outside for Learning Week is April 23-27. We look forward to hearing about the many activities our schools have planned for this outdoor week. Stay tuned at the end of April!

School	School Name	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
501007	Jaffray Elem-Jr Secondary	25	16	19	27	19	18	19	17	20	11	12	0	0	203
501009	Isabella Dicken Elementary	72	50	68	64	56	67	59	0	0	0	0	0	0	436
501010	Frank J Mitchell Elementary	48	61	49	45	63	47	57	0	0	0	0	0	0	370
501017	Rocky Mountain Elementary	32	43	42	27	40	26	31	0	0	0	0	0	0	241
502001	Mount Baker Secondary	0	0	0	0	0	0	0	0	0	0	279	271	250	800
502011	Laurie Middle School	0	0	0	0	0	0	0	130	103	132	0	0	0	365
502023	Amy Woodland Elementary	28	44	37	39	40	38	44	0	0	0	0	0	0	270
502024	T M Roberts Elementary	43	53	52	52	57	58	58	0	0	0	0	0	0	373
502028	Gordon Terrace Elementary	40	34	38	42	29	32	30	0	0	0	0	0	0	245
502029	Highlands Elementary	29	35	43	39	38	58	35	0	0	0	0	0	0	277
502030	Pinewood Elem - Cranbrook	14	14	25	24	15	15	20	0	0	0	0	0	0	127
502031	Steeples Elementary	28	26	31	35	26	23	21	0	0	0	0	0	0	190
502032	Kootenay Orchards	30	30	30	36	32	22	35	0	0	0	0	0	0	215
505018	Parkland Middle School	0	0	0	0	0	0	0	152	136	141	0	0	0	429
505033	Elkford Secondary	0	0	0	0	0	0	0	35	31	29	35	38	29	197
505034	Fernie Secondary	0	0	0	0	0	0	0	60	58	56	47	66	62	349
505035	Sparwood Secondary	0	0	0	0	0	0	0	40	42	36	43	42	32	235
599078	Kootenay Educational	0	0	0	0	0	0	0	0	0	0	14	32	61	107
599156	Kootenay Discovery School	0	0	1	0	0	2	0	0	6	9	4	9	120	151
Totals		389	406	435	430	415	406	409	434	396	414	434	458	554	5580



March 26, 2018

Ref: 201086

To: Secretary-Treasurer and Superintendent  
School District No. 05 (Southeast Kootenay)

**Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2018/19**

This letter is in response to your School District’s Annual Five-Year Capital Plan submission for 2018/19 that was sent to the Ministry on June 30, 2017, and provides direction as to the next steps for advancing your 2018/19 capital projects.

The Ministry reviewed all 60 school districts’ Annual Five-Year Capital Plan submissions to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Building Envelope Program (BEP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCPP)
- Bus Acquisition Program (BUS)

The Ministry is pleased to advise you of support for advancing project development or delivery of the following capital projects for your School District for 2018/19:

<b>SCHOOL PROJECT(S)</b>			
<b>School Name</b>	<b>Program - Project Type – Project Description</b>	<b>Amount Funded by Ministry</b>	<b>Next Steps &amp; Timing</b>
Elkford Secondary	SEP – Health and Safety – Dust collection upgrade	\$329,700	Proceed to design, tender & construction and complete by March 31, 2019
Rocky Mountain Elementary	SEP – Mechanical – System upgrade	\$332,000	Proceed to design, tender & construction and complete by March 31, 2019
Amy Woodland Elementary	SEP – Building Enclosure – Roof replacement	\$172,058	Proceed to design, tender & construction and complete by March 31, 2019

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**Ministry of Education**

Capital Management Branch  
  
Resource Management and Executive Financial Office Division

Mailing Address:  
PO Box 9151 Stn Prov Govt  
Victoria BC V8W 9H1

Location:  
5<sup>th</sup> Floor, 620 Superior St  
Victoria BC V8V 1V2



<b>BUS PROJECT(S)</b>			
<b>Existing Bus Fleet #</b>	<b>New Bus Type</b>	<b>Amount Funded by Ministry</b>	<b>Next Steps &amp; Timing</b>
5050	D (80+RE) 0 Wheelchair Spaces	\$168,597	Proceed to ordering the school bus(es) <b>between April 2, 2018 and May 11, 2018</b> from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at <a href="http://www.astsbcc.org">http://www.astsbcc.org</a>

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer to confirm scope, schedule, budget and the terms of project approval for the projects listed above. **No work or expenditures may proceed without a signed Capital Project Funding Agreement (CPFA), Annual Program Funding Agreement (APFA), or other formal authorization from the Ministry.**

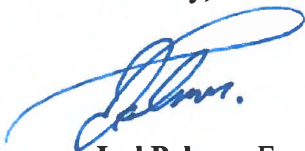
As a reminder, the requirement for the Boards of Education to adopt a Capital Bylaw for each individual capital project has been eliminated, and instead, the Board is to adopt a single Capital Bylaw for its approved 2018/19 Five-Year Capital Plan, in accordance with s. 143 of the *School Act*. For additional information, please visit the Capital Bylaw website at:

<http://www2.gov.bc.ca/gov/content/education-training/administration/resource-management/capital-planning/capital-bylaws>

With the 2018/19 Five-Year Capital Plan approvals now completed by the Ministry, you can expect to receive the Capital Plan Instructions for the upcoming 2019/20 Annual Five-Year Capital Plan submission process (with supplementary intake spreadsheets) by early April 2018. The deadline for those capital project submissions will be June 30, 2018, which will be considered for funding support by the Ministry for the 2019/20 fiscal year.

Should you have any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process, please do not hesitate to contact your respective Regional Director or Planning Officer at the [Capital Management Branch Contact List](#).

Sincerely,



**Joel Palmer**, Executive Director  
Capital Management Branch  
Ministry of Education

Cc: Ryan Spillett, Director Capital Projects, Capital Management Branch  
Michael Nyikes, Director Capital Programs & Policies Unit, Capital Management Branch  
Damien Crowell, Planning Officer, Capital Management Branch  
Rachelle Ray, Regional Director, Capital Management Branch  
Rosa Cutler, Planning Officer, Capital Management Branch

**CAPITAL BYLAW NO. \_\_\_\_\_**  
**CAPITAL PLAN 2018/19**

A BYLAW by the Board of Education of School District No. 5 (Southeast Kootenay) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to sections 143 (2) and 144 (1) of the *School Act*.

WHEREAS in accordance with provisions of the *School Act*, the Minister of Education (hereinafter called the "Minister") has approved the Capital Plan of the Board.

NOW THEREFORE the Board agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute Project Agreement(s) related to the expenditures contemplated by the Capital Plan;
- (b) Upon ministerial approval to proceed, commence the Project(s) and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the Project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2018/19 Capital Plan as approved by the Minister, to include the supported project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent dated March 26, 2018, is hereby adopted.
- 2. This Bylaw may be cited as School District No. 5 (Southeast Kootenay) Capital Bylaw No. \_\_\_\_\_.

READ A FIRST TIME THE 10<sup>th</sup> DAY OF APRIL 2018;  
READ A SECOND TIME THE 10<sup>th</sup> DAY OF APRIL 2018;  
READ A THIRD TIME, PASSED AND ADOPTED THE 10<sup>th</sup> DAY OF APRIL 2018.

***CORPORATE SEAL***

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 5 (Southeast Kootenay) Capital Bylaw No. \_\_\_\_\_ adopted by the Board the 10<sup>th</sup> day of APRIL 2018.

\_\_\_\_\_  
Secretary-Treasurer



March 9, 2018

Ref: 201483

All Secretary-Treasurers

All School Districts

**Email: sent via Ministry of Education Deputy Minister's Bulletin**

**Re: Playground Equipment Program - 2018/19 Capital Project Request Intake**

I am pleased to introduce the Ministry's latest annual capital program, the Playground Equipment Program (PEP). As you may be aware, the implementation of an ongoing annual capital fund for public school playgrounds fulfils a key Government commitment.

School districts are asked to submit their top three playground replacement priorities in the attached template **by April 16, 2018**. Further information is available in the instructions tab of the spreadsheet.

Starting in 2018/19, \$5 million will be available for allocation to school districts for the purchase and installation of new or replacement playground equipment. For a school to be eligible for a playground equipment project, it must have a majority of elementary school grades. School districts are encouraged to prioritize schools where no equipment currently exists and students do not have easy access to nearby playground equipment, either at another school or a community park.

For either new or replacement equipment projects, the PEP will provide capital funding grants of two different amounts – \$90,000 for a standard playground, or \$105,000 for a universally accessible playground. In both cases, funding may be applied to the purchase and installation of equipment, as well as appropriate ground cover. Funding will be allocated for universally accessible playground equipment based on demonstrated need.

The PEP begins with the 2018/19 Government fiscal year so funds will not be allocated for any reimbursement of previous expenditures. PEP will be focussed on full replacement projects, so partial replacement of existing equipment, upgrades to existing equipment, or repair of existing equipment will not be considered. School districts may consider the use of other funding sources, such as the Annual Facilities Grant, for minor repairs or upgrades or to supplement approved playground equipment project funding from the PEP.

School district priorities will be gathered through this template for 2018/19. Future requests will be made as part of the Annual Five-Year Capital Plan submission process. This future process will be expanded to include the PEP and documented in the upcoming Capital Plan Instructions for Five-Year Capital Plan Submissions for 2019/20, which will be published in April 2018.

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School districts are reminded that playground equipment may be purchased at a discounted price through the Government's Corporate Supply Arrangement (CSA) for Playground Equipment, as managed by Procurement Services Branch, Ministry of Citizens' Services, available at:

<https://www2.gov.bc.ca/gov/content/governments/services-for-government/bc-bid-resources/goods-and-services-catalogue/playground-equipment>

The current CSA for Playground Equipment will be renewed in July 2018, and will seek to capture new and diverse types of playground equipment, included universally accessible equipment, in addition to the traditional play structures that are currently available.

Attached, please find the 2018/19 Call for Projects documentation, which includes an Excel template and instructions for school district use. The submission deadline for the PEP is **April 16, 2018** with completed spreadsheet to be sent to Damien Crowell at [Damien.Crowell@gov.bc.ca](mailto:Damien.Crowell@gov.bc.ca) The Ministry's intention is to make project approval decisions and provide responses to school districts by the end of April 2018. Damien may also be contacted with any PEP related questions in advance at 250-893-6477.

With the establishment of the PEP as an ongoing annual program, each school district should be aware that those playground equipment requests not supported in this 2018/19 Call for Projects will have opportunities for funding in future years.

Sincerely,



Joel Palmer, Executive Director  
Capital Management Branch

Attachment: Playground Equipment Program intake spreadsheet for 2018/19

pc: Michael Nyikes, Director, Capital Programs and Policies Unit  
Damien Crowell, Planning Officer, Capital Programs and Policies Unit





March 28, 2018

Ref: 201889

To: All Board Chairs, Superintendents, Secretary Treasurers  
All School Districts

Dear Colleagues:

**UPDATE: Funding Model Review Regional Engagement**

In March, the Independent Review Panel for the funding model review started regional engagement sessions to hear your perspectives on the structure of a future funding model. The Panel will resume regional engagement following Spring Break with a slight change to the schedule based on the feedback from the first sessions. On behalf of the Panel, the Ministry of Education is providing the update to the schedule for the remaining regional sessions as follows:

- Panel members will meet with Board Chairs, Superintendents and Secretary Treasurers (or designates) from 9:30 am -12:00 pm; lunch will be provided from 12:00 – 12:30 pm;
- Superintendents and Secretary Treasurers (or designates) will stay for an afternoon session with the Panel from 12:30 pm – 2:00 pm.

In order to ensure each school district leadership team has an opportunity to share their perspective and contribute to a meaningful dialogue, the size of each meeting is restricted to a maximum of 10 school districts. The morning and afternoon sessions will be restricted to a maximum of three participants (morning) and two participants (afternoon) respectively from each school district, and each school district team will have an opportunity at the beginning of the morning session to provide initial remarks. Register your attendance by emailing [K12fundingreview@gov.bc.ca](mailto:K12fundingreview@gov.bc.ca) with your name and preferred location:

Date	City
Thursday, April 5	Abbotsford
Monday, April 9	North Vancouver
Tuesday, April 10	Burnaby
Friday, April 13	Kamloops
Monday, April 16	Kelowna
Tuesday, April 24	Prince George
Thursday, April 26	Richmond
Monday, April 30	Nelson
Friday, May 4	Smithers
Tuesday, May 8	Video Conference

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**Ministry of  
Education**

Sector Resourcing and Service  
Delivery Branch  
Resource Management and Executive  
Financial Office Division

Mailing Address:  
PO Box 9151 Stn Prov Govt  
Victoria BC V8W 9H1

Location:  
5<sup>th</sup> Floor, 620 Superior St  
Victoria BC V8V 1V2

For more information on the funding model review process, please visit the Ministry's website at: <https://www2.gov.bc.ca/gov/content/education-training/administration/resource-management/k-12-funding-and-allocation/k-12-public-education-funding-model-review>.

If you have any questions about the regional meetings, please email the Ministry at: [K12fundingreview@gov.bc.ca](mailto:K12fundingreview@gov.bc.ca).

On behalf of the Minister of Education, thank you in advance for taking the time to participate in the funding model review process.

Sincerely,



Kim Horn  
Executive Director

cc: Mike Roberts, CEO  
BC School Trustees Association

Claire Guy, Executive Director  
BC School Superintendents Association

Joan Axford, Executive Director  
BC Association of School Business Officials



## Schedule – Regional Working Sessions

City	Location	Date	Meeting Times
Nanaimo	Nanaimo District Secondary School, Meeting Room A 355 Wakesiah Ave	Monday, March 12	<ul style="list-style-type: none"> <li>• Trustees &amp; Staff: 9:30am - 12:30pm</li> <li>• Senior Staff: 2:30 - 4:30pm</li> </ul>
Victoria	SJ Willis 923 Topaz Ave Auditorium	Friday, March 16	<ul style="list-style-type: none"> <li>• Trustees &amp; Staff: 9:30am - 12:30pm</li> <li>• Senior Staff: 2:30 - 4:30pm</li> </ul>
Abbotsford	Abbotsford Arts Centre 2329 Crescent Way	Thursday, April 5	<ul style="list-style-type: none"> <li>• Trustees &amp; Staff: 9:30am - 12:30pm</li> <li>• Senior Staff: 2:30 - 4:30pm</li> </ul>
North Vancouver	Ocean View Room, 5th floor Education Services Centre 2121 Lonsdale Ave	Monday, April 9	<ul style="list-style-type: none"> <li>• Trustees &amp; Staff: 9:30am - 12:30pm</li> <li>• Senior Staff: 2:30 - 4:30pm</li> </ul>
Burnaby	Burnaby Central Secondary School 6011 Deer Lake Parkway	Tuesday, April 10	<ul style="list-style-type: none"> <li>• Trustees &amp; Staff: 9:30am - 12:30pm</li> <li>• Senior Staff: 2:30 - 4:30pm</li> </ul>
Kamloops	Henry Grube Education Centre 245 Kitchener Crescent	Friday, April 13	<ul style="list-style-type: none"> <li>• Trustees &amp; Staff: 9:30am - 12:30pm</li> <li>• Senior Staff: 2:30 - 4:30pm</li> </ul>
Kelowna	Hollywood Road Education Services Site 1040 Hollywood Road	Monday, April 16	<ul style="list-style-type: none"> <li>• Trustees &amp; Staff: 9:30am - 12:30pm</li> <li>• Senior Staff: 2:30 - 4:30pm</li> </ul>
Prince George	School District Boardroom Central Administration Office 2100 Ferry Avenue	Tuesday, April 24	<ul style="list-style-type: none"> <li>• Trustees &amp; Staff: 9:30am - 12:30pm</li> <li>• Senior Staff: 2:30 - 4:30pm</li> </ul>
Richmond	Venue - TBD	Thursday, April 26	TBD
Nelson	School Board Office 570 Johnstone Rd Nelson	Monday, April 30	<ul style="list-style-type: none"> <li>• Trustees &amp; Staff: 9:30am - 12:30pm</li> <li>• Senior Staff: 2:30 - 4:30pm</li> </ul>
Smithers	The Old Church 3704 First Ave Smithers	Friday, May 4	<ul style="list-style-type: none"> <li>• Trustees &amp; Staff: 9:30am - 12:30pm</li> <li>• Senior Staff: 2:30 - 4:30pm</li> </ul>
Teleconference and/or Video Conference	<i>Dial-in and/or video conference information to be provided in the spring</i>	Tuesday, May 8 (if needed)	<ul style="list-style-type: none"> <li>• TBD</li> </ul>